



City of Elkins

Personnel Committee Meeting

September 2, 2025

1:00 PM

Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.

Charter Authority of the Personnel Committee: Review and propose to Council employment policies, including employee compensation and benefits and an employee handbook. Review applications for primary staff positions recommended by the Mayor and make hiring recommendations to Council.

AGENDA

1. **Call to order and roll call**
2. **Public comment**
3. **Minutes**
 - a. Proposed minutes for the Personnel Committee meeting of August 4, 2025
 - b. Proposed minutes for the Finance Committee meeting of August 18, 2025
4. **Reports**
5. **New business**
 - a. Proposed classification and compensation plan for city organization.
 - b. Reappointment of the City Treasurer (for referral to council by 9/4, as required by city code).
6. **Announcements**
7. **Adjournment**