



City of Elkins

Regular Council Meeting

June 12, 2025

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of May 15, 2025
5. **Correspondence, Notifications, and Recognitions**
 - a. Building permits, zoning permits, and vacant property registrations 04/29/2025-06/09/2025.
6. **Councilor Reports**
7. **Staff reports**
 - a. Treasurer's report
8. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: May 12, 2025-June 6, 2025

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
9. **New business**
 - a. Ordinance 344: Amending §110.055 of the Elkins City Code to Incorporate a De Minimis Exemption for Certain Small Businesses and Independent Contractors in Accordance with HB 2451 (first of two readings)
 - b. Ordinance 345: Amending Chapter 50 of the Elkins City Code to Establish a Limit on the Number of Bags Collected Through City Sanitation Services (first of two readings)
 - c. Resolution 1844: Reappointing current members to the Elkins-Randolph County Airport Authority, Elkins Parks and Recreation Commission, Elkins Water Board, IPMC Board of Appeals, Elkins Building Commission, and the Elkins-Randolph County Public Library Board
 - d. Resolution 1845: Appointing Councilor Cody Kerns to the Elkins Tree Board

- e. Resolution 1846: Appointing Carol Schuler to the Board of Zoning Appeals as an alternate
- f. Resolution 1847: Waiving the City's competitive bidding requirement for procurement of NeoGov HRIS platform
- g. Resolution 1848: Authorizing Conditions of Contract between Mitchell Tree Care, LLC and Landscape Consulting, LLC and the City of Elkins, and Authorizing Execution of Contract
- h. Resolution 1849: FY 2025 General Fund Budget Revision SAO 2025-001-04
- i. Resolution 1850: FY 2025 General Fund Budget Revisions 30-35

10. Mayor's comments

11. Adjournment



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	Minutes
Category:	Action Item
Agenda Item Name:	Proposed minutes for the meeting of May 15, 2025
Recommended By:	City Clerk
Summary:	Minutes proposed for Council's meeting of May 15
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. city council - 2025_05_15 - minutes_proposed

Proposed Minutes

ELKINS COMMON COUNCIL MEETING MINUTES

***Phil Gainer Community Center
142 Robert E Lee Ave. Ext.
Elkins, WV 26241
May 15, 2025
7 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilors A.C. Carroll, R.C. Chenoweth, G.M. Hinchman, C.C. Lowther, D.C. Parker, E. L. Plishka, L.S. Severino, and C.H. Thompson; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Operations Manager M. Kesecker; City Attorney G. S. Roberts; and City Clerk S.R. Stokes (recording secretary).

Councilors N.E. Bross-Fregonara and B.C. Kerns were absent.

PUBLIC COMMENT

There was no public comment.

MINUTES

Chenoweth **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF APRIL 15, 2025.** The motion carried.

CORRESPONDENCE, NOTIFICATIONS, AND RECOGNITIONS

- a. Building permits, zoning permits, and vacant property registrations
- b. FY 2024 audit results
- c. Police Civil Service Commission Annual Report: 2024-2025

STAFF REPORTS

Administrative Officers in attendance presented verbal reports. The City Attorney presented a verbal report. The City Treasurer also presented a written report.

COUNCILOR REPORTS

Councilors in attendance updated the body on committee, board, commission, and other official activities.

APPROVAL OF VENDOR INVOICE PAYMENTS

Hinchman **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

Proposed Minutes

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period April 14-May 9, 2025.

NEW BUSINESS

Chenoweth **MOVED APPROVAL OF SETTING THE 2025 CANVASS AND CERTIFICATION DATES AS 11 A.M. ON JUNE 16 AND 1 P.M. ON JUNE 18, RESPECTIVELY.** The motion carried.

Chenoweth **MOVED APPROVAL OF RESOLUTION 1835: LEASE WITH RCDA FOR HR OFFICE SPACE.** The motion carried.

Hinchman **MOVED THAT COUNCIL ADOPT RESOLUTION 1836 (FY 2025 BUDGET REVISION SAO 2025-001-03).** In accordance with the requirements of the state auditor's office for inter-departmental budget revisions, the chair ordered a roll-call vote. The motion carried. Council votes were as follows:

Bross-Fregonara	Absent	Kerns	Absent	Severino	Yes
Chenoweth	Yes	Lowther	Yes	Thompson	Yes
Carroll	Yes	Parker	Yes	Mayor J. Marco (in case of tie)	n/a
Hinchman	Yes	Plishka	Yes		

Hinchman **MOVED APPROVAL OF RESOLUTION 1837: FY 2025 GENERAL FUND BUDGET REVISIONS 17-29.** The motion carried.

Chenoweth **MOVED APPROVAL OF RESOLUTION 1838: CONSTRUCTION LOAN FOR CITY HALL PROJECT FROM MOUNTAIN VALLEY BANK.** The motion carried.

Chenoweth **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION UNDER THE EXEMPTION IN W. VA. CODE §6-9A-4 (B) (2) (A) ("MATTERS ARISING FROM THE APPOINTMENT, EMPLOYMENT, RETIREMENT, PROMOTION, TRANSFER, DEMOTION, DISCIPLINING, RESIGNATION, DISCHARGE, DISMISSAL OR COMPENSATION OF A PUBLIC OFFICER OR EMPLOYEE") FOR THE AGENDA ITEM "RESOLUTION 1839: ACCEPTING THE TERMS OF AND AUTHORIZING EXECUTION OF A CONTRACT WITH NEOGOV FOR A HUMAN RESOURCES INFORMATION SYSTEM (HRIS) PLATFORM."** The motion carried. The executive session began at 7:34 p.m. and ended at 8:08 p.m. The mayor announced that no decisions were made and no actions were taken.

Chenoweth **MOVED APPROVAL OF RESOLUTION 1839: ACCEPTING THE TERMS OF AND AUTHORIZING EXECUTION OF A CONTRACT WITH NEOGOV FOR A HUMAN RESOURCES INFORMATION SYSTEM (HRIS) PLATFORM.** The motion carried.

Proposed Minutes

Carroll MOVED APPROVAL OF RESOLUTION 1840: ACCEPTING THE TERMS OF AND AUTHORIZING EXECUTION OF A CONTRACT WITH USDA APHIS FOR PIGEON CONTROL. The motion carried.

Plishka MOVED APPROVAL OF RESOLUTION 1841: ACCEPTING THE TERMS OF AND AUTHORIZING EXECUTION OF A CONTRACT WITH DELMONTE MARKET FOR THE 2025 DOWNTOWN FLOWERS CONTRACT. The motion carried.

Lowther MOVED APPROVAL OF RESOLUTION 1842: ACCEPTING THE TERMS OF AND AUTHORIZING EXECUTION OF A CONTRACT WITH DELMONTE MARKET FOR 2025 CITY HALL LANDSCAPING SERVICES. The motion carried.

Hinchman MOVED APPROVAL OF RESOLUTION 1843: AUTHORIZING GOLD STAR MEMORIAL DONATION ON BEHALF OF CITY OF ELKINS. The motion carried.

Chenoweth MOVED RESCHEDULING THE REGULAR JUNE COUNCIL MEETINGS TO JUNE 12 AND JUNE 26. The motion carried.

Plishka MOVED RESCHEDULING THE REGULAR JULY 3 COUNCIL MEETING TO JULY 10. The motion carried.

The meeting was adjourned at 8:24 p.m.

Attest: S.R. Stokes, City Clerk

Jerry A. Marco, Mayor



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	Correspondence, Notifications, and Recognitions
Category:	Presentation
Agenda Item Name:	Building permits, zoning permits, and vacant property registrations 04/29/2025-06/09/2025.
Recommended By:	Building Officer
Summary:	The attached report shows building permits issued 04/29/2025-06/09/2025. There were 26 projects with a total valuation of \$1,357,998.00 Zoning permits show 0 new business There are currently 54 structures registered as vacant. 13 structures have been billed for 2025
Fiscal Impact:	See summary
Recommendation:	Review presented information
Attachments:	1. Building Permits - 2025_06_12

The attached report shows building permits issued 04/29/2025-06/09/2025. There were 26 projects with a total valuation of \$1,357,998.00

Zoning permits show 0 new business

There are currently 54 structures registered as vacant. 13 structures have been billed for 2025

BUILDING PERMITS

6/09/2025 11:58 AM PROJECT MASTER REPORT PAGE: 1
PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Exclude: BPZONING CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 4/29/2025 THRU 6/09/2025 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 0/00/0000 THRU 99/99/9999
=====

PROJECT: 240424 - RESIDENTIAL REMODEL TYPE: BR-REM RESIDENTIAL REMODEL
PROPERTY: 403 SCOTT FORD RD
APPLIED DATE: 4/30/2025 ISSUED DATE: 4/30/2025 EXPIRATION DATE: 10/31/2025 COMPLETION DATE: 0/00/0000
CONTRACTOR: HEFLINCONT HEFLIN CONTRACTING INC ISSUED TO: PIRNER, JACK & GLENNA
1017 RIVER ROAD 403 SCOTT FORD RD
CLARKSBURG, WV 26301 ELKINS, WV 26241
SQUARE FEET: 5,350
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240426 - RESIDENTIAL REMODEL TYPE: BR-REM RESIDENTIAL REMODEL
PROPERTY: 706 W CENTRAL ST
APPLIED DATE: 4/30/2025 ISSUED DATE: 4/30/2025 EXPIRATION DATE: 10/31/2025 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: KIMBLE PROPERTIES LLC
2092 BUCKHANNON PIKE
COALTON, WV 26257-7271
SQUARE FEET: 960
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240427 - NEW RESIDENTIAL BUILDING TYPE: BR-NEW NEW RESIDENTIAL BUILDING
PROPERTY: 14 NORTHVIEW DR
APPLIED DATE: 5/02/2025 ISSUED DATE: 5/02/2025 EXPIRATION DATE: 11/01/2025 COMPLETION DATE: 0/00/0000
CONTRACTOR: HARRISCON HARRIS CONSTRUCTION ISSUED TO: HARRIS, DAVID
122 RUBY DRIVE 14 NORTHVIEW DR
BELINGTON, WV 26250 ELKINS, WV 26241
SQUARE FEET: 3,824
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240428 - RESIDENTIAL SIDEWALK/DRIVEWAY TYPE: BR-SIDE RES DRIVEWAY/SIDEWALK
PROPERTY: 26 CENTRAL ST
APPLIED DATE: 5/02/2025 ISSUED DATE: 5/02/2025 EXPIRATION DATE: 11/01/2025 COMPLETION DATE: 0/00/0000
CONTRACTOR: SENDLING'S SENDLING'S HOME SERVICES LLC ISSUED TO: COLLINS, HOLLY
75 LONG LANE 26 CENTRAL ST
VALLEY BEND, WV 26293 ELKINS, WV 26241

SQUARE FEET: 21
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240429 - RESIDENTIAL REMODEL TYPE: BR-REM RESIDENTIAL REMODEL
 PROPERTY: 120 BUFFALO ST
 APPLIED DATE: 5/02/2025 ISSUED DATE: 5/02/2025 EXPIRATION DATE: 11/01/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: CROSSROADS CROSSROADS PROPERTY RESCUE ISSUED TO: ORR, VICTORIA L
 3335 SMITHTOWN ROAD 120 BUFFALO ST
 MORGANTOWN, WV 26508 ELKINS, WV 26241
 SQUARE FEET: 570
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240430 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
 PROPERTY: 113 VALLEY CT
 APPLIED DATE: 5/02/2025 ISSUED DATE: 5/02/2025 EXPIRATION DATE: 11/01/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: T H ROOF TRIPLE H ROOFING LLC ISSUED TO: PHARES, DON
 164 RED SHED LN 113 VALLEY CT
 ELKINS, WV 26241 ELKINS, WV 26241
 SQUARE FEET: 2,300
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240431 - COMMERCIAL SIDEWALK/DRIVEWAY TYPE: BC-SIDE COM SIDEWALK/DRIVEWAY
 PROPERTY: 401 LINCOLN AVE
 APPLIED DATE: 5/02/2025 ISSUED DATE: 5/02/2025 EXPIRATION DATE: 5/08/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MAGGARD, JUSTIN J
 348 PANORAMA WAY
 BEVERLY, WV 26253
 SQUARE FEET: 300
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240434 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
 PROPERTY: 117 ELLIS AVE
 APPLIED DATE: 5/06/2025 ISSUED DATE: 5/06/2025 EXPIRATION DATE: 11/05/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: TW CONST TW CONSTRUCTION ISSUED TO: KOONTZ, KEVIN
 392 MCDOWELL LANE 117 ELLIS AVENUE
 ROCK CAVE, WV 26234 ELKINS, WV 26241
 SQUARE FEET: 1,300
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 64.00

PROJECT: 240436 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
 PROPERTY: 33 HIGH ST
 APPLIED DATE: 5/06/2025 ISSUED DATE: 5/06/2025 EXPIRATION DATE: 11/05/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: DESIGN DESIGN ROOFING & SHEET METAL ISSUED TO: DELUCA, MARY ANN
 2224 BEVERLY PIKE PO BOX 2684
 ELKINS, WV 26241 ELKINS, WV 26241
 SQUARE FEET: 2,200
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 91.00

PROJECT: 240437 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING

PROPERTY: 920 S DAVIS AVE
 APPLIED DATE: 5/06/2025 ISSUED DATE: 5/06/2025 EXPIRATION DATE: 11/05/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: T-ROY T-ROY ISSUED TO: HOWELL, BRUCE
 6807 PARSONS ROAD PO BOX 38
 MONTROSE, WV 26283 BEVERLY, WV 26253
 SQUARE FEET: 100
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240438 - SIGN TYPE: SIGN SIGN
 PROPERTY: 317 RANDOLPH AVE
 APPLIED DATE: 5/14/2025 ISSUED DATE: 5/14/2025 EXPIRATION DATE: 11/13/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: KESSLER KESSLER SIGN COMPANY ISSUED TO: SMOKER FRIENDLY LIQUOR PLUS
 PO BOX 785 77 SAGAMORE HILL
 ZANESVILLE, OH 43702-0785 PARKERSBURG, WV 26104
 SQUARE FEET: 312
 DWELLING TYPE: PRIVATE UNITS: 3
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240439 - RESIDENTIAL REMODEL TYPE: BR-REM RESIDENTIAL REMODEL
 PROPERTY: 40 HIGH ST
 APPLIED DATE: 5/15/2025 ISSUED DATE: 5/15/2025 EXPIRATION DATE: 11/14/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: BASEMENTA BASEMENT AUTHORITY OF WV ISSUED TO: FROST, JOHN
 132 ROCKY STEP RD 40 HIGH ST
 SCOTT DEPOT, WV 25560 ELKINS, WV 26241
 SQUARE FEET: 225
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240442 - RESIDENTIAL HVAC CHANGE TYPE: HVAC-RES RESIDENTIAL HVAC CHANGE
 PROPERTY: 104 FERNDAL DR
 APPLIED DATE: 5/20/2025 ISSUED DATE: 5/20/2025 EXPIRATION DATE: 11/19/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: DAVIDDAVIS DAVID DAVIS HEATING AC & ELEC ISSUED TO: THOMPSON, VICTOR
 PO BOX 2301 104 FERNDAL DR
 ELKINS, WV 26241 ELKINS, WV 26241
 SQUARE FEET: 10
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240444 - COMMERCIAL ROOFING TYPE: ROOF-COM COMMERCIAL ROOFING
 PROPERTY: 1402 TAYLOR AVE
 APPLIED DATE: 5/20/2025 ISSUED DATE: 5/20/2025 EXPIRATION DATE: 11/19/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: LIBERTY1 LIBERTY 1 CONSTRUCTION LLC ISSUED TO: ELKINS CHURCH OF GOD
 PO BOX 2087 PO BOX 21
 ELKINS, WV 26241 ELKINS, WV 26241-0021
 SQUARE FEET: 393
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 69.65

PROJECT: 240445 - RESIDENTIAL FENCE TYPE: FENCE-RES RESIDENTIAL FENCE
 PROPERTY: 103 SIXTEENTH ST
 APPLIED DATE: 5/20/2025 ISSUED DATE: 5/20/2025 EXPIRATION DATE: 11/19/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: MILLERS MILLERS FENCING LLC ISSUED TO: PATELLA, CHRIS
 5459 UNION RD 103 16TH ST
 PHILIPPI, WV 26416 ELKINS, WV 26241

SQUARE FEET: 260
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 25.00

PROJECT: 240446 - RESIDENTIAL REMODEL TYPE: BR-REM RESIDENTIAL REMODEL
 PROPERTY: 120 BOUNDARY AVE
 APPLIED DATE: 5/20/2025 ISSUED DATE: 5/20/2025 EXPIRATION DATE: 11/19/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: BASEMENTA BASEMENT AUTHORITY OF WV ISSUED TO: SHELDON, ELAINE
 132 ROCKY STEP RD 120 BOUNDARY AVE
 SCOTT DEPOT, WV 25560 ELKINS, WV 26241
 SQUARE FEET: 529
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240447 - NEW RESIDENTIAL BUILDING TYPE: BR-NEW NEW RESIDENTIAL BUILDING
 PROPERTY: 1 NORTHVIEW DR
 APPLIED DATE: 5/22/2025 ISSUED DATE: 5/22/2025 EXPIRATION DATE: 11/21/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: MORGAN MORGAN ELECTRICAL MAINT LLC ISSUED TO: HIGHLAND COMMUNITY BUILDERS
 131 VECTOR AVENUE PO BOX 1577
 ELKINS, WV 26241 ELKINS, WV 26241
 SQUARE FEET: 1,205
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240448 - RESIDENTIAL WINDOWS TYPE: WIND-RES RESIDENTIAL WINDOWS
 PROPERTY: 204 WILTON AVE
 APPLIED DATE: 5/22/2025 ISSUED DATE: 5/22/2025 EXPIRATION DATE: 11/21/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: BY-TOR BY-TOR CONTACTING INC ISSUED TO: SITTON, ASHLEY
 10060 SUMMERFIELD ROAD PO BOX 502
 TEMPERANCE, MI 48182 ELKINS, WV 26241
 SQUARE FEET: 1
 DWELLING TYPE: PRIVATE UNITS: 3
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240452 - RESIDENTIAL DEMOLITION TYPE: DEMO-RES RESIDENTIAL DEMOLITION
 PROPERTY: 200 1/2 DIAMOND ST
 APPLIED DATE: 6/03/2025 ISSUED DATE: 6/03/2025 EXPIRATION DATE: 12/04/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: SMOKEY SMOKEY JOE ENTERPRISES LLC ISSUED TO: TRIPLETT, JEFFERSON L
 PO BOX 286 405 ALLEGHENY HWY
 DAILEY, WV 26259 ELKINS, WV 26241
 SQUARE FEET: 768
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240453 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
 PROPERTY: 4 LINCOLN AVE
 APPLIED DATE: 6/03/2025 ISSUED DATE: 6/03/2025 EXPIRATION DATE: 12/04/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: DAVIS, WILLIAM F
 4 LINCOLN AVE
 ELKINS, WV 26241
 SQUARE FEET: 3,700
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240454 - RESIDENTIAL FENCE TYPE: FENCE-RES RESIDENTIAL FENCE

PROPERTY: 108 FIFTEENTH ST
 APPLIED DATE: 6/03/2025 ISSUED DATE: 6/03/2025 EXPIRATION DATE: 12/04/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: PRITT, EDWARD
 PO BOX 175
 ELKINS, WV 26241

SQUARE FEET: 150
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240455 - RESIDENTIAL DECK TYPE: DECK-RES RESIDENTIAL DECK
 PROPERTY: 103 PLEASANT AVE
 APPLIED DATE: 6/06/2025 ISSUED DATE: 6/06/2025 EXPIRATION DATE: 12/07/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: DAWSON, HENRY & LYDIA
 308 PLEASANT AVE
 ELKINS, WV 26241

SQUARE FEET: 308
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240456 - RESIDENTIAL ACCESSORY BUILDING TYPE: BR-ACC RESIDENTIAL ACCESSORY BLD
 PROPERTY: 227 EVERGREEN DR
 APPLIED DATE: 6/06/2025 ISSUED DATE: 6/06/2025 EXPIRATION DATE: 12/07/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: LWTRANS LW TRANSPORT LLC ISSUED TO: WEIFORD, ADAM L
 13323 SENECA TRAIL
 HUTTONSVILLE, WV 26273 227 EVERGREEN DR
 ELKINS, WV 26241

SQUARE FEET: 240
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 32.20

PROJECT: 240457 - RESIDENTIAL SIDEWALK/DRIVEWAY TYPE: BR-SIDE RES DRIVEWAY/SIDEWALK
 PROPERTY: 633 CAPITOL ST
 APPLIED DATE: 6/06/2025 ISSUED DATE: 6/06/2025 EXPIRATION DATE: 12/07/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: DANIELRICE RICE, DANIEL ISSUED TO: MARTIN, ROBERT R
 650 SPRINGSTONE RD
 MONTROSE, WV 26283 633 CAPITOL ST
 ELKINS, WV 26241

SQUARE FEET: 40
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 30.00

PROJECT: 240458 - COMMERCIAL REMODEL TYPE: BC-REM COMMERCIAL REMODEL
 PROPERTY: 200 KENNEDY DR
 APPLIED DATE: 6/06/2025 ISSUED DATE: 6/06/2025 EXPIRATION DATE: 12/07/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: WOLF CREEK WOLF CREEK CONTRACTING CO. ISSUED TO: RANDOLPH CO BOARD OF EDU
 403 WATERTOWN ROAD
 WATERFORD, OH 45786 40 ELEVENTH ST
 ELKINS, WV 26241

SQUARE FEET: 55,772
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240459 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
 PROPERTY: 123 EVERGREEN DR
 APPLIED DATE: 6/06/2025 ISSUED DATE: 6/06/2025 EXPIRATION DATE: 12/07/2025 COMPLETION DATE: 0/00/0000
 CONTRACTOR: NESBITT NESBITT CONTRACTING LLC ISSUED TO: EVICK, SUSAN
 7 PARK STREET
 BUCKHANNON, WV 26201 123 EVERGREEN DR
 ELKINS, WV 26241

SQUARE FEET: 2,200
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

ZONING PERMITS

None

VACANT STRUCTURE BILLING FOR 2025

6/09/2025 12:08 PM FEE CODE REPORT PAGE: 1
LICENSES: THRU ZZZZZZZZZZ ORIGINATION DATE: 3/01/2025 THRU 6/09/2025
LIC CODES: Include: CE-VAC EFFECTIVE DATE: 0/00/0000 THRU 99/99/9999
LIC STATUS: Pending, Active EXPIRATION DATE: 0/00/0000 THRU 99/99/9999
FEE CODES: All PRINT DATE: 0/00/0000 THRU 99/99/9999

FEE CODE: VACANT - VACANT PROPERTY FEE

LICENSE	PERIOD	LIC CODE	STATUS	REPORT	ISSUED TO	# of Years	CHARGES
24474	3/18/25 - 3/18/26	CE-VAC	Active	CODE	BARTON ROBER	2.0000	200.00
24475	3/18/25 - 3/19/26	CE-VAC	Pending	CODE	HOSEY LINDA	3.0000	400.00
24476	3/18/25 - 3/18/26	CE-VAC	Pending	CODE	HOSEY LINDA	3.0000	400.00
24478	4/03/25 - 4/02/26	CE-VAC	Pending	CODE	AUVIL BENJA	3.0000	400.00
24479	4/03/25 - 4/02/26	CE-VAC	Active	CODE	HIGGINS MARIE	3.0000	400.00
24480	3/31/25 - 4/01/26	CE-VAC	Pending	CODE	METHENY MICHE	3.0000	400.00
24481	4/05/25 - 4/04/26	CE-VAC	Active	CODE	MILLER LINDA	3.0000	400.00
24486	4/09/25 - 4/09/26	CE-VAC	Active	CODE	ARBOGAST GARY	3.0000	400.00
24505	5/06/25 - 5/07/26	CE-VAC	Pending	CODE	PROUDFOOT LINDA	3.0000	400.00
24506	5/06/25 - 5/07/26	CE-VAC	Pending	CODE	HALLE SHANE	3.0000	400.00
24507	5/06/25 - 5/06/26	CE-VAC	Pending	CODE	CHENOWETH ALLEN	3.0000	400.00
24508	5/06/25 - 5/06/26	CE-VAC	Pending	CODE	CHENOWETH ALLEN	3.0000	400.00
24509	5/06/25 - 5/06/26	CE-VAC	Pending	CODE	CORDER DEBOR	3.0000	400.00

REPORT TOTALS: 13 38.0000 5,000.00



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	Staff reports
Category:	Presentation
Agenda Item Name:	Treasurer's report
Recommended By:	City Treasurer
Summary:	The attached report from the City Treasurer includes: • General Fund Revenue Detail report showing: most recent month's revenues, YTD revenues, and YTD actual revenues as percentage of budgeted revenues • Bank account balances • Budget control summary • InvoiceCloud report • Correspondence with Fahe about City Hall project financing
Fiscal Impact:	n/a
Recommendation:	Review presented information
Attachments:	1. Treasurer's Report - 2025_06_12

General Fund Revenue Detail

	May Revenues	YTD Revenues	Percent of Revenues Collected Per Budget	Percent of Yr. Completed 91.67
Unassigned Fund Balance				
County Tax	\$79,187.47	\$1,235,864.80	100.39%	1,231,105.00
B & O Tax	\$215,405.03	\$2,365,071.21	147.45%	1,604,000.00
Hotel/Motel Tax	\$19,802.89	\$267,766.78	133.75%	200,200.00
Gas & Oil Severance Tax	\$0.00	\$25,525.61	51.05%	50,000.00
2% City Utility Tax	\$8,204.89	\$90,388.04	106.34%	85,000.00
Utility Excise Tax	\$23,323.95	\$359,659.38	116.02%	310,000.00
Liquor Tax	\$0.00	\$88,114.56	95.78%	92,000.00
Police	\$1,945.00	\$13,463.83	84.15%	16,000.00
Municipal Court	\$640.50	\$18,273.10	43.56%	41,950.00
Code Enforcement	\$3,503.59	\$25,278.46	84.26%	30,000.00
Business License	\$300.00	\$11,634.15	42.31%	27,500.00
Intergovernmental	\$39,888.42	\$1,055,287.02	462.81%	228,017.00
Franchise/IRP Fees	\$19,590.94	\$124,501.45	98.03%	127,000.00
Phil Gainer Community Center	\$1,970.00	\$48,853.00	122.13%	40,000.00
Misc. Revenue	\$45,963.33	\$440,577.75	324.53%	135,760.00
Municipal Sales Tax	\$0.00	\$1,560,702.91	111.48%	1,400,000.00
TOTAL	\$459,726.01	\$7,730,962.05	137.60%	5,618,532.00

Intergovernmental increased revenues are due to 2 DOJ grant deposits (7/2/24 \$158,074.82 & 8/1/24 \$640,547.27)

FY2025 Budget Control Summary

YTD TOTALS

General Fund													Revenues Over Expenses
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$1,137,821.06	\$964,719.37	\$441,018.70	\$1,108,389.90	\$574,598.67	\$134,328.51	\$928,740.60	\$407,135.62	\$494,202.97	\$1,080,280.64	\$459,726.01	\$0.00	\$232,602.53
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$827,839.86	\$1,338,151.18	\$541,410.22	\$555,484.27	\$713,274.16	\$626,643.43	\$600,380.13	\$433,633.39	\$579,285.70	\$471,999.09	\$810,258.09	\$0.00	

\$7,730,962.05

\$7,498,359.52

Sanitation Fund													Revenues Over Expenses
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$120,655.66	\$125,941.58	\$120,782.16	\$130,050.87	\$128,167.89	\$115,470.37	\$128,080.66	\$123,652.70	\$123,334.92	\$129,700.46	\$134,778.04	\$0.00	-\$76,043.78
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$145,484.16	\$117,882.18	\$126,414.32	\$149,493.53	\$138,141.77	\$133,838.08	\$124,487.09	\$135,230.73	\$133,909.67	\$122,045.14	\$129,732.42	\$0.00	

\$1,380,615.31

\$1,456,659.09

Sewer Fund													Revenues Over Expenses
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$281,282.70	\$262,501.09	\$243,017.49	\$280,557.99	\$260,153.34	\$273,468.41	\$320,891.71	\$232,265.94	\$305,908.67	\$251,639.22	\$234,328.49	\$0.00	\$156,825.84
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$267,166.54	\$246,266.86	\$269,123.07	\$238,704.73	\$252,487.07	\$263,395.26	\$249,536.61	\$262,314.52	\$246,758.63	\$218,366.86	\$275,069.06	\$0.00	

\$2,946,015.05

\$2,789,189.21

Water Fund													Revenues Over Expenses
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$416,358.35	\$431,208.07	\$363,353.18	\$436,532.91	\$457,019.76	\$398,592.57	\$371,623.09	\$380,435.31	\$462,598.37	\$378,907.06	\$346,028.91	\$0.00	\$102,428.22
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$452,928.21	\$398,220.90	\$414,455.87	\$406,571.65	\$401,673.57	\$346,235.83	\$381,683.79	\$380,523.25	\$415,494.49	\$369,653.28	\$372,788.52	\$0.00	

\$4,442,657.58

\$4,340,229.36

Fire Fund													Revenues Over Expenses
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$53,586.40	\$92,009.79	\$63,995.73	\$48,560.29	\$79,721.81	\$0.00	\$136,562.30	\$99,322.69	\$85,019.03	\$41,813.34	\$89,121.58	\$0.00	-\$205,879.63
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$107,354.02	\$83,438.32	\$87,906.66	\$82,554.88	\$113,659.85	\$85,115.28	\$103,097.15	\$78,104.81	\$75,728.62	\$74,846.47	\$103,786.53	\$0.00	

\$789,712.96

\$995,592.59

Landfill Fund													Revenues Over Expenses
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$566.80	\$497.89	\$515.81	\$463.58	\$453.90	\$437.53	\$377.30	\$381.39	\$0.00	\$400.81	\$436.36	\$0.00	\$3,732.17
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	\$174.31	\$0.00	\$183.37	\$24.30	\$0.00	\$175.02	\$13.02	\$13.72	\$174.86	\$15.45	\$25.15	\$0.00	

\$4,531.37

\$799.20

Bank Account Name	Balance as of 5/31/2025
--------------------------	------------------------------------

ARPA	\$105,803.36
Elkins Municipal Building Comm.	\$0.00
Financial Stabilization	\$762,274.26
Fire Pension Fund	\$2,972,613.30
Firemen's Pension & Relief Fund	\$0.00
Grant Co Bank-Whitmer	\$5,054.78
Landfill Access Escrow	\$1,971,814.00
Landfill Post Closure	\$48,777.02
Opioid	\$29,330.29
Payroll	\$22,063.12
Police Forfeitures	\$17,164.90
Police Pension Fund	\$4,895,115.00
Police Seizures	\$23,500.66
Policemen's Pension & Relief Fund	\$0.00
Pooled Cash-Coal Severance Fund	\$90,027.65
Pooled Cash-Fire Fund	\$189,827.80
Pooled Cash-General Fund	\$1,964,156.99
Pooled Cash-Landfill Fund	\$132,374.93
Pooled Cash-Parks Fund	\$763,863.76
Pooled Cash-Sanitation Fund	\$513,876.11
Pooled Cash-Sewer Fund	\$303,608.65
Pooled Cash-Water Fund	\$512,876.32
Sewer Depreciation	\$237,850.30
Sewer O&M	\$644,925.44
TIF District #1	\$87,403.38
Water Depreciation	\$199,233.02
Water O&M	\$616,349.51

Tracy Judy

From: no-reply=invoicecloud.com@mg.invoicecloud.com on behalf of InvoiceCloud <no-reply@invoicecloud.com>
Sent: Saturday, May 31, 2025 10:20 AM
To: Tracy Judy
Subject: InvoiceCloud Daily Management Report

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City of Elkins WV:

Daily Management Report for 5/31/2025:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Utility	12,912	\$1,627,498.23	2,712	\$319,895.06	96	\$7,513.98	2,643	857
Non Utility Payments	171	\$43,651.89	31	\$3,326.83	4	\$158.51	865	0



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Tracy Judy

From: Dwain Neeley <dneeley@fahe.org>
Sent: Tuesday, June 10, 2025 2:48 PM
To: Tracy Judy
Cc: Mike Kesecker
Subject: RE: Fahe Funding Application
Attachments: Elkins Building Commission - Loan Document Checklist 6.10.25.docx

CAUTION: This email originated from outside the organization. Do not click links or open attachments or reply unless you recognize the sender and know the content is safe. Contact Help Desk for assistance.

Hi Tracy,

It was good talking with you earlier. As promised, attached is the updated checklist of the outstanding documents and information needed. As I noted earlier, the detailed project description, budget and materials list and plans is specs are required by USDA as part of the project review and approval process for the Community Facility funds.

Below are the questions from our underwriter I mentioned regarding the GO bond. I will leave it you to decide if you want to schedule a call or reply with the answers.

1. Why did the city's sewer revenue fall below its expenses in 2022? Why was the DSCR below the threshold in 2022 and 2023?
2. Can you give some insight as to the fluctuations in tax revenue as a portion of total revenue. In 2022, tax revenue made up 74% of total revenue. In 2023 and 2024, this percentage rose to 85% and 83%, respectively.
3. Total tax revenue increased by \$805,637 from 2022 to 2024. Is this year over year increase projected to continue?
4. Is the city's general fund obligated to cover any shortfalls from the city's other funds? Specifically, the water and sewer funds?
5. What happens if the city's water, sewer, or other funds fall below the required DSCR?

* Turning to the payment and amortization schedule. Below is a breakdown of a 40 and 30-year payment and amortization on a loan of \$4.1M at 4.75%.

40 – year term with 30-year ballon

Remaining Balance at year 30 – approximately \$1.821M

Monthly Payment - \$19,097

- Total Annual Payment - \$229,153

Total Interest Paid – 5.066M (At year 40)

(Note: The total interest paid assumes a loan for the remaining balance at the same 4.75% rate)

30 – year term and amortization

Monthly Payment - \$21,388

- Total Annual Payment - \$256,650

Total Interest Paid - \$3.6M

As you can see, while the longer amortization does reduce the monthly payment, in the long run, staying with the shorter term will save the city a minimum of approximately \$1.5M in interest charges over the life of the loan verses the longer 40-year term.

Should there be any questions, please don't hesitate to contact me directly.

Best Regards,
Dwain

Dwain Neeley
Fahe

Senior Vice President of Community Lending
dneeley@fahe.org
859-756-6257 Direct Fax 859-756-6307
<https://fahe.org>

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From: Tracy Judy <tjudy@cityofelkinswv.com>
Sent: Monday, June 9, 2025 12:20 PM
To: Dwain Neeley <dneeley@fahe.org>
Cc: Mike Kesecker <mkecker@cityofelkinswv.com>
Subject: RE: Fahe Funding Application

Dwain,

For the General Obligation Bond information, what are you needing?

Tracy R. Judy
City Treasurer
City of Elkins
401 Davis Ave.
Elkins, WV 26241
304-636-1414, Ext 1317
304-635-7135 Fax

www.cityofelkinswv.com
www.facebook.com/ElkinsCityHall



From: Tracy Judy
Sent: Monday, June 9, 2025 9:16 AM



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	Approval of vendor invoice payments
Category:	Action Item
Agenda Item Name:	Vendor invoices presented for approval: May 12, 2025-June 6, 2025 <i>(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)</i>
Recommended By:	City Treasurer
Summary:	Accounts payable transactions in all funds 5/12/2025-6/06/2025.
Fiscal Impact:	Report details \$1,492,203.10 in transactions from all funds.
Recommendation:	Review presented invoices and consider for approval
Attachments:	1. AP Check Report - 2025_06_12

VENDOR SET: 01 Elkins
BANK: * ALL BANKS
DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00665	State Electric Supply Company							
B-CHECK	State Electric Supply Co	VOIDED V	5/28/2025			007236		6,563.90CR
00252	Elkins Randolph County YMCA							
C-CHECK	Elkins Randolph County Y	VOIDED V	5/13/2025			017153		250.00CR

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	6,813.90CR	6,813.90CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	2	6,813.90CR	0.00	0.00
BANK: * TOTALS:	2	6,813.90CR	0.00	0.00

VENDOR SET: 01 Elkins
BANK: GCBAN Grant Co Bank-Whitmer
DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE							
I-Whitmer 050925	Whitmer 040725-050525	R	5/22/2025	997.78		000047		997.78
02431	Ferguson Waterworks #527							
I-0963685	MTR Coup	R	5/28/2025	429.50		000048		
I-0964714	Regulator Adpt	R	5/28/2025	108.83		000048		538.33

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	1,536.11	0.00	1,536.11
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: GCBANTOTALS:	2	1,536.11	0.00	1,536.11
BANK: GCBAN TOTALS:	2	1,536.11	0.00	1,536.11

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00302	Go-Mart							
I-000236 0422	Go-Mart	D	5/22/2025	32.69		007223		
I-000871 0412	Go-Mart	D	5/22/2025	18.79		007223		
I-001182 0418	Go-Mart	D	5/22/2025	48.20		007223		
I-001696 0414	Go-Mart	D	5/22/2025	70.60		007223		
I-004071 0420	Go-Mart	D	5/22/2025	29.78		007223		
I-005886 0402	Go-Mart	D	5/22/2025	38.83		007223		
I-006754 0423	Go-Mart	D	5/22/2025	48.00		007223		
I-007592 0402	Go-Mart	D	5/22/2025	58.95		007223		
I-008982 0410	Go-Mart	D	5/22/2025	54.50		007223		
I-010030 0422	Go-Mart	D	5/22/2025	35.85		007223		
I-013430 0420	Go-Mart	D	5/22/2025	47.91		007223		
I-014099 0407	Go-Mart	D	5/22/2025	52.26		007223		
I-015184 0417	Go-Mart	D	5/22/2025	30.28		007223		
I-015974 0421	Go-Mart	D	5/22/2025	103.15		007223		
I-020897 0408	Go-Mart	D	5/22/2025	34.00		007223		
I-023153 0426	Go-Mart	D	5/22/2025	28.91		007223		
I-024041 0407	Go-Mart	D	5/22/2025	66.00		007223		
I-025644 0331	Go-Mart	D	5/22/2025	66.09		007223		
I-031147 0423	Go-Mart	D	5/22/2025	15.47		007223		
I-031346 0421	Go-Mart	D	5/22/2025	48.00		007223		
I-032883 0407	Go-Mart	D	5/22/2025	25.66		007223		
I-033406 0403	Go-Mart	D	5/22/2025	33.36		007223		
I-033427 0411	Go-Mart	D	5/22/2025	25.57		007223		
I-034534 0403	Go-Mart	D	5/22/2025	139.26		007223		
I-034863 0414	Go-Mart	D	5/22/2025	38.00		007223		
I-035209 0423	Go-Mart	D	5/22/2025	65.32		007223		
I-036378 0407	Go-Mart	D	5/22/2025	21.45		007223		
I-036418 0410	Go-Mart	D	5/22/2025	37.35		007223		
I-038682 0408	Go-Mart	D	5/22/2025	31.76		007223		
I-042015 0411	Go-Mart	D	5/22/2025	34.49		007223		
I-042125 0406	Go-Mart	D	5/22/2025	68.09		007223		
I-042145 0425	Go-Mart	D	5/22/2025	54.41		007223		
I-043425 0402	Go-Mart	D	5/22/2025	77.00		007223		
I-044254 0425	Go-Mart	D	5/22/2025	30.99		007223		
I-044669 0413	Go-Mart	D	5/22/2025	27.16		007223		
I-045507 0409	Go-Mart	D	5/22/2025	58.01		007223		
I-046916 0404	Go-Mart	D	5/22/2025	47.00		007223		
I-047666 0419	Go-Mart	D	5/22/2025	57.01		007223		
I-047794 0412	Go-Mart	D	5/22/2025	25.64		007223		
I-048213 0421	Go-Mart	D	5/22/2025	18.99		007223		
I-048994 0404	Go-Mart	D	5/22/2025	51.19		007223		
I-051577 0424	Go-Mart	D	5/22/2025	45.26		007223		
I-051727 0404	Go-Mart	D	5/22/2025	36.89		007223		
I-053442 0330	Go-Mart	D	5/22/2025	33.33		007223		
I-053823 0428	Go-Mart	D	5/22/2025	52.02		007223		
I-054913 0417	Go-Mart	D	5/22/2025	27.32		007223		
I-055598 0420	Go-Mart	D	5/22/2025	50.00		007223		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-058003 0407	Go-Mart	D	5/22/2025	14.56		007223		
I-058275 0424	Go-Mart	D	5/22/2025	50.00		007223		
I-062601 0428	Go-Mart	D	5/22/2025	55.48		007223		
I-063863 0401	Go-Mart	D	5/22/2025	43.99		007223		
I-066074 0427	Go-Mart	D	5/22/2025	35.65		007223		
I-066468 0409	Go-Mart	D	5/22/2025	63.41		007223		
I-067718 0424	Go-Mart	D	5/22/2025	59.88		007223		
I-068460 0409	Go-Mart	D	5/22/2025	61.00		007223		
I-068569 0425	Go-Mart	D	5/22/2025	21.27		007223		
I-070679 0331	Go-Mart	D	5/22/2025	50.00		007223		
I-071276 0421	Go-Mart	D	5/22/2025	34.85		007223		
I-071878 0410	Go-Mart	D	5/22/2025	61.66		007223		
I-072290 0406	Go-Mart	D	5/22/2025	31.97		007223		
I-072307 0421	Go-Mart	D	5/22/2025	21.02		007223		
I-072440 0422	Go-Mart	D	5/22/2025	57.00		007223		
I-073465 0411	Go-Mart	D	5/22/2025	25.54		007223		
I-076103 0409	Go-Mart	D	5/22/2025	16.02		007223		
I-076147 0409	Go-Mart	D	5/22/2025	70.60		007223		
I-076152 0428	Go-Mart	D	5/22/2025	34.58		007223		
I-076555 0417	Go-Mart	D	5/22/2025	41.00		007223		
I-076683 0330	Go-Mart	D	5/22/2025	28.38		007223		
I-076991 0414	Go-Mart	D	5/22/2025	61.00		007223		
I-077376 0412	Go-Mart	D	5/22/2025	34.61		007223		
I-079568 0410	Go-Mart	D	5/22/2025	57.30		007223		
I-079575 0417	Go-Mart	D	5/22/2025	56.00		007223		
I-080383 0415	Go-Mart	D	5/22/2025	19.83		007223		
I-081015 0405	Go-Mart	D	5/22/2025	29.54		007223		
I-081441 0421	Go-Mart	D	5/22/2025	25.34		007223		
I-081540 0401	Go-Mart	D	5/22/2025	56.40		007223		
I-082657 0416	Go-Mart	D	5/22/2025	28.96		007223		
I-082743 0423	Go-Mart	D	5/22/2025	25.46		007223		
I-085554 0422	Go-Mart	D	5/22/2025	20.22		007223		
I-086425 0414	Go-Mart	D	5/22/2025	87.00		007223		
I-087523 0413	Go-Mart	D	5/22/2025	14.50		007223		
I-091269 0405	Go-Mart	D	5/22/2025	50.08		007223		
I-091781 0423	Go-Mart	D	5/22/2025	53.07		007223		
I-093387 0416	Go-Mart	D	5/22/2025	22.65		007223		
I-093810 0408	Go-Mart	D	5/22/2025	31.18		007223		
I-094122 0406	Go-Mart	D	5/22/2025	60.10		007223		
I-095809 0403	Go-Mart	D	5/22/2025	87.32		007223		
I-096451 0403	Go-Mart	D	5/22/2025	53.49		007223		
I-097001 0417	Go-Mart	D	5/22/2025	56.48		007223		
I-097849 0402	Go-Mart	D	5/22/2025	66.16		007223		
I-1209251 0330	Go-Mart	D	5/22/2025	27.50		007223		
I-1217217 0403	Go-Mart	D	5/22/2025	31.62		007223		
I-1226558 0408	Go-Mart	D	5/22/2025	21.26		007223		
I-1229712 0410	Go-Mart	D	5/22/2025	33.02		007223		
I-1229850 0410	Go-Mart	D	5/22/2025	81.58		007223		

VENDOR SET: 01 Elkins
 BANK: PCARD PCARD IMPORT
 DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-1229952 0410	Go-Mart	D	5/22/2025	31.00		007223		
I-1254891 0423	Go-Mart	D	5/22/2025	44.00		007223		
I-1258255 0424	Go-Mart	D	5/22/2025	57.00		007223		
I-1262170 0426	Go-Mart	D	5/22/2025	21.34		007223		
I-730922 0428	Go-Mart	D	5/22/2025	190.65		007223		
I-812638 0408	Go-Mart	D	5/22/2025	34.60		007223		4,588.91
00406	Krogers - Elkins Store							
I-019778 0407	Krogers - Elkins Store	D	5/22/2025	50.00		007224		
I-0409 805116415	Krogers - Elkins Store	D	5/22/2025	79.88		007224		
I-042425 73012381	Krogers - Elkins Store	D	5/22/2025	79.44		007224		
I-067282 0417	Krogers - Elkins Store	D	5/22/2025	67.12		007224		
I-069078 0414	Krogers - Elkins Store	D	5/22/2025	53.01		007224		329.45
00779	Woodford Oil Company							
I-1899 0425	Woodford Oil Company	D	5/22/2025	35.11		007225		
I-1967 0403	Woodford Oil Company	D	5/22/2025	86.00		007225		
I-2157 0403	Woodford Oil Company	D	5/22/2025	60.43		007225		
I-3089 0428	Woodford Oil Company	D	5/22/2025	179.59		007225		
I-3181 0428	Woodford Oil Company	D	5/22/2025	356.70		007225		
I-357 0422	Woodford Oil Company	D	5/22/2025	31.06		007225		
I-5132 0331	Woodford Oil Company	D	5/22/2025	149.53		007225		
I-5134 0421	Woodford Oil Company	D	5/22/2025	87.00		007225		
I-5172 0331	Woodford Oil Company	D	5/22/2025	22.00		007225		
I-5174 0331	Woodford Oil Company	D	5/22/2025	22.73		007225		
I-5228 0401	Woodford Oil Company	D	5/22/2025	195.00		007225		
I-5238 0401	Woodford Oil Company	D	5/22/2025	175.50		007225		
I-5260 0401	Woodford Oil Company	D	5/22/2025	66.31		007225		
I-5426 0411	Woodford Oil Company	D	5/22/2025	34.07		007225		
I-5454 0403	Woodford Oil Company	D	5/22/2025	150.02		007225		
I-5456 0403	Woodford Oil Company	D	5/22/2025	67.47		007225		
I-5502 0403	Woodford Oil Company	D	5/22/2025	59.02		007225		
I-5544 0404	Woodford Oil Company	D	5/22/2025	197.65		007225		
I-5572 0404	Woodford Oil Company	D	5/22/2025	202.03		007225		
I-5582 0404	Woodford Oil Company	D	5/22/2025	60.01		007225		
I-5596 0404	Woodford Oil Company	D	5/22/2025	174.03		007225		
I-5745 0401	Woodford Oil Company	D	5/22/2025	25.96		007225		
I-5788 0407	Woodford Oil Company	D	5/22/2025	51.00		007225		
I-5796 0407	Woodford Oil Company	D	5/22/2025	64.00		007225		
I-5908 0408	Woodford Oil Company	D	5/22/2025	120.02		007225		
I-5996 0409	Woodford Oil Company	D	5/22/2025	70.01		007225		
I-6022 0409	Woodford Oil Company	D	5/22/2025	80.58		007225		
I-6024 0409	Woodford Oil Company	D	5/22/2025	284.29		007225		
I-6050 0409	Woodford Oil Company	D	5/22/2025	232.36		007225		
I-6054 0409	Woodford Oil Company	D	5/22/2025	152.46		007225		
I-6168 0410	Woodford Oil Company	D	5/22/2025	64.01		007225		
I-6172 0410	Woodford Oil Company	D	5/22/2025	23.20		007225		
I-6172 041025	Woodford Oil Company	D	5/22/2025	189.33		007225		

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I-6184 0410	Woodford Oil Company	D	5/22/2025	42.71		007225		
I-6198 0410	Woodford Oil Company	D	5/22/2025	7.78		007225		
I-6198 b0410	Woodford Oil Company	D	5/22/2025	168.03		007225		
I-6212 0410	Woodford Oil Company	D	5/22/2025	47.11		007225		
I-6222 0410	Woodford Oil Company	D	5/22/2025	58.01		007225		
I-6226 0410	Woodford Oil Company	D	5/22/2025	68.19		007225		
I-6244 0410	Woodford Oil Company	D	5/22/2025	63.71		007225		
I-6304 0411	Woodford Oil Company	D	5/22/2025	130.38		007225		
I-6306 0404	Woodford Oil Company	D	5/22/2025	115.05		007225		
I-6506 0413	Woodford Oil Company	D	5/22/2025	11.13		007225		
I-6554 0414	Woodford Oil Company	D	5/22/2025	73.45		007225		
I-6564 0414	Woodford Oil Company	D	5/22/2025	44.50		007225		
I-6578 0414	Woodford Oil Company	D	5/22/2025	60.73		007225		
I-6594 0414	Woodford Oil Company	D	5/22/2025	112.93		007225		
I-6672 0415	Woodford Oil Company	D	5/22/2025	72.36		007225		
I-6686 0415	Woodford Oil Company	D	5/22/2025	42.29		007225		
I-6689 0415	Woodford Oil Company	D	5/22/2025	10.65		007225		
I-6692 0415	Woodford Oil Company	D	5/22/2025	77.53		007225		
I-6696 0415	Woodford Oil Company	D	5/22/2025	167.01		007225		
I-6708 0415	Woodford Oil Company	D	5/22/2025	64.00		007225		
I-6758 0415	Woodford Oil Company	D	5/22/2025	240.00		007225		
I-6784 0416	Woodford Oil Company	D	5/22/2025	172.20		007225		
I-6820 0416	Woodford Oil Company	D	5/22/2025	96.81		007225		
I-6826 0415	Woodford Oil Company	D	5/22/2025	56.02		007225		
I-6848 0416	Woodford Oil Company	D	5/22/2025	66.98		007225		
I-6918 0417	Woodford Oil Company	D	5/22/2025	17.24		007225		
I-6920 0417	Woodford Oil Company	D	5/22/2025	16.36		007225		
I-69214 0415	Woodford Oil Company	D	5/22/2025	152.33		007225		
I-6924 0417	Woodford Oil Company	D	5/22/2025	15.03		007225		
I-6930 0417	Woodford Oil Company	D	5/22/2025	50.00		007225		
I-7336 0421	Woodford Oil Company	D	5/22/2025	58.03		007225		
I-7346 0421	Woodford Oil Company	D	5/22/2025	190.23		007225		
I-7428 0422	Woodford Oil Company	D	5/22/2025	151.03		007225		
I-7442 0422	Woodford Oil Company	D	5/22/2025	21.99		007225		
I-7462 0422	Woodford Oil Company	D	5/22/2025	18.50		007225		
I-7478 0422	Woodford Oil Company	D	5/22/2025	60.90		007225		
I-7482 0422	Woodford Oil Company	D	5/22/2025	11.71		007225		
I-7507 0416	Woodford Oil Company	D	5/22/2025	55.43		007225		
I-7572 0423	Woodford Oil Company	D	5/22/2025	183.85		007225		
I-7576 0423	Woodford Oil Company	D	5/22/2025	50.00		007225		
I-7600 0423	Woodford Oil Company	D	5/22/2025	18.90		007225		
I-7614 0423	Woodford Oil Company	D	5/22/2025	49.32		007225		
I-7624 0423	Woodford Oil Company	D	5/22/2025	50.52		007225		
I-7768 0424	Woodford Oil Company	D	5/22/2025	44.93		007225		
I-7798 0424	Woodford Oil Company	D	5/22/2025	343.03		007225		
I-7874 0425	Woodford Oil Company	D	5/22/2025	25.72		007225		
I-7878 0425	Woodford Oil Company	D	5/22/2025	142.01		007225		
I-7880 0425	Woodford Oil Company	D	5/22/2025	70.00		007225		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-7895 0425	Woodford Oil Company	D	5/22/2025	44.16		007225		
I-7898 0425	Woodford Oil Company	D	5/22/2025	63.13		007225		
I-883 0401	Woodford Oil Company	D	5/22/2025	128.44		007225		7,870.83
00884	Colonial Court Service Station							
I-063750 0401	Colonial Court Service Station	D	5/22/2025	44.00		007226		
I-063778 0401	Colonial Court Service Station	D	5/22/2025	85.01		007226		
I-064299 0411	Colonial Court Service Station	D	5/22/2025	84.00		007226		
I-065041 0425	Colonial Court Service Station	D	5/22/2025	76.00		007226		289.01
00895	Speedway #9177							
I-3518706 0425	Speedway #9177	D	5/22/2025	159.85		007227		
I-3521595 0428	Speedway #9177	D	5/22/2025	74.74		007227		
I-3522446 0429	Speedway #9177	D	5/22/2025	34.01		007227		268.60
01008	Par Mar							
I-9010358 0416	Par Mar	D	5/22/2025	35.85		007228		
I-9014376 0429	Par Mar	D	5/22/2025	57.00		007228		
I-9022454 0419	Par Mar	D	5/22/2025	48.00		007228		
I-90226226 0423	Par Mar	D	5/22/2025	49.00		007228		
I-9037457 0403	Par Mar	D	5/22/2025	45.00		007228		
I-9037785 0410	Par Mar	D	5/22/2025	41.00		007228		
I-9038040 0415	Par Mar	D	5/22/2025	61.00		007228		
I-9038114 0417	Par Mar	D	5/22/2025	53.00		007228		
I-9038422 0422	Par Mar	D	5/22/2025	47.00		007228		
I-9040221 0429	Par Mar	D	5/22/2025	39.41		007228		
I-9040225 0410	Par Mar	D	5/22/2025	67.05		007228		
I-9049680 0412	Par Mar	D	5/22/2025	40.23		007228		
I-9049740 0414	Par Mar	D	5/22/2025	52.00		007228		635.54
01948	Sheetz							
I-000272 0331	Sheetz	D	5/22/2025	25.50		007229		
I-004854 0421	Sheetz	D	5/22/2025	59.09		007229		
I-006348 0409	Sheetz	D	5/22/2025	39.50		007229		
I-011525 0411	Sheetz	D	5/22/2025	35.50		007229		
I-014053 0423	Sheetz	D	5/22/2025	29.00		007229		
I-014404 0411	Sheetz	D	5/22/2025	27.04		007229		
I-022050 0411	Sheetz	D	5/22/2025	54.65		007229		
I-023131 0411	Sheetz	D	5/22/2025	89.27		007229		
I-024307 0425	Sheetz	D	5/22/2025	43.55		007229		
I-028834 0407	Sheetz	D	5/22/2025	41.22		007229		
I-030960 0403	Sheetz	D	5/22/2025	36.74		007229		
I-031815 0405	Sheetz	D	5/22/2025	28.70		007229		
I-031823 0409	Sheetz	D	5/22/2025	52.43		007229		
I-032107 0416	Sheetz	D	5/22/2025	34.24		007229		
I-033931 0410	Sheetz	D	5/22/2025	84.97		007229		
I-038699 0408	Sheetz	D	5/22/2025	39.50		007229		
I-039577 0404	20.553 prem	D	5/22/2025	81.37		007229		

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I-045408 0331	Sheetz	D	5/22/2025	53.63		007229		
I-051444 0422	Sheetz	D	5/22/2025	60.67		007229		
I-051992 0404	Sheetz	D	5/22/2025	43.00		007229		
I-054356 0419	Sheetz	D	5/22/2025	75.57		007229		
I-056994 0402	Sheetz	D	5/22/2025	18.16		007229		
I-065809 0428	Sheetz	D	5/22/2025	36.75		007229		
I-066112 0422	Sheetz	D	5/22/2025	23.13		007229		
I-068601 0421	Sheetz	D	5/22/2025	21.75		007229		
I-082051 0404	Sheetz	D	5/22/2025	60.47		007229		
I-082816 0416	Sheetz	D	5/22/2025	40.50		007229		
I-085466 0417	Sheetz	D	5/22/2025	23.71		007229		
I-087754 0417	Sheetz	D	5/22/2025	82.27		007229		
I-095135 0426	Sheetz	D	5/22/2025	46.75		007229		
I-095919 0407	Sheetz	D	5/22/2025	23.39		007229		
I-1241865 0416	Sheetz	D	5/22/2025	35.57		007229		
I-3848	Sheetz	D	5/22/2025	62.69		007229		
I-43517	Sheetz	D	5/22/2025	60.25		007229		
I-625030414	Sheetz	D	5/22/2025	55.01		007229		
I-6393 0415	Sheetz	D	5/22/2025	78.20		007229		1,703.74
02456	BFS Foods							
I-9022401 0428	BFS Foods	D	5/22/2025	62.26		007230		62.26
00001	A & A Safety, Inc.							
I-206856	A & A Safety, Inc.	D	5/30/2025	556.00		007240		556.00
00005	J.C. Ehrlich Co., Inc.							
I-76077918	J.C. Ehrlich Co., Inc.	D	5/30/2025	88.95		007241		
I-76077919	J.C. Ehrlich Co., Inc.	D	5/30/2025	52.86		007241		
I-76077920	J.C. Ehrlich Co., Inc.	D	5/30/2025	79.92		007241		
I-76077921	J.C. Ehrlich Co., Inc.	D	5/30/2025	79.92		007241		
I-76077922	J.C. Ehrlich Co., Inc.	D	5/30/2025	79.92		007241		
I-76077923	J.C. Ehrlich Co., Inc.	D	5/30/2025	79.92		007241		461.49
00025	Applied Industrial Tech, Inc.							
I-7031844684	Applied Industrial Tech, Inc.	D	5/30/2025	38.64		007242		
I-7031870587	Applied Industrial Tech, Inc.	D	5/30/2025	122.54		007242		
I-7031948337	Applied Industrial Tech, Inc.	D	5/30/2025	93.64		007242		
I-7031969423	Applied Industrial Tech, Inc.	D	5/30/2025	19.34		007242		274.16
00033	AT&T MOBILITY							
I-2.87324E+15	AT&T MOBILITY	D	5/30/2025	76.48		007243		
I-287290547927 0425	AT&T MOBILITY	D	5/30/2025	1,801.09		007243		
I-3242025	AT&T MOBILITY	D	5/30/2025	334.40		007243		
I-40525	AT&T MOBILITY	D	5/30/2025	1,053.83		007243		
I-X031325	AT&T MOBILITY	D	5/30/2025	773.85		007243		
I-X04132025	AT&T MOBILITY	D	5/30/2025	374.90		007243		
I-X041325	AT&T MOBILITY	D	5/30/2025	561.04		007243		4,975.59

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00034	ATCO International							
I-I0642659	ATCO International	D	5/30/2025	101.61		007244		
I-I0643523	ATCO International	D	5/30/2025	393.00		007244		
I-I0643614	ATCO International	D	5/30/2025	293.25		007244		787.86
00035	Auto Zone Store #1115							
I-11157252585	Auto Zone Store #1115	D	5/30/2025	18.42		007245		
I-6458966314	Auto Zone Store #1115	D	5/30/2025	63.48		007245		
I-756172	Auto Zone Store #1115	D	5/30/2025	99.97		007245		181.87
00082	Builders Group, Inc.							
I-J50130	Builders Group, Inc.	D	5/30/2025	46.50		007246		
I-J53044	Builders Group, Inc.	D	5/30/2025	8.94		007246		
I-J53331	Builders Group, Inc.	D	5/30/2025	16.26		007246		
I-J55101	Builders Group, Inc.	D	5/30/2025	8.59		007246		
I-J56553	Builders Group, Inc.	D	5/30/2025	6.83		007246		
I-J57160	Builders Group, Inc.	D	5/30/2025	12.23		007246		
I-J58119	Builders Group, Inc.	D	5/30/2025	52.56		007246		
I-M56374	Builders Group, Inc.	D	5/30/2025	19.98		007246		
I-M56451	Builders Group, Inc.	D	5/30/2025	11.82		007246		
I-M56474	Builders Group, Inc.	D	5/30/2025	37.95		007246		
I-M56689	Builders Group, Inc.	D	5/30/2025	18.67		007246		
I-M56709	Builders Group, Inc.	D	5/30/2025	63.96		007246		
I-M56873	Builders Group, Inc.	D	5/30/2025	48.98		007246		
I-M57004	Builders Group, Inc.	D	5/30/2025	43.67		007246		
I-M57159	Builders Group, Inc.	D	5/30/2025	140.00		007246		
I-M57222	Builders Group, Inc.	D	5/30/2025	28.64		007246		
I-M57270	Builders Group, Inc.	D	5/30/2025	58.97		007246		624.55
00102	Central Supply Company of WV							
I-00205686-07081	Central Supply Company of WV	D	5/30/2025	52.06		007247		
I-00206553-07081	Central Supply Company of WV	D	5/30/2025	143.98		007247		
I-00206928-07081	Central Supply Company of WV	D	5/30/2025	346.50		007247		542.54
00103	Optimum							
I-1Baxter 040925	Optimum	D	5/30/2025	130.74		007248		
I-216 4th	Optimum	D	5/30/2025	280.00		007248		
I-5 Baxter 0418	Optimum	D	5/30/2025	150.12		007248		
I-5Baxter 0318	Optimum	D	5/30/2025	208.14		007248		
I-Barron 042125	Optimum	D	5/30/2025	207.08		007248		
I-Glendale 0407	Optimum	D	5/30/2025	83.37		007248		
I-HighSt 040725	Optimum	D	5/30/2025	469.75		007248		
I-RELee 041125	Optimum	D	5/30/2025	120.74		007248		1,649.94

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	Citynet							
I-2705856	Citynet	D	5/30/2025	300.00		007249		300.00
00139	COE Fire Service Fee							
I-31825	COE Fire Service Fee	D	5/30/2025	54.46		007250		54.46
00157	COE Utilities							
I-31825	COE Utilities	D	5/30/2025	4,497.32		007251		4,497.32
00201	Davis Electrical Svc. Inc							
I-282175	Davis Electrical Svc. Inc	D	5/30/2025	1,258.00		007252		
I-285583	Davis Electrical Svc. Inc	D	5/30/2025	9.43		007252		
I-285668	Davis Electrical Svc. Inc	D	5/30/2025	553.07		007252		
I-285710	Davis Electrical Svc. Inc	D	5/30/2025	858.00		007252		
I-285777	Davis Electrical Svc. Inc	D	5/30/2025	18.37		007252		
I-285854	Davis Electrical Svc. Inc	D	5/30/2025	6.77		007252		
I-285906	Davis Electrical Svc. Inc	D	5/30/2025	6.08		007252		2,709.72
00238	Elkins Fordland, Inc.							
I-27506	Elkins Fordland, Inc.	D	5/30/2025	80.05		007253		
I-63863	Elkins Fordland, Inc.	D	5/30/2025	921.74		007253		1,001.79
00267	Fastenal Company							
I-WVELK183059	Fastenal Company	D	5/30/2025	62.60		007254		
I-wVELK183087	Fastenal Company	D	5/30/2025	40.17		007254		102.77
00268	FedEx							
I-883120381	FedEx	D	5/30/2025	3.54		007255		3.54
00273	Fisher Auto Parts, Inc.							
I-038-245302	Fisher Auto Parts, Inc.	D	5/30/2025	47.24		007256		
I-038-245823	Fisher Auto Parts, Inc.	D	5/30/2025	283.24		007256		
I-038-245905	Fisher Auto Parts, Inc.	D	5/30/2025	73.51		007256		
I-038-246021	Fisher Auto Parts, Inc.	D	5/30/2025	16.95		007256		
I-038-246217	Fisher Auto Parts, Inc.	D	5/30/2025	22.85		007256		443.79
00286	Galls, LLC							
I-29147760	Galls, LLC	D	5/30/2025	101.79		007257		101.79
00288	Garrett Industrial Supply Inc							
I-3452520	Garrett Industrial Supply Inc	D	5/30/2025	187.97		007258		187.97
00334	Core & Main LP							
I-W810472	Core & Main LP	D	5/30/2025	915.10		007259		
I-W815978	Core & Main LP	D	5/30/2025	221.88		007259		
I-W850146	Core & Main LP	D	5/30/2025	87.00		007259		1,223.98

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00337	Hart Office Solutions							
I-332086	Hart Office Solutions	D	5/30/2025	243.11		007260		
I-335751	Hart Office Solutions	D	5/30/2025	38.20		007260		
I-336115	Hart Office Solutions	D	5/30/2025	11.02		007260		
I-342414	Hart Office Solutions	D	5/30/2025	8.72		007260		
I-343632	Hart Office Solutions	D	5/30/2025	4.58		007260		
I-345135	Hart Office Solutions	D	5/30/2025	395.00		007260		
I-345424	Hart Office Solutions	D	5/30/2025	8.82		007260		
I-363186	Hart Office Solutions	D	5/30/2025	45.46		007260		754.91
00378	J F Allen Co.							
I-15737358	J F Allen Co.	D	5/30/2025	127.50		007261		
I-15737362	J F Allen Co.	D	5/30/2025	120.36		007261		
I-55367385	J F Allen Co.	D	5/30/2025	351.90		007261		
I-55367397	J F Allen Co.	D	5/30/2025	446.09		007261		1,045.85
00406	Krogers - Elkins Store							
I-0408 730712131	Krogers - Elkins Store	D	5/30/2025	53.44		007262		
I-041025 73078131	Krogers - Elkins Store	D	5/30/2025	18.97		007262		
I-0415 7305404116	Krogers - Elkins Store	D	5/30/2025	42.49		007262		
I-41625730834	Krogers - Elkins Store	D	5/30/2025	13.98		007262		
I-42225	Krogers - Elkins Store	D	5/30/2025	56.96		007262		
I-42925	Krogers - Elkins Store	D	5/30/2025	108.66		007262		294.50
00425	Liberty Machine & Welding, LLC							
I-3770 0415	Liberty Machine & Welding, LLC	D	5/30/2025	515.00		007263		515.00
00450	Visual Edge IT							
I-24AR2567959	Visual Edge IT	D	5/30/2025	34.95		007264		34.95
00466	Mine Belt Service, Inc.							
I-38144	Mine Belt Service, Inc.	D	5/30/2025	695.00		007265		695.00
00471	FirstEnergy MP/PE							
I-RR BLK LT 041625	FirstEnergy MP/PE	D	5/30/2025	209.74		007266		209.74
00479	Amtower Auto Supply, Inc.							
I-224357	Amtower Auto Supply, Inc.	D	5/30/2025	19.98		007267		
I-224471	Amtower Auto Supply, Inc.	D	5/30/2025	44.98		007267		
I-225010	Amtower Auto Supply, Inc.	D	5/30/2025	4.66		007267		69.62
00498	Naylor's Ace Hardware							
C-C16499	Battery Return Credit	D	5/30/2025	140.13CR		007268		
I-C16495	Naylor's Ace Hardware	D	5/30/2025	394.78		007268		
I-C16511	Naylor's Ace Hardware	D	5/30/2025	22.45		007268		
I-C166907	Naylor's Ace Hardware	D	5/30/2025	17.99		007268		
I-C16886	Naylor's Ace Hardware	D	5/30/2025	13.47		007268		
I-C17727	Naylor's Ace Hardware	D	5/30/2025	153.85		007268		

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I-C18472	Naylor's Ace Hardware	D	5/30/2025	65.97		007268		
I-C19084	Naylor's Ace Hardware	D	5/30/2025	494.99		007268		
I-C19113	Naylor's Ace Hardware	D	5/30/2025	15.45		007268		
I-C19135	Naylor's Ace Hardware	D	5/30/2025	11.69		007268		
I-C20113	Naylor's Ace Hardware	D	5/30/2025	5.39		007268		
I-C20582	Naylor's Ace Hardware	D	5/30/2025	259.87		007268		
I-C20753	Naylor's Ace Hardware	D	5/30/2025	26.99		007268		
I-C21287	Naylor's Ace Hardware	D	5/30/2025	2.69		007268		
I-C21313	Naylor's Ace Hardware	D	5/30/2025	3.99		007268		1,349.44
00531	Performance Motors							
I-307284H	Performance Motors	D	5/30/2025	650.00		007269		650.00
00540	Pitney Bowes Bank Inc							
I-3320461520	Pitney Bowes Bank Inc	D	5/30/2025	1,299.00		007270		1,299.00
00665	State Electric Supply Company							
I-17720099-00	State Electric Supply Company	D	5/30/2025	1,362.26		007271		1,362.26
00666	State Equipment Inc							
I-B-99187	State Equipment Inc	D	5/30/2025	1,248.66		007272		1,248.66
00699	TJ's Tire							
I-2456 0411	TJ's Tire	D	5/30/2025	1,088.00		007273		1,088.00
00703	Tractor Supply Co							
I-18152 0404	Tractor Supply Co	D	5/30/2025	39.98		007274		
I-18923 0408	Tractor Supply Co	D	5/30/2025	19.06		007274		
I-21643	Tractor Supply Co	D	5/30/2025	95.96		007274		
I-812975 0407	Tractor Supply Co	D	5/30/2025	74.99		007274		
I-815531 0425	Tractor Supply Co	D	5/30/2025	93.99		007274		323.98
00707	Trickett's LLC							
I-158 0403	Trickett's LLC	D	5/30/2025	287.84		007275		
I-42325	Trickett's LLC	D	5/30/2025	5.30		007275		293.14
00718	United Laboratories Inc.							
I-INV433139	United Laboratories Inc.	D	5/30/2025	903.06		007276		903.06
00725	US Postmaster							
I-10069436-2	US Postmaster	D	5/30/2025	16.85		007277		
I-197 040825	US Postmaster	D	5/30/2025	32.95		007277		
I-2328001568	US Postmaster	D	5/30/2025	18.32		007277		
I-2623573-2	US Postmaster	D	5/30/2025	32.25		007277		
I-349 0403	US Postmaster	D	5/30/2025	9.68		007277		
I-897 0417	US Postmaster	D	5/30/2025	32.95		007277		143.00

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00726	USA Bluebook							
I-INV00680635	USA Bluebook	D	5/30/2025	453.71		007278		
I-INV00687434	USA Bluebook	D	5/30/2025	611.52		007278		1,065.23
00743	Walmart							
I-00446 0404	Walmart	D	5/30/2025	44.28		007279		
I-00509 04104`	Walmart	D	5/30/2025	218.82		007279		
I-00824 0429	Walmart	D	5/30/2025	90.76		007279		
I-01547 0404	Walmart	D	5/30/2025	67.72		007279		
I-01615 0429	Walmart	D	5/30/2025	31.19		007279		
I-02041 0404	Walmart	D	5/30/2025	255.28		007279		
I-02391 0416	Walmart	D	5/30/2025	193.07		007279		
I-02881 0416	Walmart	D	5/30/2025	72.12		007279		
I-03263 0421	Walmart	D	5/30/2025	645.62		007279		
I-03491 0415	Walmart	D	5/30/2025	8.96		007279		
I-03625 0404	Walmart	D	5/30/2025	200.52		007279		
I-03719 0425	Walmart	D	5/30/2025	59.88		007279		
I-04109 0422	Walmart	D	5/30/2025	139.44		007279		
I-04341 0424	Walmart	D	5/30/2025	35.41		007279		
I-04439 0407	Walmart	D	5/30/2025	63.72		007279		
I-04871 0409	Walmart	D	5/30/2025	149.23		007279		
I-08755 0402	Walmart	D	5/30/2025	89.77		007279		
I-08806 0402	Walmart	D	5/30/2025	297.79		007279		
I-09002 0404	Walmart	D	5/30/2025	9.88		007279		2,673.46
00815	WV State Auditor							
I-23341	WV State Auditor	D	5/30/2025	1,216.00		007280		1,216.00
00841	Amazon							
C-114-48425	Refund Wheel Cleaner	D	5/30/2025	34.99CR		007281		
C-1654619	Refund on return	D	5/30/2025	219.78CR		007281		
I-1153819	Amazon	D	5/30/2025	16.88		007281		
I-1244209	Amazon	D	5/30/2025	18.49		007281		
I-1269039	Amazon	D	5/30/2025	18.95		007281		
I-1419464	Amazon	D	5/30/2025	12.98		007281		
I-1532205	Amazon	D	5/30/2025	175.77		007281		
I-1605869	Amazon	D	5/30/2025	247.08		007281		
I-1654619	Amazon	D	5/30/2025	1,693.11		007281		
I-170666	Amazon	D	5/30/2025	28.97		007281		
I-1986648	Amazon	D	5/30/2025	44.07		007281		
I-2034652	Amazon	D	5/30/2025	156.00		007281		
I-2439462	Amazon	D	5/30/2025	134.71		007281		
I-2451415	Amazon	D	5/30/2025	18.34		007281		
I-26628	Amazon	D	5/30/2025	64.18		007281		
I-3185052	Amazon	D	5/30/2025	60.33		007281		
I-3273014	Amazon	D	5/30/2025	101.33		007281		
I-3305056	Amazon	D	5/30/2025	93.32		007281		
I-3424261	Amazon	D	5/30/2025	29.97		007281		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-3497848	Amazon	D	5/30/2025	101.86		007281		
I-4017024	Amazon	D	5/30/2025	49.16		007281		
I-428221	Amazon	D	5/30/2025	13.99		007281		
I-4398625	Amazon	D	5/30/2025	59.79		007281		
I-4726640	Amazon	D	5/30/2025	28.99		007281		
I-4933055	Amazon	D	5/30/2025	96.00		007281		
I-573837	Amazon	D	5/30/2025	228.66		007281		
I-6579418	Amazon	D	5/30/2025	757.12		007281		
I-6631465	Amazon	D	5/30/2025	38.95		007281		
I-73066	Amazon	D	5/30/2025	76.99		007281		
I-7307467	Amazon	D	5/30/2025	11.99		007281		
I-7585044	Amazon	D	5/30/2025	24.51		007281		
I-784263	Amazon	D	5/30/2025	23.31		007281		
I-7911430	Amazon	D	5/30/2025	97.99		007281		
I-8242625	Amazon	D	5/30/2025	149.95		007281		
I-826654	Amazon	D	5/30/2025	42.23		007281		
I-8294668	Amazon	D	5/30/2025	80.99		007281		
I-8804269	Amazon	D	5/30/2025	149.28		007281		
I-8862639	Amazon	D	5/30/2025	227.43		007281		
I-9413857	Amazon	D	5/30/2025	19.99		007281		
I-9668261	Amazon	D	5/30/2025	1,899.00		007281		
I-97691853	Amazon	D	5/30/2025	68.43		007281		6,906.32
00844	Darren's Pizza Shack							
I-19 040825	Darren's Pizza Shack	D	5/30/2025	163.36		007282		
I-30 040825	Darren's Pizza Shack	D	5/30/2025	15.48		007282		178.84
00848	Snap-on							
I-4072594653	Snap-on	D	5/30/2025	300.25		007283		300.25
00863	USDA, APHIS General							
I-3005316876	USDA, APHIS General	D	5/30/2025	1,158.21		007284		1,158.21
00884	Colonial Court Service Station							
I-596764	Colonial Court Service Station	D	5/30/2025	24.00		007285		24.00
00899	Environmental Systems Research							
I-94939782	Environmental Systems Research	D	5/30/2025	3,960.00		007286		3,960.00
00991	Scott Ford/Mercury							
I-645276	Scott Ford/Mercury	D	5/30/2025	77.88		007287		77.88
01004	MailChimp							
I-MC17584665	MailChimp	D	5/30/2025	54.00		007288		54.00

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01007	Microsoft Corporation							
I-G087775831	Microsoft Corporation	D	5/30/2025	13.38		007289		
I-G087869107	Microsoft Corporation	D	5/30/2025	13.38		007289		26.76
01089	International Institute of Mun							
I-888805N	International Institute of Mun	D	5/30/2025	75.00		007290		75.00
01162	Vista Print							
I-VP629JPLD	Vista Print	D	5/30/2025	1,322.81		007291		
I-VPKRB8S9D5	Vista Print	D	5/30/2025	102.96		007291		1,425.77
01233	Dunhams Sports							
I-01905 0421	Dunhams Sports	D	5/30/2025	737.27		007292		
I-02086 0424	Dunhams Sports	D	5/30/2025	55.98		007292		
I-02111 0424	Dunhams Sports	D	5/30/2025	183.97		007292		977.22
01245	Business First IT							
I-27988	Business First IT	D	5/30/2025	770.00		007293		
I-27989	Business First IT	D	5/30/2025	3,250.00		007293		
I-27995	Business First IT	D	5/30/2025	4,216.99		007293		
I-27996	Business First IT	D	5/30/2025	4,845.00		007293		13,081.99
01283	Canva US Ink							
I-4.49846E+11	Canva US Ink	D	5/30/2025	30.00		007294		30.00
01338	Blauer Manufacturing Co., Inc.							
I-WR25012792	Blauer Manufacturing Co., Inc.	D	5/30/2025	526.95		007295		526.95
01346	Cintas Corporation 531							
I-4222778880	Cintas Corporation 531	D	5/30/2025	203.54		007296		
I-4222779048	Cintas Corporation 531	D	5/30/2025	200.56		007296		
I-4222779053	Cintas Corporation 531	D	5/30/2025	45.52		007296		
I-4222779307	Cintas Corporation 531	D	5/30/2025	106.26		007296		
I-4222779486	Cintas Corporation 531	D	5/30/2025	124.23		007296		
I-4222894719	Cintas Corporation 531	D	5/30/2025	39.68		007296		
I-4222894771	Cintas Corporation 531	D	5/30/2025	99.10		007296		
I-4223146691	Cintas Corporation 531	D	5/30/2025	122.89		007296		
I-4223494969	Cintas Corporation 531	D	5/30/2025	45.96		007296		
I-4223495032	Cintas Corporation 531	D	5/30/2025	210.10		007296		
I-4223495115	Cintas Corporation 531	D	5/30/2025	200.56		007296		
I-4223495135	Cintas Corporation 531	D	5/30/2025	167.83		007296		
I-4223495368	Cintas Corporation 531	D	5/30/2025	106.26		007296		
I-4223495793	Cintas Corporation 531	D	5/30/2025	124.23		007296		
I-4223653363	Cintas Corporation 531	D	5/30/2025	39.68		007296		
I-4223653369	Cintas Corporation 531	D	5/30/2025	99.10		007296		
I-4223823252	Cintas Corporation 531	D	5/30/2025	122.89		007296		
I-4224238004	Cintas Corporation 531	D	5/30/2025	45.96		007296		
I-4224238030	Cintas Corporation 531	D	5/30/2025	167.83		007296		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-4224238086	Cintas Corporation 531	D	5/30/2025	219.01		007296		
I-4224238184	Cintas Corporation 531	D	5/30/2025	200.56		007296		
I-4224238471	Cintas Corporation 531	D	5/30/2025	106.26		007296		
I-4224238805	Cintas Corporation 531	D	5/30/2025	124.23		007296		
I-4224428351	Cintas Corporation 531	D	5/30/2025	99.10		007296		
I-4224428360	Cintas Corporation 531	D	5/30/2025	39.68		007296		
I-4224599529	Cintas Corporation 531	D	5/30/2025	122.89		007296		
I-4224599562	Cintas Corporation 531	D	5/30/2025	99.03		007296		
I-4225004940	Cintas Corporation 531	D	5/30/2025	45.96		007296		
I-4225005032	Cintas Corporation 531	D	5/30/2025	534.58		007296		
I-4225005056	Cintas Corporation 531	D	5/30/2025	167.83		007296		
I-4225005164	Cintas Corporation 531	D	5/30/2025	200.56		007296		
I-4225005312	Cintas Corporation 531	D	5/30/2025	106.26		007296		
I-4225005830	Cintas Corporation 531	D	5/30/2025	120.24		007296		
I-4225140742	Cintas Corporation 531	D	5/30/2025	39.68		007296		
I-4225140761	Cintas Corporation 531	D	5/30/2025	99.10		007296		
I-4225328743	Cintas Corporation 531	D	5/30/2025	177.20		007296		4,774.35
01390	Phoenix Solutions, LLC							
I-41302	Phoenix Solutions, LLC	D	5/30/2025	4,220.63		007297		
I-41332	Phoenix Solutions, LLC	D	5/30/2025	3,969.00		007297		
I-41352	Phoenix Solutions, LLC	D	5/30/2025	5,275.40		007297		
I-41390	Phoenix Solutions, LLC	D	5/30/2025	2,541.00		007297		
I-51347	Phoenix Solutions, LLC	D	5/30/2025	5,275.50		007297		21,281.53
01419	Wix.com							
I-11743620657	Wix.com	D	5/30/2025	56.50		007298		56.50
01621	WVFMA							
I-12240282723	WVFMA	D	5/30/2025	225.00		007299		225.00
01662	Varner Outdoor Power Equip							
I-6874 0407	Varner Outdoor Power Equip	D	5/30/2025	311.06		007300		
I-6901 0409	Varner Outdoor Power Equip	D	5/30/2025	178.19		007300		
I-6912 0411	Varner Outdoor Power Equip	D	5/30/2025	271.92		007300		
I-6944	Varner Outdoor Power Equip	D	5/30/2025	211.81		007300		
I-6958	Varner Outdoor Power Equip	D	5/30/2025	117.42		007300		1,090.40
01683	Micrologic Inc							
I-B693-63	Micrologic Inc	D	5/30/2025	56.90		007301		56.90
01846	Southern States Coop							
I-1575165 0404	Southern States Coop	D	5/30/2025	41.98		007302		
I-42325	Southern States Coop	D	5/30/2025	52.45		007302		
I-U055802	Southern States Coop	D	5/30/2025	192.93		007302		287.36

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01876	Identogo							
I-UZVV61NN4H	Identogo	D	5/30/2025	34.00		007303		
I-UZVV61NVTV	Identogo	D	5/30/2025	34.00		007303		68.00
01902	EBAY INC							
I-22-12914-27385	EBAY INC	D	5/30/2025	159.32		007304		
I-26-12939-60816	EBAY INC	D	5/30/2025	111.07		007304		
I-51290775789	EBAY INC	D	5/30/2025	192.60		007304		462.99
01990	Badge & Wallet							
I-721280	Badge & Wallet	D	5/30/2025	754.75		007305		754.75
02008	Robertson Heating Supply Co							
I-31k46651	Robertson Heating Supply Co	D	5/30/2025	365.94		007306		
I-31k46776	Robertson Heating Supply Co	D	5/30/2025	9.95		007306		
I-31k47040	Robertson Heating Supply Co	D	5/30/2025	23.78		007306		399.67
02040	Rich Mountain Trading							
I-42425	Rich Mountain Trading	D	5/30/2025	571.95		007307		571.95
02059	Matheny Motor Truck Company							
I-88741C	Matheny Motor Truck Company	D	5/30/2025	112.92		007308		112.92
02082	ZEP Sales & Service							
I-4009330707	ZEP Sales & Service	D	5/30/2025	306.07		007309		306.07
02098	Skasiks Quality Cleaners LLC							
I-000028 0422	Skasiks Quality Cleaners LLC	D	5/30/2025	174.74		007310		174.74
02136	Eastmen Tire Supplies Inc							
I-IN018788	Eastmen Tire Supplies Inc	D	5/30/2025	577.08		007311		577.08
02210	O'Reilly Store 6112							
I-6112-163771	O'Reilly Store 6112	D	5/30/2025	131.74		007312		
I-6112-163772	O'Reilly Store 6112	D	5/30/2025	64.73		007312		196.47
02244	National Band and Tag Company							
I-257684	National Band and Tag Company	D	5/30/2025	305.00		007313		305.00
02314	Executive Auto Spa							
I-000146 0410	Executive Auto Spa	D	5/30/2025	102.80		007314		
I-000151 046	Executive Auto Spa	D	5/30/2025	185.04		007314		287.84

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02353	Sheraton							
I-1000109815	Sheraton	D	5/30/2025	130.00		007315		
I-1000110265	Sheraton	D	5/30/2025	130.00		007315		
I-1576426	Sheraton	D	5/30/2025	140.42		007315		
I-1576429	Sheraton	D	5/30/2025	140.42		007315		540.84
02367	ICMA							
I-589338	ICMA	D	5/30/2025	200.00		007316		200.00
02393	Spilman Thomas & Battle PLLC							
I-5536141	Spilman Thomas & Battle PLLC	D	5/30/2025	1,503.40		007317		1,503.40
02404	Google							
I-Apr-25	Google	D	5/30/2025	2.13		007318		2.13
02424	Willquip LLC							
I-IN-005707	Willquip LLC	D	5/30/2025	133.74		007319		133.74
02519	Starlink Internet							
I-41777063-35107-80	Starlink Internet	D	5/30/2025	165.00		007320		165.00
02660	UPrinting							
I-13951278	UPrinting	D	5/30/2025	97.68		007321		97.68
02732	Triumph Modular							
I-30344	Triumph Modular	D	5/30/2025	1,916.00		007322		
I-30345	Triumph Modular	D	5/30/2025	2,747.00		007322		
I-30349	Triumph Modular	D	5/30/2025	2,078.00		007322		6,741.00
02739	Apple							
I-Apr-25	Apple	D	5/30/2025	3.20		007323		
I-MTVHB898S8	Apple	D	5/30/2025	3.20		007323		6.40
02788	Scribe							
I-1E8F2E98-0002	Scribe	D	5/30/2025	75.00		007324		75.00
02798	Waffle House Unit #2020							
I-4505602	Waffle House Unit #2020	D	5/30/2025	32.78		007325		32.78
02799	Pastimes Pub & Grill							
I-90-1 040925	Pastimes Pub & Grill	D	5/30/2025	17.92		007326		
I-90-2 0409	Pastimes Pub & Grill	D	5/30/2025	29.12		007326		47.04

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	95	124,001.99	0.00	124,001.99
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: PCARDTOTALS:	95	124,001.99	0.00	124,001.99
BANK: PCARD TOTALS:	95	124,001.99	0.00	124,001.99

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE							
I-5Baxter 041625	5 Baxter 031525-041425	D	5/13/2025	245.88		007218		245.88
00484	Mountaineer Gas Company							
I-1Bax 042225	1Baxter WD 030725-040725	D	5/13/2025	254.32		007219		
I-1Bax CG 042225	1Baxter CG 030725-040725	D	5/13/2025	432.48		007219		
I-216 4B 042225	216 4th B 030725-040725	D	5/13/2025	39.23		007219		
I-216 4th 042225	216 4th 031025-040725	D	5/13/2025	763.20		007219		
I-401Davis 042225	Mountaineer Gas Company	D	5/13/2025	2,141.83		007219		
I-5Bax 042225	5 Baxter 030725-040725	D	5/13/2025	165.61		007219		
I-917SRR 042225	917 S RR 030725-040725	D	5/13/2025	105.95		007219		
I-Barron 042225	Barron Ave 030725-040725	D	5/13/2025	129.79		007219		
I-Baxter 042225	Baxter Street 030725-040725	D	5/13/2025	456.88		007219		
I-Center 042225	Center St 030725-040725	D	5/13/2025	129.79		007219		
I-FloodCtl 042225	Flood Control 030725-040925	D	5/13/2025	617.43		007219		
I-Glendale 042225	Glendale LS 3 030725-040925	D	5/13/2025	93.82		007219		
I-Ids Pk 042225	Indstl Pk Rd 030725-040925	D	5/13/2025	126.58		007219		
I-RELee 042225	RELee 030725-040725	D	5/13/2025	540.83		007219		
I-Stewart 042225	Stewart 030725-040725	D	5/13/2025	57.61		007219		6,055.35
00471	FirstEnergy MP/PE							
I-LT31Barron 042125	Lt 31 Barron Ave 031825-041525	D	5/13/2025	15,481.49		007220		15,481.49
02667	Health Equity							
I-HSA202505121759	Health Savings	D	5/13/2025	1,066.54		007221		1,066.54
00741	Great-West Trust Company LLC							
I-VF 202505121759	Voya	D	5/13/2025	700.00		007222		
I-VF2202505121759	Voya AT	D	5/13/2025	100.00		007222		800.00
02417	US Bank Corporate Payment Syst							
I-VisaFleet 043025	Visa Fleet Stmt Pmt 043025	D	5/22/2025	15,748.34		007231		15,748.34
00741	Great-West Trust Company LLC							
I-VF 202505272521	Voya	D	5/27/2025	630.00		007232		
I-VF2202505272521	Voya AT	D	5/27/2025	120.00		007232		750.00
00792	WV Consolidated Retirement Boa							
I-RTD202505121759	Retirement	D	5/27/2025	7,156.80		007233		
I-RTD202505131760	Retirement	D	5/27/2025	159.04		007233		
I-RTD202505272521	Retirement	D	5/27/2025	7,006.22		007233		
I-RTD202505272522	Retirement	D	5/27/2025	172.54		007233		14,494.60

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00952	WV Consolidated Retirement Boa							
I-RTF202505121759	Retirement	D	5/27/2025	2,835.48		007234		
I-RTF202505272521	Retirement	D	5/27/2025	2,701.26		007234		
I-RTN202505121759	Retirement	D	5/27/2025	4,872.20		007234		
I-RTN202505272521	Retirement	D	5/27/2025	4,658.66		007234		15,067.60
00993	WV Consolidated Retirement Boa							
I-RT6202505121759	Retirement 6%	D	5/27/2025	9,289.48		007235		
I-RT6202505131760	Retirement 6%	D	5/27/2025	180.16		007235		
I-RT6202505272521	Retirement 6%	D	5/27/2025	9,443.30		007235		
I-RT6202505272522	Retirement 6%	D	5/27/2025	560.59		007235		19,473.53
00665	State Electric Supply Company							
I-17811270-00	Inv 17811270-00	V	5/28/2025	3,756.38		007236		
I-17811270-01	Inv 17811270-01	V	5/28/2025	382.72		007236		
I-17811270-02	Inv 17811270-02	V	5/28/2025	948.80		007236		
I-17811270-03	Inv 17811270-03	V	5/28/2025	1,476.00		007236		6,563.90
00665	State Electric Supply Company							
B-CHECK	State Electric Supply CoVOIDED	V	5/28/2025			007236		6,563.90CR
00119	First-Citizens Bank & Trust Co							
I-47082386	Kyocera Copier 060625	D	5/28/2025	52.50		007237		
I-47100252	KM Printer 060825	D	5/28/2025	55.00		007237		107.50
00471	FirstEnergy MP/PE							
I-RR 051525	BLK LT0 RR Ave 041525-051325	D	5/28/2025	208.13		007238		208.13
00484	Mountaineer Gas Company							
I-1 Baxter 052125	1 Baxter WD 040725-050725	D	5/28/2025	140.06		007239		
I-1 Baxter St 052125	1 Baxter CG 040725-050725	D	5/28/2025	199.71		007239		
I-216 4th 052125	216 4th St 040725-050725	D	5/28/2025	442.47		007239		
I-216 4th B 052125	216 4th B 040725-050725	D	5/28/2025	48.95		007239		
I-401 Davis 052125	401 Davis Ave 040925-050725	D	5/28/2025	616.86		007239		
I-5 Baxter 052125	5 Baxter 040725-050725	D	5/28/2025	91.03		007239		
I-917SRR 052125	917 S RR Ave 0407-050725	D	5/28/2025	39.23		007239		
I-Barron 052125	Barron 040725-050725	D	5/28/2025	89.65		007239		
I-Baxter ST 052125	Baxter ST 040725-050725	D	5/28/2025	210.33		007239		
I-Center St 052125	Center St 040725-050725	D	5/28/2025	79.56		007239		
I-Flood Ctrl 052125	Flood Control 040925-050725	D	5/28/2025	318.71		007239		
I-Glendale 052125	Glendale Ave 040925-050725	D	5/28/2025	60.78		007239		
I-Industrial 052125	Industrial Pk Rd 040925-050725	D	5/28/2025	82.29		007239		
I-RELee 052125	Robert E Lee 040725-050725	D	5/28/2025	248.72		007239		
I-Stewart 052125	Stewart LS 040725-050825	D	5/28/2025	56.89		007239		2,725.24

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02417	US Bank Corporate Payment Syst							
C-RIPLEYHOSP	Refund on Hotel Cancellation	D	5/30/2025	711.00CR		007327		
C-ZORO 041825	Return Pumps	D	5/30/2025	5,979.14CR		007327		
I-Visa NF 043025	Visa NonFleet Pmt 043025	D	5/30/2025	108,253.65		007327		101,563.51
00471	FirstEnergy MP/PE							
I-5BAXTER ACH	5 Baxter ACH Pmt 110162251562	D	6/04/2025	251.96		007328		251.96
00154	COE Sanitation							
I-202505087486	Hauling Brush Tkt 1830	R	5/13/2025	299.48		017120		
I-202505087487	Hauling Fee	R	5/13/2025	181.50		017120		
I-202505087488	City Hall Ticket 33981 041625	R	5/13/2025	1,037.09		017120		1,518.07
00517	Ohio Valley Bank							
I-6300002950/0501	Loan 6300002950/0501	R	5/13/2025	8,166.47		017121		8,166.47
01447	Heritage Fire Equipment							
I-14441	2 valve rebuild kits	R	5/13/2025	219.62		017122		
I-14962	gas struts	R	5/13/2025	145.50		017122		
I-15095	intake valve rebuild kit	R	5/13/2025	205.55		017122		570.67
01594	Pace Analytical Services LLC							
I-2530603764	lab analysis	R	5/13/2025	2,790.70		017123		2,790.70
01662	Varner Outdoor Power Equip							
I-63917	chainsaw repair	R	5/13/2025	101.99		017124		101.99
01681	HdL Companies							
I-04302025	BL 04/25	R	5/13/2025	190.99		017125		190.99
02316	FilmTec Corporation							
I-952376840	12 membrane cells	R	5/13/2025	9,000.00		017126		9,000.00
02443	USDA APHIS WS							
I-2572549138-RA	Canada goose control	R	5/13/2025	4,000.00		017127		4,000.00
02646	Ford Hall Company, Inc.							
I-2905	4-6" brushes w/trim	R	5/13/2025	115.76		017128		115.76
02803	Nicole & Drew McClanahan							
I-Ckrqst050925	312 S. Rand Sewer issues	R	5/13/2025	1,000.00		017129		1,000.00
02804	R. Mike Mullens							
I-021125 Brown Prop	R. Mike Mullens	R	5/13/2025	878.00		017130		878.00

VENDOR SET: 01 Elkins
BANK: Pool Pooled Cash
DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02805	Brenda J. Brown & Soda Pop Pro							
I-2112025	Brown Prop 136.06 Valley Improvment	R	5/13/2025	2,803.57		017131		2,803.57
1	DCD PROPERTIES LLC							
I-000202505081755	US REFUND	R	5/13/2025	86.01		017132		86.01
1	LEREN PROPERTIES LLC							
I-000202505081756	US REFUND	R	5/13/2025	49.98		017133		49.98
1	HANEY, JOYCE							
I-000202505121758	US REFUND	R	5/13/2025	134.10		017134		134.10
00116	Child Support Enforcement							
I-CDS202505121759	Child Support	R	5/13/2025	681.40		017135		681.40
00121	Citizens Bank of WVFP							
I-FP 202505121759	Fire Pension	R	5/13/2025	317.46		017136		317.46
00122	Citizens Bank of WVFP							
I-PP 202505121759	Police Pension	R	5/13/2025	195.75		017137		
I-PPN202505121759	Police Pension-2010 Forward	R	5/13/2025	220.64		017137		416.39
00147	COE Misc							
I-MIS202505121759	Misc Reimbursements	R	5/13/2025	439.00		017138		439.00
00150	COE Payroll							
I-T1 202505121759	Federal Withholding	R	5/13/2025	13,282.24		017139		13,282.24
00151	COE Payroll							
I-T3 202505121759	FICA	R	5/13/2025	21,272.48		017140		
I-T4 202505121759	Medicare	R	5/13/2025	5,246.10		017140		26,518.58
00152	COE Payroll							
I-T2 202505121759	State Withholding	R	5/13/2025	5,723.00		017141		5,723.00
00203	Davis Trust Company							
I-CC 202505121759	Employee Christmas Club	R	5/13/2025	2,450.00		017142		2,450.00
00747	Washington National Insurance							
I-WN 202505121759	Washington National Insurance	R	5/13/2025	574.13		017143		574.13
00837	COE Payroll Reimbursement							
I-001202505121759	Payroll Reimbursement	R	5/13/2025	60,262.14		017144		
I-006202505121759	Payroll Reimbursement	R	5/13/2025	7,408.71		017144		
I-036202505121759	Payroll Reimbursement	R	5/13/2025	14,058.76		017144		
I-400202505121759	Payroll Reimbursement	R	5/13/2025	24,032.16		017144		
I-401202505121759	Payroll Reimbursement	R	5/13/2025	14,700.08		017144		
I-404202505121759	Payroll Reimbursement	R	5/13/2025	10,977.86		017144		131,439.71

VENDOR SET: 01 Elkins
BANK: Pool Pooled Cash
DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01885	Colonial Life							
I-CL 202505121759	Colionial Life-AT	R	5/13/2025	112.10		017145		
I-CLP202505121759	Colonial Life-PT	R	5/13/2025	52.52		017145		164.62
00150	COE Payroll							
I-T1 202505131760	Federal Withholding	R	5/13/2025	120.56		017146		120.56
00151	COE Payroll							
I-T3 202505131760	FICA	R	5/13/2025	295.00		017147		
I-T4 202505131760	Medicare	R	5/13/2025	68.98		017147		363.98
00152	COE Payroll							
I-T2 202505131760	State Withholding	R	5/13/2025	56.00		017148		56.00
00837	COE Payroll Reimbursement							
I-400202505131760	Payroll Reimbursement	R	5/13/2025	1,895.53		017149		1,895.53
1	ALEXANDRIA ON MAIN L							
I-000202505131761	US REFUND	R	5/13/2025	1,017.62		017150		1,017.62
00235	Elkins Building Comm.							
I-Payoff 11817	Payoff 3114638-11817	R	5/13/2025	51,734.32		017151		51,734.32
00047	Truist Governmental Finance							
I-00005 052425	9948000234-05 #64 052425	R	5/13/2025	2,596.05		017152		
I-00006 052725	9948000234-06 #46 052725	R	5/13/2025	2,643.26		017152		5,239.31
00252	Elkins Randolph County YMCA							
I-CKREQ 050825	YMCA Lifeguard Class	V	5/13/2025	250.00		017153		250.00
00252	Elkins Randolph County YMCA							
M-CHECK	Elkins Randolph County YVOIDED	V	5/13/2025			017153		250.00CR
00369	The Inter-Mountain							
I-76621-76659	Fiscal Year 25-26	R	5/13/2025	942.00		017154		942.00
00471	FirstEnergy MP/PE							
I-Park 095 051225	Park St 041025-050825	R	5/13/2025	10.95		017155		
I-Park 465 051225	Park St 041025-050825	R	5/13/2025	10.52		017155		
I-ParkSt 996 051225	Park St 041025-050825	R	5/13/2025	10.52		017155		31.99
00779	Woodford Oil Company							
I-4717285	450 Diesel #2	R	5/13/2025	1,521.00		017156		1,521.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00835	Daniel Sayre							
I-Travel 051625	Travel Gilbert WV Training	R	5/13/2025	390.00		017157		390.00
01392	William Butcher							
I-Travel 051925	Travel -Gatlinburg Training	R	5/13/2025	306.00		017158		306.00
01727	Enterprise FM Trust							
I-578571-050325	Fleet Leases 05/2025	R	5/13/2025	21,588.79		017159		21,588.79
02411	Zurich Insurance							
I-1301268	Deductible	R	5/13/2025	829.65		017160		829.65
02439	Dylan Coffman							
I-Travel 051625	Travel Gilbert WV Training	R	5/13/2025	390.00		017161		390.00
02802	Ringer's Inc							
I-21034	90 Bethany Ln plumbing rplcmnt	R	5/13/2025	911.62		017162		911.62
02806	Preston Marsh							
I-Travel 051625	Travel Gilbert WV Training	R	5/13/2025	390.00		017163		390.00
00711	Tygart Valley Transfer, Inc.							
I-00033455	Comm	R	5/14/2025	53.51		017164		
I-00033456	Comm	R	5/14/2025	263.72		017164		
I-00033459	Comm	R	5/14/2025	167.21		017164		
I-00033462	Comm	R	5/14/2025	251.30		017164		
I-00033466	Comm	R	5/14/2025	474.88		017164		
I-00033475	Comm	R	5/14/2025	847.53		017164		
I-00033479	Res	R	5/14/2025	563.75		017164		
I-00033480	Comm	R	5/14/2025	533.17		017164		
I-00033482	Res	R	5/14/2025	649.74		017164		
I-00033508	Comm	R	5/14/2025	474.88		017164		
I-00033510	Comm	R	5/14/2025	169.12		017164		
I-00033527	Comm	R	5/14/2025	586.68		017164		
I-00033529	Res	R	5/14/2025	669.81		017164		
I-00033530	Res	R	5/14/2025	644.01		017164		
I-00033552	Comm	R	5/14/2025	385.07		017164		
I-00033555	Comm	R	5/14/2025	475.84		017164		
I-00033571	Res	R	5/14/2025	611.52		017164		
I-00033572	Res	R	5/14/2025	547.50		017164		
I-00033573	Comm	R	5/14/2025	612.48		017164		
I-00033591	Comm	R	5/14/2025	269.45		017164		
I-00033593	Comm	R	5/14/2025	193.97		017164		
I-00033613	Res	R	5/14/2025	560.88		017164		
I-00033614	Res	R	5/14/2025	646.87		017164		
I-00033617	Comm	R	5/14/2025	948.81		017164		
I-00033636	Comm	R	5/14/2025	300.98		017164		
I-00033641	Comm	R	5/14/2025	383.16		017164		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00033647	Comm	R	5/14/2025	260.85		017164		
I-00033661	Res	R	5/14/2025	896.26		017164		
I-00033662	Res	R	5/14/2025	1,125.58		017164		
I-00033663	Comm	R	5/14/2025	1,009.96		017164		
I-00033695	Comm	R	5/14/2025	452.91		017164		
I-00033706	Comm	R	5/14/2025	694.65		017164		
I-00033708	Res	R	5/14/2025	864.73		017164		
I-00033709	Res	R	5/14/2025	588.59		017164		
I-00033730	Comm	R	5/14/2025	299.07		017164		
I-00033733	Comm	R	5/14/2025	499.73		017164		
I-00033741	Comm	R	5/14/2025	404.18		017164		
I-00033743	Res	R	5/14/2025	481.57		017164		
I-00033747	Comm	R	5/14/2025	680.32		017164		
I-00033751	Res	R	5/14/2025	617.25		017164		
I-00033773	Comm	R	5/14/2025	73.57		017164		
I-00033791	Comm	R	5/14/2025	552.28		017164		
I-00033794	Res	R	5/14/2025	630.63		017164		
I-00033795	Res	R	5/14/2025	648.78		017164		
I-00033812	Comm	R	5/14/2025	452.91		017164		
I-00033815	Comm	R	5/14/2025	294.29		017164		
I-00033833	Res	R	5/14/2025	536.99		017164		
I-00033834	Res	R	5/14/2025	522.66		017164		
I-00033836	Comm	R	5/14/2025	678.41		017164		
I-00033906	Res	R	5/14/2025	794.98		017164		
I-00033907	Res	R	5/14/2025	926.84		017164		
I-00033912	Comm	R	5/14/2025	966.01		017164		
I-00033938	Comm	R	5/14/2025	269.45		017164		
I-00033958	Res	R	5/14/2025	652.61		017164		
I-00033959	Res	R	5/14/2025	603.88		017164		
I-00033960	Comm	R	5/14/2025	707.07		017164		
I-00033993	Comm	R	5/14/2025	738.60		017164		
I-00033998	Res	R	5/14/2025	694.65		017164		
I-00034000	Res	R	5/14/2025	641.14		017164		
I-00034040	Res	R	5/14/2025	532.21		017164		
I-00034041	Res	R	5/14/2025	720.45		017164		
I-00034044	Comm	R	5/14/2025	644.96		017164		
I-00034095	Comm	R	5/14/2025	310.54		017164		
I-00034099	Comm	R	5/14/2025	241.74		017164		
I-00034110	Comm	R	5/14/2025	268.50		017164		
I-00034119	Comm	R	5/14/2025	219.77		017164		
I-00034139	Res - Animal Cntrl	R	5/14/2025	20.00		017164		
I-00034167	Comm	R	5/14/2025	550.37		017164		
I-00034212	Comm	R	5/14/2025	193.01		017164		
I-00034214	Comm	R	5/14/2025	461.51		017164		
I-00034222	Comm	R	5/14/2025	448.13		017164		
I-00034251	Comm	R	5/14/2025	255.12		017164		
I-00034256	Comm	R	5/14/2025	232.19		017164		
I-00034267	Comm	R	5/14/2025	509.28		017164		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00034282	Comm	R	5/14/2025	211.17		017164		
I-00034314	Comm	R	5/14/2025	240.79		017164		
I-00034363	Comm	R	5/14/2025	238.88		017164		
I-00034376	Comm	R	5/14/2025	333.47		017164		
I-00034383	Comm	R	5/14/2025	184.41		017164		
I-00034472	Comm	R	5/14/2025	203.52		017164		
I-00034473	Comm	R	5/14/2025	173.90		017164		
I-00034481	Comm	R	5/14/2025	465.33		017164		
I-00034489	Comm	R	5/14/2025	324.87		017164		
I-0034039	Comm	R	5/14/2025	646.87		017164		
I-33871	Comm	R	5/14/2025	77.40		017164		
I-33885	Comm	R	5/14/2025	224.54		017164		
I-33896	Comm	R	5/14/2025	171.99		017164		
I-33937	Comm	R	5/14/2025	179.63		017164		
I-33945	Comm	R	5/14/2025	90.77		017164		
I-33981	Comm	R	5/14/2025	811.22		017164		
I-33989	Comm	R	5/14/2025	507.37		017164		
I-33995	Res	R	5/14/2025	217.85		017164		
I-34019	Comm	R	5/14/2025	298.12		017164		
I-34096	Res	R	5/14/2025	125.17		017164		
I-34132	Comm	R	5/14/2025	994.68		017164		
I-34136	Res	R	5/14/2025	1,110.29		017164		
I-34137	Res	R	5/14/2025	908.68		017164		
I-34177	Comm	R	5/14/2025	666.94		017164		
I-34189	Res	R	5/14/2025	677.45		017164		
I-34190	Res	R	5/14/2025	599.10		017164		
I-34229	Comm	R	5/14/2025	700.38		017164		
I-34232	Res	R	5/14/2025	597.19		017164		
I-34233	Res	R	5/14/2025	544.64		017164		
I-34288	Comm	R	5/14/2025	638.27		017164		
I-34289	Res	R	5/14/2025	795.93		017164		
I-34290	Res	R	5/14/2025	628.72		017164		
I-34340	Comm	R	5/14/2025	716.63		017164		
I-34341	Res	R	5/14/2025	639.23		017164		
I-34342	Res	R	5/14/2025	612.48		017164		
I-34392	Comm	R	5/14/2025	1,149.47		017164		
I-34395	Res	R	5/14/2025	1,054.87		017164		
I-34397	Res	R	5/14/2025	934.48		017164		
I-34425	Res	R	5/14/2025	137.59		017164		
I-34446	Comm	R	5/14/2025	545.59		017164		
I-34449	Res	R	5/14/2025	587.63		017164		
I-34450	Res	R	5/14/2025	692.74		017164		
I-34490	Comm	R	5/14/2025	579.99		017164		
I-34492	Res	R	5/14/2025	768.22		017164		
I-34493	Res	R	5/14/2025	630.63		017164		61,794.11

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00032	Absolute Assurance Drug Test L							
I-7383	DrugTesting	R	5/22/2025	246.00		017165		
I-7384	Testing C Schoonover	R	5/22/2025	42.00		017165		288.00
00238	Elkins Fordland, Inc.							
I-63013	Reprogram awd module	R	5/22/2025	165.00		017166		
I-63224	Eval and Recharge AC	R	5/22/2025	199.20		017166		
I-63225	Recalibrate/Reprogram AC	R	5/22/2025	199.20		017166		563.40
00250	Elkins-Randolph County Regiona							
I-CKREQ 051425	1/2 of Insurance Pkg	R	5/22/2025	17,086.16		017167		17,086.16
00591	Retiree Health Benefit Trust F							
I-RHB202505121759	Retiree Health Benefit Trust	R	5/22/2025	2,618.00		017168		2,618.00
00606	Steven C. Rodeheaver							
I-12418	Brushes/Washmitt/Broom	R	5/22/2025	149.00		017169		149.00
00810	WV Public Employee Insurance A							
I-BL 202505121759	Basic Life Benefit	R	5/22/2025	184.14		017170		
I-CEC202505121759	Plan C E/C	R	5/22/2025	1,268.00		017170		
I-CF 202505121759	Plan C Family	R	5/22/2025	18,245.00		017170		
I-CS 202505121759	Plan C Single	R	5/22/2025	6,592.00		017170		
I-DL 202505121759	Dependent Life	R	5/22/2025	109.25		017170		
I-OL 202505121759	Optional Life	R	5/22/2025	428.01		017170		
I-TOF202505121759	Tobacco Surcharge Family	R	5/22/2025	425.00		017170		
I-TOS202505121759	Tobacco Surcharge Single	R	5/22/2025	125.00		017170		27,376.40
00855	Agency LMC							
I-3993	March 2025 Qtr Site Backup	R	5/22/2025	135.00		017171		135.00
01445	Linda Silva							
I-CKREQ 051525	Eco Plates	R	5/22/2025	24.37		017172		24.37
01790	Crim Law Office PLLC							
I-486	San Board 03/2025	R	5/22/2025	230.00		017173		230.00
02012	Appalachian Aggregates							
I-247518	Stone	R	5/22/2025	582.67		017174		582.67
02098	Skasiks Quality Cleaners LLC							
I-25115-116	Atlerations-Patches	R	5/22/2025	122.15		017175		122.15

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02215	Tucker County Solid Waste Auth							
I-00154871	5.3 ton	R	5/22/2025	282.49		017176		282.49
02503	Tristan Winans							
I-EXP 060125	Travel Backflow Class Winans	R	5/22/2025	374.00		017177		374.00
02685	Selective Insurance Company of							
I-459415574 0525	EVFD Prem	R	5/22/2025	5,453.00		017178		5,453.00
02807	Marcy Gilbert							
I-RFND 050725	Refund reservation	R	5/22/2025	260.00		017179		260.00
02808	WV ETC							
I-ETC060625-1	Backflow Recert - TWinans	R	5/22/2025	450.00		017180		450.00
02809	Jessica Haden							
I-EXP 052025	Travel 05/20 PSC training Mgnt	R	5/22/2025	93.80		017181		93.80
02810	The Woody Williams Foundation							
I-CK REQ 052125	Donation Elkins WV GSFMM	R	5/22/2025	500.00		017182		500.00
00116	Child Support Enforcement							
I-CDS202505272521	Child Support	R	5/27/2025	681.40		017183		681.40
00121	Citizens Bank of WVFP							
I-FP 202505272521	Fire Pension	R	5/27/2025	334.08		017184		334.08
00122	Citizens Bank of WVFP							
I-PP 202505272521	Police Pension	R	5/27/2025	231.32		017185		
I-PPN202505272521	Police Pension-2010 Forward	R	5/27/2025	238.98		017185		470.30
00147	COE Misc							
I-MIS202505272521	Misc Reimbursements	R	5/27/2025	439.00		017186		439.00
00150	COE Payroll							
I-T1 202505272521	Federal Withholding	R	5/27/2025	12,747.61		017187		12,747.61
00151	COE Payroll							
I-T3 202505272521	FICA	R	5/27/2025	20,236.20		017188		
I-T4 202505272521	Medicare	R	5/27/2025	5,078.76		017188		25,314.96
00152	COE Payroll							
I-T2 202505272521	State Withholding	R	5/27/2025	5,567.00		017189		5,567.00

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00203	Davis Trust Company							
I-CC 202505272521	Employee Christmas Club	R	5/27/2025	2,410.00		017190		2,410.00
00747	Washington National Insurance							
I-WN 202505272521	Washington National Insurance	R	5/27/2025	574.13		017191		574.13
00837	COE Payroll Reimbursement							
I-001202505272521	Payroll Reimbursement	R	5/27/2025	57,338.28		017192		
I-006202505272521	Payroll Reimbursement	R	5/27/2025	7,389.86		017192		
I-036202505272521	Payroll Reimbursement	R	5/27/2025	14,148.05		017192		
I-400202505272521	Payroll Reimbursement	R	5/27/2025	23,592.39		017192		
I-401202505272521	Payroll Reimbursement	R	5/27/2025	14,408.01		017192		
I-404202505272521	Payroll Reimbursement	R	5/27/2025	11,957.12		017192		128,833.71
01885	Colonial Life							
I-CL 202505272521	Colonial Life-AT	R	5/27/2025	112.10		017193		
I-CLP202505272521	Colonial Life-PT	R	5/27/2025	52.52		017193		164.62
00121	Citizens Bank of WVFP							
I-FP 202505272522	Fire Pension	R	5/27/2025	82.77		017194		82.77
00150	COE Payroll							
I-T1 202505272522	Federal Withholding	R	5/27/2025	356.98		017195		356.98
00151	COE Payroll							
I-T3 202505272522	FICA	R	5/27/2025	621.90		017196		
I-T4 202505272522	Medicare	R	5/27/2025	179.72		017196		801.62
00152	COE Payroll							
I-T2 202505272522	State Withholding	R	5/27/2025	218.00		017197		218.00
00837	COE Payroll Reimbursement							
I-036202505272522	Payroll Reimbursement	R	5/27/2025	859.25		017198		
I-400202505272522	Payroll Reimbursement	R	5/27/2025	3,998.14		017198		4,857.39
00006	AFLAC							
I-AF 202505121759	Aflac-After Tax Ins	R	5/27/2025	534.19		017199		
I-AFL202505121759	Aflac Insurance	R	5/27/2025	271.52		017199		805.71
00102	Central Supply Company of WV							
I-805	Concrete for 15th St Curb	R	5/27/2025	586.11		017200		586.11
00154	COE Sanitation							
I-202505127509	Hauling/Tipping City Hall	R	5/27/2025	1,066.63		017201		1,066.63

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00202	Davis Trust Company							
I-35239 060125	3113776-35239 060125 #13	R	5/27/2025	1,425.22		017202		1,425.22
00242	Elkins Professional Firefighte							
I-EPF202505121759	Elkins Professional FF	R	5/27/2025	135.00		017203		135.00
00334	Core & Main LP							
I-W938841	Hydraulic Cement	R	5/27/2025	2,478.80		017204		2,478.80
00468	Miss Utility of West Virginia,							
I-WV25-1568	Message Fees 04/25	R	5/27/2025	378.00		017205		378.00
00651	Southern WV Asphalt Inc							
I-71615	Wearing Blacktop for patching	R	5/27/2025	505.47		017206		
I-71618	Wearing Blacktop for patching	R	5/27/2025	497.17		017206		
I-71621	Wearing Blacktop for patching	R	5/27/2025	1,033.35		017206		2,035.99
00805	WV FBMC							
I-MFB202505121759	Mt. Flex Benefit	R	5/27/2025	1,900.60		017207		
I-MFB202505272521	Mt. Flex Benefit	R	5/27/2025	1,939.78		017207		3,840.38
01751	COE WWTP							
I-202505147516	Backwash April 2025	R	5/27/2025	649.26		017208		649.26
01765	See Excavating LLC							
I-202511	Moved Backhoe to Water Plant	R	5/27/2025	400.00		017209		400.00
02143	Wholesale Tires & Auto							
I-1218919	8 Goodyear Tires	R	5/27/2025	3,800.00		017210		3,800.00
02347	LEAF							
I-18389539	Toshiba 5525AC 060825	R	5/27/2025	289.17		017211		
I-18405935	Toshiba 4525AC 061025	R	5/27/2025	395.37		017211		
I-18412672	Toshiba ES4515AC	R	5/27/2025	128.29		017211		812.83
02755	Citizens Bank of WV							
I-GAR202505121759	Case #: CC-42-2023-C-79	R	5/27/2025	182.44		017212		
I-GAR202505272521	Case #: CC-42-2023-C-79	R	5/27/2025	182.44		017212		364.88
1	ELKINS MANOR							
I-000202505232519	US REFUND	R	5/27/2025	17,672.99		017213		17,672.99
1	SHOULDERS, BARBARA E							
I-000202505232520	US REFUND	R	5/27/2025	341.53		017214		341.53

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00054	Ronald Belt, Jr.							
I-CKREQ 052325	Reimbursement personal card	R	5/28/2025	453.15		017215		453.15
00132	Clarksburg Water Board							
I-M92892	Compliance Samples	R	5/28/2025	23.00		017216		
I-M92893	Compliance Samples	R	5/28/2025	230.00		017216		
I-M92978	Compliance Samples	R	5/28/2025	23.00		017216		
I-M93008	Compliance Samples	R	5/28/2025	230.00		017216		506.00
00446	McCarty's Septic Service							
I-A-13197	sludge	R	5/28/2025	16,150.00		017217		16,150.00
00471	FirstEnergy MP/PE							
I-90019164151	Lighting/Consumption	R	5/28/2025	48,102.48		017218		
I-Jimtown 052025	Jimtown 041925-051625	R	5/28/2025	12.14		017218		48,114.62
00517	Ohio Valley Bank							
I-6300002950/0601	6300002950 060125	R	5/28/2025	8,166.47		017219		8,166.47
00591	Retiree Health Benefit Trust F							
I-Chen/Sev 05/25	RChenoweth/LSeverino 05/25	R	5/28/2025	68.00		017220		68.00
00805	WV FBMC							
I-RChen 05/25	RChenoweth FBMC 05/2025	R	5/28/2025	154.26		017221		154.26
00810	WV Public Employee Insurance A							
I-LSeverino 05/25	LSeverino Health/Life 05/25	R	5/28/2025	413.98		017222		
I-RChen 052025	RChenoweth Health/Life 05/25	R	5/28/2025	891.98		017222		1,305.96
01833	P3 Cost Analysts							
I-29539	Visa VUIRF 05/25	R	5/28/2025	550.49		017223		550.49
01942	Elkins Municipal Building Comm							
I-1214756-12 0601	1214756-12 060125	R	5/28/2025	1,570.77		017224		1,570.77
02431	Ferguson Waterworks #527							
I-0959334	Coup/Nip/ELL/Plugs/PVC	R	5/28/2025	8,744.20		017225		
I-0960554	Pipe/Clamps/Coup/Nip	R	5/28/2025	917.39		017225		
I-0968269	Couplings/Nip/PVC Coup	R	5/28/2025	2,868.29		017225		12,529.88
02769	BCN Telecom Inc TBS							
I-23923064	Street cameras	R	5/28/2025	1,893.74		017226		1,893.74

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02812	Harry Cupp IV							
I-820701	Pipe/joints	R	5/28/2025	2,800.00		017227		2,800.00
00118	Cira and Associates Consulting							
I-Appl. #2	contracted services	R	5/28/2025	1,777.95		017228		1,777.95
01155	Vannostrand Architects, PLLC							
I-22080550-5	contracted services	R	5/28/2025	127,422.48		017229		127,422.48
00075	Encova Insurance							
I-37000140	Workers Comp	R	6/03/2025	6,770.00		017230		6,770.00
00102	Central Supply Company of WV							
I-595068	Fabric	R	6/03/2025	62.60		017231		62.60
00126	City of Clarksburg							
I-202505162754	Compost - Ticket 1923 05/13/25	R	6/03/2025	140.00		017232		140.00
00140	City of Elkins							
I-CKREQ 060325	Whitmer Utility Pmts to Elkins	R	6/03/2025	2,305.67		017233		2,305.67
00143	COE General Fund 2							
I-06/25 Indirects	Monthly Indirects 06/25	R	6/03/2025	16,751.44		017234		16,751.44
00149	COE Parks and Recreation							
I-06/25 Support	Monthly Support 06/25	R	6/03/2025	25,483.00		017235		25,483.00
00154	COE Sanitation							
I-202505297575	Compost #1923 Brush #113	R	6/03/2025	299.48		017236		299.48
00156	COE Sewer Depreciation Account							
I-05/25 Sewer Depr	Sewer Deprecitation 05/25	R	6/03/2025	5,792.71		017237		5,792.71
00158	COE Water Depreciation Account							
I-05/25 Water Depr	Water Depr Deposit 05/25	R	6/03/2025	8,361.14		017238		8,361.14
00283	Frontier							
I-052025	Telephone/Internet	R	6/03/2025	1,551.81		017239		
I-Whitmer 052825	Phone/Internet	R	6/03/2025	98.69		017239		1,650.50
00430	Jonathan DiStefano dba Mainten							
I-1338	6 Padlocks	R	6/03/2025	500.00		017240		500.00

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00457	Metalworks, Inc.							
I-13757	Grader Part	R	6/03/2025	132.00		017241		132.00
00471	FirstEnergy MP/PE							
I-052325	Rt 3 Haddix 042225-052125	R	6/03/2025	21.47		017242		
I-ECPark 4240 051225	Elkins City Pk 041025-050825	R	6/03/2025	10.63		017242		
I-HaddixLower 052325	Haddix Rd Lower 042225-052125	R	6/03/2025	53.54		017242		
I-RT219/250 052325	Rt 219/250S 042325-052125	R	6/03/2025	81.12		017242		166.76
00483	Mountain Valley Bank							
I-1202553-21 0628225	1202553-21 062825	R	6/03/2025	2,369.18		017243		2,369.18
00483	Mountain Valley Bank							
I-1202553-24 061525	1202553-24 061525	R	6/03/2025	6,518.78		017244		6,518.78
00573	Randolph County Development Au							
I-06/25 RENT	Rent 06/2025	R	6/03/2025	425.00		017245		425.00
00651	Southern WV Asphalt Inc							
I-71711	Blacktop for patching	R	6/03/2025	498.00		017246		
I-71721	Blacktop for patching	R	6/03/2025	838.30		017246		
I-71822	3 loads Blacktop for patching	R	6/03/2025	668.15		017246		2,004.45
00711	Tygart Valley Transfer, Inc.							
I-00034513	Comm	R	6/03/2025	69.75		017247		
I-00034515	Res	R	6/03/2025	189.19		017247		
I-00034530	Comm	R	6/03/2025	48.73		017247		
I-00034543	Comm	R	6/03/2025	687.00		017247		
I-00034545	Res	R	6/03/2025	664.07		017247		
I-00034547	Res	R	6/03/2025	660.25		017247		
I-00034578	Res	R	6/03/2025	784.47		017247		
I-00034579	Comm	R	6/03/2025	170.08		017247		
I-00034581	Res	R	6/03/2025	576.17		017247		
I-00034583	Comm	R	6/03/2025	624.90		017247		
I-00034609	Comm	R	6/03/2025	56.37		017247		
I-00034619	Comm	R	6/03/2025	408.00		017247		
I-00034626	Comm	R	6/03/2025	309.58		017247		
I-00034634	Res	R	6/03/2025	124.22		017247		
I-00034636	Comm	R	6/03/2025	1,007.10		017247		
I-00034641	Res	R	6/03/2025	903.90		017247		
I-00034648	Res	R	6/03/2025	1,119.85		017247		
I-00034676	Comm	R	6/03/2025	355.45		017247		
I-00034692	Comm	R	6/03/2025	120.39		017247		
I-00034698	Comm	R	6/03/2025	743.38		017247		
I-00034699	Comm	R	6/03/2025	676.49		017247		
I-00034700	Res	R	6/03/2025	741.47		017247		
I-00034731	Comm	R	6/03/2025	218.81		017247		
I-00034738	Comm	R	6/03/2025	473.93		017247		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00034743	Comm	R	6/03/2025	739.56		017247		
I-00034746	Res	R	6/03/2025	522.66		017247		
I-00034747	Res	R	6/03/2025	641.14		017247		
I-00034765	Comm	R	6/03/2025	216.90		017247		
I-00034782	Comm	R	6/03/2025	213.08		017247		
I-00034785	Comm	R	6/03/2025	732.87		017247		
I-00034786	Res	R	6/03/2025	631.59		017247		
I-00034787	Res	R	6/03/2025	690.83		017247		
I-00034802	Comm	R	6/03/2025	50.64		017247		
I-00034807	Comm	R	6/03/2025	653.56		017247		
I-00034813	Comm	R	6/03/2025	195.88		017247		
I-00034824	Comm	R	6/03/2025	843.71		017247		
I-00034828	Res	R	6/03/2025	761.53		017247		
I-00034829	Res	R	6/03/2025	535.08		017247		
I-00034832	Comm	R	6/03/2025	815.04		017247		
I-00034857	Comm	R	6/03/2025	185.37		017247		
I-00034862	Res	R	6/03/2025	129.95		017247		
I-00034864	Comm	R	6/03/2025	251.30		017247		
I-00034870	Comm	R	6/03/2025	234.10		017247		
I-00034877	Comm	R	6/03/2025	99.37		017247		
I-00034887	Comm	R	6/03/2025	289.52		017247		
I-00034890	Res	R	6/03/2025	874.28		017247		
I-00034892	Res	R	6/03/2025	1,017.61		017247		
I-00034896	Comm	R	6/03/2025	1,011.87		017247		
I-00034925	Res	R	6/03/2025	158.61		017247		
I-00034932	Res	R	6/03/2025	651.65		017247		
I-00034934	Res	R	6/03/2025	637.32		017247		
I-00034936	Comm	R	6/03/2025	701.34		017247		
I-00034953	Comm	R	6/03/2025	173.90		017247		
I-00034955	Comm	R	6/03/2025	85.04		017247		
I-00034959	Comm	R	6/03/2025	457.68		017247		
I-00034977	Res	R	6/03/2025	627.76		017247		
I-00034981	Res	R	6/03/2025	532.21		017247		
I-00034982	Comm	R	6/03/2025	744.33		017247		
I-00034998	Comm	R	6/03/2025	384.11		017247		
I-00035003	Comm	R	6/03/2025	140.46		017247		
I-00035008	Comm	R	6/03/2025	546.55		017247		
I-00035025	Res	R	6/03/2025	806.44		017247		
I-00035026	Res	R	6/03/2025	586.68		017247		
I-00035027	Comm	R	6/03/2025	538.90		017247		
I-00035051	Comm	R	6/03/2025	496.86		017247		
I-00035091	Res	R	6/03/2025	578.08		017247		
I-00035092	Res	R	6/03/2025	501.64		017247		
I-00035093	Comm	R	6/03/2025	776.82		017247		
I-00035118	Comm	R	6/03/2025	351.62		017247		
I-00035121	Res	R	6/03/2025	176.77		017247		
I-00035124	Comm	R	6/03/2025	123.26		017247		
I-00035133	Comm	R	6/03/2025	237.92		017247		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00035150	Res	R	6/03/2025	979.39		017247		
I-00035154	Comm	R	6/03/2025	988.94		017247		
I-00035155	Res	R	6/03/2025	933.52		017247		
I-00035175	Comm	R	6/03/2025	229.32		017247		
I-00035202	Comm	R	6/03/2025	252.25		017247		
I-00035203	Comm	R	6/03/2025	429.98		017247		
I-00035204	Res	R	6/03/2025	569.48		017247		
I-00035206	Res	R	6/03/2025	704.20		017247		
I-00035230	Comm	R	6/03/2025	123.26		017247		
I-00035235	Comm	R	6/03/2025	481.57		017247		
I-00035239	Res	R	6/03/2025	157.66		017247		
I-00035244	Res	R	6/03/2025	610.56		017247		
I-00035249	Comm	R	6/03/2025	603.88		017247		
I-00035250	Res	R	6/03/2025	649.74		017247		
I-00035274	Comm	R	6/03/2025	115.62		017247		
I-00035285	Comm	R	6/03/2025	236.96		017247		
I-00035295	Comm	R	6/03/2025	285.69		017247		
I-00035304	Res	R	6/03/2025	738.60		017247		
I-00035305	Res	R	6/03/2025	644.96		017247		
I-00035306	Comm	R	6/03/2025	646.87		017247		
I-00035314	Comm	R	6/03/2025	173.90		017247		
I-00035318	Comm	R	6/03/2025	530.30		017247		
I-00035324	Comm	R	6/03/2025	248.43		017247		
I-00035342	Res	R	6/03/2025	500.68		017247		
I-00035343	Res	R	6/03/2025	652.61		017247		
I-00035346	Comm	R	6/03/2025	962.19		017247		
I-00035364	Comm	R	6/03/2025	293.34		017247		
I-00035377	Comm	R	6/03/2025	245.56		017247		
I-00035390	Comm	R	6/03/2025	1,128.45		017247		
I-00035391	Res	R	6/03/2025	1,196.29		017247		
I-00035397	Res	R	6/03/2025	966.97		017247		
I-00035415	Comm	R	6/03/2025	722.36		017247		
I-00035417	Comm	R	6/03/2025	210.21		017247		
I-00035420	Res	R	6/03/2025	123.26		017247		
I-00035421	Comm	R	6/03/2025	403.22		017247		
I-00035425	Comm	R	6/03/2025	444.31		017247		
I-00035436	Res	R	6/03/2025	938.30		017247		
I-00035437	Res	R	6/03/2025	592.41		017247		
I-00035439	Comm	R	6/03/2025	634.45		017247		
I-00035455	Comm	R	6/03/2025	342.07		017247		
I-00035484	Res	R	6/03/2025	761.53		017247		
I-00035491	Res	R	6/03/2025	663.12		017247		
I-00035494	Comm	R	6/03/2025	483.48		017247		
I-00035510	Comm	R	6/03/2025	106.06		017247		
I-00035539	Res	R	6/03/2025	482.53		017247		
I-00035545	Res	R	6/03/2025	622.03		017247		
I-00035546	Comm	R	6/03/2025	1,017.61		017247		60,915.06

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00726	USA Bluebook							
I-INV00721202	TracingDye/FlorideAccuVac	R	6/03/2025	394.75		017248		394.75
01292	COE Sewer O & M Account							
I-05/25 Sewer O&M	sewer O&M Dep 05/25	R	6/03/2025	13,153.88		017249		13,153.88
01313	COE Water O & M Account							
I-05/25 Water O&M	Water O&M Deposit 05/25	R	6/03/2025	12,902.14		017250		12,902.14
01942	Elkins Municipal Building Comm							
I-1214756-11 061525	1214756-11 061525	R	6/03/2025	4,833.20		017251		4,833.20
01957	Zoro Tools, Inc.							
I-INV16449722	Booster Pump	R	6/03/2025	493.19		017252		
I-INV16470395	Coupler/Sealants	R	6/03/2025	208.52		017252		701.71
02157	Jerry A Marco							
I-Travel 052125	Travel St Albans WVML BOD	R	6/03/2025	377.34		017253		
I-Travel 052825	Travel Exp Lewisburg GC Event	R	6/03/2025	257.40		017253		634.74
02238	Appalachian Equipment Solution							
I-w3044-1	Maintenance/Parts sy80	R	6/03/2025	1,133.33		017254		
I-w3045-1	Maintenance/Parts sy60	R	6/03/2025	631.89		017254		1,765.22
02322	Badger Meter							
I-80196793	Hosting May 2025	R	6/03/2025	258.24		017255		258.24
02347	LEAF							
I-18455402	Toshiba E478S Baxter	R	6/03/2025	85.00		017256		
I-18455403	Toshiba E478S 0618	R	6/03/2025	85.00		017256		
I-18475419	Toshiba/Lexmark 062425	R	6/03/2025	587.60		017256		757.60
02451	Waypoint Resource Group LLC							
I-21344	Collections 05/2025	R	6/03/2025	57.68		017257		57.68
02486	FPG							
I-23332F	Housing Bottom M35	R	6/03/2025	588.24		017258		588.24
02608	Zinn's R Us Inc							
I-3729	4 Septic Holding Tanks	R	6/03/2025	400.00		017259		
I-3730	4 Septic Holding Tanks	R	6/03/2025	400.00		017259		
I-3731	4 Septic Holding Tanks	R	6/03/2025	400.00		017259		
I-3733	4 Septic Holding Tanks	R	6/03/2025	400.00		017259		1,600.00

VENDOR SET: 01 Elkins
BANK: Pool Pooled Cash
DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02794	Total Image Paint & Collision							
I-7552	Rear Bumper Replacement	R	6/03/2025	1,500.00		017260		1,500.00
02804	R. Mike Mullens							
I-Brown/Soda Pop	Attorney Fees-BBrown/Soda Pop	R	6/03/2025	311.00		017261		311.00
02814	Olivia Dayton							
I-REFUND	Refund on Small Pav	R	6/03/2025	50.00		017262		50.00
02816	Whitetail Fabrication LLC							
I-2196	6YD rear load lid assembly	R	6/03/2025	610.00		017263		610.00
00665	State Electric Supply Company							
I-17811270-00	Inv 17811270-00	R	6/03/2025	Reissue		017264		
I-17811270-01	Inv 17811270-01	R	6/03/2025	Reissue		017264		
I-17811270-02	Inv 17811270-02	R	6/03/2025	Reissue		017264		
I-17811270-03	Inv 17811270-03	R	6/03/2025	Reissue		017264		6,563.90
1	GOFF, COURTNEY N							
I-000202506042523	US REFUND	R	6/04/2025	996.31		017265		996.31
02675	Zack Bonnell							
I-ExpRpt 060625	exp rpt backflow class	R	6/06/2025	374.00		017266		374.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	146	1,046,020.91	0.00	1,052,334.81
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	15	200,603.57	0.00	194,039.67
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	6,563.90		
	VOID CREDITS	6,813.90CR	250.00CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: Pool TOTALS:	163	1,246,374.48	0.00	1,246,374.48
BANK: Pool TOTALS:	163	1,246,374.48	0.00	1,246,374.48

VENDOR SET: 01 Elkins
BANK: SEWDP Sewer Depreciation
DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00550	Precision Pump & Valve Service							
I-0143945-IN	30 HP Pump	R	6/03/2025	40,275.00		000051		
I-0144010-IN	Volute/Ring Insert/Screws	R	6/03/2025	14,364.02		000051		54,639.02

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1		54,639.02	0.00	54,639.02
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00			
	VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: SEWDPTOTALS:	1		54,639.02	0.00	54,639.02
BANK: SEWDP TOTALS:	1		54,639.02	0.00	54,639.02

VENDOR SET: 01 Elkins
BANK: SEWOM Sewer O&M
DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00550	Precision Pump & Valve Service							
I-0143973-IN	35 hp pump	R	6/06/2025	53,947.00		000001		53,947.00

* * T O T A L S * *		NO	INVOICE AMOUNT		DISCOUNTS	CHECK AMOUNT	
REGULAR CHECKS:		1	53,947.00		0.00	53,947.00	
HAND CHECKS:		0	0.00		0.00	0.00	
DRAFTS:		0	0.00		0.00	0.00	
EFT:		0	0.00		0.00	0.00	
NON CHECKS:		0	0.00		0.00	0.00	
VOID CHECKS:		0 VOID DEBITS	0.00				
		VOID CREDITS	0.00		0.00	0.00	

TOTAL ERRORS: 0

		NO	INVOICE AMOUNT		DISCOUNTS	CHECK AMOUNT	
VENDOR SET: 01 BANK: SEWOMTOTALS:		1	53,947.00		0.00	53,947.00	
BANK: SEWOM TOTALS:		1	53,947.00		0.00	53,947.00	

VENDOR SET: 01 Elkins
BANK: WATDP Water Depreciation
DATE RANGE: 5/12/2025 THRU 6/06/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02431	Ferguson Waterworks #527							
I-0959321	Hydrants	R	5/22/2025	7,790.00		000067		7,790.00
00726	USA Bluebook							
I-INV00711060	Differential Sensors/Tubing Kt	R	6/03/2025	3,388.50		000068		3,388.50
02316	FilmTec Corporation							
I-952405349	Filter Pads	R	6/03/2025	526.00		000069		526.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	11,704.50	0.00	11,704.50
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: WATDP TOTALS:	3	11,704.50	0.00	11,704.50
BANK: WATDP TOTALS:	3	11,704.50	0.00	11,704.50
REPORT TOTALS:	265	1,492,203.10	0.00	1,492,203.10

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 5/12/2025 THRU 6/06/2025
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	New business
Category:	Ordinance
Agenda Item Name:	Ordinance 344: Amending §110.055 of the Elkins City Code to Incorporate a De Minimis Exemption for Certain Small Businesses and Independent Contractors in Accordance with HB 2451 (first of two readings)
Recommended By:	City Attorney
Summary:	Amends §110.055 of the Elkins City Code to Incorporate a De Minimis Exemption for Certain Small Businesses and Independent Contractors in Accordance with HB 2451. The City Attorney will present additional information at the meeting.
Fiscal Impact:	Reduction in revenues from Business and Occupation Tax
Recommendation:	Consider for approval
Attachments:	None



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	New business
Category:	Ordinance
Agenda Item Name:	Ordinance 345: Amending Chapter 50 of the Elkins City Code to Establish a Limit on the Number of Bags Collected Through City Sanitation Services (first of two readings)
Recommended By:	Rules & Ordinances Committee, Operations Manager
Summary:	Imposes a bag limit for city sanitation customers as follows: (1) Twelve (12) kitchen type trash bags which are the maximum size of 13-gallons or; (2) Six (6) larger trash bags which are the maximum size of 30-gallons or; (3) Three (3) contractor bags which are the maximum size of 55-gallons. (4) No trash bag shall weigh more than 30 lbs. 5) Any bags beyond the specified limits for each category described above shall not be collected by the Sanitation Department on the weekly day of service. The change is not effective until September 1, 2025 to allow time for publicizing it. One purpose of the change is to reduce the incidence of non-city residents bringing trash into the city and leaving it in front of city customers' property for pickup.
Fiscal Impact:	Marginal reduction in tipping fees
Recommendation:	Consider for approval on first reading
Attachments:	1. O-345 - Amending Section 50-05 concerning sanitation collection bag limits

ORDINANCE 345

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, AMENDING CITY CODE CHAPTER 50: GARBAGE, SPECIFICALLY §50.05 REGARDING THE RATES FOR CITY SERVICE; DESIGNATED
--

WHEREAS, the Common Council of the City of Elkins has previously adopted ordinances regarding the collection of garbage by the Sanitation Department of the City of Elkins; and

WHEREAS, these ordinances were codified in Chapter 50: Garbage, with specific reference to §50.05; and

WHEREAS, the Elkins Sanitation Fund is burdened by the amount of trash collected that may not be generated solely by residential customers and in an effort to deter illegal dumping and to avoid raising the current sanitation rates ,the Common Council deems it just and necessary to amend said Chapter and Section; and

WHEREAS, the Common Council has determined that by making these amendments to said Chapter it is in the best interests of the citizens of the City.

NOW THEREFORE, BE IT ORDAINED and ENACTED by the Common Council of the City of Elkins that City Code, Chapter 50: Garbage, be revised and amended as follows, with the amendments and additions being underlined and shown below:

.

§ 50.05 RATES FOR CITY SERVICE; DESIGNATED; BAG LIMITS

(A) The Council shall, from time to time, establish the charges that will be imposed for garbage and refuse collection services. A current list of such charges shall be maintained in the office of the City Clerk where it shall be available for public inspection during normal city office hours.

(B) At no time, however, shall rates which are disclosed to be producing less revenue than is required to meet all obligations and costs involved in rendering such service be continued.

[C] All trash shall be placed in the type of plastic bags as described below with the following limits per household per week of either category (1), (2) or (3).

(1) Twelve (12) kitchen type trash bags which are the maximum size of 13-gallons or;

(2) Six (6) larger trash bags which are the maximum size of 30-gallons or;

(3) Three (3) contractor bags which are the maximum size of 55-gallons.

(4) No trash bag shall weigh more than 30 lbs.

5) Any bags beyond the specified limits for each category described above shall not be collected by the Sanitation Department on the weekly day of service.

If any portion of this Ordinance shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and Common Council determines that it would have adopted this Ordinance without the invalid provision.

This Ordinance shall become effective on September 1, 2025.

PASSED AND APPROVED ON FIRST READING: _____, 2025.

PASSED AND APPROVED ON SECOND READING: _____, 2025.

CITY OF ELKINS, WEST VIRGINIA

Jerry A. Marco, Mayor

Attest:

Sutton. Stokes, City Clerk



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1844: Reappointing current members to the Elkins-Randolph County Airport Authority, Elkins Parks and Recreation Commission, Elkins Water Board, IPMC Board of Appeals, Elkins Building Commission, and the Elkins-Randolph County Public Library Board
Recommended By:	City Clerk
Summary:	• Reappointing Larry Wing to the Elkins-Randolph County Airport Authority • Reappointing Jack Tribble to the Elkins Parks and Recreation Commission • Reappointing Mitch Marstiller to the Elkins Water Board • Reappointing Ben Shaffer to the IPMC Board of Appeals • Reappointing Christy Tribble to the Elkins Building Commission • Reappointing Rebecca Severino to the Elkins-Randolph County Public Library Board
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. R-1844 - reappointments to various boards and commissions

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1844)
June 12, 2025

***REAPPOINTING INDIVIDUALS TO VARIOUS BOARDS AND COMMISSIONS AND
RECOGNIZING THEIR COMMITMENT TO PUBLIC SERVICE***

WHEREAS, the City of Elkins relies on the dedicated service of citizen volunteers to serve on various boards and commissions that support the operation and oversight of essential public services and resources; and

WHEREAS, the individuals named below have each demonstrated a sustained commitment to serving the Elkins community through their work on these bodies; and

WHEREAS, the Common Council of the City of Elkins wishes to formally reappoint these individuals and recognize their contributions to the betterment of the city;

NOW, THEREFORE, BE IT RESOLVED:

That the following individuals are hereby reappointed to the boards and commissions indicated, for terms as shown:

- Larry Wing, to the Elkins-Randolph County Regional Airport Authority, term expiring July 1, 2028.
- Jack Tribble, to the Elkins Parks and Recreation Commission, term expiring February 28, 2031.
- Mitch Marstiller, to the Elkins Water Board, term expiring March 31, 2029.
- Ben Shaffer, to the IPMC Board of Appeals, term expiring June 30, 2030.
- Christy Tribble, to the Elkins Building Commission, term expiring August 31, 2030.
- Rebecca Severino, to the Elkins-Randolph County Public Library Board, term expiring June 30, 2030.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1845: Appointing Councilor Cody Kerns to the Elkins Tree Board
Recommended By:	City Clerk
Summary:	At the request of the Tree Board, this resolution appoints Councilor Kerns to an unexpired term ending December 31, 2026. Councilor Kerns would be the second Councilor serving on the Tree Board, which is the maximum allowed.
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. R-1845 - appointing Cody Kerns to the Elkins Tree Board

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1845)
June 12, 2025

***APPOINTING COUNCILOR CODY KERNS TO THE ELKINS TREE BOARD FOR AN
UNEXPIRED TERM ENDING DECEMBER 31, 2026***

WHEREAS, § 93.093 of the Elkins City Code establishes the Elkins Tree Board as the body which advises Council on matters affecting the urban forest; and

WHEREAS, the Elkins Tree Board is composed of no fewer than six and no more than eight members who are citizens and residents of Randolph County, including representatives from various interest groups, such as homeowners, tree professionals, and members of City Council; and

WHEREAS, membership on City Council does not disqualify a person from serving on the Tree Board, and the ordinance expressly requires that at least one member of the Tree Board be a member of Council; and

WHEREAS, Councilor Cody Kerns is a resident of Randolph County and a member of the Elkins Common Council and is willing to serve on the Tree Board; and

NOW, THEREFORE, BE IT RESOLVED, THAT:

Councilor Cody Kerns is hereby appointed to the Elkins Tree Board for an unexpired term ending December 31, 2026.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1846: Appointing Carol Schuler to the Board of Zoning Appeals as an alternate
Recommended By:	City Clerk
Summary:	Appoints Carol Schuler as an alternate member of the Board of Zoning Appeals.
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. R-1846 - appointing Schuler to the BZA

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1846)
June 12, 2025

***APPOINTING CAROL SCHULER AS AN ALTERNATE MEMBER
OF THE ELKINS BOARD OF ZONING APPEALS***

WHEREAS, § 152.025 of the Elkins City Code establishes a Board of Zoning Appeals (BZA) in accordance with the West Virginia Code; and,

WHEREAS, this section authorizes the appointment of up to three alternate members to the BZA, who must meet the same eligibility requirements as regular members, including having been a resident of the city for at least three years prior to appointment, and who may not simultaneously serve on the Planning Commission or hold any other elective or appointive municipal office; and,

WHEREAS, alternate members are appointed to three-year terms and are called to serve when a regular member is unable to do so, continuing in that role until a final determination is made in the matter to which they were assigned; and,

WHEREAS, Carol Schuler is a qualified resident of the City of Elkins and is willing to serve as an alternate member of the Board of Zoning Appeals;

NOW, THEREFORE, BE IT RESOLVED, THAT:

Carol Schuler is hereby appointed as an alternate member of the Elkins Board of Zoning Appeals for a term commencing July 1, 2025, and ending June 30, 2028.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1847: Waiving the City's competitive bidding requirement for procurement of NeoGov HRIS platform
Recommended By:	City Attorney, HR Director
Summary:	This resolution concerns procurement of an HRIS platform from NeoGov, previously authorized by Resolution 1839. Finding that "procurement of the contemplated goods or services is of such urgency as to brook no delay," this resolution waives the City's competitive bidding requirement pursuant to Elkins City Code § 32.01(B)(2)(b).
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. R-1847 - waiving competitive bidding for NeoGov procurement

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1847)

June 12, 2025

WAIVING THE COMPETITIVE BIDDING REQUIREMENT FOR PROCUREMENT OF AN HRIS PLATFORM FROM NEOGOV PURSUANT TO ELKINS CITY CODE § 32.01(B)(2)(b)

WHEREAS, Elkins City Code § 32.01(A) requires competitive bidding for the procurement of goods and services above a certain threshold, except as otherwise provided; and,

WHEREAS, § 32.01(B)(2)(b) permits the waiver of the competitive bidding requirement where “procurement of the contemplated goods or services is of such urgency as to brook no delay”; and,

WHEREAS, via Resolution 1839, Common Council has already authorized the procurement of a human resources information system (HRIS) platform from NeoGov to support urgent and ongoing modernization and compliance needs within the City’s human resources function; and,

WHEREAS, the nature and timing of this procurement, including contract negotiations, implementation deadlines, and vacant positions in the Human Resources Department necessitate prompt action incompatible with the standard competitive bidding process;

NOW, THEREFORE, BE IT RESOLVED, THAT:

Pursuant to Elkins City Code § 32.01(B)(2)(b), the Common Council of the City of Elkins hereby waives the competitive bidding requirement for the procurement of an HRIS platform from NeoGov as previously authorized by Resolution 1839.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1848: Authorizing Conditions of Contract between Mitchell Tree Care, LLC and Landscape Consulting, LLC and the City of Elkins, and Authorizing Execution of Contract
Recommended By:	Elkins Tree Board
Summary:	Since 2021, the City has entered into an annual retainer-style contract with Mitchell Tree Care for the following: • Consultation services on the proper care and maintenance of trees within the City • Evaluate on request trees located on private property or in the public rights-of-way within City limits that appear dead, diseased, or structurally unstable • Issue recommendations to the City or private parties concerning the proper care or removal of dead, diseased, or structurally unstable trees This contract is only for the above consulting and advisory services. Maintenance and/or removal of trees is not included in this contract. The attached resolution renews this contract for Fiscal Year 2026.
Fiscal Impact:	\$1,500, paid quarterly.
Recommendation:	Consider for approval.
Attachments:	1. R-1848 - Mitchell Tree Care contract - arborist

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1848)
June 12, 2025

Reauthorizing Conditions of Contract between Mitchell Tree Care and Landscape Consulting and the City of Elkins, and Authorizing Execution of Contract

WHEREAS, the City of Elkins, West Virginia (“City”) has previously contracted with Mitchell Tree Care, LLC and Landscape Consulting, LLC for arborist services and consultation; and,

WHEREAS, the City has now received a proposed renewal of contract with Mitchell Tree Care, LLC and Landscape Consulting, LLC (copy attached and included with record) to continue such services for Fiscal Year 2026; and,

WHEREAS, it appears that contracting for these goods and services is in the best interests of the citizens of the City of Elkins;

NOW, THEREFORE, BE IT RESOLVED, THAT:

The Elkins Common Council hereby accepts the terms of and reauthorizes execution of this Contract with Mitchell Tree Care, LLC and Landscape Consulting, LLC, by the Mayor on behalf of the City of Elkins.

Jerry A. Marco, Mayor

Attest:

Sutton Stokes, City Clerk

ARBORIST SERVICE CONTRACT

This Contract is made this 1st day of July 2025, by and between CITY OF ELKINS, WEST VIRGINIA (hereinafter “City”), and MITCHELL TREE CARE, LLC and LANDSCAPE CONSULTING, LLC (hereinafter “Contractor”).

Recitals

A. Contractor is engaged in the tree care business and maintains an office in Maidsville, in the County of Monongalia, State of West Virginia.

B. Contractor is willing to provide a service to City and City is willing to accept this service, on the terms, covenants, and conditions set forth in this Contract.

In consideration of the mutual covenants and promises of the parties, City and Contractor covenant and agree as follows:

Section I.

Nature of and Place of Work

Contractor shall provide tree care service for the City and Contractor does accept this obligation as set forth below:

1. Contractor shall provide consultation services on the proper care and maintenance of trees within the City. Contractor shall also respond, on a case-by-case basis, determined by the City or the Elkins Tree Board, to concerns involving trees located on private property or in the public rights-of-way within City limits. Depending on the situation, City or the Contractor may utilize digital images to communicate with City or the Elkins Tree Board rather than an on-site analysis. Contractor would then decide if an on-site inspection is necessary to determine a tree’s structural stability or make other determinations about the tree(s) in question. Based on Contractor’s judgment of a tree’s structural stability and/or risk of failure, the Contractor may make recommendations to said party for proper care or removal. All recommended work would be contracted for separately with a contractor of choice.

2. Contractor shall maintain and document with a certificate of insurance the required levels of insurance coverage at all times during the term of this Contract. Contractor is required to carry a \$1,000,000 general liability policy with the City being listed as additional insured on all policies. Contractor shall also provide proof of Workers Compensation insurance as required by law.
3. Contractor shall be a certified arborist or employ a certified arborist.
4. Contractor shall observe all policies, procedures, rules and regulations of the City.
5. At all times while performing services under this Contract, Contractor's employees shall wear appropriate clothing. Contractor's employees shall utilize all appropriate safety equipment and conform to the Occupation Safety and Health Administration (OSHA) standards for the products being used.
6. Contractor will be required to provide all necessary labor, supervision and equipment including fuel, to complete the necessary work described herein.
7. All work shall comply with all applicable state and federal safety and health requirements. When conflicts between applicable regulations occur, the most stringent regulation shall apply.

Section II.

Manner of Performance of Contractor's Duties

Contractor agrees that Contractor will at all times faithfully, industriously, and to the best of its ability, perform all of the duties that may be required of and from it pursuant to the express and implicit terms of this Contract to the reasonable satisfaction of City. The duties shall be rendered in the City of Elkins, West Virginia. Contractor shall indemnify, defend, and hold harmless City from and against all claims, causes of action, damages, or injuries of any sort arising out of or in connection with Contractor's performance of services hereunder.

Section III.
Duration of Contract

The term of this Contract shall be for a period of one year, commencing on the date of this Contract. The Contract may also be terminated upon mutual agreement of parties. At all times hereunder, Contractor shall be considered an independent contractor and not an employee of the City.

Section IV.
Payment and Reimbursement

City shall pay Contractor and Contractor agrees to accept from City, in full payment for Contractor's services under this Contract as a consultant, compensation at the rate of \$1,500.00 per year, which includes all machinery and crew for the year term . The Contractor shall submit an invoice, per quarter, for the portion of the yearly compensation for the consulting services under the Contract.

Section V.
Contract Terms to be Exclusive

This written Contract contains the sole and entire agreement between the parties and shall supersede any and all other agreements between the parties. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this Contract or any representation inducing the execution and delivery of this instrument except such representations as are specifically set forth and each of the parties acknowledges that they have relied on their own judgement in entering the same. The parties further acknowledge that any statements or representations that may have been made by either of them to the other are void and of no effect and that neither of them has relied on them in connection with their dealing with the other.

Section VI.
Waiver or Modification Ineffective
Unless in Writing

No waiver or modification of this Contract or of any covenant, condition, or limitation contained in this Contract shall be valid unless in writing and executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this Contract,

or the rights or obligations of any party, unless such waiver or modification is in writing, duly executed as stated above, and the parties further agree that the provisions of this paragraph may not be waived except as set forth in this Contract.

Section VII.
Contract Governed by Law of
State of West Virginia

The parties agree that it is their intention that this Contract and its performance, and all suits and special proceedings pursuant to this Contract be construed in accordance with the laws of the State of West Virginia.

Mitchell Tree Care and Landscaping Consulting, LLC

By: _____
Member

Date: _____

City of Elkins

By: _____
Mayor

Date: _____



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1849: FY 2025 General Fund Budget Revision SAO 2025-001-04 (roll-call vote required)
Recommended By:	Finance Committee, City Treasurer
Summary:	The Treasurer is requesting council approval of the attached budget revisions, the final ones that will be submitted for FY 2025. These must be approved by council and submitted to the West Virginia State Auditor no later than June 15. The first June council meeting was moved to June 12 to enable timely submission. • "State" or interdepartmental budget revisions (approved via this resolution) shift funds between departments and/or adjust previously predicted fund revenues to actual. State budget revisions require a roll-call vote, per the State Auditor.
Fiscal Impact:	See attached memo
Recommendation:	Consider for approval
Attachments:	1. R-1849 - Budget Revision General Fund FY 2025 SAO 2025-001-04

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV
A RESOLUTION OF COMMON COUNCIL

(#1849)
June 12, 2025

Resolution to Approve Budget Revision for Fiscal Year 2025

At a regular session of the Elkins Common Council, held this date, the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) of the City of Elkins. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the Elkins Common Council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on Budget Revision SAO 2025-001-04, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by _____, the vote thereon was as follows:

N. Bross-Fregonara		C. Kerns		L. Severino	
A. Carroll		C. Lowther		C. Thompson	
R. Chenoweth		D. Parker		Mayor J. Marco (in case of tie)	
M. Hinchman		E. Plishka			

WHEREUPON: The Mayor declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the City Clerk is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Jerry Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk



City of Elkins

401 Davis Avenue, Elkins, WV 26241

Ph. 304-636-1414 Ext. 1317 Fax: 304-635-7135

City Treasurer – Tracy R. Judy

RE: State Budget Revision #4 Details

Revenues: Increase account 304 (Excise Tax) by \$56,000
Increase account 305 (B&O Tax) by \$433,000
Increase account 308 (Hotel Tax) by \$21,000
Increase account 365 (Federal Grants) by \$7,282
Increase account 386 (Insurance Claims) \$33,821

Expenditures:

Account 404-State Grants, increase by \$1,670 RADPP professional services.
Account 409-Mayor's Office, increase by \$5,000 for travel.
Account 417-City Attorney, increase by \$7,000 professional services.
Account 440-City Hall, increase by \$250,000 for contracted services.
Account 441-Other Buildings, decrease by \$3,000 Darden House.
Account 444-Transfer to Other Funds, increase by \$796,332 to Financial Stabilization.
Account 566-Public Works, increase by \$25,000 for wages, health insurance, retirement.
Account 699-Contingences, decrease by \$685,599 to transfer to other funds.
Account 700-Police, increase by \$100,000 for retirement, overtime, travel, capital outlay.
Account 802-Recycling, increase by \$700 for contracted services.
Account 805-Storm Sewer, increase by \$24,000 for contracted services.
Account 901-Vistor's Bureau, increase \$10,000 from hotel tax.
Account 910-Civic Center(PGCC), increase \$20,000 for contracted services.

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5114
Fax: 304-340-6090
Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists.
(\$ 11-8-26a)

CONTROL NUMBER

Fiscal Year Ending **2025**Fund: **1**Revision Number **4**Pages: **1 of 1**

Person To Contact Regarding Request:

Name: **Tracy Judy**Phone: **304-636-1414, ext 1317**Fax: **304-635-7135**Email: **tjudy@cityofelkinswv.com**

City of Elkins
GOVERNMENT ENTITY

401 Davis Ave.
STREET OR PO BOX

Elkins
CITY

26241
ZIP CODE

Municipality
Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
304	Excise Tax on Utilities	395,000	56,000		451,000
305	Business and Occupation Tax	1,931,631	433,000		2,364,631
308	Hotel Occupancy Tax	247,200	21,000		268,200
365	Federal Government Grants	798,622	7,282		805,904
386	Insurance Claims	209,755	33,821		243,576
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

551,103

Explanation for Account # 378, Municipal Specific:**Explanation for Account # 369, Contributions from Other Funds:****EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
404	State Grants		1,670		1,670
409	Mayor's Office	40,730	5,000		45,730
417	City Attorney	92,000	7,000		99,000
440	City Hall	1,309,369	250,000		1,559,369
441	Other buildings	9,000		3,000	6,000
444	Contributions / Transfers to Other Funds	91,830	796,332		888,162
566	Public Work	175,550	25,000		200,550
699	Contingencies*	685,599		685,599	
700	Police Department	2,708,687	100,000		2,808,687
802	Recycling Center	4,500	700		5,200

NET INCREASE/(DECREASE) Expenditures

551,103

APPROVED BY THE STATE AUDITOR

BY:

Deputy State Auditor, Local Government Services Division

Date

AUTHORIZED SIGNATURE
OF ENTITY

APPROVAL
DATE

LGSD: BR City of Elkins

CONTROL NUMBER:

1

4

BUDGET REVISION REQUEST-SUPPLEMENT

FUND

REV#

NET INCREASE/(DECREASE) Expenditures (this page)



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	June 12, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1850: FY 2025 General Fund Budget Revisions 30-35
Recommended By:	Finance Committee, City Treasurer
Summary:	The Treasurer is requesting council approval of the attached budget revisions, the final ones that will be submitted for FY 2025. These must be approved by council and submitted to the West Virginia State Auditor no later than June 15. The first June council meeting was moved to June 12 to enable timely submission. • Intradepartmental budget revisions (approved via this resolution) shift already budgeted funds within the originally assigned department.
Fiscal Impact:	See attached
Recommendation:	Consider for approval
Attachments:	1. R-1850 - FY 2025 General Fund Budget Revisions 30-35

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1850)
June 12, 2025

Resolution to Approve FY 2025 General Fund Budget Revisions 30-35

WHEREAS, the City of Elkins has previously prepared and submitted its Budget for the Fiscal Year 2025; and,

WHEREAS, it has become necessary to make a revision to said Budget; and,

WHEREAS, FY 2025 General Fund Budget Revisions 30-35 (copy attached) transfer funds as shown;

NOW, THEREFORE, BE IT RESOLVED, THAT:

The Common Council of the City of Elkins hereby approves FY 2025 General Fund Budget Revisions 30-35.

Jerry Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk