



City of Elkins

Regular Council Meeting

November 21, 2024

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Public Hearing: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA AMENDING THE CITY CHARTER, SECTION 3.01 APPOINTMENT, POWERS AND DUTIES OF THE MAYOR**
2. **Invocation and Pledge of Allegiance**
3. **Call to order and roll call**
4. **Public comment**
5. **Minutes**
 - a. Proposed minutes for the meeting of November 7, 2024
6. **Correspondence, Notifications, and Recognitions**
 - a. Building permits, zoning permits, and vacant property registrations
7. **Councilor Reports**
8. **Staff reports**
 - a. Treasurer's report
9. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: November 4-15, 2024

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
10. **New business**
 - a. Ordinance 338: An Ordinance Of The Common Council Of The City Of Elkins, West Virginia Amending The City Charter, Section 3.01 Appointment, Powers And Duties Of The Mayor (final reading)
 - b. Ordinance 339: Amending City Code Chapter 32: City Officers, concerning duties and powers of the City's Administrative Officers (final reading)
 - c. Resolution 1796: Adopting a cybersecurity policy and assigning duties related to IT and networking improvements
 - d. Resolution 1797: Approving terms and authorizing execution of an agreement with GAI Consulting for a parking study

- e. Resolution 1798: Reappointing V. Haynes to the Board of Directors of the Elkins Housing Authority
- f. Resolution 1799: Authorizing contracting with M. Washington for HR services
- g. Update and planning concerning purchase of real estate
- h. Other matters related to City Hall repairs and renovations

11. Mayor's comments

12. Adjournment