

**SANITARY BOARD  
REGULAR MEETING  
MINUTES**

*142 Robert E Lee Avenue  
Phil Gainer Center  
December 15, 2025  
10:00 a.m.*

Present were Members: Jerry Marco (Chair), Randall Biller (Board Member), & Richard Carr (Board Member)

Also attending: Whitney Hymes (Wastewater Chief Operator), and Mikayla Goins (Executive Secretary).

Gerry Roberts (City Attorney), Tracy Judy (City Treasurer), and Mark Hartley (Wastewater Collection Supervisor) were absent.

**MINUTES**

Biller, **MOVED THE APPROVAL OF THE MINUTES OF NOVEMBER 17, 2025, MEETING.** The motion carried.

**REPORTS**

- a. Whitney Hymes, Wastewater Superintendent/Chief Operator, provided a report.
- b. Mark Hartley, Wastewater Collection Supervisor, absent, no report provided.
- c. Tracy Judy, City Treasurer, provided electronic financial reports for the month of November 2025.

**UNFINISHED BUSINESS**

- a. **Rule 42 – Sewer Rate Analysis/Study and Preliminary Project Planning for the Wastewater Department**

The Board discussed Rule 42. No action taken.

**NEW BUSINESS**

- a. **Approval of Sewer Invoices**

There were no invoices to approve at this meeting.

- b. **Approval of Utilizing Executive Secretary Position as Sanitary Board Secretary**

Carr, **MOVED APPROVAL OF EXECUTIVE SECRETARY AS SANITARY BOARD SECRETARY AT A PAY RATE OF \$75 PER MEETING.** The motion carried.

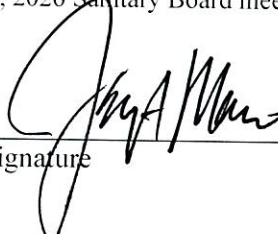
- c. **Review of 2026 Laboratory Rates**

Biller, **MOVED APPROVAL OF 2026 LABORATORY RATES.** The motion carried.

The meeting was adjourned at 10:12 a.m.

The foregoing minutes were approved at the meeting of January 21, 2026 Sanitary Board meeting.

Jerry A Marco - Mayor  
Name & Title

  
Signature