

**TIF ADVISORY COMMITTEE  
SPECIAL MEETING  
MINUTES**

***401 Davis Avenue  
Elkins City Hall, Room 212  
August 27, 2024  
1:30 p.m.***

Present were members D. Clark (Woodlands), R. Morris (RCDA), M. Kesecker (COE Operations Manager), and S. Stokes (COE City Clerk).

Also present: G. Roberts (Elkins City Attorney), J. Nasif (Piper & Sandler), J. Jarrell (Spilman, Thomas, & Battle).

**PUBLIC COMMENT**

There was no public comment.

**NEW BUSINESS**

Morris **MOVED APPROVAL OF THE COMMITTEE’S RULES OF PROCEDURE AS PRESENTED.** The motion carried.


The committee discussed the agenda item “Committee Processes and Protocols.” No action was taken.

Nasif presented a revenue report and potential bond issuance timeline. Estimated conservatively, the city could issue a \$1.7 million bond by mid-2025. No action was taken.

The committee discussed delegation to community partners, specifically how project managers may be designated under the rules governing TIF districts. No action was taken.

The meeting adjourned at 2:40 p.m.

S.R. Stokes, Chair  
Name & Title

  
Signature