



City of Elkins

Sanitary Board

December 15, 2025

10:00 AM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

Meets every 3rd Monday of the month

AGENDA

- 1. Call to order and roll call**
- 2. Public comment**
- 3. Minutes**
 - a. Proposed minutes for the meeting of November 17, 2025
- 4. Reports**
 - a. Wastewater Superintendent/Chief Operator
 - b. Wastewater Collection Supervisor
 - c. Financial Statements as of November 30, 2025
- 5. Unfinished Business**
 - a. Rule 42—Sewer Rate Analysis/Study and Preliminary Project Planning for the Wastewater Department
- 6. New Business**
 - a. Approval of Sewer Invoices
 - b. Approval of Utilizing Executive Secretary Position as Sanitary Board Secretary
 - c. Review of 2026 Laboratory Rates
- 7. Announcements**
- 8. Adjournment**