



City of Elkins

Council Meeting

October 16, 2025

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of September 18, 2025
5. **Correspondence, Notifications, and Recognitions**
 - a. Building permits, zoning permits, and vacant property registrations
6. **Councilor Reports**
7. **Staff reports**
 - a. Treasurer's report
8. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: September 15-October 10, 2025

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
9. **New business**
 - a. Attorney/client consultation concerning interpretation of provisions in state and city code.
 - b. Personnel matters in the Operations Department.
 - c. Personnel matter in the HR Department.
 - d. Retention of outside counsel.
 - e. Ordinance 348: Prohibiting Discrimination in Employment, Housing, and Public Accommodations (final reading)
 - f. Resolution 1869: Approving terms and authorizing execution of contract with Region VII Planning and Development Council for provision of GIS services
 - g. Resolution 1870: Appointing Nanci Bross-Fregonara as alternate Elkins representative on the board of Mon Forest Towns

- h. Resolution 1871: Appointing Stephanie Beck to an unexpired term on the Elkins Tree Board
- i. Resolution 1872: Appointing Elwood Sites to the Randolph County Board of Health

10. Mayor's comments

11. Adjournment