



City of Elkins

Council Meeting

July 10, 2025

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of June 26, 2025
5. **Correspondence, Notifications, and Recognitions**
 - a. Building permits, zoning permits, and vacant property registrations
6. **Councilor Reports**
7. **Staff reports**
 - a. Treasurer's report
8. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: June 23-July 4, 2025

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
9. **New business**
 - a. Ordinance 346: An ordinance authorizing the public sale and transfer by deed to the successful bidder of the parcel of 1464 sq.ft adjacent to the property owned by Legg Properties, LLC, formerly the Montgomery Ward building (final reading)
 - b. Ordinance 347: Amending City Code, Chapter 152, Zoning, concerning conditional uses in City Residential (R-2) (first of two readings)
 - c. Ordinance 348: Transferring the City Hall parking lot to the Building Commission for use as security for Mountain Valley Bank construction loan for City Hall repairs and renovation project (first of two readings)
 - d. Resolution 1856: General Fund Budget Revision SAO 2026-001-01 (roll-call vote required per state auditor's office)
 - e. Resolution 1857: General Fund Budget Revision SAO 2026-002-01 (roll-call vote required per state auditor's office)

- f. Resolution 1858: Approving the nomination and confirming appointment of Susan Evick to an unexpired term on the Elkins Planning Commission
- g. Resolution 1859: Approving and authorizing the execution of a Memorandum of Understanding Between Davis and Elkins College Campus Violence Prevention Project, Centers Against Violence, and the Elkins Police Department

10. Mayor's comments

11. Adjournment