



City of Elkins

Planning Commission Meeting

July 10, 2025

3:30 PM

RCDA - W. Va. Wood Technology Center
10 Eleventh Street
Elkins, WV 26241

AGENDA

1. **Call to order and roll call**
2. **Public comment**
3. **Minutes**
 - a. Proposed minutes for the meeting of June 12, 2025
 - b. Proposed minutes for the meeting of June 26, 2025
4. **New business**
 - a. Review, discuss, and consider draft comprehensive plan
5. **Announcements**
6. **Adjournment**



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	July 10, 2025
Section:	Minutes
Category:	Action Item
Agenda Item Name:	Proposed minutes for the meeting of June 12, 2025
Recommended By:	City Clerk
Summary:	Minutes for the commission's June 12 meeting
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. planning commission - 2025_06_12 - minutes_proposed

**PLANNING COMMISSION
MEETING MINUTES**

*West Virginia Wood Technology Center/RCDA
10 Eleventh Street
June 12, 2025
3:30 p.m.*

Present were Commissioners P. Kolsun (Chair), E. Armstrong, A. Carroll, D. Smith, and B. Woods.

J. Marco and K. Somers were absent.

Also present: S. Stokes (City Clerk and Recording Secretary), C. DeMuth (WVU Land Use Law Clinic).

MINUTES

Kolsun **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF FEBRUARY 13, 2025.** The motion carried.

NEW BUSINESS

DeMuth facilitated discussion of the following draft Comprehensive Plan sections:

- Technology
- Economic Development
- Housing

The meeting adjourned at 5:12 p.m.

Name & Title

Signature



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	July 10, 2025
Section:	Minutes
Category:	Action Item
Agenda Item Name:	Proposed minutes for the meeting of June 26, 2025
Recommended By:	City Clerk
Summary:	Minutes for the commission's June 26 meeting
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. Planning Commission - 2025_06_26 - minutes_proposed

PLANNING COMMISSION MEETING MINUTES

*West Virginia Wood Technology Center/RCDA
10 Eleventh Street
June 26, 2025
3:30 p.m.*

Present were Commissioners A. Carroll (Chair), E. Armstrong, P. Kolsun, J. Marco, D. Smith, K. Somers, and B. Woods.

Also present: S. Stokes (City Clerk and Recording Secretary) and J. Kittle (Zoning, Building, and Code Enforcement Officer).

NEW BUSINESS

M. Boggs and A. Boggs appeared on behalf of the Rivers of Living Waters Ministries (the current owner of 503 Lincoln Avenue). B. Raines and B. Miller appeared on behalf of Raising Rivers Child Development Center (the potential purchaser).

Armstrong **MOVED FINDING THAT AMENDING ELKINS CODE §152.090 ("CITY RESIDENTIAL (R-2) DISTRICT") TO ALLOW THE USE "CLASS 1 DAYCARE" AND "CLASS 2 DAYCARE" CONDITIONALLY IS IN COMPLIANCE WITH § 152.024 ("AMENDMENTS TO THIS CHAPTER"), I.E., THAT THE AMENDMENT IS CONSISTENT WITH THE ADOPTED COMPREHENSIVE PLAN. The motion carried.**

Carroll **MOVED RECOMMENDING COUNCIL APPROVAL OF AN AMENDMENT TO ELKINS CODE §152.090 ("CITY RESIDENTIAL (R-2) DISTRICT") TO ALLOW THE USES "CLASS 1 DAYCARE" AND "CLASS 2 DAYCARE" CONDITIONALLY. The motion carried.**

The meeting adjourned at 4:12 p.m.

Name & Title

Signature



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	July 10, 2025
Section:	New business
Category:	Action Item
Agenda Item Name:	Review, discuss, and consider draft comprehensive plan
Recommended By:	WVU Law Clinic
Summary:	WVU Law Clinic consultant will facilitate discussion and next steps on the comprehensive plan update
Fiscal Impact:	n/a
Recommendation:	Review and discuss next steps and recommendations
Attachments:	None