

FINANCE COMMITTEE MEETING MINUTES

*Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.
August 18, 2025
1:00 p.m.*

Present were members: R. Chenoweth (Chair), M. Hinchman, C. Lowther

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Tracy Judy (treasurer), Steve Himes (fire chief), Travis Bennett (police chief), Chris Marshall (human resources), Sutton Stokes (city clerk), Whitney Hymes (Wastewater Director), and Mikayla Goins (recording secretary).

MINUTES

Lowther **MOVED APPROVAL OF THE MINUTES OF THE JUNE 9, 2025.** The motion carried.

NEW BUSINESS

The committee discussed the City Contribution to Babe Ruth League for Projects at Bluegrass Park. No action was taken.

The committee discussed the request for a compensation adjustment for EPD officers. No action was taken.

The committee discussed the request for funding to replace a “Welcome to Elkins” Sign Destroyed in Accident. No action was taken.

Chenoweth **MOVED RECOMMENDING COUNCIL APPROVAL OF CITY CONTRIBUTION TOWARD UTILITY BILLS AT ALL VETERANS PARK TO THE ANNUAL AMOUNT OF \$1,500.** The motion carried

Chenoweth **MOVED RECOMMENDING COUNCIL APPROVAL OF CITY FUNDING OF PRIVATE VENDOR’S SERVICES TO SET UP AND REMOVE THE COMMUNITY CHRISTMAS TREE TO THE ANNUAL AMOUNT OF \$1,500.** The motion carried

The Committee discussed the City’s current pay structure and next steps for addressing compensation.

Lowther, seconded by Hinchman, moved that the committee enter executive session as allowed under WVC §6-9A-4 (b) (2) (A) (“Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open

meeting the exemption for the agenda item”) for the agenda item “Brief discussion on the City’s current pay structure and potential next steps for addressing compensation.” The motion carried. The executive session began at 2:12 p.m. and ended at 2:41 p.m. The chair announced that no decisions were made and no actions were taken.

Lowther MOVED TO RECOMMEND THAT THE HR DIRECTOR PROCEED WITH THE CREATION OF A DEFENSIBLE GS-BASED PAY SCALE FOR THE ENTIRE CITY ORGANIZATION, INITIATE A PUBLIC INFORMATION CAMPAIGN TO UPDATE CITY EMPLOYEES, AND BRING RECOMMENDED PAY SCALE AND NEEDED COMPENSATION ADJUSTMENTS TO A JOINT MEETING OF THE FINANCE COMMITTEE AND PERSONNEL COMMITTEE TENTATIVELY SCHEDULED FOR SEPTEMBER 2. The motion carried.

The meeting adjourned at 2:43 p.m.

Robert Chiqueth, Chair
Name & Title

Robert C. Chiqueth
Signature