



City of Elkins

Regular Council Meeting

May 15, 2025

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of April 15, 2025
5. **Correspondence, Notifications, and Recognitions**
 - a. Building permits, zoning permits, and vacant property registrations
 - b. FY 2024 audit results
6. **Councilor Reports**
7. **Staff reports**
 - a. Treasurer's report
8. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval:

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
9. **New business**
 - a. 2025 City Election: Canvass and Certification Dates
 - b. Resolution 1835: *Lease with RCDA for HR office space*
 - c. Resolution 1836: FY 2025 General Fund Budget Revision SAO 2025-001-03
 - d. Resolution 1837: FY 2025 General Fund Budget Revisions 17-29
 - e. Resolution 1838: Construction loan for City Hall project from Mountain Valley Bank
 - f. Resolution 1839: Accepting the terms of and authorizing execution of a contract with NeoGov for a Human Resources Information System (HRIS) platform
 - g. Resolution 1840: Accepting the terms of and authorizing execution of a contract with USDA APHIS for pigeon control

- h. Resolution 1841: Accepting the terms of and authorizing execution of a contract with Delmonte Market for the 2025 downtown flowers contract
- i. Resolution 1842: Accepting the terms of and authorizing execution of a contract with Delmonte Market for 2025 City Hall landscaping services
- j. Resolution 1843: Authorizing Gold Star Memorial donation on behalf of City of Elkins
- k. Reschedule June council meetings
- l. Reschedule July 3 council meeting

10. Mayor's comments

11. Adjournment