



City of Elkins

Council Meeting

December 4, 2025

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of Nov. 20, 2025
5. **Correspondence, Notifications, and Recognitions**
 - a. Recognition of the Elkins High School Cross-Country Team
 - b. Building permits, zoning permits, and vacant property registrations
6. **Councilor Reports**
7. **Staff reports**
 - a. Treasurer's report
 - b. Clerk's report
8. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: Nov. 17-28, 2025

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
9. **New business**
 - a. Resolution 1885: Reappointing E. Douglas to the Board of Zoning Appeals, Phillips Kolsun to the Planning Commission, Susan Evick to the Planning Commission, Nanci Bross-Fregonara to the Tree Board, and Iris Allen to the Tree Board.
 - b. Ordinance 349: Reducing the speed limit to 15 miles per hour on all streets bounded by Sycamore Street (but not including Sycamore Street), Randolph Avenue (but not including Randolph Avenue), Diamond Street (including Diamond Street), and the City's eastern boundary. (First of two readings)
 - c. HR Director vacancy
10. **Mayor's comments**
11. **Adjournment**

