



City of Elkins

Council Meeting

August 21, 2025

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of July 24, 2025
5. **Correspondence, Notifications, and Recognitions**
 - a. Presentation of EPD Lifesaving Medal to Senior Patrolman D. Coffman
 - b. Building permits, zoning permits, and vacant property registrations
 - c. Event approval: Haunted Holler, Sept. 13
6. **Councilor Reports**
7. **Staff reports**
 - a. Treasurer's report
8. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: July 21-August 15, 2025

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
9. **New business**
 - a. Resolution 1860: Resolution Authorizing Execution of Agreement to Participate in Nationwide Settlement with Purdue Pharma/Sackler
 - b. Resolution 1861: Agreement with West Virginia Department of Highways concerning wastewater system infrastructure components relocation during the Davis Avenue Bridge replacement project
 - c. Resolution 1862: Authorizing annual contribution of \$1,500 toward utility costs at All Veterans Memorial Park
 - d. Resolution 1863: Authorizing annual contribution of \$1,500 toward cost of assembly and disassembly of artificial community Christmas tree
10. **Mayor's comments**

11. Adjournment



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	August 21, 2025
Section:	Minutes
Category:	Action Item
Agenda Item Name:	Proposed minutes for the meeting of July 24, 2025
Recommended By:	Clerk
Summary:	Minutes proposed for the council meeting of July 24
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. city council - 2025_07_24 - minutes_proposed

Proposed Minutes

ELKINS COMMON COUNCIL MEETING MINUTES

***Phil Gainer Community Center
142 Robert E Lee Ave. Ext.
Elkins, WV 26241
July 24, 2025
7:00 p.m.***

Elkins Common Council met as above. Present were Mayor Jerry A. Marco; Councilors N.E. Bross-Fregonara, R.C. Chenoweth, G.M. Hinchman, B.C. Kerns, E. L. Plishka, L.S. Severino, C.H. Thompson, and B.A. Woods; Fire Chief S.D. Himes; Police Chief T. Bennett; Operations Manager M. Kesecker; City Attorney G. S. Roberts; and Executive Secretary M. Goins (recording secretary).

C.C. Lowther, A.C. Carroll was absent.

PUBLIC COMMENT

Greg Johnson(1521 South Henry) (representing Lunch with Neighbors program at First United Methodist Church) regarding the homeless population “street people of Elkins”

Melody Morisi(26 Cherry St) regarding Church in the Park

Mike Brooks(709 Gorman Ave) regarding Church in the Park

Steve Tolsun (220 Choice Farm View) regarding Celebrate Recovery at the Refinery Church and to offer resources

Mike House (81 Wiseman Lane) regarding Church in the Park asking for partnership from the city

Jerry Lockett (5941 Schoonover Holler Rd) regarding Church in the Park

David Biggs (95 Jackson Ave) regarding addiction, homelessness and Church in the Park

MINUTES

Chenoweth **MOVED APPROVAL OF THE MINUTES OF THE JULY 10, 2024.** The motion carried.

CORRESPONDENCE, NOTIFICATIONS, AND RECOGNITIONS

- a. Building permits, zoning permits, and vacant property registrations
- b. Police and Fire pension fund reports for FY 2025

Proposed Minutes

COUNCILOR REPORTS

Councilors in attendance updated the body on committee, board, commission, and other official activities.

STAFF REPORTS

- a. Operations Manager M. Kesecker provided a verbal report.
- b. City Treasurer T. Judy provided a written report (attached).
- c. Fire Chief S. Himes provided a verbal report.
- d. Police Chief T. Bennett provided a verbal report.
- e. City Attorney G. Roberts provided a verbal report.

APPROVAL OF VENDOR INVOICE PAYMENTS

Hinchman **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period July 7 - July 18, 2025.

NEW BUSINESS

Kerns **MOVED APPROVAL OF ORDINANCE 347: AMENDING CITY CODE CHAPTER 152, ZONING, CONCERNING CONDITIONAL USES IN CITY RESIDENTIAL (R-2) (FINAL READING).** The motion carried.

The Operations Manager provided Council with a report on the Phil Gainer Community Center roof project and discussed plans on how to proceed.

Thompson **MOVED TO ALLOW THE OPERATIONS MANAGER TO CONDUCT FURTHER RESEARCH REGARDING THE PHIL GAINER COMMUNITY CENTER ROOF PROJECT BEFORE MOVING FORWARD WITH THE CURRENT ESTIMATED AMOUNT.** The motion carried.

Hinchman **MOVED APPROVAL OF PROPOSAL TO EXPEND THE MAXIMUM FUNDS ALLOWED UNDER §8-12-5(52), AS AMENDED UNDER THE CITY'S HOME RULE AUTHORITY, TO PROMOTE ELKINS IN A MARKETING CAMPAIGN AT TYSONS CORNER CENTER.** The motion carried.

The City Attorney provided Council with an update on the Opioid Settlement.

The meeting was adjourned at 8:02 p.m.

Attest: S.R. Stokes, City Clerk

Jerry A. Marco, Mayor



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	August 21, 2025
Section:	Correspondence, Notifications, and Recognitions
Category:	Presentation
Agenda Item Name:	Building permits, zoning permits, and vacant property registrations
Recommended By:	
Summary:	The attached report covers building permits issued between July 22, 2025, and August 18, 2025. During this period, 27 projects were approved with a total valuation of \$534,742. Zoning permits reflect the opening of 4 new businesses. There are currently 51 structures registered as vacant. Of these, 33 have been billed for 2025, with \$1,800 collected to date.
Fiscal Impact:	See summary
Recommendation:	Review presented information
Attachments:	1. Building Permits - 2025_08_21

BUILDING PERMITS

8/18/2025 2:37 PM

PROJECT MASTER REPORT

PAGE: 1

PROJECTS: THRU ZZZZZZZZZZ

REPORT SEQUENCE: Project

PROJECT TYPE: Exclude: BPZONING

CONTRACTOR CLASS: All - All Contractor Classes

CONTRACTORS: All

APPLIED DATES: 7/22/2025 THRU 8/18/2025

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS INCLUDED: Opened, Complet

ISSUED DATES: 0/00/0000 THRU 99/99/9999

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PROJECT: 240518 - RESIDENTIAL SIDEWALK/DRIVEWAY TYPE: BR-SIDE RES DRIVEWAY/SIDEWALK
PROPERTY: 116 WILTON AVE
APPLIED DATE: 7/22/2025 ISSUED DATE: 7/22/2025 EXPIRATION DATE: 1/22/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: GARBER GARBER CONCRETE WORK ISSUED TO: CROWLEY, WILMA
2404 BUFFALO MOUNTAIN RD 116 WILTON AVE
ARBORVALE, WV 24915 ELKINS, WV 26241-3261
SQUARE FEET: 494
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240519 - COMMERCIAL ROOFING TYPE: ROOF-COM COMMERCIAL ROOFING
PROPERTY: 324 KERENS AVE
APPLIED DATE: 7/22/2025 ISSUED DATE: 7/22/2025 EXPIRATION DATE: 1/22/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: BTI BTI ENTERPRISE LLC ISSUED TO: GILLISPIE, SIDNEY
1425 LAVALETTE AVENUE 224 ELM ST
ELKINS, WV 26241 ELKINS, WV 26241
SQUARE FEET: 1,000
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 100.00

PROJECT: 240520 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
PROPERTY: 1523 S DAVIS AVE
APPLIED DATE: 7/22/2025 ISSUED DATE: 7/22/2025 EXPIRATION DATE: 1/22/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: BTI BTI ENTERPRISE LLC ISSUED TO: TACY, RICHARD
1425 LAVALETTE AVENUE 1523 S DAVIS AVE
ELKINS, WV 26241 ELKINS, WV 26241
SQUARE FEET: 1,600
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 73.00

PROJECT: 240521 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
PROPERTY: 262 TERRACE AVE
APPLIED DATE: 7/22/2025 ISSUED DATE: 7/22/2025 EXPIRATION DATE: 1/22/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: DESIGN DESIGN ROOFING & SHEET METAL ISSUED TO: BLOSS, PAUL S
2224 BEVERLY PIKE 262 TERRACE AVE
ELKINS, WV 26241 ELKINS, WV 26241
SQUARE FEET: 3,300
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 124.00

PROJECT: 240522 - RESIDENTIAL SIDEWALK/DRIVEWAY TYPE: BR-SIDE RES DRIVEWAY/SIDEWALK
PROPERTY: 123 S GATE RD
APPLIED DATE: 7/22/2025 ISSUED DATE: 7/22/2025 EXPIRATION DATE: 1/22/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: GARBER GARBER CONCRETE WORK ISSUED TO: CORLEY, DEWAINE

2404 BUFFALO MOUNTAIN RD ARBORVALE, WV 24915	123 SOUTHGATE RD ELKINS, WV 26241
SQUARE FEET: 972	
DWELLING TYPE: PRIVATE	UNITS: 1
STATUS: OPEN	BALANCE: 0.00
PROJECT: 240523 - RESIDENTIAL ELECTRICAL	TYPE: ELEC-RES RESIDENTIAL ELECTRICAL
PROPERTY: 41 VINE ST	
APPLIED DATE: 7/24/2025	ISSUED DATE: 7/24/2025 EXPIRATION DATE: 1/24/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: SOLAR SOLAR HOLLER LLC	ISSUED TO: TICE, ALEXANDRA
2835 PARK AVENUE	41 VINE ST
HUNTINGTON, WV 25704	ELKINS, WV 26241
SQUARE FEET: 800	
DWELLING TYPE: PRIVATE	UNITS: 1
STATUS: OPEN	BALANCE: 0.00
PROJECT: 240524 - COMMERCIAL SIDEWALK/DRIVEWAY	TYPE: BC-SIDE COM SIDEWALK/DRIVEWAY
PROPERTY: 1401 HARRISON AVE	
APPLIED DATE: 7/24/2025	ISSUED DATE: 7/24/2025 EXPIRATION DATE: 7/30/2025 COMPLETION DATE: 0/00/0000
CONTRACTOR: ELITSEAL ELITE SEALCOATING	ISSUED TO: STOUT, JAMES
18 CENTRAL ST	1401 HARRISON AVE
ELKINS, WV 26241	ELKINS, WV 26241
SQUARE FEET: 4,500	
DWELLING TYPE: PUBLIC	UNITS: 1
STATUS: OPEN	BALANCE: 0.00
PROJECT: 240525 - RESIDENTIAL DECK	TYPE: DECK-RES RESIDENTIAL DECK
PROPERTY: 242 DIAMOND ST	
APPLIED DATE: 7/24/2025	ISSUED DATE: 7/24/2025 EXPIRATION DATE: 1/24/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR:	ISSUED TO: CLINGERMAN, JONATHON S
	242 DIAMOND ST
	ELKINS, WV 26241
SQUARE FEET: 216	
DWELLING TYPE: PRIVATE	UNITS: 1
STATUS: OPEN	BALANCE: 0.00
PROJECT: 240527 - COMMERCIAL ROOFING	TYPE: ROOF-COM COMMERCIAL ROOFING
PROPERTY: 917 S RAILROAD AVE	
APPLIED DATE: 7/25/2025	ISSUED DATE: 7/25/2025 EXPIRATION DATE: 1/25/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: BCT BCT CONSTRUCTION	ISSUED TO: JACKSON, GROVER
12 BAXTER STREET	601 CENTRAL ST
ELKINS, WV 26241	ELKINS, WV 26241
SQUARE FEET: 9,450	
DWELLING TYPE: PUBLIC	UNITS: 1
STATUS: OPEN	BALANCE: 522.50
PROJECT: 240528 - RESIDENTIAL ELECTRICAL	TYPE: ELEC-RES RESIDENTIAL ELECTRICAL
PROPERTY: 114 FERNDAL DR	
APPLIED DATE: 7/25/2025	ISSUED DATE: 7/25/2025 EXPIRATION DATE: 1/25/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: CRITSELEC CRITES ELECTRIC INC	ISSUED TO: HEPLER, DON
50 S KANAWHA ST	114 FERNDAL DR
BUCKHANNON, WV 26201	ELKINS, WV 26241
SQUARE FEET: 1	
DWELLING TYPE: PRIVATE	UNITS: 1
STATUS: OPEN	BALANCE: 0.00

PROJECT: 240529 - RESIDENTIAL DECK TYPE: DECK-RES RESIDENTIAL DECK
 PROPERTY: 12 GILMORE ST
 APPLIED DATE: 7/25/2025 ISSUED DATE: 7/25/2025 EXPIRATION DATE: 1/25/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: WITEK, JAMIE A
 12 GILMORE ST
 ELKINS, WV 26241-1492

 SQUARE FEET: 160
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 54.80

PROJECT: 240530 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
 PROPERTY: 108 ELLIS AVE
 APPLIED DATE: 7/31/2025 ISSUED DATE: 7/31/2025 EXPIRATION DATE: 1/31/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: D&LMALLOWC D & L MALLOW CONSTRUCTION LLC ISSUED TO: HARRIS, PHILIP
 407 DIAMOND ST 108 ELLIS AVE
 ELKINS, WV 26241 ELKINS, WV 26241

 SQUARE FEET: 3,500
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240531 - RESIDENTIAL ACCESSORY BUILDING TYPE: BR-ACC RESIDENTIAL ACCESSORY BLD
 PROPERTY: 61 THIRTEENTH ST
 APPLIED DATE: 7/31/2025 ISSUED DATE: 7/31/2025 EXPIRATION DATE: 1/31/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: WEBLEY, JEFFREY J
 61 THIRTEENTH ST
 ELKINS, WV 26241

 SQUARE FEET: 420
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240532 - RESIDENTIAL ELECTRICAL TYPE: ELEC-RES RESIDENTIAL ELECTRICAL
 PROPERTY: 20 BAXTER ST
 APPLIED DATE: 7/31/2025 ISSUED DATE: 7/31/2025 EXPIRATION DATE: 1/31/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: LIGHTSKYE LIGHTSKYE ENERGY ISSUED TO: TETER, KENNETH
 PO BOX 160 20 BAXTER ST
 SCOTTSVILLE, VA 24590 ELKINS, WV 26241

 SQUARE FEET: 693
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240533 - COMMERCIAL ROOFING TYPE: ROOF-COM COMMERCIAL ROOFING
 PROPERTY: 420 DAVIS AVE
 APPLIED DATE: 7/31/2025 ISSUED DATE: 7/31/2025 EXPIRATION DATE: 1/31/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: WALLER WALLER CORPORATION ISSUED TO: HUNTINGTON NATL BANK #066758
 PO BOX 757 %ECOVA INC - MS 2253
 WASHINGTON, PA 15301 PO BOX 2440
 SPOKANE, WA 99210-2440

 SQUARE FEET: 5,989
 DWELLING TYPE: PUBLIC UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240536 - RESIDENTIAL REMODEL TYPE: BR-REM RESIDENTIAL REMODEL
 PROPERTY: 204 1/2 HINKLE ST
 APPLIED DATE: 8/05/2025 ISSUED DATE: 8/05/2025 EXPIRATION DATE: 2/02/2026 COMPLETION DATE: 0/00/0000

CONTRACTOR: BASEMENTA BASEMENT AUTHORITY OF WV 132 ROCKY STEP RD SCOTT DEPOT, WV 25560	ISSUED TO: MARSH, GARY 204 1/2 HINKLE ST ELKINS, WV 26241
SQUARE FEET: 300	
DWELLING TYPE: PRIVATE UNITS: 1	
STATUS: OPEN BALANCE: 0.00	

PROJECT: 240537 - COMMERCIAL SIDEWALK/DRIVEWAY	TYPE: BC-SIDE COM SIDEWALK/DRIVEWAY
PROPERTY: 929 S DAVIS AVE	
APPLIED DATE: 8/05/2025 ISSUED DATE: 8/05/2025	EXPIRATION DATE: 8/11/2025 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISNER ISNER CONTRACTING	ISSUED TO: RECKART LOGISTICS
8014 BACK ROAD	PO BOX 908
BEVERLY, WV 26253	ELKINS, WV 26241
SQUARE FEET: 720	
DWELLING TYPE: PRIVATE UNITS: 1	
STATUS: OPEN BALANCE: 0.00	

PROJECT: 240538 - COMMERCIAL REMODEL	TYPE: BC-REM COMMERCIAL REMODEL
PROPERTY: 939 S DAVIS AVE	
APPLIED DATE: 8/05/2025 ISSUED DATE: 8/05/2025	EXPIRATION DATE: 2/02/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISNER ISNER CONTRACTING	ISSUED TO: RECKART LOGISTICS
8014 BACK ROAD	PO BOX 908
BEVERLY, WV 26253	ELKINS, WV 26241
SQUARE FEET: 300	
DWELLING TYPE: PRIVATE UNITS: 1	
STATUS: OPEN BALANCE: 0.00	

PROJECT: 240539 - COMMERCIAL DEMOLITION	TYPE: DEMO-COM COMMERCIAL DEMOLITION
PROPERTY: 1091 HARRISON AVE	
APPLIED DATE: 8/05/2025 ISSUED DATE: 8/05/2025	EXPIRATION DATE: 2/02/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: ALLEGHENYE ALLEGHENY EXCAVATING LLC	ISSUED TO: CITY OF ELKINS
4476 FILES CREEK ROAD	401 DAVIS AVE
BEVERLY, WV 26253	ELKINS, WV 26241-3899
SQUARE FEET: 8,400	
DWELLING TYPE: PRIVATE UNITS: 1	
STATUS: OPEN BALANCE: 0.00	

PROJECT: 240540 - RESIDENTIAL SIDEWALK/DRIVEWAY	TYPE: BR-SIDE RES DRIVEWAY/SIDEWALK
PROPERTY: 224 EVERGREEN DR	
APPLIED DATE: 8/05/2025 ISSUED DATE: 8/05/2025	EXPIRATION DATE: 2/02/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: SIMON SIMON CONCRETE SOLUTIONS	ISSUED TO: SCOTT, DARLENE
1801 LIVINGSTON AVENUE	224 EVERGREEN DR
ELKINS, WV 26241	ELKINS, WV 26241
SQUARE FEET: 1,100	
DWELLING TYPE: PRIVATE UNITS: 1	
STATUS: OPEN BALANCE: 0.00	

PROJECT: 240542 - RESIDENTIAL ELECTRICAL	TYPE: ELEC-RES RESIDENTIAL ELECTRICAL
PROPERTY: 250 BOUNDARY AVE	
APPLIED DATE: 8/07/2025 ISSUED DATE: 8/07/2025	EXPIRATION DATE: 2/04/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: KZELECTRIC K Z ELECTRIC LLC	ISSUED TO: TRIBBLE, CHRISTY
PO BOX 651	211 ELM ST
ELKINS, WV 26241	ELKINS, WV 26241-3917
SQUARE FEET: 50	
DWELLING TYPE: PRIVATE UNITS: 1	

STATUS: OPEN BALANCE: 0.00

PROJECT: 240543 - COMMERCIAL ROOFING TYPE: ROOF-COM COMMERCIAL ROOFING
 PROPERTY: 105 RANDOLPH AVE
 APPLIED DATE: 8/07/2025 ISSUED DATE: 8/07/2025 EXPIRATION DATE: 2/04/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: BURKHOLDER BURKHOLDER ENTERPRISE ISSUED TO: SCHOONOVER, RUTH LYNN
 5698 MORGANTOWN PIKE 1047 ISNER CREEK RD
 BELINGTON, WV 26250 ELKINS, WV 26241
 SQUARE FEET: 4,250
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240545 - RESIDENTIAL REMODEL TYPE: BR-REM RESIDENTIAL REMODEL
 PROPERTY: 104 WHITE OAK LN
 APPLIED DATE: 8/07/2025 ISSUED DATE: 8/07/2025 EXPIRATION DATE: 2/04/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: BASEMENTA BASEMENT AUTHORITY OF WV ISSUED TO: SUPER, JOE
 132 ROCKY STEP RD PO BOX 506
 SCOTT DEPOT, WV 25560 WEST WINFILED, NY 13491-0506
 SQUARE FEET: 1,050
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240546 - RESIDENTIAL PLUMBING TYPE: PLB-RES RESIDENTIAL PLUMBING
 PROPERTY: 414 CENTER ST
 APPLIED DATE: 8/12/2025 ISSUED DATE: 8/12/2025 EXPIRATION DATE: 2/09/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: MEADE, GARY
 PO BOX 2600
 ELKINS, WV 26241
 SQUARE FEET: 1
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240547 - RESIDENTIAL ACCESSORY BUILDING TYPE: BR-ACC RESIDENTIAL ACCESSORY BLD
 PROPERTY: 24 GRACE CIRCLE
 APPLIED DATE: 8/12/2025 ISSUED DATE: 8/12/2025 EXPIRATION DATE: 2/09/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: SCOTT, HEATHER
 24 GRACE CIRCLE
 ELKINS, WV 26241
 SQUARE FEET: 990
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 54.70

PROJECT: 240548 - CLAIR TYPE: ROOF-RES RESIDENTIAL ROOFING
 PROPERTY: 115 EVANS DR
 APPLIED DATE: 8/14/2025 ISSUED DATE: 8/14/2025 EXPIRATION DATE: 2/11/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: CAROWICK JR, CLAIR
 115 EVANS DR
 ELKINS, WV 26241
 SQUARE FEET: 180
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

PROJECT: 240549 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
 PROPERTY: 302 TYGART CT
 APPLIED DATE: 8/14/2025 ISSUED DATE: 8/14/2025 EXPIRATION DATE: 2/11/2026 COMPLETION DATE: 0/00/0000

CONTRACTOR: ISSUED TO: LEARY, GREGORY & KATHY
302 TYGART CT
ELKINS, WV 26241

SQUARE FEET: 108
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

ZONING PERMITS

8/18/2025 2:41 PM PROJECT MASTER REPORT PAGE: 1
PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: BPZONING CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 7/22/2025 THRU 8/18/2025 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999

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PROJECT: 240535 - ZONING PERMIT TYPE: BPZONING ZONING
PROPERTY: 112 ROBERT E LEE AVE
APPLIED DATE: 7/31/2025 ISSUED DATE: 7/31/2025 EXPIRATION DATE: 7/31/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: ALLY'S HOPE INC.
PO BOX 2592
ELKINS, WV 26241

SQUARE FEET: 1
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240541 - ZONING PERMIT TYPE: BPZONING ZONING
PROPERTY: 1214 HARRISON AVE
APPLIED DATE: 8/05/2025 ISSUED DATE: 8/05/2025 EXPIRATION DATE: 8/05/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: AMP'S AUTO LLC
219 CENTRAL STREET
ELKINS, WV 26241

SQUARE FEET: 1
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240544 - ZONING PERMIT TYPE: BPZONING ZONING
PROPERTY: 105 SECOND ST
APPLIED DATE: 8/07/2025 ISSUED DATE: 8/07/2025 EXPIRATION DATE: 8/07/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: MAD BATTER WONDERLAND CAFE, LL
400 ANDREWS ST
ELKINS, WV 26241

SQUARE FEET: 1
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240550 - ZONING PERMIT TYPE: BPZONING ZONING

PROPERTY: 459 WILSON ST
 APPLIED DATE: 8/14/2025 ISSUED DATE: 8/14/2025 EXPIRATION DATE: 8/14/2026 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: HARRIS ELECTRICAL SERVICES LLC
 459 WILSON ST
 ELKINS, WV 26241

SQUARE FEET: 1
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 10.00

VACANT STRUCTURE BILLING FOR 2025

8/18/2025 2:44 PM FEE CODE REPORT PAGE: 1
 LICENSES: THRU ZZZZZZZZZZ ORIGINATION DATE: 3/01/2025 THRU 8/18/2025
 LIC CODES: Include: CE-VAC EFFECTIVE DATE: 0/00/0000 THRU 99/99/9999
 LIC STATUS: Pending, Active EXPIRATION DATE: 0/00/0000 THRU 99/99/9999
 FEE CODES: All PRINT DATE: 0/00/0000 THRU 99/99/9999

FEE CODE: VACANT - VACANT PROPERTY FEE

LICENSE	PERIOD	LIC CODE	STATUS	REPORT	ISSUED TO	# of Years	CHARGES
24474	3/18/25 - 3/18/26	CE-VAC	Active	CODE	BARTON ROBER	2.0000	200.00
24475	3/18/25 - 3/19/26	CE-VAC	Pending	CODE	HOSEY LINDA	3.0000	400.00
24476	3/18/25 - 3/18/26	CE-VAC	Pending	CODE	HOSEY LINDA	3.0000	400.00
24478	4/03/25 - 4/02/26	CE-VAC	Pending	CODE	AUVIL BENJA	3.0000	400.00
24479	4/03/25 - 4/02/26	CE-VAC	Active	CODE	HIGGINS MARIE	3.0000	400.00
24480	3/31/25 - 4/01/26	CE-VAC	Pending	CODE	METHENY MICHE	3.0000	400.00
24481	4/05/25 - 4/04/26	CE-VAC	Active	CODE	MILLER LINDA	3.0000	400.00
24486	4/09/25 - 4/09/26	CE-VAC	Active	CODE	ARBOGAST GARY	3.0000	400.00
24505	5/06/25 - 5/07/26	CE-VAC	Pending	CODE	PROUDFOOT LINDA	3.0000	400.00
24506	5/06/25 - 5/07/26	CE-VAC	Pending	CODE	HALLE SHANE	3.0000	400.00
24507	5/06/25 - 5/06/26	CE-VAC	Pending	CODE	CHENOWETH ALLEN	3.0000	400.00
24508	5/06/25 - 5/06/26	CE-VAC	Pending	CODE	CHENOWETH ALLEN	3.0000	400.00
24509	5/06/25 - 5/06/26	CE-VAC	Pending	CODE	CORDER DEBOR	3.0000	400.00
24548	7/28/25 - 7/28/26	CE-VAC	Pending	CODE	WHITE DILLEY INVESTMENTS	3.0000	400.00
24549	7/28/25 - 7/28/26	CE-VAC	Pending	CODE	ARMSTRONG ERIC	3.0000	400.00
24550	7/28/25 - 7/28/26	CE-VAC	Pending	CODE	BOGGS ANGEL	3.0000	400.00
24551	7/28/25 - 7/28/26	CE-VAC	Pending	CODE	SHOMO LINDA	2.0000	200.00
24552	7/28/25 - 7/28/26	CE-VAC	Pending	CODE	STEVENSON JULIA	3.0000	400.00
24554	7/28/25 - 7/28/26	CE-VAC	Pending	CODE	KIRKPATRICK KRIST	3.0000	400.00
24555	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	VARNEY CATHY	3.0000	400.00
24556	8/07/25 - 8/08/25	CE-VAC	Active	CODE	MESSINGER DAVID	3.0000	400.00
24558	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	KNUTTI FREDE	3.0000	400.00
24559	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	SANDS DIANE	2.0000	200.00
24560	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	KHAN DR FA	3.0000	400.00
24561	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	HATFIELD WANDA	3.0000	400.00
24562	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	SHOCKEY KATHE	3.0000	400.00
24563	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	SHOCKEY KATHE	3.0000	400.00
24565	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	KIRKPATRICK REBEC	3.0000	400.00
24566	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	HALL LOREN	2.0000	200.00
24567	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	ANGER MIKE	3.0000	400.00

24568	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	LIN	YA FA	2.0000	200.00
24569	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	HADDIX	RODNE	2.0000	200.00
24570	7/29/25 - 7/29/26	CE-VAC	Pending	CODE	H A SMITH TRUST		2.0000	200.00

REPORT TOTALS:	33						92.0000	11,800.00
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CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	August 21, 2025
Section:	Correspondence, Notifications, and Recognitions
Category:	Presentation
Agenda Item Name:	Event approval: Haunted Holler, Sept. 13
Recommended By:	n/a
Summary:	A request to close city streets has been approved administratively for the event "Haunted Holler." The sponsor, Third Street Tattoo, will close portions of Third Street and the alley between Davis and Kerens for a "cryptids-themed festival."
Fiscal Impact:	n/a
Recommendation:	Review presented information
Attachments:	1. Approved Event - 3rd_Street_Tattoo_Haunted_Holler - 2025_09_13

Application to Use or Close City Streets and/or Sidewalks

Received 01/11/25
Approved 8/14/25

Date(s) of Event Sep 13, 25 Times From: 9AM To: 10PM

Date of Street Closing: Sep 13, 25 Time of Street Closing: 9AM

Date of Street Reopening: Sep 13, 25 Time of Street Reopening: 10 PM

Organization Name 3rd Street Tattoos & Riviera Collective Address 115 3rd St

City/State/Zip Elkins WV 26241 Fax ---

Contact DUSTIN&EMILY STANDRIDGE Telephone 304 516 4309 E-mail 3rdstreettattoos@gmail

2nd Contact NICOLE ROVIERA Telephone 304 704 6128 E-mail nicole@therivieracollective.com

Does the applicant have liability insurance that names the City as an additional insured? * ☒ Yes ☐ No
(*A Certificate of Insurance may be required of the applicant for this event and must be submitted to the Mayor's Office upon request.)

Explain event or reason for request: Hosting a cryptids themed festival with vendors & businesses involved

Streets you are requesting to use or close – identify specific block.

- | | | | | |
|------------------------|------|--------------------|----|--------------------|
| 1. <u>Davis Street</u> | from | _____ | to | _____ |
| 2. _____ | from | _____ | to | _____ |
| 3. <u>3rd Street</u> | from | <u>Davis Ave</u> | to | <u>Keren's Ave</u> |
| 4. <u>Mary's alley</u> | from | <u>Parking lot</u> | to | <u>3rd St</u> |

Barricade Street	Sidewalk Usage
_____	☒
_____	_____
☒	☒
☒	☒

Specific assistance needed from City (Parking, Police, Fire, etc.):
NO PARKING ON THIS BLOCK.

Projected number of attendees: (0-299) ☒ (>300)
Emily Standridge Aug 12 25
Signature of Applicant Date

Events with more than 300 attendees on one parcel requires a mass gathering permit.

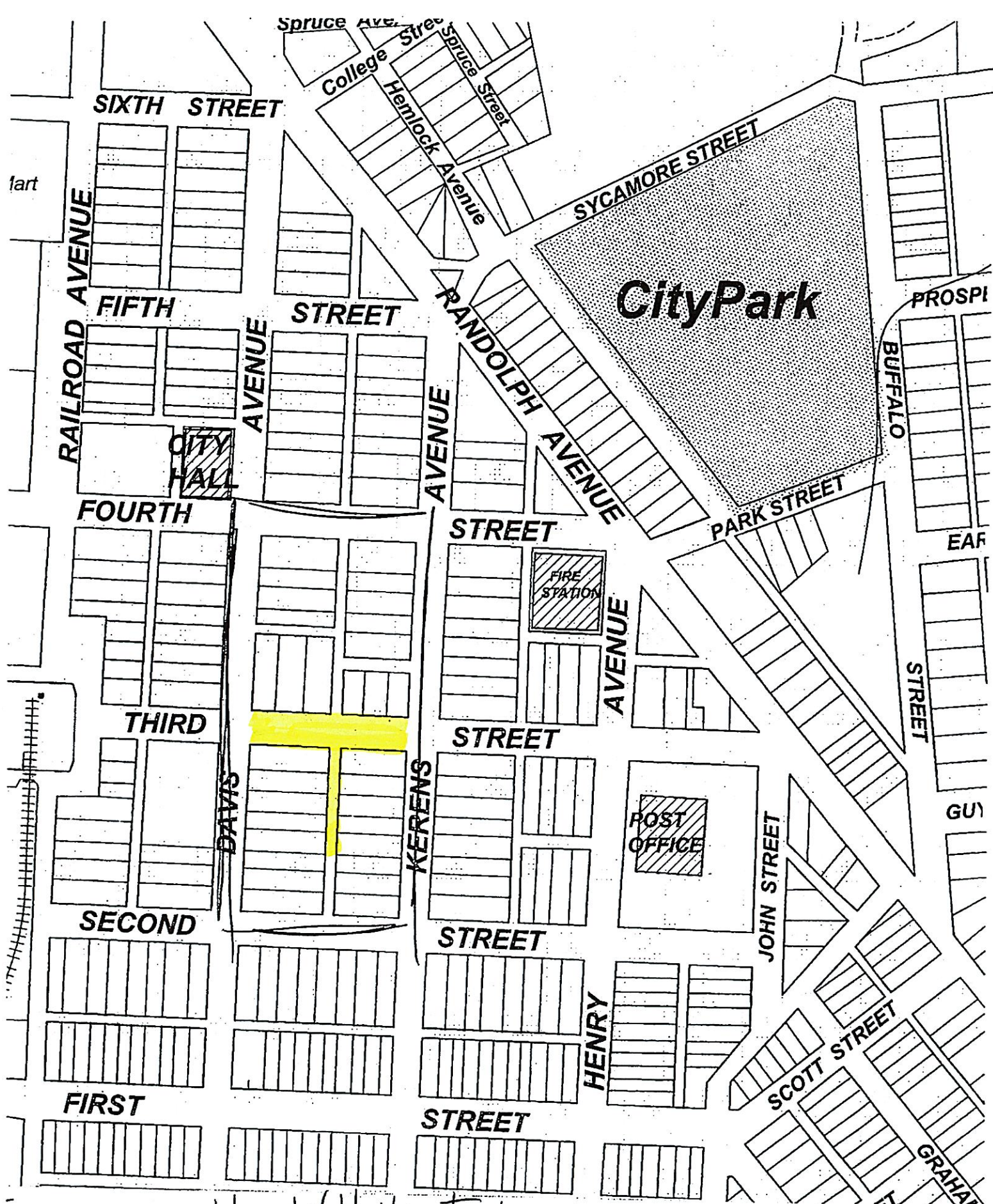
TCB / 8/14/25 Police Chief Approval
MBK / 8/12/25 Operations Manager Approval
_____/_____
Initials / Date
_____/_____
Initials / Date
_____/_____
Initials / Date
John A. Mayo 8/14/2025
Mayor's Signature Date

SDH / 8/12/25 Fire Chief Approval
SRS / 8-14-25 City Clerk Approval
_____/_____
Initials / Date

Contingencies/Restrictions: _____

File this application at the Mayor's Office at least two months in advance of the requested event date to assure full consideration. Approval is subject to any restrictions or changes required by the City Administration, or if necessary for public safety reasons.

cc: Chief Travis Bennett, Police Department
Chief Steve Himes, Fire Department
Operations Manager Mike Kesecker
City Clerk Sutton Stokes
911 Center



Event name: Haunted Hollar Fest

Date/Time: Sep 13, 25 9AM-10PM

Streets: DAVIS to 3rd & Kerens to 3rd



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	August 21, 2025
Section:	Staff reports
Category:	Presentation
Agenda Item Name:	Treasurer's report
Recommended By:	
Summary:	The attached report from the City Treasurer includes: • General Fund Revenue Detail report showing: most recent month's revenues, YTD revenues, and YTD actual revenues as percentage of budgeted revenues • Budget control summary • Bank account balances • InvoiceCloud report • ARPA Information
Fiscal Impact:	n/a
Recommendation:	Review presented information
Attachments:	1. Treasurer Report - 2025_08_21

General Fund Revenue Detail

	July Revenues	YTD Revenues	Percent of Revenues Collected Per Budget	Percent of Yr. Completed 8.33
Unassigned Fund Balance				
County Tax	\$15,187.30	\$15,187.30	1.22%	1,248,359.00
B & O Tax	\$320,434.90	\$320,434.90	17.75%	1,805,000.00
Hotel/Motel Tax	\$24,478.55	\$24,478.55	9.40%	260,500.00
Gas & Oil Severance Tax	\$0.00	\$0.00	0.00%	25,000.00
2% City Utility Tax	\$8,119.37	\$8,119.37	8.46%	96,000.00
Utility Excise Tax	\$30,054.29	\$30,054.29	9.11%	330,000.00
Liquor Tax	\$20,973.40	\$20,973.40	24.39%	86,000.00
Police	\$2,495.00	\$2,495.00	20.97%	11,900.00
Municipal Court	\$950.26	\$950.26	3.73%	25,500.00
Code Enforcement	\$2,442.05	\$2,442.05	7.00%	34,900.00
Business License	\$6,495.00	\$6,495.00	22.40%	29,000.00
Intergovernmental	\$67,609.97	\$67,609.97	28.97%	233,398.00
Franchise/IRP Fees	\$34,351.21	\$34,351.21	26.42%	130,000.00
Phil Gainer Community Center	\$12,035.00	\$12,035.00	24.07%	50,000.00
Misc. Revenue	\$50,779.17	\$50,779.17	23.71%	214,160.00
Municipal Sales Tax	\$393,756.05	\$393,756.05	26.25%	1,500,000.00
TOTAL	\$990,161.52	\$990,161.52	16.29%	6,079,717.00

[illegible]

Bank Account Name	Balance as of 7/31/2025
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ARPA	\$49,376.44
Elkins Municipal Building Comm.	\$0.00
Financial Stabilization	\$1,278,553.45
Fire Pension Fund	\$3,105,469.03
Firemen's Pension & Relief Fund	\$0.00
Grant Co Bank-Whitmer	\$9,171.32
Landfill Access Escrow	\$1,985,934.55
Landfill Post Closure	\$48,789.31
Opioid	\$29,348.78
Payroll	\$440.00
Police Forfeitures	\$17,172.20
Police Pension Fund	\$5,100,464.19
Police Seizures	\$23,510.64
Policemen's Pension & Relief Fund	\$0.00
Pooled Cash-Coal Severance Fund	\$90,650.77
Pooled Cash-Fire Fund	\$104,153.73
Pooled Cash-General Fund	\$1,179,162.87
Pooled Cash-Landfill Fund	\$133,265.51
Pooled Cash-Parks Fund	\$719,677.31
Pooled Cash-Sanitation Fund	\$470,991.02
Pooled Cash-Sewer Fund	\$302,202.66
Pooled Cash-Water Fund	\$504,213.31
Sewer Depreciation	\$196,051.10
Sewer O&M	\$617,548.29
TIF District #1	\$86,608.33
Water Depreciation	\$213,110.00
Water O&M	\$642,422.09

Tracy Judy

From: no-reply=invoicecloud.com@mg.invoicecloud.com on behalf of InvoiceCloud <no-reply@invoicecloud.com>
Sent: Thursday, July 31, 2025 10:13 AM
To: Tracy Judy
Subject: InvoiceCloud Daily Management Report

CAUTION: This email originated from outside the organization. Do not click links or open attachments or reply unless you recognize the sender and know the content is safe. Contact Help Desk for assistance.



City of Elkins WV:

Daily Management Report for 7/31/2025:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Utility	18,136	\$2,299,559.02	2,474	\$342,301.30	20	\$2,966.27	2,735	937
Non Utility Payments	337	\$65,343.14	64	\$12,254.27	8	\$695.03	863	0



Please consider the environment before printing this email

Certain email accounts block messages that you intend to receive. To make sure that you continue to receive updates from Invoice Cloud add no-reply @ invoicecloud.net to your address book. © 2010-2020, Invoice Cloud. All rights reserved.



Quarterly InvoiceCloud Report for City of Elkins WV



Apr-Jun 2025 Payment Count

8,088

▲ +20.6% difference from Apr-Jun 2024

Calendar Year to Date Payment Count

18,652

▲ +22.1% difference from 2024

Invoices Paid in Relation to Due Date for Apr-Jun 2025

3 Weeks Before Due Date **26.1%**

2 Weeks Before Due Date **19.2%**

1 Week Before Due Date **29.1%**

On Due Date **15.9%**

1 Week After Due Date **6.7%**

> 1 Week After Due Date **3.1%**

Apr-Jun 2025 Payment Volume

\$971,480

▲ +19.3% difference from Apr-Jun 2024

Calendar Year to Date Payment Volume

\$2,371,770

▲ +23.4% difference from 2024

Payments by Type for Apr-Jun 2025

	Volume	Count	% of Total Count
Credit Card	\$635,050	5,837	72.2%
EFT (Check)	\$302,227	1,926	23.8%
PayPal Brands	\$22,435	191	2.4%
Online Bank Direct	\$11,768	134	1.7%

Calendar Year to Date Payment Adoption

46.8%

▲ +23.0% difference from 2024

Apr-Jun 2025 New Autopay Signups

127

▲ +8.5% difference from Apr-Jun 2024

Apr-Jun 2025 New Paperless Signups

141

▼ -76.8% difference from Apr-Jun 2024

Calendar Year to Date Autopay Adoption

6.8%

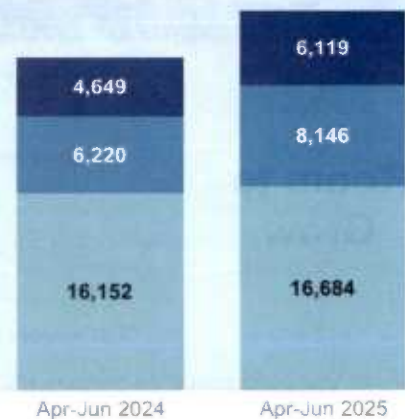
▲ +95.4% difference from 2024

Calendar Year to Date Savings from Paperless

\$9,018

▲ +28.3% difference from 2024

Paperless Invoices by Type



■ Paperless Invoices
■ Electronic Invoices
■ Remaining Invoices

Data as of 7/25/2025 7:10:58 AM



InvoiceCloud Scorecard for City of Elkins WV

Payment Adoption

Your Score:

**Room to
Grow**

Last 12 Months Payment Adoption

Best in Peer Group **86.0%**

City of Elkins WV **44.3%**

Save an additional

\$24K

annually by increasing digital
payment adoption to match
the top peers in your industry

Payment adoption is the percent of invoices sent that are paid through InvoiceCloud.

Paperless Adoption

Your Score:

**Room to
Grow**

Last 12 Months Paperless Adoption

Best in Peer Group **82.9%**

City of Elkins WV **34.1%**

Save an additional

\$23K

annually by increasing paperless
adoption to match the top peers in
your industry

Paperless adoption is the percent of invoices sent that are delivered paperlessly.

AutoPay Adoption

Your Score:

**Falling
Behind**

Last 12 Months AutoPay Adoption

Best in Peer Group **64.0%**

City of Elkins WV **6.0%**

Collect an additional

\$5M

annual volume automatically by
increasing AutoPay adoption to
match the top peers in your industry

Autopay adoption is the percent of invoices sent that get paid with autopay.

On Time Payment Rate

Your Score:

**Room to
Grow**

Last 12 Months On Time Payment Rate

Best in Peer Group **99.3%**

City of Elkins WV **89.7%**

Collect an additional

\$330K

annual volume paid on time by
increasing your on time payment rate
to match the top peers in your
industry

Of all invoices paid via InvoiceCloud, the percent of which were paid on or before the invoice due date.

To evaluate your performance, we compare your data to that of the highest performer in your peer group (i.e. same vertical, pricing model, size) using data from the last 12 complete months.

Leading the Pack > 90th percentile of billers
Making Strides 50 - 90th percentile of billers
Room to Grow 10 - 50th percentile of billers
Falling Behind < 10th percentile of billers

Data as of 7/25/2025 7:10:58 AM

ARPA Information

Awarded

Balance Available

Water Treatment	\$42,265.04
Community Requests	\$430.00
Addiction & Homelessness	\$5,000.00
Total	\$47,695.04

Randolph Co. Humane Society

FY2025 Purchasing Card Rebates

1st Qtr 2nd Qtr 3rd Qtr 4th Qtr TOTAL

General Fund	2,388.36	3,646.78	2,985.59	3,201.63		12,222.36
Parks Fund	410.34	166.98	92.60	298.98		968.90
Fire Fund	111.31	109.36	131.31	152.26		504.24
Water Fund	2,664.44	2,277.26	2,691.65	2,190.72		9,824.07
Sewer Fund	1,121.88	776.60	883.51	802.06		3,584.05
Sanitation Fund	196.52	117.23	188.45	274.71		776.91

6,892.85	7,094.21	6,973.11	6,920.36		27,880.53
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CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	August 21, 2025
Section:	Approval of vendor invoice payments
Category:	Action Item
Agenda Item Name:	Vendor invoices presented for approval: July 21-August 15, 2025 <i>(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)</i>
Recommended By:	City Treasurer
Summary:	Accounts payable transactions in all funds July 21-August 15, 2025
Fiscal Impact:	Report details \$1,283,193.71 in transactions from all funds.
Recommendation:	Consider for approval
Attachments:	1. AP Check Report - 2025_08_21

VENDOR SET: 01 Elkins

BANK: ARPA America Rescue Plan Act

DATE RANGE: 7/21/2025 THRU 8/15/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01234	Dell Marketing L.P.							
I-10823292330	Computer/Keyboard/Mouse	R	7/29/2025	1,553.38		000128		1,553.38
02047	Cybertech Automation USA Inc							
I-14122	Project CUS25-8145	R	8/05/2025	172.50		000129		172.50

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	1,725.88	0.00	1,725.88
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: ARPA TOTALS:	2	1,725.88	0.00	1,725.88
BANK: ARPA TOTALS:	2	1,725.88	0.00	1,725.88

VENDOR SET: 01 Elkins

BANK: GCBAN Grant Co Bank-Whitmer

DATE RANGE: 7/21/2025 THRU 8/15/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00396	Kay Casto & Chaney PLLC							
I-156024	Whitmer PSC Case	R	7/29/2025	3,420.00		000051		3,420.00
01594	Pace Analytical Services LLC							
I-2430519700	Samples	R	7/29/2025	275.00		000052		
I-2430524000	samples	R	7/29/2025	275.00		000052		
I-2430550312	samples	R	7/29/2025	275.00		000052		
I-2430551584	samples	R	7/29/2025	275.00		000052		
I-2430556361	samples	R	7/29/2025	365.00		000052		
I-2530580254	samples	R	7/29/2025	1,338.80		000052		2,803.80
00140	City of Elkins							
I-CKREQ 080125	Reimb Pmt Whitmer Electric	R	8/05/2025	917.13		000053		917.13

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	7,140.93	0.00	7,140.93
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: GCBANTOTALS:	3	7,140.93	0.00	7,140.93
BANK: GCBAN TOTALS:	3	7,140.93	0.00	7,140.93

VENDOR SET: 01 Elkins

BANK: OVBSA Construction Draw

DATE RANGE: 7/21/2025 THRU 8/15/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02605	Commercial Builders Inc							
I-Appl #11	contracted services	R	8/12/2025	8,525.00		000013		8,525.00

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		1	8,525.00	0.00	8,525.00
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS		0.00		
	VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: OVBSA TOTALS:	1	8,525.00	0.00	8,525.00
BANK: OVBSA TOTALS:	1	8,525.00	0.00	8,525.00

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 7/21/2025 THRU 8/15/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00484	Mountaineer Gas Company							
C-Baxter Dup Entry	Credit Baxter 072325	N	8/15/2025	48.78CR		000000		
I-Rev Credit Baxter	Debit Baxter 072325	N	8/15/2025	48.78		000000		
02417	US Bank Corporate Payment Syst							
C-HARBORFRT 0623	Return Harbor Freight 062325	D	7/22/2025	31.50CR		007543		
I-VisaNF 063025	Visa NonFleet Pmt 063025	D	7/22/2025	148,109.76		007543		148,078.26
00741	Great-West Trust Company LLC							
I-VF 202507212540	Voya	D	7/22/2025	630.00		007544		
I-VF2202507212540	Voya AT	D	7/22/2025	120.00		007544		750.00
00792	WV Consolidated Retirement Boa							
I-RTD202507082530	Retirement	D	7/22/2025	7,350.52		007545		
I-RTD202507212540	Retirement	D	7/22/2025	7,707.30		007545		15,057.82
00952	WV Consolidated Retirement Boa							
I-RTF202507212540	Retirement	D	7/22/2025	2,705.92		007546		
I-RTN202507212540	Retirement	D	7/22/2025	5,214.26		007546		7,920.18
00993	WV Consolidated Retirement Boa							
I-RT6202507212540	Retirement 6%	D	7/22/2025	10,172.73		007547		10,172.73
02667	Health Equity							
I-HSA202507212540	Health Savings	D	7/22/2025	1,136.54		007548		1,136.54
00484	Mountaineer Gas Company							
I-Bearhunter 053025	153 Bearhunter 041725-051925	D	7/29/2025	38.38		007549		
I-Bearhunter 072125	153 Bearhunter 051925-061725	D	7/29/2025	38.00		007549		
I-Scott Fd 072125	Scott Fd 051625-061825	D	7/29/2025	40.01		007549		
I-ScottFd 053025	500ScottFd 041625-051625	D	7/29/2025	40.41		007549		156.80
00283	Frontier							
I-Phones 062025	Telephones 0620-071925	D	7/30/2025	1,483.00		007550		1,483.00
00385	John Deere Financial							
I-3060436 073025	030-0078289000 073025	D	7/30/2025	2,252.66		007551		2,252.66
00471	FirstEnergy MP/PE							
I-192 High ACH	192 High 060725-070825	D	7/30/2025	26.78		007552		
I-192High ACH	192 High St 061025-070825	D	7/30/2025	6,922.83		007552		
I-BearHunter ACH	Bearhunter 060825-070825	D	7/30/2025	140.14		007552		7,089.75

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 7/21/2025 THRU 8/15/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE							
I-CityPark 071125	City Park 061025-070925	D	7/31/2025	12.61		007553		
I-Park 2996 071125	Park St 061025-070925	D	7/31/2025	10.52		007553		
I-Park 3842 0711	Park St Pav 3842 0610-070925	D	7/31/2025	26.68		007553		
I-Park 4095 071125	Park St 061025-070925	D	7/31/2025	10.81		007553		
I-Park St 3883071125	Park St 061025-070925	D	7/31/2025	20.28		007553		
I-Park St 8465 0711	Park St 061025-070925	D	7/31/2025	12.48		007553		
I-ResrvrHill 071125	Reservior Hill 061025-070925	D	7/31/2025	20.83		007553		
I-Sycamore 071125	Sycamore St 061025-070925	D	7/31/2025	24.57		007553		138.78
00471	FirstEnergy MP/PE							
I-11th 071525	11th St 061225-071125	D	8/04/2025	10.31		007554		
I-11th/219 071525	11th St Rt 219 061225-071125	D	8/04/2025	48.58		007554		
I-216 4th 071525	216 4th 061225-071125	D	8/04/2025	1,371.24		007554		
I-401 Davis 071525	401 Davis 061225-071125	D	8/04/2025	1,073.93		007554		
I-4th/Kerens 071525	4th/Kerens 061225-071125	D	8/04/2025	11.47		007554		
I-8Cherokee 071525	8 Cherokee LS2 061225-071125	D	8/04/2025	937.92		007554		
I-Barron 071525	Barron 061225-071125	D	8/04/2025	403.45		007554		
I-NRandolph 071525	North Randolph 061225-071125	D	8/04/2025	118.70		007554		
I-RR Ave 071525	Railroad Ave	D	8/04/2025	415.26		007554		
I-Rand/Third 071525	Randolph/Third 061225-071125	D	8/04/2025	32.80		007554		
I-Randolph 071525	Randolph 01225-071125	D	8/04/2025	103.68		007554		
I-Randolph071 071525	Randolph Ave 061225-071125	D	8/04/2025	27.50		007554		
I-Stewart 071525	Stewart LS4 061225-071125	D	8/04/2025	1,621.92		007554		
I-Whiteman 071525	Whiteman LS8 061225-071125	D	8/04/2025	99.69		007554		6,276.45
00792	WV Consolidated Retirement Boa							
I-RTD202508042546	Retirement	D	8/05/2025	7,209.15		007555		7,209.15
00952	WV Consolidated Retirement Boa							
I-RTF202508042546	Retirement	D	8/05/2025	2,744.52		007556		
I-RTN202508042546	Retirement	D	8/05/2025	5,171.48		007556		7,916.00
00993	WV Consolidated Retirement Boa							
I-RT6202508042546	Retirement 6%	D	8/05/2025	10,729.25		007557		10,729.25
02667	Health Equity							
I-HSA202508042546	Health Savings	D	8/05/2025	1,136.54		007558		1,136.54
00741	Great-West Trust Company LLC							
I-VF 202508042546	Voya	D	8/05/2025	630.00		007559		
I-VF2202508042546	Voya AT	D	8/05/2025	120.00		007559		750.00

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 7/21/2025 THRU 8/15/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE							
I-1 Baxter 636 07162	1 Baxter 061325-071425	D	8/05/2025	999.90		007560		
I-142 REL 071625	142 RELee 061325-071425	D	8/05/2025	2,453.00		007560		
I-15th 071625	15th St 061325-071425	D	8/05/2025	40.12		007560		
I-1Baxter 594 071625	1 Baxter 061325-071425	D	8/05/2025	388.88		007560		
I-1Baxter 628 071625	1 Baxter 061325-071425	D	8/05/2025	340.72		007560		
I-31 Jones 071625	31 Jones 061325-071425	D	8/05/2025	338.59		007560		
I-31Jones 071625	31 Jones 061325-071425	D	8/05/2025	247.02		007560		
I-3rd St 071625	3rd St 061325-071425	D	8/05/2025	71.26		007560		
I-516Glendale 071625	516 Glendale 061325-071425	D	8/05/2025	47.24		007560		
I-5Baxter 071625	5 Baxter 061325-071425	D	8/05/2025	344.06		007560		
I-Davis/1st 071625	Davis/1st 061325-071425	D	8/05/2025	48.08		007560		
I-Davis/2nd 071625	Davis/2nd 061325-071425	D	8/05/2025	134.40		007560		
I-Elkins Comm 080125	Elkins Comm 080125	D	8/05/2025	20,780.28		007560		
I-Flood Ctrl 071625	Flood Ctl 061325-071425	D	8/05/2025	764.34		007560		
I-Glendale 071625	Glendale Dr 061325-071425	D	8/05/2025	2,129.23		007560		
I-Glendale 196 07162	Glendale Ave 061325-071425	D	8/05/2025	49.64		007560		
I-Harrison 071625	Harrison 061325-071425	D	8/05/2025	66.51		007560		
I-Oak Grv 071625	Oak Grove 061325-071425	D	8/05/2025	314.10		007560		
I-RR Ave 071625	RR Ave 061325-071425	D	8/05/2025	204.13		007560		
I-Riverbend 071625	Riverbend Ln 061325-071425	D	8/05/2025	42.07		007560		
I-RiverbendPk 071625	Riverbend Park 061325-071425	D	8/05/2025	16,808.96		007560		
I-Riverview 071625	Riverview 061325-071425	D	8/05/2025	45.14		007560		
I-S Davis/11 071625	S Davis/11th 061325-071425	D	8/05/2025	48.45		007560		
I-Wilson 071625	Wilson Ln 061325-071425	D	8/05/2025	507.29		007560		47,213.41
00119	First-Citizens Bank & Trust Co							
I-47453843	Kyocera Copier	D	8/08/2025	52.50		007561		
I-47457003	Konica Minolta	D	8/08/2025	55.00		007561		107.50
00385	John Deere Financial							
I-3064760	030-0078387-0000	D	8/08/2025	2,096.69		007562		2,096.69
00484	Mountaineer Gas Company							
I-1 BAX CG	1 Baxter CG 060625-070925	D	8/08/2025	48.78		007563		
I-1 Baxter 072325	1 Baxter WD 060625-070925	D	8/08/2025	39.23		007563		
I-153BrHntr 073125	Bear Hunter 061725-072125	D	8/08/2025	38.00		007563		
I-216 4th 072325	216 4th St 060625-070925	D	8/08/2025	39.23		007563		
I-216 4th B 072325	216 4th B 060625-070925	D	8/08/2025	48.78		007563		
I-5 Baxter 072325	Mountaineer Gas Company	D	8/08/2025	40.01		007563		
I-917SRR 072325	917 S RR 060625-070925	D	8/08/2025	39.23		007563		
I-Barron 072325	Barron Ave 060625-070925	D	8/08/2025	39.23		007563		
I-Baxter 072325	Baxter 060625-070925	D	8/08/2025	48.78		007563		
I-Baxter St 072325	Baxter St 072325	D	8/08/2025	48.78		007563		
I-Center 072325	Center St 060625-070925	D	8/08/2025	39.23		007563		
I-FloodCtl 072325	Flood Ctl 061025-070925	D	8/08/2025	39.23		007563		
I-Glendale 072325	Glendale LS 3 060625-070925	D	8/08/2025	48.78		007563		
I-Inds Pk 072325	Inds Park Rd 060625-071125	D	8/08/2025	39.23		007563		

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 7/21/2025 THRU 8/15/2025

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I-RELee 072325	RELee 061025-070925	D	8/08/2025	106.11		007563		
I-ScottFd 073125	500 Scott Rd 061825-072125	D	8/08/2025	49.74		007563		
I-Stewart LS 3	Stewart LS # 060625-070925	D	8/08/2025	56.51		007563		808.88
02347	LEAF							
I-18756796	Toshiba ES4515AC	D	8/08/2025	174.58		007564		
I-18784257	Toshiba E478S	D	8/08/2025	85.00		007564		
I-18784258	Toshiba E478S	D	8/08/2025	85.00		007564		
I-18812363	Toshiba Copier, Lexmark Printe	D	8/08/2025	629.69		007564		
I-18817304	Tosh 478S 082525	D	8/08/2025	119.00		007564		
I-18817305	Toshiba E4515AC	D	8/08/2025	224.25		007564		
I-18817306	Toshiba E3025AC	D	8/08/2025	497.31		007564		1,814.83
00075	Encova Insurance							
I-37064281	WC 08012025 Installment	D	8/08/2025	6,722.00		007565		6,722.00
00047	Truist Governmental Finance							
I-994800023400007	9948000234-07 081925	D	8/08/2025	4,984.55		007566		4,984.55
00471	FirstEnergy MP/PE							
I-Barron 072125	LT 31 Barron 061425-071525	D	8/13/2025	16,590.67		007567		
I-Jimtown 072525	Jimtown Comm 062025-071825	D	8/13/2025	12.00		007567		
I-RT219/250 072425	Rt 219/250 062125-072225	D	8/13/2025	82.40		007567		
I-Rt 3 Haddix 072425	Rt 3 Haddix 105 062425-072225	D	8/13/2025	50.97		007567		
I-Rt3Haddix 072425	Rt3Haddix 062425-072225	D	8/13/2025	20.75		007567		16,756.79
00116	Child Support Enforcement							
I-CDS202507212540	Child Support	R	7/22/2025	453.40		017512		453.40
00121	Citizens Bank of WVFP							
I-FP 202507212540	Fire Pension	R	7/22/2025	337.55		017513		337.55
00122	Citizens Bank of WVFP							
I-PP 202507212540	Police Pension	R	7/22/2025	175.09		017514		
I-PPN202507212540	Police Pension-2010 Forward	R	7/22/2025	252.20		017514		427.29
00147	COE Misc							
I-MIS202507212540	Misc Reimbursements	R	7/22/2025	366.92		017515		366.92
00150	COE Payroll							
I-T1 202507212540	Federal Withholding	R	7/22/2025	14,653.08		017516		14,653.08
00151	COE Payroll							
I-T3 202507212540	FICA	R	7/22/2025	23,049.34		017517		
I-T4 202507212540	Medicare	R	7/22/2025	5,671.06		017517		28,720.40

VENDOR SET: 01 Elkins
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DATE RANGE: 7/21/2025 THRU 8/15/2025

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00152		COE Payroll							
	I-T2 202507212540	State Withholding	R	7/22/2025	6,230.00		017518		6,230.00
00203		Davis Trust Company							
	I-CC 202507212540	Employee Christmas Club	R	7/22/2025	2,310.00		017519		2,310.00
00747		Washington National Insurance							
	I-WN 202507212540	Washington National Insurance	R	7/22/2025	574.13		017520		574.13
00837		COE Payroll Reimbursement							
	I-001202507212540	Payroll Reimbursement	R	7/22/2025	61,120.52		017521		
	I-006202507212540	Payroll Reimbursement	R	7/22/2025	12,435.94		017521		
	I-036202507212540	Payroll Reimbursement	R	7/22/2025	13,726.13		017521		
	I-400202507212540	Payroll Reimbursement	R	7/22/2025	26,647.49		017521		
	I-401202507212540	Payroll Reimbursement	R	7/22/2025	17,324.89		017521		
	I-404202507212540	Payroll Reimbursement	R	7/22/2025	11,478.27		017521		142,733.24
01885		Colonial Life							
	I-CL 202507212540	Colonial Life-AT	R	7/22/2025	135.94		017522		
	I-CLP202507212540	Colonial Life-PT	R	7/22/2025	52.52		017522		188.46
00151		COE Payroll							
	I-T3 202507212541	FICA	R	7/22/2025	11.16		017523		
	I-T4 202507212541	Medicare	R	7/22/2025	2.62		017523		13.78
00152		COE Payroll							
	I-T2 202507212541	State Withholding	R	7/22/2025	2.00		017524		2.00
00837		COE Payroll Reimbursement							
	I-006202507212541	Payroll Reimbursement	R	7/22/2025	81.11		017525		81.11
00006		AFLAC							
	I-AF 202507082530	Aflac-After Tax Ins	R	7/22/2025	878.18		017526		
	I-AF 202507212540	Aflac-After Tax Ins	R	7/22/2025	878.18		017526		
	I-AFL202507082530	Aflac Insurance	R	7/22/2025	270.04		017526		
	I-AFL202507212540	Aflac Insurance	R	7/22/2025	270.04		017526		2,296.44
00073		Brewer & Company of WV, Inc.							
	I-M3312506	Monitoring Fire Alarm	R	7/22/2025	420.00		017527		420.00
00242		Elkins Professional Firefighte							
	I-EPF202507082530	Elkins Professional FF	R	7/22/2025	135.00		017528		
	I-EPF202507212540	Elkins Professional FF	R	7/22/2025	135.00		017528		270.00

VENDOR SET: 01 Elkins
BANK: Pool Pooled Cash
DATE RANGE: 7/21/2025 THRU 8/15/2025

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00560	Public Service Commission WV							
I-902	Intrastate Rev Assessment	R	7/22/2025	7,406.97		017529		7,406.97
00582	Region VII Plan. & Development							
I-520-21	GIS Services 06/2025	R	7/22/2025	357.50		017530		357.50
00591	Retiree Health Benefit Trust F							
I-07/25 RHBT	RHBT Retirees 07/2025	R	7/22/2025	2,119.35		017531		
I-07/25 RHBTCouncil	Chenoweth/Severino/Kerns	R	7/22/2025	36.00		017531		
I-RHB202507212540	Retiree Health Benefit Trust	R	7/22/2025	948.00		017531		3,103.35
00787	WV Bureau of Employment Progra							
I-SUV202507082530	State Unemployment-Vol Fire	R	7/22/2025	28.77		017532		28.77
00805	WV FBMC							
I-07/25 RChen	RChenoweth 07/25	R	7/22/2025	102.84		017533		
I-MFB202507082530	Mt. Flex Benefit	R	7/22/2025	2,020.37		017533		
I-MFB202507212540	Mt. Flex Benefit	R	7/22/2025	2,020.37		017533		4,143.58
00810	WV Public Employee Insurance A							
I-07/25 Kerns	BrandonKerns Health/Life 07/25	R	7/22/2025	514.98		017534		
I-07/25 RCHEN	RChenoweth Health/Life 07/25	R	7/22/2025	1,079.98		017534		
I-07/25 Severino	L Severino Life/Health 07/25	R	7/22/2025	514.98		017534		
I-BL 202507212540	Basic Life Benefit	R	7/22/2025	188.10		017534		
I-CEC202507082530	Plan C E/C	R	7/22/2025	1,937.50		017534		
I-CEC202507212540	Plan C E/C	R	7/22/2025	1,681.50		017534		
I-CF 202507082530	Plan C Family	R	7/22/2025	23,177.00		017534		
I-CF 202507212540	Plan C Family	R	7/22/2025	23,177.00		017534		
I-CKREQ Admin FY26	Admin Fees FY26	R	7/22/2025	5,250.00		017534		
I-CS 202507082530	Plan C Single	R	7/22/2025	7,951.50		017534		
I-CS 202507212540	Plan C Single	R	7/22/2025	7,951.50		017534		
I-DL 202507082530	Dependent Life	R	7/22/2025	123.99		017534		
I-DL 202507212540	Dependent Life	R	7/22/2025	123.87		017534		
I-OL 202507082530	Optional Life	R	7/22/2025	433.91		017534		
I-OL 202507212540	Optional Life	R	7/22/2025	436.71		017534		
I-TOF202507082530	Tobacco Surcharge Family	R	7/22/2025	425.00		017534		
I-TOF202507212540	Tobacco Surcharge Family	R	7/22/2025	225.00		017534		
I-TOS202507082530	Tobacco Surcharge Single	R	7/22/2025	125.00		017534		
I-TOS202507212540	Tobacco Surcharge Single	R	7/22/2025	62.50		017534		75,380.02
00968	WV Department of Environmental							
I-WTP 070125	WV DEP Division of Air Quality	R	7/22/2025	200.00		017535		200.00

VENDOR SET: 01 Elkins
BANK: Pool Pooled Cash
DATE RANGE: 7/21/2025 THRU 8/15/2025

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00968	WV Department of Environmental							
I-WWTP 070125	Certificate to Operate WWTP	R	7/22/2025	200.00		017536		200.00
01092	Civil War Trails							
I-26-W-56	Membership FY26	R	7/22/2025	250.00		017537		250.00
01790	Crim Law Office PLLC							
I-499	Sanitary Bd Matters 052025	R	7/22/2025	380.00		017538		380.00
02065	AlignHR LLC							
I-9758	Annual Sub App Tracking Sys	R	7/22/2025	1,260.00		017539		1,260.00
02157	Jerry A Marco							
I-Exp 071325	PEIA Stakeholders Mtg	R	7/22/2025	295.20		017540		295.20
02216	CivicPlus							
I-336888	Social Media Archiving St	R	7/22/2025	7,547.40		017541		7,547.40
02277	Vigilant Communications LLC							
I-1043	4 car radios	R	7/22/2025	18,000.00		017542		
I-CKREQ 071425	Refund for Pavilion	R	7/22/2025	65.00		017542		18,065.00
02608	Zinn's R Us Inc							
I-3966	4 Septic Holding Tanks	R	7/22/2025	400.00		017543		400.00
02754	American Bulldog Electrical LL							
I-INV0394	Repair of Flow Meter	R	7/22/2025	7,210.19		017544		7,210.19
02755	Citizens Bank of WV							
I-GAR202507082530	Case #: CC-42-2023-C-79	R	7/22/2025	182.44		017545		
I-GAR202507212540	Case #: CC-42-2023-C-79	R	7/22/2025	182.44		017545		364.88
02855	Patrick Corcoran							
I-CKREQ 071425	Refund City Park Pavilion	R	7/22/2025	65.00		017546		65.00
00032	Absolute Assurance Drug Test L							
I-8143	New Emp Testing	R	7/29/2025	156.00		017547		156.00
00202	Davis Trust Company							
I-35239 080125	3113776-35239 080125	R	7/29/2025	1,425.22		017548		1,425.22
00325	Howard H. Harper							
I-121423 12/14/23	Paving Lot Behind Tygart Hotel	R	7/29/2025	3,520.00		017549		3,520.00

VENDOR SET: 01 Elkins
BANK: Pool Pooled Cash
DATE RANGE: 7/21/2025 THRU 8/15/2025

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00414	Wesley Lambert							
I-TravelExp 080425	Travel WVML 080425-080725	R	7/29/2025	212.50		017550		
I-TravelExp 081725	Travel WVRWA 081725-082025	R	7/29/2025	212.50		017550		425.00
00430	Jonathan DiStefano dba Mainten							
I-1193 072225	Lock and Door Repairs	R	7/29/2025	455.00		017551		455.00
00517	Ohio Valley Bank							
I-6300002950 080125	6300002950 080125	R	7/29/2025	8,166.47		017552		8,166.47
00779	Woodford Oil Company							
I-SI1-1518	DELO Gear EP-5	R	7/29/2025	440.00		017553		440.00
00839	Motorola Solutions, Inc.							
I-1411178465	Video System	R	7/29/2025	28,215.00		017554		28,215.00
00968	WV Department of Environmental							
I-0830013220250	Certificate to Op Water Treatm	R	7/29/2025	200.00		017555		200.00
01445	Linda Silva							
I-CKREQ 072925	2 trees	R	7/29/2025	40.96		017556		40.96
01447	Heritage Fire Equipment							
I-15599	PPV for batteries	R	7/29/2025	2,384.50		017557		2,384.50
01594	Pace Analytical Services LLC							
I-2530609951	samples	R	7/29/2025	1,225.00		017558		
I-2530616197	samples	R	7/29/2025	670.00		017558		1,895.00
01833	P3 Cost Analysts							
I-30455	Visa VUIRF 07/2025	R	7/29/2025	305.08		017559		305.08
02275	Douglas Shoulders							
I-TravelExp 081725	Travel WVRWA 0817-082025	R	7/29/2025	212.50		017560		212.50
02282	Donald Singleton							
I-Travel 081725	Travel WVRWA 081725-082025	R	7/29/2025	212.50		017561		212.50
02286	Eric Hiner							
I-Travel 081725	Travel WVRWA 081725-082025	R	7/29/2025	212.50		017562		212.50
02347	LEAF							
I-18697422 080825	Toshiba 5525AC 080825	R	7/29/2025	310.11		017563		
I-18697423 0808	Toshiba 4525AC 080825	R	7/29/2025	180.30		017563		
I-18717821 0810	Toshiba 4525AC 081025	R	7/29/2025	395.37		017563		
I-18738001 081325	Toshiba ES4515AC 081325	R	7/29/2025	128.29		017563		1,014.07

VENDOR SET: 01 Elkins
BANK: Pool Pooled Cash
DATE RANGE: 7/21/2025 THRU 8/15/2025

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02608	Zinn's R Us Inc							
I-3408	4 Septic Holding Tanks	R	7/29/2025	400.00		017564		
I-3441	4 Septic Holding Tanks	R	7/29/2025	400.00		017564		
I-3549	4 Septic Holding Tanks	R	7/29/2025	400.00		017564		
I-3778	4 Septic Holding Tanks	R	7/29/2025	400.00		017564		
I-3798	4 Septic Holding Tanks	R	7/29/2025	400.00		017564		
I-3810	4 Septic Holding Tanks	R	7/29/2025	400.00		017564		
I-3986	4 Septic Holding Tanks	R	7/29/2025	400.00		017564		
I-4105	4 Septic Holding Tanks	R	7/29/2025	400.00		017564		3,200.00
02646	Ford Hall Company, Inc.							
I-2968	Brushes for Clarifier #3	R	7/29/2025	115.76		017565		115.76
02674	Michael Kane							
I-Travel 081725	Travel WVRWA 081725-082025	R	7/29/2025	212.50		017566		212.50
02675	Zack Bonnell							
I-Travel 081725	Travel WVRWA 081725-082025	R	7/29/2025	212.50		017567		212.50
02677	Buchanan Pump Service and Supp							
I-WV002472	Pull Raw Water Pump	R	7/29/2025	6,190.00		017568		6,190.00
02718	ACE Materials							
I-28096	NonChloride Accel 1000GRT	R	7/29/2025	1,392.00		017569		1,392.00
02769	BCN Telecom Inc TBS							
I-35239 080125	Street Cameras	R	7/29/2025	2,364.61		017570		2,364.61
02848	First United Methodist Church							
I-08-2025	Rental 4-Parking Spaces 08/25	R	7/29/2025	80.00		017571		80.00
02856	Eurofins Built Environment Tes							
I-246933	36 PLM Short Report EPA/600	R	7/29/2025	490.68		017572		490.68
02858	Varner Auto Parts & Const. & A							
I-64952	Equipment repairs	R	7/29/2025	685.45		017573		685.45
1	BOWERS, LOUIS							
I-000202507252542	US REFUND	R	7/29/2025	249.70		017574		249.70
1	DANIELS, JOHN							
I-000202507252543	US REFUND	R	7/29/2025	8.33		017575		8.33

VENDOR SET: 01 Elkins
BANK: Pool Pooled Cash
DATE RANGE: 7/21/2025 THRU 8/15/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00132	Clarksburg Water Board							
I-M93181	Samples	R	8/05/2025	23.00		017576		
I-M93182	Samples	R	8/05/2025	230.00		017576		
I-M93305	Samples	R	8/05/2025	23.00		017576		
I-M93307	Samples	R	8/05/2025	46.00		017576		
I-M93386	Samples	R	8/05/2025	46.00		017576		368.00
00140	City of Elkins							
I-CK REQ 080125	Whitmer Utility Pmts to Elkins	R	8/05/2025	3,853.50		017577		3,853.50
00140	City of Elkins							
I-CKREQ 073025	Install 300 ft CTS Line Park	R	8/05/2025	7,521.27		017578		7,521.27
00143	COE General Fund 2							
I-08/25 Indirects	Monthly Indirects 08/25	R	8/05/2025	16,824.83		017579		16,824.83
00149	COE Parks and Recreation							
I-08/25 Support	Monthly Support 08/25	R	8/05/2025	25,483.00		017580		25,483.00
00156	COE Sewer Depreciation Account							
I-07/25 Sewer Deprec	Sewer Depreciation 073125	R	8/05/2025	6,858.71		017581		6,858.71
00158	COE Water Depreciation Account							
I-07/25 Water Deprec	Water Depreciation 073125	R	8/05/2025	10,896.46		017582		10,896.46
00247	Elkins Truck Service, Inc							
I-156965	Mudflaps	R	8/05/2025	29.50		017583		29.50
00471	FirstEnergy MP/PE							
I-Whitmer 2023/24	Whitmer 110083164126	R	8/05/2025	6,702.46		017584		6,702.46
00483	Mountain Valley Bank							
I-1202553-24 081525	1202553-24 081525	R	8/05/2025	6,518.78		017585		6,518.78
00573	Randolph County Development Au							
I-6843	Rent 08/2025	R	8/05/2025	800.00		017586		800.00
00582	Region VII Plan. & Development							
I-25.9	Assessment Dues 2026	R	8/05/2025	7,974.00		017587		7,974.00
00651	Southern WV Asphalt Inc							
I-72271	Blacktop	R	8/05/2025	586.81		017588		
I-72331	blacktop for patching	R	8/05/2025	83.00		017588		669.81

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 BANK: Pool Pooled Cash
 DATE RANGE: 7/21/2025 THRU 8/15/2025

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00779	Woodford Oil Company							
I-SI-3010	CHV Multi-Fak EP	R	8/05/2025	632.00		017589		632.00
00927	Interstate Battery System of S							
I-51017651	Batteries	R	8/05/2025	321.90		017590		321.90
01037	Motion Industries							
I-WV78-00833190	SEW Motor Parts	R	8/05/2025	1,696.80		017591		1,696.80
01292	COE Sewer O & M Account							
I-07/25 Sewer O&M	Sewer O&M 073125	R	8/05/2025	13,153.88		017592		13,153.88
01313	COE Water O & M Account							
I-07/25 Water O&M	Water O&M 073125	R	8/05/2025	12,902.14		017593		12,902.14
01751	COE WWTP							
I-202507157808	Backwash June 2025	R	8/05/2025	907.51		017594		907.51
01790	Crim Law Office PLLC							
I-502	Attorney Services 06/25	R	8/05/2025	9,561.50		017595		
I-503	Municipal Ct Matters 06/2025	R	8/05/2025	1,950.00		017595		
I-506	WV DEP Grant 06/2025	R	8/05/2025	1,750.00		017595		13,261.50
01798	HD Media Company LLC							
I-300034	Demo/Rec Bid Ad	R	8/05/2025	71.22		017596		71.22
01942	Elkins Municipal Building Comm							
I-1214756-11 081525	1214756-11 081525	R	8/05/2025	4,833.20		017597		
I-1214756-12 080125	1214756-12 080125	R	8/05/2025	4,509.60		017597		9,342.80
02143	Wholesale Tires & Auto							
I-CST 1219507	Tires	R	8/05/2025	5,319.40		017598		5,319.40
02238	Appalachian Equipment Solution							
I-w3230-1	Hammer repairs	R	8/05/2025	642.75		017599		642.75
02277	Vigilant Communications LLC							
I-1044	3 Apx8000 Portable Radios	R	8/05/2025	24,000.00		017600		24,000.00
02308	Sheriff of Randolph County							
I-00221305 10021	Full Year Taxes Shank	R	8/05/2025	269.56		017601		269.56
02322	Badger Meter							
I-80205731	Hosting Serv 07/2025	R	8/05/2025	258.60		017602		258.60

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DATE RANGE: 7/21/2025 THRU 8/15/2025

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02389	Fire & Police Selection Inc							
I-22499	PD testing	R	8/05/2025	703.25		017603		703.25
02608	Zinn's R Us Inc							
I-4122	4 Septic Holding Tanks	R	8/05/2025	400.00		017604		400.00
02619	D&L Mallow Construction LLC							
I-295	Rebuild of Gazebo	R	8/05/2025	8,400.00		017605		8,400.00
02797	What-you-Need							
I-INV0011	plumbing repairs	R	8/05/2025	269.45		017606		269.45
02802	Ringer's Inc							
I-21547	Porta John Rental	R	8/05/2025	610.00		017607		610.00
02857	EPR Systems USA Inc							
I-3651	Records Software	R	8/05/2025	3,990.00		017608		
I-3656	RMS Training	R	8/05/2025	2,000.00		017608		5,990.00
00116	Child Support Enforcement							
I-CDS202508042546	Child Support	R	8/05/2025	453.40		017609		453.40
00121	Citizens Bank of WVFP							
I-FP 202508042546	Fire Pension	R	8/05/2025	325.12		017610		325.12
00122	Citizens Bank of WVFP							
I-PP 202508042546	Police Pension	R	8/05/2025	164.73		017611		
I-PPN202508042546	Police Pension-2010 Forward	R	8/05/2025	218.29		017611		383.02
00147	COE Misc							
I-MIS202508042546	Misc Reimbursements	R	8/05/2025	323.00		017612		323.00
00150	COE Payroll							
I-T1 202508042546	Federal Withholding	R	8/05/2025	14,292.18		017613		14,292.18
00151	COE Payroll							
I-T3 202508042546	FICA	R	8/05/2025	22,397.16		017614		
I-T4 202508042546	Medicare	R	8/05/2025	5,498.70		017614		27,895.86
00152	COE Payroll							
I-T2 202508042546	State Withholding	R	8/05/2025	6,071.00		017615		6,071.00
00203	Davis Trust Company							
I-CC 202508042546	Employee Christmas Club	R	8/05/2025	2,310.00		017616		2,310.00

VENDOR SET: 01 Elkins
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 DATE RANGE: 7/21/2025 THRU 8/15/2025

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00747	Washington National Insurance							
I-WN 202508042546	Washington National Insurance	R	8/05/2025	574.13		017617		574.13
00837	COE Payroll Reimbursement							
I-001202508042546	Payroll Reimbursement	R	8/05/2025	58,338.74		017618		
I-006202508042546	Payroll Reimbursement	R	8/05/2025	12,818.83		017618		
I-036202508042546	Payroll Reimbursement	R	8/05/2025	13,736.45		017618		
I-400202508042546	Payroll Reimbursement	R	8/05/2025	25,243.15		017618		
I-401202508042546	Payroll Reimbursement	R	8/05/2025	16,226.65		017618		
I-404202508042546	Payroll Reimbursement	R	8/05/2025	11,324.86		017618		137,688.68
01885	Colonial Life							
I-CL 202508042546	Colonial Life-AT	R	8/05/2025	64.42		017619		
I-CLP202508042546	Colonial Life-PT	R	8/05/2025	52.52		017619		116.94
00122	Citizens Bank of WVPP							
I-PP 202508052547	Police Pension	R	8/05/2025	280.00		017620		
I-PPN202508052547	Police Pension-2010 Forward	R	8/05/2025	332.50		017620		612.50
00150	COE Payroll							
I-T1 202508052547	Federal Withholding	R	8/05/2025	4,408.50		017621		4,408.50
00151	COE Payroll							
I-T3 202508052547	FICA	R	8/05/2025	3,906.00		017622		
I-T4 202508052547	Medicare	R	8/05/2025	1,131.00		017622		5,037.00
00152	COE Payroll							
I-T2 202508052547	State Withholding	R	8/05/2025	1,378.00		017623		1,378.00
00837	COE Payroll Reimbursement							
I-001202508052547	Payroll Reimbursement	R	8/05/2025	27,405.00		017624		27,405.00
1	CITY OF ELKINS							
I-000202508052548	US REFUND	R	8/05/2025	3,456.78		017625		3,456.78
1	DANIELS, JOHN							
I-000202508042545	US REFUND	R	8/05/2025	16.66		017626		16.66
02671	CP&H Inc dba City Plumbing & H							
I-Appl #10	contracted services	R	8/05/2025	3,572.90		017627		3,572.90
00132	Clarksburg Water Board							
I-M93306	Compliance Sample	R	8/12/2025	230.00		017628		
I-M93308	Compliance Sample	R	8/12/2025	230.00		017628		460.00

VENDOR SET: 01 Elkins
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DATE RANGE: 7/21/2025 THRU 8/15/2025

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00211	Elkins Depot Welcome Center							
I-06/25 H/M	Hotel/Motel Coll 06/25	R	8/12/2025	16,220.65		017629		16,220.65
00325	Howard H. Harper							
I-072225	Re-blacktop driveway Walnut St	R	8/12/2025	3,500.00		017630		3,500.00
00334	Core & Main LP							
I-X391794	Valve Box Insert/Wrenches	R	8/12/2025	875.14		017631		
I-X396779	Reed Meter Wrench	R	8/12/2025	96.58		017631		
I-X402448	Catch Basins with Grates	R	8/12/2025	4,227.88		017631		5,199.60
00378	J F Allen Co.							
I-25115-43252	Limestone	R	8/12/2025	529.42		017632		529.42
00550	Precision Pump & Valve Service							
I-0144016-IN	Volute/Pump Repairs	R	8/12/2025	5,907.00		017633		5,907.00
00711	Tygart Valley Transfer, Inc.							
I-00036619	Comm	R	8/12/2025	384.11		017634		
I-00036620	Comm	R	8/12/2025	536.99		017634		
I-00036626	Comm	R	8/12/2025	258.94		017634		
I-00036629	Comm	R	8/12/2025	290.47		017634		
I-00036633	Comm	R	8/12/2025	423.29		017634		
I-00036649	Res	R	8/12/2025	709.94		017634		
I-00036650	Res	R	8/12/2025	611.52		017634		
I-00036652	Comm	R	8/12/2025	498.77		017634		
I-00036667	Comm	R	8/12/2025	628.72		017634		
I-00036668	Comm	R	8/12/2025	434.75		017634		
I-00036689	Res	R	8/12/2025	543.68		017634		
I-00036690	Res	R	8/12/2025	506.42		017634		
I-00036691	Comm	R	8/12/2025	626.81		017634		
I-00036701	Comm	R	8/12/2025	272.32		017634		
I-00036703	Comm	R	8/12/2025	150.97		017634		
I-00036733	Res	R	8/12/2025	603.88		017634		
I-00036734	Res	R	8/12/2025	685.09		017634		
I-00036736	Res	R	8/12/2025	940.21		017634		
I-00036740	Comm	R	8/12/2025	749.11		017634		
I-00036771	Comm	R	8/12/2025	170.08		017634		
I-00036777	Comm	R	8/12/2025	344.94		017634		
I-00036796	Res	R	8/12/2025	921.10		017634		
I-00036798	Res	R	8/12/2025	1,058.69		017634		
I-00036799	Comm	R	8/12/2025	1,061.56		017634		
I-0003682	Comm	R	8/12/2025	445.26		017634		
I-00036829	Comm	R	8/12/2025	205.43		017634		
I-00036835	Comm	R	8/12/2025	290.47		017634		
I-00036841	Comm	R	8/12/2025	381.24		017634		
I-00036858	Res	R	8/12/2025	786.38		017634		
I-00036859	Res	R	8/12/2025	558.97		017634		

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I-00036892	Comm	R	8/12/2025	250.34		017634		
I-00036894	Comm	R	8/12/2025	382.20		017634		
I-00036900	Comm	R	8/12/2025	300.03		017634		
I-00036910	Comm	R	8/12/2025	542.72		017634		
I-00036913	Res	R	8/12/2025	207.34		017634		
I-00036914	Res	R	8/12/2025	554.19		017634		
I-00036916	Res	R	8/12/2025	571.39		017634		
I-00036933	Comm	R	8/12/2025	201.61		017634		
I-00036954	Res	R	8/12/2025	654.52		017634		
I-00036955	Res	R	8/12/2025	771.09		017634		
I-00036957	Comm	R	8/12/2025	552.28		017634		
I-00036982	Comm	R	8/12/2025	64.97		017634		
I-00036988	Comm	R	8/12/2025	339.20		017634		
I-00036999	Res	R	8/12/2025	649.74		017634		
I-00037001	Res	R	8/12/2025	751.98		017634		
I-00037003	Comm	R	8/12/2025	593.37		017634		
I-00037024	Res	R	8/12/2025	129.95		017634		
I-00037027	Comm	R	8/12/2025	250.34		017634		
I-00037033	Comm	R	8/12/2025	55.42		017634		
I-00037056	Comm	R	8/12/2025	1,030.98		017634		
I-00037057	Res	R	8/12/2025	1,078.76		017634		
I-00037060	Res	R	8/12/2025	867.59		017634		
I-00037087	Comm	R	8/12/2025	257.03		017634		
I-00037096	Res	R	8/12/2025	240.79		017634		
I-00037110	Res	R	8/12/2025	656.43		017634		
I-00037111	Res	R	8/12/2025	690.83		017634		
I-00037112	Comm	R	8/12/2025	549.41		017634		
I-00037126	Comm	R	8/12/2025	346.85		017634		
I-00037132	Comm	R	8/12/2025	257.99		017634		
I-00037134	Comm	R	8/12/2025	401.31		017634		
I-00037143	Comm	R	8/12/2025	91.73		017634		
I-00037146	Res	R	8/12/2025	548.46		017634		
I-00037147	Res	R	8/12/2025	636.36		017634		
I-00037151	Comm	R	8/12/2025	612.48		017634		
I-00037171	Comm	R	8/12/2025	422.33		017634		
I-00037176	Comm	R	8/12/2025	505.46		017634		
I-00037203	Res	R	8/12/2025	670.76		017634		
I-00037204	Comm	R	8/12/2025	585.72		017634		
I-00037228	Comm	R	8/12/2025	377.42		017634		
I-00037229	Res	R	8/12/2025	128.04		017634		
I-00037231	Comm	R	8/12/2025	212.12		017634		
I-00037245	Res	R	8/12/2025	499.73		017634		
I-00037253	Res	R	8/12/2025	593.37		017634		
I-00037254	Comm	R	8/12/2025	733.82		017634		
I-00037275	Comm	R	8/12/2025	323.91		017634		
I-00037279	Comm	R	8/12/2025	211.17		017634		
I-00037287	Comm	R	8/12/2025	82.17		017634		
I-00037305	Res	R	8/12/2025	840.84		017634		

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I-00037306	Res	R	8/12/2025	1,064.43		017634		
I-00037308	Comm	R	8/12/2025	965.06		017634		
I-00037334	Comm	R	8/12/2025	203.52		017634		
I-00037341	Comm	R	8/12/2025	145.24		017634		
I-00037351	Comm	R	8/12/2025	92.68		017634		
I-00037356	Res	R	8/12/2025	750.07		017634		
I-00037357	Res	R	8/12/2025	557.06		017634		
I-00037359	Comm	R	8/12/2025	90.77		017634		
I-00037361	Comm	R	8/12/2025	455.77		017634		
I-00037379	Comm	R	8/12/2025	84.08		017634		
I-00037383	Comm	R	8/12/2025	289.52		017634		
I-00037389	Comm	R	8/12/2025	417.55		017634		
I-00037393	Comm	R	8/12/2025	162.44		017634		
I-00037396	Res	R	8/12/2025	525.53		017634		
I-00037403	Comm	R	8/12/2025	320.09		017634		
I-00037409	Comm	R	8/12/2025	90.77		017634		
I-00037410	Comm	R	8/12/2025	84.08		017634		
I-00037412	Res	R	8/12/2025	614.39		017634		
I-00037415	Comm	R	8/12/2025	570.43		017634		
I-00037431	Comm	R	8/12/2025	178.68		017634		
I-00037435	Comm	R	8/12/2025	142.37		017634		
I-00037440	Res	R	8/12/2025	116.57		017634		
I-00037442	Comm	R	8/12/2025	97.46		017634		
I-00037452	Comm	R	8/12/2025	269.45		017634		
I-00037459	Res	R	8/12/2025	794.02		017634		
I-00037460	Res	R	8/12/2025	541.77		017634		
I-00037464	Comm	R	8/12/2025	527.44		017634		
I-00037482	Res	R	8/12/2025	139.50		017634		
I-00037505	Res	R	8/12/2025	668.85		017634		
I-00037506	Res	R	8/12/2025	453.86		017634		
I-00037507	Comm	R	8/12/2025	651.65		017634		
I-00037524	Comm	R	8/12/2025	306.72		017634		
I-00037548	Comm	R	8/12/2025	223.59		017634		
I-00037555	Comm	R	8/12/2025	306.72		017634		
I-00037560	Res	R	8/12/2025	1,048.18		017634		
I-00037562	Res	R	8/12/2025	813.13		017634		
I-00037564	Comm	R	8/12/2025	908.68		017634		
I-00037590	Comm	R	8/12/2025	193.01		017634		
I-00037609	Res	R	8/12/2025	721.40		017634		
I-00037611	Res	R	8/12/2025	628.72		017634		
I-00037615	Comm	R	8/12/2025	422.33		017634		
I-00037637	Comm	R	8/12/2025	318.18		017634		
I-00037639	Comm	R	8/12/2025	85.04		017634		
I-00037644	Comm	R	8/12/2025	395.58		017634		
I-00037648	Comm	R	8/12/2025	95.55		017634		
I-00037655	Comm	R	8/12/2025	561.83		017634		
I-00037659	Res	R	8/12/2025	551.32		017634		
I-00037660	Res	R	8/12/2025	768.22		017634		

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 7/21/2025 THRU 8/15/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00037684	Comm	R	8/12/2025	155.75		017634		
I-00037688	Comm	R	8/12/2025	197.79		017634		
I-00037694	Comm	R	8/12/2025	86.95		017634		
I-00037701	Comm	R	8/12/2025	252.25		017634		
I-00037708	Comm	R	8/12/2025	278.05		017634		
I-00037710	Res	R	8/12/2025	720.45		017634		
I-00037711	Res	R	8/12/2025	665.03		017634		
I-00037713	Comm	R	8/12/2025	501.64		017634		
I-00067202	Res	R	8/12/2025	597.19		017634		62,225.05
00812	WV Division of Corrections & R							
I-7125B49F	6 days inmate housing	R	8/12/2025	403.62		017635		403.62
01271	WV Municipal Water Quality Ass							
I-SWIFY26	Stormwater Annual Dues FY26	R	8/12/2025	1,312.00		017636		
I-WVIFY26	Annual Dues 070125-063026	R	8/12/2025	4,349.07		017636		5,661.07
02215	Tucker County Solid Waste Auth							
I-00158563	Street Sweeper Dirt	R	8/12/2025	1,086.79		017637		1,086.79
02546	Rebecca Harper							
I-ExpRpt080725	Court training	R	8/12/2025	142.42		017638		142.42
02862	Kristie Arbogast							
I-ExpRpt080725	Court training	R	8/12/2025	32.00		017639		32.00
00118	Cira and Associates Consulting							
I-Appl #4-1	Boiler Demolition Project	R	8/12/2025	26,058.17		017640		26,058.17

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	129	948,616.53	0.00	948,616.53
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	25	308,758.56	0.00	308,758.56
EFT:	0	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: Pool TOTALS:	155	1,257,375.09	0.00	1,257,375.09
BANK: Pool TOTALS:	155	1,257,375.09	0.00	1,257,375.09

VENDOR SET: 01 Elkins
BANK: WATDP Water Depreciation
DATE RANGE: 7/21/2025 THRU 8/15/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02012	Appalachian Aggregates							
I-259875	Stone S Davis	R	7/22/2025	2,634.76		000070		
I-260708	Stone - Blaine	R	7/22/2025	1,677.08		000070		4,311.84
02486	FPG							
I-23543F	5 Recordall Disc Meter	R	8/05/2025	4,114.97		000071		4,114.97

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	8,426.81	0.00	8,426.81
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: WATDP TOTALS:	2	8,426.81	0.00	8,426.81
BANK: WATDP TOTALS:	2	8,426.81	0.00	8,426.81
REPORT TOTALS:	163	1,283,193.71	0.00	1,283,193.71

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: Exclude: PCARD
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 7/21/2025 THRU 8/15/2025
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	August 21, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1860: Resolution Authorizing Execution of Agreement to Participate in Nationwide Settlement with Purdue Pharma/Sackler
Recommended By:	City Attorney
Summary:	This resolution authorizes the City of Elkins to participate in the Purdue Pharma/Sackler National Opioid Direct Settlement Agreement. Participation requires approval of the settlement terms and execution of the Subdivision Participation and Release Form, as requested by the West Virginia Attorney General and the settlement administrator, Rubris Inc. The settlement provides up to \$53 million statewide over nine years, distributed under the West Virginia First Memorandum of Understanding. Approval ensures the City remains eligible to receive its share of funds to support local responses to the opioid crisis.
Fiscal Impact:	Approval ensures the City remains eligible to receive its share of funds to support local responses to the opioid crisis, with final amount TBD.
Recommendation:	Consider for approval
Attachments:	1. R-1860 - authorizing settlement agreement with Purdue Pharma - Sackler

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1860)

August 21, 2025

Accepting Conditions and Terms of the National Opioid Direct Settlement Agreement and Authorizing the Execution of the Subdivision Participation and Release Form Provided by the Implementation Administrator, Rubis Inc.

WHEREAS, the State of West Virginia and its many communities have unfortunately become the epicenter of a national opioid crisis over the last two decades or more; and

WHEREAS, numerous lawsuits have been filed by local governments and States against many companies in the opioid supply chain; and

WHEREAS, the City of Elkins, West Virginia has received a request from the Office of the West Virginia Attorney General and from the Implementation Administrator, Rubis Inc., in the *In re National Prescription Opiate Litigation*, MDL No. 2804, to consider accepting the conditions and terms of the National Opioid Direct Settlement Agreement with Purdue Pharma L.P. and the Sacklers (“Purdue”) from an opioid manufacturer and supplier which settlement funds will be allocated between the State and its local governments; and

WHEREAS, as a result of the many lawsuits filed by local communities and States, including this State, a settlement has been reached; and

WHEREAS, under the terms of the Purdue Settlement, West Virginia can receive as much as \$53 million in settlement payments over nine years; and

WHEREAS, under the terms of the Purdue Settlement, the local governments that want to be considered for the distribution of the settlement proceeds are required to approve the terms of the Purdue Settlement and the Subdivision Participation and Release Form (see attached); and

WHEREAS, the settlement funds will be distributed subject to the terms of the West Virginia First Memorandum of Understanding; and

WHEREAS, approving the terms of the Purdue Settlement and the Subdivision Participation and Release Form would be in the best interests of the citizens of the City of Elkins.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Common Council approves the terms of the Purdue Settlement and the Subdivision Participation and Release Form, as set forth in the attached document, authorizes Mayor Marco to execute the Subdivision Participation and Release Form on behalf of the City and directs the City Clerk to submit the signed document along with a copy of this Resolution to the Implementation Administrator, as instructed.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	August 21, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1861: Agreement with West Virginia Department of Highways concerning wastewater system infrastructure components relocation during the Davis Avenue Bridge replacement project
Recommended By:	
Summary:	This resolution authorizes the City of Elkins to enter into an agreement with the West Virginia Division of Highways (DOH) for the Davis Avenue Bridge project. The agreement provides that DOH will perform and fund all necessary design and construction work to relocate City utility facilities affected by the project. Execution of this agreement ensures the project may proceed without delay and protects the City from relocation costs.
Fiscal Impact:	Avoids the cost that would be incurred by the city to relocate these components independently
Recommendation:	Consider for approval
Attachments:	1. R-1861 - agreement with DOH to relocate utilities for Davis Avenue Bridge project

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1861)

August 21, 2025

***Authorizing Execution of Agreement with The West Virginia Department of Transportation,
Division of Highways, Regarding Utility Relocation for the Davis Avenue Bridge Project***

WHEREAS, the West Virginia Department of Transportation, Division of Highways (“Department”), is undertaking the Davis Avenue Bridge project, identified as State Project No. S342-257-0.03 00, Federal Project No. STBG-2023(116)DBC; and

WHEREAS, the City of Elkins (“Entity”) has utility facilities in conflict with the project and does not have the personnel, forces, or equipment necessary to perform the relocation design and/or construction of those facilities; and

WHEREAS, the Department has agreed to perform all necessary relocation design and construction at the Department’s expense as a cost of construction; and

WHEREAS, the Department has presented an agreement formalizing the responsibilities of the parties and requiring execution by the City; and

WHEREAS, approving this agreement is in the best interest of the City of Elkins and its citizens;

NOW, THEREFORE, BE IT RESOLVED, THAT:

The Common Council of the City of Elkins approves the attached agreement with the West Virginia Department of Transportation, Division of Highways, regarding utility relocation for the Davis Avenue Bridge project and authorizes the Mayor to execute said agreement on behalf of the City.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk

Agreement Executed Date
Utility Company City of Elkins
Project Name DAVIS AVENUE BRIDGE
County Randolph
State Project No. S342-257-0.03 00
Federal Project No. STBG-2023(116)DBC

THIS **AGREEMENT**, by and between the above, hereinafter referred to as “**ENTITY**”, and the WEST VIRGINIA DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS, hereinafter referred to as “**DEPARTMENT**.”

W I T N E S S E T H:

That ENTITY and DEPARTMENT hereby mutually covenant and agree as follows:

That ENTITY does not have the personnel, forces, or equipment necessary to perform the relocation design and/or construction of its facilities, which are in conflict with the above-referenced proposed project.

That DEPARTMENT will have its designer perform the relocation design of ENTITY’s facilities. The Department will also have a contractor for the Department perform all work necessary to relocate and/or adjust ENTITY’s facilities within the scope of the subject project at Department’s expense, as a cost of construction.

ADDITIONALLY,

- (1) ENTITY will be given the opportunity to review and approve the proposed relocation prior to being constructed.
- (2) ENTITY agrees that it shall be responsible for any and all suits, claims, liabilities, losses, liens and demands, fines, costs, civil penalties, causes of action or any other obligation arising out of or in any manner connected with the work performed by ENTITY, its agents, employees, consultants, or contractors, under this Agreement, during or any time after such work is being or has been performed, or for failure to maintain its facilities after the work performed under this Agreement, including (without limitation) liability involving bodily injury, death, property damage or violation of any Federal, State or local law or regulation, except for any liability or damages due to the willful or intentional unlawful acts or negligence of the DEPARTMENT or its employees.
- (3) ENTITY agrees to defend, indemnify and hold harmless the DEPARTMENT, its officers, agents and employees from and against any and all claims, damages, liability, losses and expenses, including but not limited to attorney’s fees, brought because of any injuries or damages received or sustained by any person, persons, or property on account, arising out of or resulting from the ENTITY’S removal, relocation, inspection or alteration of ENTITY’S facilities or the ENTITY’S subsequent failure to maintain its facilities, whether caused either in whole or in part by the negligent acts or omissions of the ENTITY, its Contractor, or Subcontractor or anyone directly or

indirectly employed by the ENTITY, its Contractor, or Subcontractor or anyone whose acts the ENTITY may be liable, except for any liability or damages due to the willful or intentional unlawful acts or the sole negligence of the DEPARTMENT or its employees.

(4) This Agreement shall be governed by and interpreted in accordance with the substantive laws of the State of West Virginia. Any civil action pursuant to this contract must be commenced and heard in the State of West Virginia.

IN WITNESS WHEREOF, ENTITY and DEPARTMENT have caused their respective names to be signed by their duly authorized officers. The parties agree and consent to the use of electronic signatures solely for the purposes of executing the Agreement, Contract, or any related transactional document. Such electronic signature in all respects has the same full and binding effect as a handwritten signature.

ENTITY:

By _____

Its _____

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION,
DIVISION OF HIGHWAYS:

By _____

Stephen T. Rumbaugh, P.E.
Secretary of Transportation/Commissioner of Highways

APPROVED AS TO FORM ON

ATTORNEY LEGAL DIVISION
WEST VIRGINIA DEPARTMENT
OF TRANSPORTATION,
DIVISION OF HIGHWAYS

NUMBER: _____



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	August 21, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1862: Authorizing annual contribution of \$1,500 toward utility costs at All Veterans Memorial Park
Recommended By:	Mayor, Finance Committee
Summary:	This resolution authorizes the City of Elkins to provide an annual contribution of \$1,500 toward utility costs at the All-Veterans Memorial Park. The contribution will help offset increased expenses resulting from new lighting associated with recent and planned improvements, including the installation of additional statues.
Fiscal Impact:	\$1,500 annually
Recommendation:	Consider for approval
Attachments:	1. R-1862 - authorizing contribution toward utility costs at veterans park

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1862)

August 21, 2025

Authorizing An Annual Contribution Toward Utility Costs at the All-Veterans Memorial Park

WHEREAS, the City of Elkins has long supported the All-Veterans Memorial Park as a place of remembrance and community pride; and

WHEREAS, recent and planned improvements at the Park, including new statues and lighting, have increased the ongoing utility costs necessary to maintain the site; and

WHEREAS, the City recognizes the importance of the Park as a tribute to veterans and as an asset to the community; and

WHEREAS, contributing toward the Park's utility costs is in the best interest of the City and its citizens;

NOW, THEREFORE, BE IT RESOLVED THAT:

The Common Council of the City of Elkins authorizes an annual contribution of One Thousand Five Hundred Dollars (\$1,500), subject to appropriation each fiscal year, toward the total utility costs at the All-Veterans Memorial Park.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	August 21, 2025
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1863: Authorizing annual contribution of \$1,500 toward cost of assembly and disassembly of artificial community Christmas tree
Recommended By:	Mayor, Finance Committee
Summary:	This resolution authorizes the City of Elkins to contribute \$1,500 annually, subject to appropriation, toward the cost of assembling and disassembling the community Christmas tree.
Fiscal Impact:	\$1,500 annually
Recommendation:	Consider for approval
Attachments:	1. R-1863 - authorizing annual contribution toward community Xmas tree assembly disassembly

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1863)

August 21, 2025

***Authorizing An Annual Contribution Toward Costs of Assembly and
Disassembly of the Community Christmas Tree***

WHEREAS, the City of Elkins recognizes the community Christmas tree as a valued seasonal tradition that enhances civic pride and holiday spirit; and

WHEREAS, the artificial tree requires professional assembly and disassembly each year in order to ensure safe and proper installation; and

WHEREAS, the cost of this service represents an ongoing annual expense; and

WHEREAS, supporting this effort is in the best interest of the City and its citizens;

NOW, THEREFORE, BE IT RESOLVED THAT:

The Common Council of the City of Elkins authorizes an annual contribution of One Thousand Five Hundred Dollars (\$1,500), subject to appropriation each fiscal year, toward the cost of assembly and disassembly of the community Christmas tree.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk