



City of Elkins

Personnel Committee Meeting

August 4, 2025

1:00 PM

Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.

Charter Authority of the Personnel Committee: Review and propose to Council employment policies, including employee compensation and benefits and an employee handbook. Review applications for primary staff positions recommended by the Mayor and make hiring recommendations to Council.

AGENDA

1. **Call to order and roll call**
2. **Public comment**
3. **Minutes**
 - a. Proposed minutes for the meeting of June 2
4. **Reports**
5. **New business**
 - a. HRIS Implementation Update
 - b. Open Discussion: : Open invitation to share any human resources–related questions, feedback, or insights, as well as to discuss any emerging trends or challenges from employees.
6. **Announcements**
7. **Adjournment**