



City of Elkins

Personnel Committee Meeting

October 27, 2025

1:00 PM

Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.

Charter Authority of the Personnel Committee: Review and propose to Council employment policies, including employee compensation and benefits and an employee handbook. Review applications for primary staff positions recommended by the Mayor and make hiring recommendations to Council.

AGENDA

1. **Call to order and roll call**
2. **Public comment**
3. **Minutes**
 - a. Proposed minutes for the special meeting of October 15, 2025
4. **Reports**
5. **New business**
 - a. Reappointment of the City Treasurer
 - b. Proposed compensation plan
 - c. Compensation package for an Operations Department employee
 - d. Planning for HR transition
6. **Announcements**
7. **Adjournment**