



City of Elkins

Regular Council Meeting

June 12, 2025

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of May 15, 2025
5. **Correspondence, Notifications, and Recognitions**
 - a. Building permits, zoning permits, and vacant property registrations 04/29/2025-06/09/2025.
6. **Councilor Reports**
7. **Staff reports**
 - a. Treasurer's report
8. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: May 12, 2025-June 6, 2025

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
9. **New business**
 - a. Ordinance 344: Amending §110.055 of the Elkins City Code to Incorporate a De Minimis Exemption for Certain Small Businesses and Independent Contractors in Accordance with HB 2451 (first of two readings)
 - b. Ordinance 345: Amending Chapter 50 of the Elkins City Code to Establish a Limit on the Number of Bags Collected Through City Sanitation Services (first of two readings)
 - c. Resolution 1844: Reappointing current members to the Elkins-Randolph County Airport Authority, Elkins Parks and Recreation Commission, Elkins Water Board, IPMC Board of Appeals, Elkins Building Commission, and the Elkins-Randolph County Public Library Board
 - d. Resolution 1845: Appointing Councilor Cody Kerns to the Elkins Tree Board

- e. Resolution 1846: Appointing Carol Schuler to the Board of Zoning Appeals as an alternate
- f. Resolution 1847: Waiving the City's competitive bidding requirement for procurement of NeoGov HRIS platform
- g. Resolution 1848: Authorizing Conditions of Contract between Mitchell Tree Care, LLC and Landscape Consulting, LLC and the City of Elkins, and Authorizing Execution of Contract
- h. Resolution 1849: FY 2025 General Fund Budget Revision SAO 2025-001-04
- i. Resolution 1850: FY 2025 General Fund Budget Revisions 30-35

10. Mayor's comments

11. Adjournment