



# City of Elkins Municipal Properties Committee Meeting

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September 8, 2025

11:00 AM

Phil Gainer Community Center  
142 Robert E. Lee Ave. Ext.

**Charter Authority of the Municipal Properties Committee:** Monitor and report to Council on the condition of and proposed plans for city buildings, real estate, and rights-of-way. Review and propose to Council capital investment in buildings, real estate, and associated infrastructure.

## **AGENDA**

- 1. Call to order and roll call**
- 2. Public comment**
- 3. Minutes**
  - a. Proposed minutes for the meeting of July 14, 2025.
- 4. Reports**
  - a. Quarterly report of the Kump Education Center
- 5. New business**
  - a. Davis Avenue Bridge closure issue (planning for fall 2026)
  - b. Second Street parking rental/handicapped parking spaces
- 6. Announcements**
- 7. Adjournment**



## CITY OF ELKINS AGENDA ITEM REPORT

<b>Meeting Date:</b>	September 8, 2025
<b>Section:</b>	Minutes
<b>Category:</b>	Action Item
<b>Agenda Item Name:</b>	Proposed minutes for the meeting of July 14, 2025.
<b>Recommended By:</b>	City Clerk
<b>Summary:</b>	Minutes for the meeting of July 14
<b>Fiscal Impact:</b>	n/a
<b>Recommendation:</b>	Consider for approval
<b>Attachments:</b>	1. Municipal Properties Committee - 2025_07_14 - minutes_proposed

# MUNICIPAL PROPERTIES COMMITTEE

## MEETING MINUTES

*Phil Gainer Community Center*

*142 Robert E. Lee Ave. Ext.*

*July 14, 2025*

*11:00 a.m.*

Present were members: C. Lowther (chair), B. Woods.

R. Chenoweth was absent.

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Gerry Roberts (city attorney), Tracy Judy (treasurer), Steve Himes (fire chief), Travis Bennett (police chief), Chris Marshall (human resources), Sutton Stokes (city clerk) and Mikayla Goins (executive secretary and recording secretary).

### PUBLIC COMMENT

B. Arbogast of Arbogast and Skidmore Barbor Shop Regarding 2<sup>nd</sup> Street Parking Rental Request

### MINUTES

Woods **MOVED APPROVAL OF THE MINUTES OF THE JUNE 9, 2025.** The motion carried.

### REPORTS

M. Kesecker gave verbal report on Phil Gainer Community Center Roof Repair Project

### NEW BUSINESS

The committee discussed **DAVIS AVENUE BRIDGE SHUTTLE PLAN.** The motion carried.

The committee discussed **2<sup>ND</sup> STREET PARKING RENTAL REQUEST BY ARBOGAST AND SKIDMORE BARBOR SHOP,** and determined to conduct further research and address the topic at the next committee meeting. The motion carried

Woods, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 11:56 a.m.

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Name & Title

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Signature



## CITY OF ELKINS AGENDA ITEM REPORT

<b>Meeting Date:</b>	September 8, 2025
<b>Section:</b>	New business
<b>Category:</b>	Action Item
<b>Agenda Item Name:</b>	Davis Avenue Bridge closure issue (planning for fall 2026)
<b>Recommended By:</b>	n/a
<b>Summary:</b>	Topic for possible discussion
<b>Fiscal Impact:</b>	TBD
<b>Recommendation:</b>	Review and discuss as needed
<b>Attachments:</b>	None



## CITY OF ELKINS AGENDA ITEM REPORT

<b>Meeting Date:</b>	September 8, 2025
<b>Section:</b>	New business
<b>Category:</b>	Action Item
<b>Agenda Item Name:</b>	Second Street parking rental/handicapped parking spaces
<b>Recommended By:</b>	n/a
<b>Summary:</b>	Topic for discussion
<b>Fiscal Impact:</b>	TBD
<b>Recommendation:</b>	Consider and discuss as needed
<b>Attachments:</b>	None