

PLANNING COMMISSION MEETING MINUTES

*West Virginia Wood Technology Center/RCDA
10 Eleventh Street
February 13, 2025
3:30 p.m.*

Present were Commissioners P. Kolsun (Chair), E. Armstrong, A. Carroll, J. Marco (Mayor), D. Smith, K. Somers, B. Woods.

Also present: S. Stokes (City Clerk and Recording Secretary), G. Roberts (City Attorney), J. Wagler (Zoning Officer).

PUBLIC COMMENT

There was no public comment.

MINUTES

Marco **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF JAN. 15, 2025.** The motion carried.

NEW BUSINESS

The Chair opened the floor for nominations for President. Woods nominated Kolsun for President. Somers nominated Carroll. Carroll won the vote for President.

The Chair opened the floor for Vice President. Carroll nominated Kolsun for Vice President, who won by acclamation.

Marco **MOVED REQUESTING THE CITY ATTORNEY PREPARE AN ORDINANCE AMENDING THE ZONING CODE TO ELIMINATE PERMIT REQUIREMENTS FOR “TEMPORARY SIGNS” AND TO IMPOSE A TIME LIMIT OF 30 DAYS FOR SIGNS ASSOCIATED WITH RESIDENTIAL USES AND 60 DAYS FOR SIGNS ASSOCIATED WITH COMMERCIAL USES.** The motion carried.

Woods **MOVED REQUESTING THE CITY ATTORNEY PREPARE AN ORDINANCE AMENDING THE ZONING CODE AS BELOW.** The motion carried.

§ 152.224 (C) *Setback and placement.* Except as otherwise expressly permitted herein, all freestanding signs and flagpoles shall be set back from any public right-of-way at least the height of the sign or flagpole. Electronic message displays shall be placed perpendicular to residential structures where possible and shall comply with Federal Communications Commission regulations, including the avoidance of harmful interference with radio frequencies. **The final placement of all signs not attached to a structure shall be subject to prior approval by the Zoning Officer.**

Armstrong MOVED REQUESTING THE CITY ATTORNEY PREPARE AN ORDINANCE AMENDING THE ZONING CODE AS BELOW. The motion carried.

(G) *Electronic message display (EMD) signs.* Static electronic message display signs and the static electronic message display with transition feature signs are permitted only as monument signs, **marquee, window, wall, and multi-tenant signs.** ~~except in the instance of multi-tenant signs at shopping centers.~~

Armstrong MOVED ALLOWING A MAXIMUM OF FOUR FLAGS IN ALL DISTRICTS. The motion carried.

The meeting adjourned at 4:40 p.m.

Andrew Carroll
Name & Title


Signature