



City of Elkins **Personnel Committee Meeting**

April 13, 2023
12:00 PM
401 Davis Avenue
Council Chamber, 2nd Floor

AGENDA

- 1. Call to order and roll call**
- 2. Public comment**
- 3. Minutes**
 - a. Minutes of the regular meeting of March 9, 2023.
- 4. Reports**
- 5. New business**
 - a. Compensation level of the police chief.
 - b. Wage adjustment for an employee in the treasurer's department.
- 6. Announcements**
- 7. Adjournment**



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	April 13, 2023
Section:	Minutes
Category:	Action Item
Agenda Item Name:	Minutes of the regular meeting of March 9, 2023.
Recommended By:	
Summary:	
Fiscal Impact:	
Recommendation:	
Attachments:	1. personnel committee - 2023_03_09 - minutes

PERSONNEL COMMITTEE REGULAR MEETING MINUTES

***401 Davis Avenue
City Hall, Council Chambers
March 9, 2023
12 p.m.***

Present were Committee Members: Rob Chenoweth, Chris Lowther, and Linda Vest.

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Gerry Roberts (city attorney), Tracy Judy (treasurer), Steve Himes (fire chief), Travis Bennett (police chief), and Sutton Stokes (city clerk).

MINUTES

Cm. Lowther **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF FEBRUARY 9, 2023.** The motion carried.

Cm. Lowther **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF FEBRUARY 23, 2023.** The motion carried.

Cm. Lowther **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF MARCH 2, 2023.** The motion carried.

NEW BUSINESS

Cm. Lowther, **MOVED RECOMMENDATION OF THE REAPPOINTMENT OF THE CITY ATTORNEY.** The motion carried.

Cm. Lowther, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 12:05 p.m.

The foregoing minutes were approved at the meeting of _____, 2023.

Name & Title

Signature



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	April 13, 2023
Section:	New business
Category:	Action Item
Agenda Item Name:	Compensation level of the police chief.
Recommended By:	Police chief
Summary:	Police chief requests committee consider a salary increase.
Fiscal Impact:	TBD.
Recommendation:	For the committee's consideration.
Attachments:	1. police chief accomplishments 2. police chief compensation_request



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	April 13, 2023
Section:	New business
Category:	Action Item
Agenda Item Name:	Wage adjustment for an employee in the treasurer's department.
Recommended By:	
Summary:	
Fiscal Impact:	
Recommendation:	
Attachments:	1. wage adj in TD