



City of Elkins

Sanitary Board

May 19, 2025

10:00 AM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

Meets every 3rd Monday of the month

AGENDA

1. **Call to order and roll call**
2. **Public comment**
3. **Minutes**
 - a. Proposed minutes for the meeting of April 21, 2025
4. **Reports**
 - a. Wastewater Superintendent/Chief Operator
 - b. Wastewater Collection Supervisor
 - c. Financial Statements as of April 30, 2025
5. **Unfinished business**
6. **New business**
 - a. Approval of Sewer Invoices
 - b. Reappointing the City Attorney for Sanitary Board
 - c. Approval of FY 2026 Budget
 - d. Change of Wastewater Administrative Assistant Position from Part-Time to Full-Time
 - e. Approval of Transitioning Current Wastewater Administration Assistant, from Part-Time Status to Full-Time Status
 - f. Purchase of 2025 John Deere 331P Skid Steer with Fork, Bucket, and Boom Lift Attachments
 - g. HRIS Platform
7. **Announcements**
8. **Adjournment**