

# **SANITARY BOARD REGULAR MEETING MINUTES**

***142 Robert E Lee Avenue  
Phil Gainer Center  
January 21, 2025  
10:00 a.m.***

Present were Committee Members: Jerry Marco (Chair), Randall Biller (Committee Member), & Richard Carr (Committee Member)

Also attending: Whitney Hymes (Wastewater Chief Operator), Mark Hartley (Wastewater Collection Supervisor), Tracy Judy (Treasurer), Gerry Roberts (City Attorney), Steve Buchanan (CEC), Carey Smith (Region II), and Jasmine Mallow (Wastewater Administrative Assistant) were also present.

No one was absent.

## **MINUTES**

Jerry Marco and Richard Carr, **MOVED APPROVAL OF THE MINUTES OF NOVEMBER 18, 2024, AND JANUARY 7, 2025, MEETINGS. The motion carried.**

## **REPORTS**

Whitney Hymes, Wastewater Superintendent/Chief Operator, provided a report for the months of November 2024 and December 2024.

Mark Hartley, Wastewater Collection Supervisor, provided a report for the months of November 2024 and December 2024.

Tracy Judy, City Treasurer, provided financial reports for the months of November 30, 2024, and December 31, 2024.

## **NEW BUSINESS**

Richard Carr, **MOVED THE APPROVAL OF SEWER INVOICES. The motion carried.**

Jerry Marco, **MOVED THE APPROVAL OF RESOLUTION (RFP #02): APPROVING INVOICES RELATING TO SERVICES FOR THE VACUUM TRUCK DUMPING STATION PROJECT. The motion carried.**

Randall Biller, **MOVED THE APPROVAL OF PRELIMINARY ENGINEERING REPORT (PER) FOR GEORGETOWN ROAD AREA WASTEWATER IMPROVEMENTS. The motion carried.**

Richard Carr, MOVED THE APPROVAL OF ACCOUNTANT PROFESSIONAL SERVICES FOR GEORGETOWN ROAD AREA SANITARY SEWER EXTENSION AND INFRASTRUCTURE UPGRADE PROJECT. The motion carried.

Jerry Marco, MOVED THE APPROVAL OF PURCHASING OF SPARE PUMPS FOR CHEROKEE LIFT STATION AND ELKINS LIFT STATION. The motion carried.

Discussion of wastewater collection infrastructure located in Trickett's Alley- **No action taken.**  
**Moved to the next meeting.**

Jerry Marco, MOVED THE APPROVAL OF REIMBURSEMENT FOR SEWER DAMAGES AT 12 1/2 WALNUT STREET. The motion carried.

Jerry Marco, MOVED THE APPROVAL OF REIMBURSEMENT FOR SEWER DAMAGES AT 1210 S. DAVIS AVE. The motion carried.

Discussion of Phase II Project Completion-Gerry Roberts (City Attorney) will write up a statement letter-**No action taken.**

Jerry Marco, MOVED THE APPROVAL OF FY2026 PEIA COSTS. The motion carried.

The meeting was adjourned at 11:02 a.m.

The foregoing minutes were approved at the meeting of February 18<sup>th</sup>, 2024 Sanitary Board meeting.

Jerry A Marco - Mayor  
Name & Title

Jerry A Marco  
Signature