City of Elkins

Council Meeting

June 26, 2025
7:00 PM
Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
   a. Proposed minutes for the meeting of June 12, 2025
   b. Proposed minutes for the meeting of June 16, 2025 (Canvass of the 2025 Election)
   c. Proposed minutes for the meeting of June 18, 2025 (Certification of the 2025 Election)
5. **Correspondence, Notifications, and Recognitions**
6. **Councilor Reports**
7. **Staff reports**
8. **Approval of vendor invoice payments**
   a. Vendor invoices presented for approval: June 9-20, 2025

   (Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
9. **New business**
   a. Ordinance 344: Amending §110.055 of the Elkins City Code to Incorporate a De Minimis Exemption for Certain Small Businesses and Independent Contractors in Accordance with HB 2451 (final reading)
   b. Ordinance 345: Amending Chapter 50 of the Elkins City Code to Establish a Limit on the Number of Bags Collected Through City Sanitation Services (final reading)
   c. Ordinance 346: An ordinance authorizing the public sale and transfer by deed to the successful bidder of the parcel of 1464 sq.ft adjacent to the property owned by Legg Properties, LLC, formerly the Montgomery Ward building (first of two readings)
   d. Resolution 1851: Revision of city personnel policy regarding meal breaks for field employees

e. Resolution 1852: Approving terms and executing lease for HR Department copier with Hart Office Solutions

f. Resolution 1853: Reappointing John Aliveto to the Elkins Firefighter Civil Service Commission

g. Resolution 1854: Donation of city owned SLR camera to Elkins High School

h. Resolution 1855: Approving terms and executing agreement with Methodist Church for parking space rental near the Elkins Fire Department

i. Consider postponing or canceling July 17 council meeting

10. Mayor’s comments

11. Adjournment