



City of Elkins

Council Meeting

November 20, 2025

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of November 6, 2025.
5. **Correspondence, Notifications, and Recognitions**
 - a. Building permits, zoning permits, and vacant property registrations
6. **Councilor Reports**
7. **Staff reports**
 - a. Treasurer's report
 - b. Clerk's report
8. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: November 3-14, 2025

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
9. **New business**
 - a. Resolution 1873: Appointing Van Broughton to the Elkins-Randolph County Regional Airport Authority for a term ending June 30, 2028
 - b. Resolution 1879: Reappointing and establishing a new compensation level for the City Treasurer, effective Oct. 1, 2025
 - c. Resolution 1880: Compensation adjustment for General Fund, Fire Fund, and Sanitation Fund employees
 - d. Resolution 1881: Authorizing expenditure of \$10,000 to fund design study for a city-owned property on Harrison Avenue
 - e. Resolution 1882: Authorizing the transfer of \$50,000 from the Financial Stabilization Fund to the Fire Fund
 - f. Resolution 1883: Adopting a new policy for the administration of contributions to outside and partner organizations

- g. Resolution 1884: Authorizing purchase and installation of new transfer switch at EFD paid from from the Coal Severance Fund
- h. **WITHDRAWN** ~~Resolution 1885: Reappointing R. Nestor and Clark Evans to the Elkins Housing Authority Board of Directors for a term ending December 31, 2030~~

10. Mayor's comments

11. Adjournment