



City of Elkins

Sanitary Board-Special Call

January 7, 2025

10:00 AM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

Special Call Meeting

AGENDA

- 1. Call to order and roll call**
- 2. Public comment**
- 3. New business**
 - a. Resolution (RFP #01): Approving Invoices Relating to Services for the Vacuum Truck Dumping Station Project
- 4. Announcements**
- 5. Adjournment**



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	January 7, 2025
Section:	New business
Category:	Action Item
Agenda Item Name:	Resolution (RFP #01): Approving Invoices Relating to Services for the Vacuum Truck Dumping Station Project
Recommended By:	Whitney Hymes-Wastewater Superintendent/Chief Operator
Summary:	Resolution (RFP #01) for payment of 50% completion of the vacuum dumping station located at the wastewater treatment plant [IJDC Project #:2012S-1373]. Funds for RFP #01 coming from Phase I Loan Reserve.
Fiscal Impact:	\$120,825.00 (Funds coming from Phase I Loan Reserve Account) Full Project BID: \$268,500 Phase I Loan Reserve: \$123,928.04 (Remaining after RFP #01 Payment \$3,103.04) ARPA: \$120,277.89 Wastewater Budget: \$24,294.07
Recommendation:	Consider for Approval
Attachments:	1. 2025-01-21_Elkens VTDS_Req#01

RESOLUTION
of the
CITY OF ELKINS SANITARY SEWER BOARD, WEST VIRGINIA

APPROVING INVOICES RELATING TO SERVICES
for the
VACUUM TRUCK DUMPING STATION PROJECT
IJDC PROJECT # 2012S-1373
RFP #01
and
AUTHORIZING PAYMENT THEREOF

WHEREAS, the Elkins Sanitary Sewer Board has reviewed the invoices attached hereto and incorporated herein by reference relating to the Vacuum Truck Dumping Station Project funded in part by the Infrastructure & Jobs Development Council ("IJDC"), the City of Elkins American Rescue Plan Act ("Elkins ARPA") and the Elkins Sanitary Sewer Board ("Elkins San. Sewer") and find as follows:

- A. That none of the items for which payment is proposed to be made has been requested from another funding source;
- B. That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a cost of the Project;
- C. That each of such costs has been otherwise properly incurred;
- D. That the payment for each of the items proposed is due and owed.

NOW, THEREFORE, BE IT RESOLVED that the Elkins Sanitary Sewer Board hereby approves and authorizes payment of the following invoices:

Vendor	Invoice #	Invoice Date	IJDC Loan	Elkins ARPA	Elkins San. Sewer	Total
Hull's Contracting, Inc.	1	12/06/2024	\$120,825.00			\$120,825.00
		TOTALS:	\$120,825.00			\$120,825.00

ADOPTED BY the Elkins Sanitary Sewer Board at a meeting held on the ~~21st day~~ of January, 2025.
7th day (WLH)

Elkins Sanitary Sewer Board

By: _____
Jerry A. Marco, Chairman

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE		Application Period: 11/11/24 - 12/06/24	Application Date: 12/6/2024
To (Owner): City of Elkins	From (Contractor): Hull's Contracting Inc.	Via (Engineer): Civil & Environmental Consultants, Inc. (CEC)	
Project: Vacuum Truck Dumping Station	Contract:		
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 342-544	

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY		
CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$	\$268,500.00
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	\$268,500.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$134,250.00
5. RETAINAGE:		
10% X \$134,250.00 Work Completed.....	\$	\$13,425.00
b. X Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$13,425.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$120,825.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	
8. AMOUNT DUE THIS APPLICATION.....	\$	\$120,825.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$147,675.00

Contractor's Certification

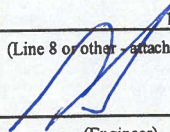
The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Brenda K. Hull

Date: 12/6/2024

Payment of: \$ 120,825.00
 (Line 8 or other - attach explanation of the other amount)

is recommended by:  12/10/2024
 (Engineer) (Date)

Payment of: \$
 (Line 8 or other - attach explanation of the other amount)

is approved by: _____
 (Owner) (Date)

Approved by: _____
 Funding or Financing Entity (if applicable) (Date)

Contractor's Application

EJCDC® C-620 Contractor's Application for Payment © 2013 National Society of Professional Engineers for EJCDC. All rights reserved. Page 1 of 1