



City of Elkins

Regular Council Meeting

April 15, 2025

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of March 20, 2025
5. **Correspondence, Notifications, and Recognitions**
6. **Councilor Reports**
7. **Staff reports**
 - a. Treasurer's report
8. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: March 17-April 11.

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

9. **New business**
 - a. Laying the levy
 - b. Resolution 1825: Appointment of election officials for the June 10 Municipal Election
 - c. Resolution 1826: Grant acceptance on behalf of Elkins Tree Board
 - d. Resolution 1828: Shifting HR Department under Council in City organizational chart
 - e. Resolution 1827: Creation of HR Generalist Position
 - f. Resolution 1829: Endorsement of HR Department Strategic Plan
 - g. Resolution 1830: Contract for assistance with DEP Landfill Permit, with Sam & Sharon Enterprises, LLC and the City of Elkins, and Authorizing Execution of Agreement
 - h. Resolution 1831: FY 2026 Landfill Budget
 - i. Resolution 1832: FY 2026 Sanitation Budget

- j. Resolution 1833: Authorization of change order for City Hall HVAC project
- k. Resolution 1834: MOU for FY 2026 warming station contribution
- l. Whitmer Water Association takeover update and planning

10. Mayor's comments

11. Adjournment