

Approved Minutes

**ELKINS COMMON COUNCIL
MEETING MINUTES**

***Phil Gainer Community Center
142 Robert E Lee Ave. Ext.
Elkins, WV 26241
January 8, 2026
7:00 p.m.***

Elkins Common Council met as above. Present were Mayor Jerry A. Marco; Councilors N.E. Bross-Fregonara, A.C. Carroll, R.C. Chenoweth, G.M. Hinchman, B.C. Kerns, E. L. Plishka, L.S. Severino, C.H. Thompson, and B.A. Woods; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Operations Manager M. Kesecker; Human Resources J. Martin; Water Chief Operator W. Lambert; and City Clerk S.R. Stokes (recording secretary).

Councilor C.C. Lowther was absent.

PUBLIC COMMENT

Rhett Dusenbury spoke on behalf of U.S. Representative Riley Moore.

MINUTES

Woods **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF DECEMBER 4, 2025.** The motion carried.

CORRESPONDENCE, NOTIFICATIONS, AND RECOGNITIONS

- a. Recognition of Elkins High School student Juliann Harlan on her acceptance into the United States Senate Youth Program.

PRESENTATION

Leon Kaye, Elkins Communications Manager, presented the city's 2026 Communications Plan & Strategy.

COUNCILOR REPORTS

Councilors in attendance updated the body on committee, board, commission, and other official activities.

STAFF REPORTS

- a. Water Chief Operator W. Lambert provided a verbal report.
- b. City Treasurer T. Judy provided a written report (attached).
- c. Operations Manager M. Kesecker provided a verbal report.
- d. Fire Chief S. Himes provided a verbal report.
- e. Police Chief T. Bennett provided a verbal report.
- f. City Clerk S. Stokes provided a written report (attached).

APPROVAL OF VENDOR INVOICE PAYMENTS

Chenoweth **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period December 1, 2025, through January 2, 2026.

Approved Minutes

NEW BUSINESS

- a. Ordinance 349: Reducing the speed limit to 15 miles per hour on all streets bounded by Sycamore Street (but not including Sycamore Street), Randolph Avenue (but not including Randolph Avenue), Diamond Street (including Diamond Street), and the City’s eastern boundary. (Final reading)**

Carroll MOVED APPROVAL OF ORDINANCE 349. The motion carried.

- b. Resolution 1886: Updated Memorandum of Understanding with Refinery Church for provision of warming station**

Chenoweth MOVED APPROVAL OF RESOLUTION 1886. The motion carried.

- c. Resolution 1887: Ratify appointments of Council members to Elkins Parks and Recreation Commission and Planning Commission**

Carroll MOVED APPROVAL OF RESOLUTION 1887. The motion carried. (See below.)

Stokes reported an error in Resolution 1887 and requested that its approval be reconsidered.

Carroll MOVED RECONSIDERATION OF THE APPROVAL OF RESOLUTION 1887. The motion to reconsider carried. The question on the adoption of Resolution 1887 was again before Council. On reconsideration, the motion failed and Resolution 1887 was not adopted.

- d. Resolution 1888: FY 2026 General Fund budget revisions 1-4**

Hinchman MOVED APPROVAL OF RESOLUTION 1888. The motion carried.

- e. Resolution 1889: FY 2026 General Fund Budget Revision SAO-2026-001-02 (roll-call vote required)**

Chenoweth MOVED THAT COUNCIL ADOPT RESOLUTION 1889 (BUDGET REVISION SAO-2026-001-02). In accordance with the requirements of the state auditor’s office for inter-departmental budget revisions, the chair ordered a roll-call vote. The clerk called the roll in random order. The motion carried. Council votes were as follows:

Bross-Fregonara	Yes	Kerns	Yes	Thompson	Yes
Chenoweth	Yes	Lowther	Absent	Woods	Yes
Carroll	Yes	Plishka	Yes	Mayor J. Marco (in case of tie)	n/a
Hinchman	Yes	Severino	Yes		

- f. Planning for #America 250 observance**

Council discussed plans for #America 250 observance. No action taken.

- g. Personnel matter concerning an appointed official**

Chenoweth MOVED THAT COUNCIL ENTER EXECUTIVE SESSION WITH COUNCIL AND ADMINISTRATIVE OFFICERS FOR THE AGENDA ITEM “PERSONNEL MATTER CONCERNING AN APPOINTED OFFICIAL.” The stated exemption was for matters arising from the employment, etc. of an individual, as allowed under WVC §6-9A-4 (b) (2) (A). The motion carried. The executive session began at 8:17 p.m. and ended at 8:40 p.m. The mayor announced that no decisions were made and no actions were taken.

The meeting was adjourned at 8:42 p.m.

Approved Minutes

Attest: S.R. Stokes, City Clerk

Jerry A. Marco, Mayor

City of Elkins:
Website and Social
Media Report

January 2026

City Website: New Content

Dynamic Content (announcements & current events)

New Articles and Press Releases

Average/Month

<i>Jan 2024 - April 2025</i>	<i>May 2025 - Dec 2025</i>
105	122
6.6	15.3

Informational Pages (static)

New pages

Average/Month

11	13
0.7	1.6

City Website: Performance & Visits

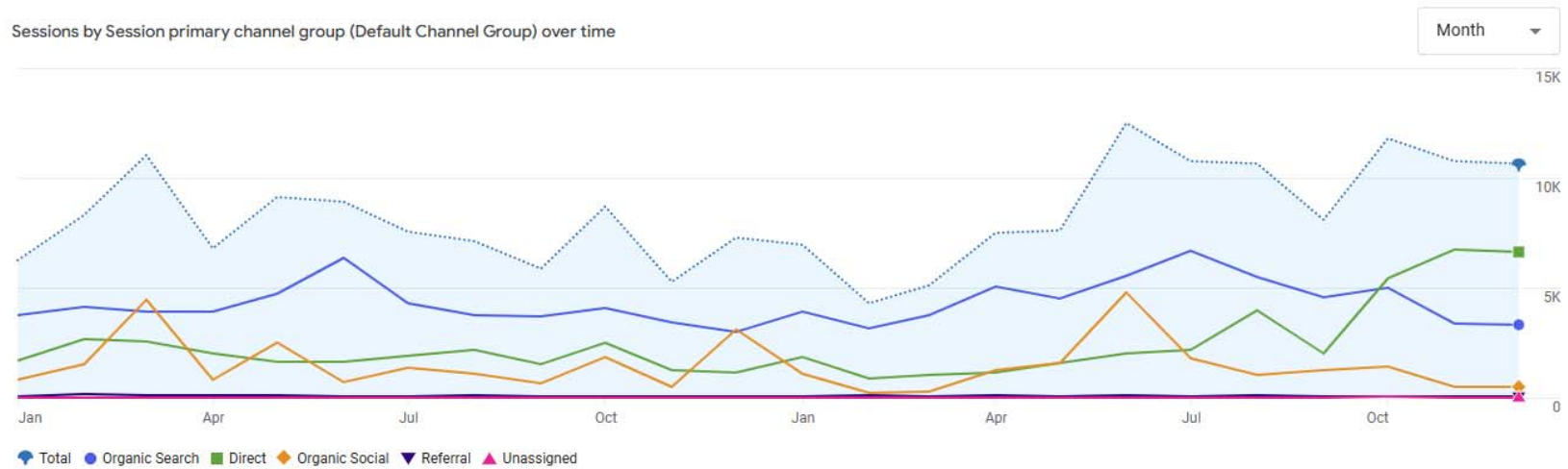
2024	User Visits	2025	User Visits
Jan 2024	6,225	Jan 2025	6,956
Feb 2024	8,332	Feb 2025	4,280
Mar 2024	11,028	Mar 2025	5,110
Apr 2024	6,783	Apr 2025	7,494
May 2024	9,112	May 2025	7,624
Jun 2024	8,888	Jun 2025	12,505
Jul 2024	7,530	Jul 2025	10,753
Aug 2024	7,123	Aug 2025	10,657
Sep 2024	5,864	Sep 2025	8,077
Oct 2024	8,674	Oct 2025	11,801
Nov 2024	5,268	Nov 2025	10,774
Dec 2024	7,261	Dec 2025	10,655
	7,674		8,891

Average site visits Jan 2024-May 2025: 6,856
 Average monthly site visits May 2025-Dec 2025: 10,356
 Overall monthly average, 2024-2025: 8,283

Best month: Jun 2025 (Mostly due to July 4 event information)

Month-to-Month Visits, 2024-2025
 (Source: Google Analytics)

Sessions by Session primary channel group (Default Channel Group) over time



City Facebook Page: Performance & Visits

Elkins City Hall Facebook Page Statistics						
Jan 2025 - Apr 2025	Total	Average/Month	May 2025 - Dec 2025	Total	Average/Month	
Views	1,118,534	279,634	Views	3,573,133	446,642	
3-second views (leads to more interactions)	27,741	6,935	3-second views (leads to more interactions)	102,541	12,818	
1-minute views	1,667	417	1-minute views	2,498	312	
Content interactions	11,400	2,850	Content interactions	38,565	4,821	
Watch time (hours)	446	112	Watch time (hours)	708	89	

*Facebook/Meta does not make historical data available without written requests; data for 2024 is unavailable

Number of followers May 5, 2025: 9,143
 Number of followers Jan 5, 2026: 10,164

What do Facebook users react to? Bottom line, sharp photographs and short videos

Most popular posts of 2025, based on interactions (likes/comments)

Title	Returning viewers	Shares	Approximate in-stream ad revenue	Link clicks	Reach	Interactions
Reel • Elkins City Hall	0	117	\$0.00	1	87,596	2,110
Our parks are for all of us. This week, one (o... Multi media • Elkins City Hall	--	138	--	79	36,943	569
The rain fell heavily, yet this morning, Mayo... Multi media • Elkins City Hall	--	57	--	--	17,919	530
Good morning, first unofficial day of winter... Photo • Elkins City Hall	--	25	--	--	14,886	495
Good afternoon Multi media • Elkins City Hall	--	16	--	--	12,820	403
Thank you, everyone, for coming downtow... Photo • Elkins City Hall	--	28	--	--	10,735	401
Randolph County Schools Band, Elkins Chr... Reel • Elkins City Hall	0	12	\$0.00	--	14,943	374

Tracy Judy

From: no-reply=invoicecloud.com@mg.invoicecloud.com on behalf of InvoiceCloud <no-reply@invoicecloud.com>
Sent: Wednesday, December 31, 2025 10:14 AM
To: Tracy Judy
Subject: InvoiceCloud Daily Management Report

CAUTION: This email originated from outside the organization. Do not click links or open attachments or reply unless you recognize the sender and know the content is safe. Contact Help Desk for assistance.



City of Elkins WV:

Daily Management Report for 12/31/2025:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Utility	31,809	\$4,037,022.74	2,695	\$331,253.56	47	\$4,565.31	3,289	1,103
Non Utility Payments	514	\$117,013.20	22	\$2,881.20	1	\$159.83	858	0

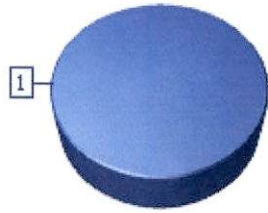


Please consider the environment before printing this email

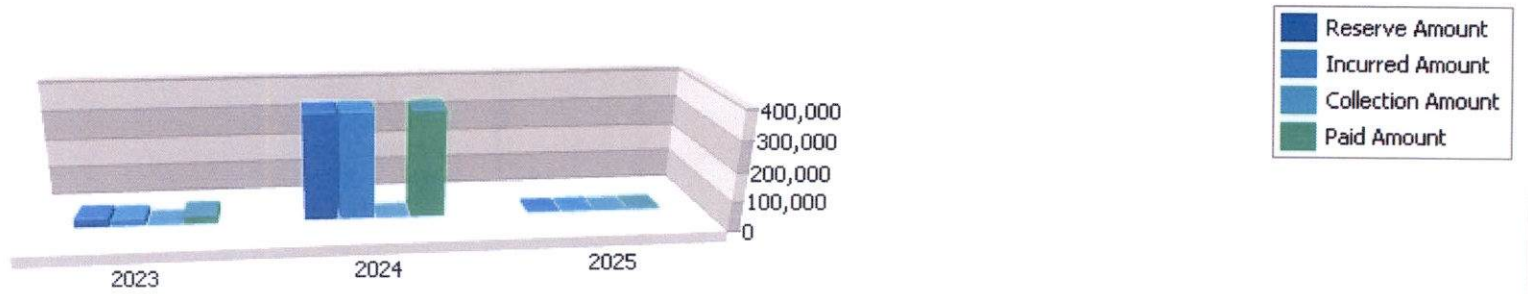
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Current FY Claim Status

Open Subro: 1

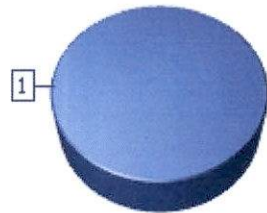


Financial Data for past 5 Years



Current FY Claim Type

Bldgs. & Contents: 1





Home	Report a Claim	Resources	Site Tools	About WVcorp
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Claim Status	Claim Type	Claim Number	Claimant	Event Date	Claim Date	Reserve	Paid	Collection	Incurred
Open	PR	WV0792024024215	City of Elkins	8/31/2024	9/4/2024	\$0.00	\$212,179.30	\$0.00	\$212,179.30
Open Subro	PR	WV0792025027063	City of Elkins	8/12/2025	9/15/2025	\$1,380.00	\$3,620.00	\$0.00	\$5,000.00

Export Excel

General Fund Revenue Detail

	November Revenues	YTD Revenues	Percent of Revenues Collected Per Budget	Percent of Yr. Completed 41.67
County Tax	\$40,044.45	\$836,856.40	67.04%	1,248,359.00
B & O Tax	\$217,725.23	\$1,168,542.33	64.74%	1,805,000.00
Hotel/Motel Tax	\$43,870.69	\$177,271.87	68.05%	260,500.00
Gas & Oil Severance Tax	\$0.00	\$17,287.38	69.15%	25,000.00
2% City Utility Tax	\$7,963.32	\$40,294.43	41.97%	96,000.00
Utility Excise Tax	\$14,301.38	\$164,654.51	49.90%	330,000.00
Liquor Tax	\$0.00	\$43,722.50	50.84%	86,000.00
Police	\$815.00	\$7,887.00	66.28%	11,900.00
Municipal Court	\$2,094.00	\$7,941.87	31.14%	25,500.00
Code Enforcement	\$1,137.60	\$15,600.96	44.70%	34,900.00
Business License	\$440.00	\$8,665.00	29.88%	29,000.00
Intergovernmental	\$31,741.05	\$203,189.24	87.06%	233,398.00
Franchise/IRP Fees	\$19,215.09	\$64,638.48	49.72%	130,000.00
Phil Gainer Community Center	\$1,190.00	\$22,965.00	45.93%	50,000.00
Misc. Revenue	\$743,254.55	\$1,024,805.89	478.52%	214,160.00
Municipal Sales Tax	\$0.00	\$846,312.65	56.42%	1,500,000.00
TOTAL	\$1,123,792.36	\$4,650,635.51	76.49%	6,079,717.00

Miscellaneous revenue includes \$904,756.55 from Mountain Valley Bank for reimbursement of payments made from General Fund for City Hall & HVAC projects.

FY2026 Budget Control Summary

General Fund														YTD TOTALS
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$989,637.10	\$668,164.14	\$535,168.74	\$1,333,873.17	\$393,923.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$647,192.43	\$3,920,766.96
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$745,589.21	\$774,261.35	\$686,654.04	\$652,085.35	\$414,984.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$3,273,574.53
Sanitation Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$142,546.84	\$134,981.63	\$150,220.49	\$133,884.66	\$129,616.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$48,414.36	\$691,250.18
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$168,517.89	\$142,348.97	\$150,496.05	\$167,024.52	\$111,277.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$739,664.54
Sewer Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$277,067.46	\$258,059.28	\$281,895.75	\$262,247.89	\$271,776.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,740.07	\$1,351,046.68
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$252,414.52	\$275,292.22	\$274,824.60	\$274,977.10	\$197,798.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,275,306.61
Water Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$447,734.01	\$355,174.15	\$451,688.93	\$413,596.56	\$438,976.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,011.22	\$2,107,169.96
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$462,793.24	\$418,572.84	\$414,801.41	\$438,554.14	\$329,437.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,064,158.74
Fire Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$44,065.19	\$75,501.80	\$75,647.18	\$46,726.73	\$70,186.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$183,847.50	\$312,127.77
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$128,682.85	\$83,969.17	\$83,651.35	\$113,888.43	\$85,783.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$495,975.27
Landfill Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$400.93	\$404.89	\$502.56	\$303.78	\$304.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,756.24	\$1,916.92
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$74.64	\$24.00	\$62.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$160.68

Bank Account Name	Balance as of 11/30/2025
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ARPA	\$20,738.30
Elkins Municipal Building Comm.	\$0.00
Financial Stabilization	\$1,256,060.95
Fire Pension Fund	\$3,243,659.09
Firemen's Pension & Relief Fund	\$0.00
Grant Co Bank-Whitmer	\$15,961.06
Landfill Access Escrow	\$2,014,505.68
Landfill Post Closure	\$48,805.35
Opioid	\$25,609.29
Payroll	\$59,264.38
Police Forfeitures	\$24,580.11
Police Pension Fund	\$5,433,817.69
Police Seizures	\$20,006.35
Policemen's Pension & Relief Fund	\$0.00
Pooled Cash-Coal Severance Fund	\$75,822.85
Pooled Cash-Fire Fund	-\$6,062.19
Pooled Cash-General Fund	\$684,820.30
Pooled Cash-Landfill Fund	\$134,159.64
Pooled Cash-Parks Fund	\$681,779.19
Pooled Cash-Sanitation Fund	\$435,479.75
Pooled Cash-Sewer Fund	\$347,612.32
Pooled Cash-Water Fund	\$588,504.16
Sewer Depreciation	\$223,170.65
Sewer O&M	\$657,539.84
TIF District #1	\$171,590.81
Water Depreciation	\$180,825.17
Water O&M	\$660,889.11

Office of the City Clerk

Council Report

Date: January 8, 2026

1. Council & Committee Support

- 12/8 Finance Committee meeting
- 12/11 Planning Commission meeting
- 12/12 City of Elkins Holiday Party
- 1/5 Personnel Committee meeting
- 1/5 Rules & Ordinances Committee meeting
- 1/8 Planning Commission meeting

2. Information Management & Records Administration

- FOIA Requests 2025-20 and 2025-21 denied on grounds they concerned information pertaining to minor children.
- Held demo with Smarsh to explore SMS archiving options. Requested by IT Manager Dewaine Corley to hold off exploring external solutions until current capabilities can be researched with Craig.

3. Legislation & Rulemaking

- *Council Rules*: Updated draft after December 1 Rules & Ordinances Committee feedback. Discussed at January 5 Rules & Ordinances Committee meeting and am now incorporating additional feedback. Created “Council Committees Job Descriptions” document for possible inclusion in new Rules. This add-on will be reviewed by each committee at upcoming meetings.
- *Legislative Session Preparation*: Initiated a contact-information collection campaign for officials in more than 200 West Virginia municipalities in advance of the upcoming West Virginia Legislature session. This effort will improve the timeliness and effectiveness of “call to action” communications related to legislation that may impact municipalities.
- *WVML Member Engagement Tools*: Provided the West Virginia Municipal League with sample “call to action” templates for potential use in soliciting member input on pending legislation. The templates include standardized fields (e.g., bill numbers and WVML’s position) to help recipients quickly understand the issue and respond, even if they are not closely tracking the legislative session.

4. Mapping & Addressing

- 1/6: Region VII GIS consultant presented beta version of online app to provide historical city election data using GIS tools.
- Beginning to research the possibility of a project to renumber all city addresses using Frontage Interval Addressing (“E911 addresses”). Spoke with Buckhannon City Engineer about that city’s plan to seek grant funding for such a project in that city. Based on Buckhannon’s estimate, a similar project in Elkins might cost around \$65,000.

- Ongoing: Coordinating with Region VII GIS consultant to support WVU Land Use & Sustainable Development Law Clinic in creation of maps for updated comprehensive plan.

5. Staff Development

- GoSkills is under review by Admin Officers to evaluate its applicability for city clerical staff.

6. TIF Administration

The TIF District is in its second full fiscal year and has generated about \$90,000 as of June 30, 2025. Consultants estimate this level of revenue could support a \$1–2 million bond issuance by summer 2026; this will be reassessed in March 2026 when updated assessed values are available. The TIF Advisory Committee—comprising the City Clerk, Operations Manager, RCDA Director, and Woodlands Development & Lending Executive Director—meets as needed to recommend TIF-related expenditures to Council.

No TIF funded projects are currently underway. Summary of current efforts to fund TIF projects follows below:

- The City has submitted an application to the Department of Highways (DOH) for a Transportation Alternatives (TA) grant to fund the engineering work for the Riverfront and Streetscape projects. The application is still open, and a decision has not yet been received.
- Engineering for these projects is also included in one of the FY 2026 federal appropriations bills (not yet approved by Congress).
- The City could issue bonds backed by TIF (Tax Increment Financing) revenues, totaling approximately \$2 million, sometime during 2026. Depending on the outcome of the DOH grant and the federal appropriations process, these bond proceeds may be used to fund the engineering phase of the Riverfront and Streetscape projects or some other phase.
- The committee will meet in March 2026 to evaluate prospects for a bond issue.
- Woodlands has received grant funding to compensate it for staff time providing project management for the city’s Riverfront and Streetscape projects.

7. Firefighters Civil Service Commission

- Entry-level list expires: September 2026
- Captain list expires: January 2028
- One lieutenant vacancy but no one eligible for promotion for at least one year.

8. Police Civil Service Commission

- Entry-level list expires Nov. 8, 2028. The list consists of four already certified officers eligible for appointment to EPD.

9. Alcohol Beverage Licensing

The city does not issue alcoholic beverage licenses but must certify whether proposed Class A or B locations comply with zoning and provide endorsements for Class A floorplan extensions and Fair and Festival permits. Council has delegated endorsement-letter authority to the Mayor.

Class A/B license zoning forms processed:

- None

Floorplan extensions/special event endorsements issued:

- Old Brick Playhouse, Feb. 14.

10. Public Relations

Press releases:

- [Mayor Awards Extra Mile Heroes](#)
- [Elkins City Council to Consider Pilot Program to Secure Public Safety in Residential Neighborhoods](#)

11. Leadership Team

The Leadership Team consists of the city's five Administrative Officers, the HR Director, the Municipal Judge, the Parks Director, and the Water and Wastewater Chief Operators. This team meets biweekly, as other commitments allow.

- December 9: Leadership Team discussed next steps for the HR Director vacancy.
- January 8: Discussed implementation of GoSkills training platform.

12. Planning Commission Activity

The Planning Commission's regular meetings are on second Thursdays at 4 p.m. Currently, the commission meets at the W. Va. Wood Technology Center. The commission is currently in the process of updating the city's Comprehensive Plan, supported by a consultant from the WVU Land Use and Sustainable Development Law Clinic.

December 11 meeting: The commission completed its review and updates of the Future Land Use and Development Areas Maps. The WVU consultant provided a draft of the Comprehensive Plan for members to review over the holidays. The commission also reviewed draft policy and application forms for citizen requests for Zoning Text Amendments and Zoning Map Amendments.

January 8 meeting: The commission provided feedback on the written draft prepared by the WVU consultant and began prioritizing actions in the Implementation Matrix of the draft plan.

These were reviewed again at its January 8 meeting.

Pending/future topics before the commission:

- Review of the city's law concerning signs (building officer is researching other formats)

- New zoning districts (e.g., Mixed Commercial-Industrial, Highway Commercial, Residential Business)

Next meeting: February 12, 4 p.m.

13. Board of Zoning Appeals (BZA)

The BZA hears applications for variances and conditional use permits. The BZA meets as needed, at least two times a year.

There are currently no active applications or petitions to the BZA.

The BZA has no vacant regular seats but could use up to two additional alternate members. Alternate members attend all meetings and participate in deliberations, but do not vote on the board's official actions unless they are officially substituting for an absent regular member.

14. Building Commission

The Building Commission finances, owns, and leases public facilities, allowing the city to undertake long-term capital projects that municipal governing bodies cannot directly enter into under West Virginia law. For this purpose, it holds title to the Phil Gainer Community Center, the Sanitation Garage, and City Hall.

This commission has a vacancy after the resignation of Van Broughton.

15. Grants & Funding Activity

Open grant applications submitted by the Office of the City Clerk:

- WV DOH Transportation Alternatives Grant application submitted July 2025. The amount applied for is \$573,000. Grant would fund the engineering phase for the city's Streetscape and Riverfront projects. If awarded, there would be a 20 percent local match, for which we could use TIF revenues without jeopardizing the possible 2026 bond issue. No update has been received to date.

Congressionally directed spending:

- Our application for substantially the same work described above is listed in the FY 2026 Transportation, Housing and Urban Development, and Related Agencies appropriation bill. The amount listed is \$503,000. For this money to be disbursed, there would need to be a full-year FY 2026 budget, not a continuing resolution.

Other grant-related activities:

- Introduced the Mon Forest Towns grant writer to EPRC staff.
- We are exploring obtaining grant writing training for the Executive Secretary.

16. External Relations & Intergovernmental Coordination

The West Virginia Clerks & Records Association has launched a campaign to gather updated contact information for all WV municipalities. Among other benefits, this will further strengthen WVML's ability to coordinate feedback to state legislators during the upcoming legislative session.

17. Elections

Planning for needed local changes to comply with the new state law requiring cities to cede election administration to their local counties. Although state law requires us to do this, it also requires that we follow the charter-amendment process to do, meaning that we are not ultimately in control (one unwithdrawn objection to a charter change would require it to be put before the voters on the ballot).

##

VENDOR SET: 01 Elkins
BANK: FINST Financial Stabilization
DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00140	City of Elkins							
	I-Fin Stab Funds Trf Transfer funds to Fire Fund	R	12/02/2025	50,000.00		000021		50,000.00
00140	City of Elkins							
	I-CKREQ 121725 Trf from FSF to General Fund	R	12/29/2025	266,000.00		000022		266,000.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	316,000.00	0.00	316,000.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: FINST	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		2	316,000.00	0.00	316,000.00
BANK: FINST	TOTALS:	2	316,000.00	0.00	316,000.00

VENDOR SET: 01 Elkins
BANK: GCBAN Grant Co Bank-Whitmer
DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00310	Griffith & Associates, PLLC							
I-15459	Office Work 08/25-09/25	R	12/16/2025	285.25		000062		285.25
00396	Kay Casto & Chaney PLLC							
I-159126	Whitmer PSD through 093025	R	12/16/2025	470.50		000063		
I-159735	Whitmer PSD through 103125	R	12/16/2025	1,140.50		000063		1,611.00
00283	Frontier							
I-Whitmer 102825	Whitmer 102825-112725	D	12/03/2025	114.99		008042		114.99
00471	FirstEnergy MP/PE							
I-111225 Whitmer	Whitmer 100625-110625	D	12/03/2025	809.27		008043		809.27
00471	FirstEnergy MP/PE							
I-121125 Whitmer	Whitmer 110725-120725	D	12/29/2025	1,270.08		008334		1,270.08

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	1,896.25	0.00	1,896.25
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	2,194.34	0.00	2,194.34
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: GCBAN	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: GCBAN	TOTALS:	5	4,090.59	0.00	4,090.59
BANK: GCBAN	TOTALS:	5	4,090.59	0.00	4,090.59

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02417	US Bank Corporate Payment Syst I-VisaFleet 103125	D	12/02/2025	17,240.74		008034		17,240.74
00047	Truist Governmental Finance I-00006 112725	D	12/02/2025	2,643.26		008035		2,643.26
00385	John Deere Financial I-3101700	D	12/02/2025	2,252.66		008036		2,252.66
00450	Visual Edge IT I-48118368	D	12/02/2025	4.50		008037		4.50
02347	LEAF I-19286213	D	12/02/2025	629.69		008038		629.69
02347	LEAF I-19289640	D	12/02/2025	108.18		008039		108.18
02347	LEAF I-19289641	D	12/02/2025	205.62		008040		205.62
02347	LEAF I-19289642	D	12/02/2025	452.10		008041		452.10
02417	US Bank Corporate Payment Syst C-SWV Asphalt I-Visa NonFlt 103125	D	12/04/2025	463.97CR 19,888.36		008139 008139		 19,424.39
02417	US Bank Corporate Payment Syst I-Visa NF 103125	D	12/04/2025	100,000.00		008140		100,000.00
00283	Frontier I-110525 Fire	D	12/04/2025	144.99		008141		144.99
00471	FirstEnergy MP/PE I-1 Baxter 111425	D	12/04/2025	269.70		008142		269.70
00471	FirstEnergy MP/PE I-101025 High	D	12/04/2025	28.43		008143		28.43
00471	FirstEnergy MP/PE I-111025 Bearhunter	D	12/04/2025	130.06		008144		130.06

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE I-111225 CityPk 240 Elkins City Pk 100925-110725	D	12/04/2025	11.69		008145		11.69
00471	FirstEnergy MP/PE I-111225 Park 095 Park 095 100925-110725	D	12/04/2025	10.81		008146		10.81
00471	FirstEnergy MP/PE I-111225 Park 465 Part St 465 100925-110725	D	12/04/2025	17.27		008147		17.27
00471	FirstEnergy MP/PE I-111225 Park 883 Park St 883 100925-110725	D	12/04/2025	93.71		008148		93.71
00471	FirstEnergy MP/PE I-111225 Park 996 Park St 100925-110725	D	12/04/2025	11.26		008149		11.26
00471	FirstEnergy MP/PE I-111225 Park St Pav Park St Pav 100925-110725	D	12/04/2025	11.16		008150		11.16
00471	FirstEnergy MP/PE I-111225 Reservoir Reservoir 100925-110725	D	12/04/2025	10.31		008151		10.31
00471	FirstEnergy MP/PE I-111225 Sycamore Sycamore 100925-110725	D	12/04/2025	10.52		008152		10.52
00471	FirstEnergy MP/PE I-11th 111325 11th St 101125-111025	D	12/04/2025	10.31		008153		10.31
00471	FirstEnergy MP/PE I-142REL 111425 RELee 101425-111225	D	12/04/2025	1,239.21		008154		1,239.21
00471	FirstEnergy MP/PE I-15th St 111425 15th Street 101425-111225	D	12/04/2025	28.44		008155		28.44
00471	FirstEnergy MP/PE I-1Baxter CG 111425 1 Baxter CG 101425-111225	D	12/04/2025	313.02		008156		313.02
00471	FirstEnergy MP/PE I-1Baxter WD 111425 1 Baxter WD 101425-111225	D	12/04/2025	753.38		008157		753.38
00471	FirstEnergy MP/PE I-216 4th 111325 216 4th 101125-111025	D	12/04/2025	1,165.79		008158		1,165.79
00471	FirstEnergy MP/PE I-219/11 111325 11th St/Rt 219 101125-111025	D	12/04/2025	57.39		008159		57.39

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE I-31 Jones 111425 14 Jones 101425-111225	D	12/04/2025	192.44		008160		192.44
00471	FirstEnergy MP/PE I-31 Jones Dr 111425 31 Jones Dr 101425-111225	D	12/04/2025	276.45		008161		276.45
00471	FirstEnergy MP/PE I-3Haddix 111425 Rt 3 Haddix 101425-111225	D	12/04/2025	55.83		008162		55.83
00471	FirstEnergy MP/PE I-4th/Kerens 111325 4th/Kerens 101125-111025	D	12/04/2025	11.48		008163		11.48
00471	FirstEnergy MP/PE I-8 Cherokee 111325 8 Cherokee 101125-111025	D	12/04/2025	1,096.22		008164		1,096.22
00471	FirstEnergy MP/PE I-BLKNRand 111425 BLK LT0 NRand 101125-111225	D	12/04/2025	166.24		008165		166.24
00471	FirstEnergy MP/PE I-Barron 111325 Barron 101125-111025	D	12/04/2025	217.81		008166		217.81
00471	FirstEnergy MP/PE I-Baxter 111425 5 Baxter 101425-111225	D	12/04/2025	330.79		008167		330.79
00471	FirstEnergy MP/PE I-Harrison 111425 Harrison 101425-111225	D	12/04/2025	32.34		008168		32.34
00471	FirstEnergy MP/PE I-Oak Grove 111425 Oak Grove 101425-111225	D	12/04/2025	205.91		008169		205.91
00471	FirstEnergy MP/PE I-RR Ave 111425 Railroad Ave lighting 111425	D	12/04/2025	415.25		008170		415.25
00471	FirstEnergy MP/PE I-Rand Ave 111325 Randolph Ave 101125-111025	D	12/04/2025	28.41		008171		28.41
00471	FirstEnergy MP/PE I-Rand/3rd 111325 Randolph/Third 101125-111025	D	12/04/2025	33.24		008172		33.24
00471	FirstEnergy MP/PE I-Randolph 111325 Randolph Ave 101125-111025	D	12/04/2025	131.37		008173		131.37
00471	FirstEnergy MP/PE I-Riverbend 111425 Riverbend Ln 101425-111225	D	12/04/2025	48.45		008174		48.45

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE I-Riverbend Pk111425 Riverbend Pk 101425-111225	D	12/04/2025	14,309.90		008175		14,309.90
00471	FirstEnergy MP/PE I-Riverview 111425 Riverview 101425-111225	D	12/04/2025	55.32		008176		55.32
00471	FirstEnergy MP/PE I-SDavis/11 111425 S Davis/11th 10145-111225	D	12/04/2025	105.85		008177		105.85
00471	FirstEnergy MP/PE I-Whiteman 111325 Whiteman 101125-111025	D	12/04/2025	74.39		008178		74.39
00471	FirstEnergy MP/PE I-Wilson 111425 Wilson 101425-111225	D	12/04/2025	515.60		008179		515.60
00471	FirstEnergy MP/PE I-flood Ctrl 111425 Flood Ctl 101425-111225	D	12/04/2025	368.66		008180		368.66
00119	First-Citizens Bank & Trust Co I-48162508 Konica Minolta 120825	D	12/09/2025	55.00		008181		55.00
00471	FirstEnergy MP/PE I-111725 192 High 192 High St Ext 100825-110625	D	12/09/2025	9,546.75		008182		9,546.75
00471	FirstEnergy MP/PE I-111725 3rd St 3rd St 101425-111325	D	12/09/2025	81.74		008183		81.74
00471	FirstEnergy MP/PE I-111725 401 Davis 401 Davis 101125-111025	D	12/09/2025	2,843.95		008184		2,843.95
00471	FirstEnergy MP/PE I-111725 516 Glendal 516 Glendale 101425-111325	D	12/09/2025	62.43		008185		62.43
00471	FirstEnergy MP/PE I-111725 Davis 1st Davis/1st 101425-111325	D	12/09/2025	50.31		008186		50.31
00471	FirstEnergy MP/PE I-111725 Davis/2nd Davis/2nd 101425-111325	D	12/09/2025	70.95		008187		70.95
00471	FirstEnergy MP/PE I-111725 Glen Glendale Ave 101425-111325	D	12/09/2025	175.62		008188		175.62
00471	FirstEnergy MP/PE I-111725 Glendale Glendale 101425-111325	D	12/09/2025	2,317.45		008189		2,317.45

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE I-111725 LT31Barron LT31 Barron 101625-111425	D	12/09/2025	17,668.75		008190		17,668.75
00471	FirstEnergy MP/PE I-111725 Railroad Railroad Ave 101425-111325	D	12/09/2025	171.26		008191		171.26
00471	FirstEnergy MP/PE I-111925 Stewart Stewart Ave 101125-111225	D	12/09/2025	1,245.35		008192		1,245.35
02347	LEAF I-19354731 Toshiba 5525AAC	D	12/09/2025	162.03		008193		162.03
02347	LEAF I-19354732 Toshiba 4525AC 120825	D	12/09/2025	168.50		008194		168.50
00741	Great-West Trust Company LLC I-VF 202512092580 Voya I-VF2202512092580 Voya AT	D D	12/09/2025 12/09/2025	630.00 120.00		008195 008195		750.00
00075	Encova Insurance I-37150766 Installment 12/01/25	D	12/09/2025	6,722.00		008196		6,722.00
00792	WV Consolidated Retirement Boa I-RTD202512092580 Retirement I-RTD202512092581 Retirement	D D	12/09/2025 12/09/2025	7,570.86 159.04		008197 008197		7,729.90
00952	WV Consolidated Retirement Boa I-RTF202512092580 Retirement I-RTN202512092580 Retirement	D D	12/09/2025 12/09/2025	4,182.88 6,352.32		008198 008198		10,535.20
00993	WV Consolidated Retirement Boa I-RT6202512092580 Retirement 6% I-RT6202512092581 Retirement 6%	D D	12/09/2025 12/09/2025	11,044.58 487.36		008199 008199		11,531.94
02667	Health Equity I-HSA202512092580 Health Savings	D	12/09/2025	1,084.54		008200		1,084.54
00484	Mountaineer Gas Company I-10/20 216 4th 216 4th St 100725-110625	D	12/10/2025	713.07		008201		713.07
00484	Mountaineer Gas Company I-11/20 1 Baxter 1 Baxter St 100725-110625	D	12/10/2025	277.45		008202		277.45

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00484	Mountaineer Gas Company I-11/20 1 Baxter WD 1 Baxter St WD 100725-110625	D	12/10/2025	67.69		008203		67.69
00484	Mountaineer Gas Company I-11/20 216 4th B 216 4th St B 100725-110525	D	12/10/2025	77.48		008204		77.48
00484	Mountaineer Gas Company I-11/20 401 Davis 401 Davis 102925-110525	D	12/10/2025	93.08		008205		93.08
00484	Mountaineer Gas Company I-11/20 5 Baxter 5 Baxter St 100725-110625	D	12/10/2025	127.14		008206		127.14
00484	Mountaineer Gas Company I-11/20 Barron Barron Ave 100725-110525	D	12/10/2025	86.69		008207		86.69
00484	Mountaineer Gas Company I-11/20 Baxter Baxter St 100725-110525	D	12/10/2025	238.98		008208		238.98
00484	Mountaineer Gas Company I-11/20 Center Center St 100725-110525	D	12/10/2025	96.18		008209		96.18
00484	Mountaineer Gas Company I-11/20 Flood Ctl Flood Control 100725-110625	D	12/10/2025	324.11		008210		324.11
00484	Mountaineer Gas Company I-11/20 Glendale 3 Glendale Ave LS3 100725-110625	D	12/10/2025	77.37		008211		77.37
00484	Mountaineer Gas Company I-11/20 Inds Park Industrial Park 101025-110625	D	12/10/2025	77.67		008212		77.67
00484	Mountaineer Gas Company I-11/20 RELee Robert E Lee 100725-110625	D	12/10/2025	487.61		008213		487.61
00484	Mountaineer Gas Company I-11/20 Stewart Stewart 100725-110525	D	12/10/2025	56.92		008214		56.92
00484	Mountaineer Gas Company I-917 S RR 112025 917 S RR 100725-110525	D	12/10/2025	39.23		008215		39.23
00283	Frontier I-112025 Phones 11/20/25	D	12/16/2025	1,383.70		008216		1,383.70
00385	John Deere Financial I-3105855 JD WLBH 10453410P	D	12/16/2025	2,096.69		008217		2,096.69

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE I-112425 RT219/250 RT 219/250S 102225-112025	D	12/16/2025	85.89		008218		85.89
00471	FirstEnergy MP/PE I-112425 Rt3 Haddix RT 3 Haddix Rd 102225-112025	D	12/16/2025	23.04		008219		23.04
00471	FirstEnergy MP/PE I-112625 JimtownComm Jimtown Comm 101825-111925	D	12/16/2025	13.31		008220		13.31
01727	Enterprise FM Trust I-578571-120325 Fleet Leases 120325	D	12/16/2025	23,097.88		008221		23,097.88
02347	LEAF I-19368171 Toshiba 4525AC 121025	D	12/16/2025	214.28		008222		214.28
02347	LEAF I-19383971 Toshiba ES4515AC 121325	D	12/16/2025	128.29		008223		128.29
00484	Mountaineer Gas Company I-120225 153 Bearhnt 153 Bearhunter 101625-111725	D	12/16/2025	38.00		008224		38.00
00484	Mountaineer Gas Company I-120225 500 Scott F 500 Scott Fd 101625-111725	D	12/16/2025	40.02		008225		40.02
02417	US Bank Corporate Payment Syst I-VisaFleet 113025 Visa Fleet Stmt Pmt 113025	D	12/17/2025	13,974.08		008235		13,974.08
02417	US Bank Corporate Payment Syst C-DILLARDS 111225 CR Taxes Credited 111225 C-IPSY Chg 110725 IPSY Charge Fraud I-VisaNF 113025 Visa NonFleet Stmt Pmt 113025	D	12/18/2025	11.55CR 36.37CR 78,187.12		008315 008315 008315		 78,139.20
02898	Ipsy C-IPSYFraud 090725 CR Taxes Charged 090725 D-Corr 110725 Correction on entry	D	12/18/2025	36.37CR 36.37		008316 008316		
00047	Truist Governmental Finance I-00007 121925 9948000234-00007 121925	D	12/22/2025	4,984.55		008317		4,984.55
00385	John Deere Financial I-3112369 JD CTLD 123025	D	12/22/2025	2,252.66		008318		2,252.66
00471	FirstEnergy MP/PE I-121025 192 High 192 High St Ext 110725-120825	D	12/22/2025	13,219.16		008319		13,219.16

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE							
I-121025	BearHntr	D	12/22/2025	160.04		008320		160.04
00471	FirstEnergy MP/PE							
I-121025	High	D	12/22/2025	30.83		008321		30.83
02347	LEAF							
I-19409735	19409735 121825	D	12/22/2025	85.00		008322		85.00
02347	LEAF							
I-19409736	Toshiba 121825	D	12/22/2025	85.00		008323		85.00
02347	LEAF							
I-19442288	Toshiba/Lexmark 122425	D	12/22/2025	629.69		008324		629.69
02347	LEAF							
I-19445599	Toshiba 478S 122525	D	12/22/2025	108.18		008325		108.18
02347	LEAF							
I-19445600	Toshiba E4515AC 122525	D	12/22/2025	205.62		008326		205.62
02347	LEAF							
I-19445601	Toshiba 122525	D	12/22/2025	452.10		008327		452.10
00741	Great-West Trust Company LLC							
I-VF 202512222585	Voya	D	12/23/2025	730.00		008328		
I-VF2202512222585	Voya AT	D	12/23/2025	120.00		008328		850.00
00792	WV Consolidated Retirement Boa							
I-RTD202512222585	Retirement	D	12/23/2025	8,232.82		008329		8,232.82
00952	WV Consolidated Retirement Boa							
I-RTF202512222585	Retirement	D	12/23/2025	2,931.92		008330		
I-RTN202512222585	Retirement	D	12/23/2025	5,278.40		008330		8,210.32
00993	WV Consolidated Retirement Boa							
I-RT6202512222585	Retirement 6%	D	12/23/2025	11,620.89		008331		11,620.89
02667	Health Equity							
I-HSA202512222585	Health Savings	D	12/23/2025	1,084.54		008332		1,084.54
02347	LEAF							
I-19504444	Toshiba E4515AC 24 PropTx	D	12/29/2025	128.17		008333		128.17

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	DOERR CORP I-000202512012578 US REFUND	R	12/02/2025	15.42		018136		15.42
1	MALLOW, BILLIE RAY I-000202512012579 US REFUND	R	12/02/2025	2.50		018137		2.50
00140	City of Elkins I-CKREQ 120125 Whitmer Utility Pmts to Elkins	R	12/02/2025	3,999.29		018138		3,999.29
00143	COE General Fund 2 I-12/25 Indirects Monthly Indirects 12/25	R	12/02/2025	16,824.83		018139		16,824.83
00149	COE Parks and Recreation I-12/25 Support Monthly Support 12/25	R	12/02/2025	25,483.00		018140		25,483.00
00154	COE Sanitation I-202511058492 WWC Hauling 2270 Brush 120 I-202511108512 City Hall Hauling/Tipping 1104	R	12/02/2025	299.48 674.80		018141 018141		 974.28
00156	COE Sewer Depreciation Account I-11/25 Swr Deprec Sewer Depreciation 11/25	R	12/02/2025	6,726.35		018142		6,726.35
00158	COE Water Depreciation Account I-11/25 Water Deprec Water Depreciation 11/25	R	12/02/2025	10,680.42		018143		10,680.42
00202	Davis Trust Company I-35239 120125 3113776-35239 120125	R	12/02/2025	1,425.22		018144		1,425.22
00457	Metalworks, Inc. I-13860 2 Lifting Pockets	R	12/02/2025	390.00		018145		390.00
00468	Miss Utility of West Virginia, I-WV25-4543 Message Fees 10/2025	R	12/02/2025	262.70		018146		262.70
00500	Newlons International Sales, L I-01P34472 Air Filter	R	12/02/2025	267.57		018147		267.57
00517	Ohio Valley Bank I-6300002950 1201 6300002950 12/01/25	R	12/02/2025	8,166.47		018148		8,166.47
00573	Randolph County Development Au I-12/25 Rent Monthly Rent 12/25	R	12/02/2025	800.00		018149		800.00

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00591	Retiree Health Benefit Trust F							
I-11/25 Council	RHBT 11/25 Council	R	12/02/2025	36.00		018150		36.00
00651	Southern WV Asphalt Inc							
I-73443	Wearing	R	12/02/2025	827.51		018151		827.51
00711	Tygart Valley Transfer, Inc.							
I-00040866	Comm	R	12/02/2025	135.68		018152		
I-00040869	Comm	R	12/02/2025	131.86		018152		
I-00040872	Res	R	12/02/2025	138.55		018152		
I-00040890	Res	R	12/02/2025	1,052.96		018152		
I-00040893	Comm	R	12/02/2025	855.17		018152		
I-00040894	Res	R	12/02/2025	855.17		018152		
I-00040917	Comm	R	12/02/2025	412.78		018152		
I-00040919	Comm	R	12/02/2025	320.09		018152		
I-00040922	Comm	R	12/02/2025	212.12		018152		
I-00040929	Comm	R	12/02/2025	179.63		018152		
I-00040942	Res	R	12/02/2025	558.97		018152		
I-00040944	Res	R	12/02/2025	561.83		018152		
I-00040945	Comm	R	12/02/2025	474.88		018152		
I-00040956	Comm	R	12/02/2025	293.34		018152		
I-00040957	Comm	R	12/02/2025	211.17		018152		
I-00040959	Res	R	12/02/2025	109.88		018152		
I-00040962	Comm	R	12/02/2025	391.76		018152		
I-00040977	Comm	R	12/02/2025	250.34		018152		
I-00040981	Res	R	12/02/2025	492.08		018152		
I-00040982	Res	R	12/02/2025	575.21		018152		
I-00040983	Comm	R	12/02/2025	497.82		018152		
I-00040994	Comm	R	12/02/2025	166.26		018152		
I-00040998	Comm	R	12/02/2025	162.44		018152		
I-00041012	Res	R	12/02/2025	595.28		018152		
I-00041015	Res	R	12/02/2025	529.35		018152		
I-00041016	Comm	R	12/02/2025	522.66		018152		
I-00041032	Comm	R	12/02/2025	306.72		018152		
I-00041037	Comm	R	12/02/2025	203.52		018152		
I-00041045	Comm	R	12/02/2025	71.66		018152		
I-00041055	Res	R	12/02/2025	446.22		018152		
I-00041056	Res	R	12/02/2025	545.59		018152		
I-00041059	Comm	R	12/02/2025	741.47		018152		
I-00041078	Comm	R	12/02/2025	193.01		018152		
I-00041085	Comm	R	12/02/2025	74.53		018152		
I-00041089	Comm	R	12/02/2025	292.38		018152		
I-00041092	Res	R	12/02/2025	904.86		018152		
I-00041093	Residential	R	12/02/2025	817.91		018152		
I-00041094	Comm	R	12/02/2025	945.95		018152		
I-00041116	Res	R	12/02/2025	550.37		018152		
I-00041117	Res	R	12/02/2025	606.74		018152		
I-00041118	Comm	R	12/02/2025	445.26		018152		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00041131	Comm	R	12/02/2025	155.75		018152		
I-00041133	Res	R	12/02/2025	146.19		018152		
I-00041135	Comm	R	12/02/2025	422.33		018152		
I-00041142	Comm	R	12/02/2025	189.19		018152		
I-00041151	Comm	R	12/02/2025	280.92		018152		
I-00041159	Res	R	12/02/2025	520.75		018152		
I-00041161	Res	R	12/02/2025	462.46		018152		
I-00041163	Comm	R	12/02/2025	533.17		018152		
I-00041176	Comm	R	12/02/2025	279.96		018152		
I-00041179	Comm	R	12/02/2025	122.30		018152		
I-00041183	Comm	R	12/02/2025	36.31		018152		
I-00041192	Res	R	12/02/2025	619.16		018152		
I-00041195	Res	R	12/02/2025	511.19		018152		
I-00041196	Comm	R	12/02/2025	532.21		018152		
I-00041214	Comm	R	12/02/2025	171.03		018152		
I-00041215	Comm	R	12/02/2025	315.32		018152		
I-00041233	Res	R	12/02/2025	428.06		018152		
I-00041237	Res	R	12/02/2025	465.33		018152		
I-00041238	Comm	R	12/02/2025	722.36		018152		
I-00041252	Comm	R	12/02/2025	367.87		018152		
I-00041275	Res	R	12/02/2025	1,003.28		018152		
I-00041277	Res	R	12/02/2025	811.22		018152		
I-00041279	Comm	R	12/02/2025	957.41		018152		
I-00041300	Res	R	12/02/2025	96.51		018152		
I-00041303	Comm	R	12/02/2025	237.92		018152		
I-00041309	Res	R	12/02/2025	585.72		018152		
I-00041312	Res	R	12/02/2025	691.78		018152		
I-00041316	Comm	R	12/02/2025	469.15		018152		
I-00041326	Comm	R	12/02/2025	322.00		018152		
I-00041327	Comm	R	12/02/2025	410.87		018152		
I-00041343	Res	R	12/02/2025	626.81		018152		
I-00041345	Res	R	12/02/2025	564.70		018152		
I-00041347	Comm	R	12/02/2025	572.34		018152		
I-00041371	Comm	R	12/02/2025	287.61		018152		
I-00041374	Comm	R	12/02/2025	218.81		018152		
I-00041376	Comm	R	12/02/2025	144.28		018152		
I-00041397	Res	R	12/02/2025	693.69		018152		
I-00041400	Res	R	12/02/2025	597.19		018152		
I-00041401	Comm	R	12/02/2025	562.79		018152		
I-00041419	Comm	R	12/02/2025	387.93		018152		
I-00041420	Res	R	12/02/2025	193.97		018152		
I-00041425	Comm	R	12/02/2025	263.72		018152		
I-00041446	Res	R	12/02/2025	568.52		018152		
I-00041449	Res	R	12/02/2025	487.31		018152		
I-00041452	Comm	R	12/02/2025	824.60		018152		
I-00041470	Comm	R	12/02/2025	699.43		018152		
I-00041471	Res	R	12/02/2025	521.70		018152		
I-00041473	Res	R	12/02/2025	597.19		018152		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00041497	Comm	R	12/02/2025	253.21		018152		
I-00041499	Comm	R	12/02/2025	187.28		018152		
I-00041503	Comm	R	12/02/2025	90.77		018152		
I-00041515	Res	R	12/02/2025	737.65		018152		
I-00041520	Res	R	12/02/2025	567.57		018152		
I-00041521	Comm	R	12/02/2025	591.45		018152		
I-00041544	Comm	R	12/02/2025	446.22		018152		
I-00041546	Comm	R	12/02/2025	167.21		018152		
I-00041550	Comm	R	12/02/2025	392.71		018152		
I-00041560	Comm	R	12/02/2025	279.96		018152		
I-00041566	Res	R	12/02/2025	819.82		018152		
I-00041567	Comm	R	12/02/2025	569.48		018152		
I-00041570	Res	R	12/02/2025	497.82		018152		
I-00041573	Comm	R	12/02/2025	865.68		018152		
I-0041509	Res - Humane Society	R	12/02/2025	20.00		018152		46,000.61
00779	Woodford Oil Company							
I-1562525111912470	250 Dyed Diesel	R	12/02/2025	832.50		018153		
I-3443251126095628	300 Dyed Diesel	R	12/02/2025	999.00		018153		1,831.50
00805	WV FBMC							
I-11/25 RChen	R Chenoweth 11/25	R	12/02/2025	102.84		018154		102.84
00810	WV Public Employee Insurance A							
I-11/25 Kerns	B Kerns Health/Life 11/25	R	12/02/2025	514.98		018155		
I-11/25 LSeverino	L Severino Health/Life 11/25	R	12/02/2025	514.98		018155		
I-11/25 RChen	R Chenoweth Health/Life 11/25	R	12/02/2025	1,079.98		018155		2,109.94
01292	COE Sewer O & M Account							
I-11/25 Sewer OM	Sewer O&M 11/25	R	12/02/2025	13,527.27		018156		13,527.27
01313	COE Water O & M Account							
I-11/25 Water OM	Water O&M 11/25	R	12/02/2025	21,676.42		018157		21,676.42
01563	BHM CPA Group, Inc							
I-88337	6/30/25 Consulting Services	R	12/02/2025	11,000.00		018158		11,000.00
01594	Pace Analytical Services LLC							
I-2530642312	Analytical Charges	R	12/02/2025	63.00		018159		
I-2530642849	Analytical Charges	R	12/02/2025	474.60		018159		
I-2530646891	Analytical Charges	R	12/02/2025	63.00		018159		600.60
01751	COE WWTP							
I-202511128540	Backwash 10/25	R	12/02/2025	832.10		018160		832.10

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01833	P3 Cost Analysts							
I-32405	Visa VUIRF 11/25	R	12/02/2025	618.34		018161		618.34
01942	Elkins Municipal Building Comm							
I-1214756-11 121525	1214756-11 121525	R	12/02/2025	4,833.20		018162		
I-1214756-12 120125	1214756-12 120125	R	12/02/2025	4,509.60		018162		9,342.80
02047	Cybertech Automation USA Inc							
I-14435	Project Work Services 10/2025	R	12/02/2025	460.00		018163		460.00
02157	Jerry A Marco							
I-CKREQ 112425	Reimb Airfare	R	12/02/2025	728.67		018164		
I-Travel 11/18-11/23	Travel Exp NLOC -Utah	R	12/02/2025	596.60		018164		1,325.27
02322	Badger Meter							
I-80218426	Beacon MBL Hosting 11/25	R	12/02/2025	259.02		018165		259.02
02336	GAI Consultants							
I-2218463	Prof Services through 4/19/25	R	12/02/2025	2,677.50		018166		
I-2221455	Prof Services through 062125	R	12/02/2025	900.00		018166		3,577.50
02403	MCE Diversified LLC							
I-INV-192425	Pressure gauge	R	12/02/2025	193.41		018167		
I-INV-193147	Maintenance on Air Compressors	R	12/02/2025	3,363.98		018167		3,557.39
02431	Fel-Ferguson Waterworks #527							
I-1009704	12 Top Blt Coup	R	12/02/2025	1,990.00		018168		1,990.00
02549	Command LLC							
I-7082	Aerial Tests 402	R	12/02/2025	725.00		018169		725.00
02608	Zinn's R Us Inc							
I-4692	Septic Holding Tanks	R	12/02/2025	400.00		018170		
I-4806	4 Septic Holding Tanks	R	12/02/2025	400.00		018170		800.00
02769	BCN Telecom Inc TBS							
I-24013177	Street Cameras Internet	R	12/02/2025	1,747.35		018171		1,747.35
02848	First United Methodist Church							
I-12/2025	Parking Rentals 12/25	R	12/02/2025	80.00		018172		80.00
02852	Kump Education Center							
I-CKREQ 120125	SHPO Pass Thru Grant	R	12/02/2025	12,750.00		018173		12,750.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02911	Cummins Inc							
I-258591	Planned Service Agreement	R	12/02/2025	5,865.17		018174		5,865.17
00591	Retiree Health Benefit Trust F							
I-12/25 RHBT	Retirees RHBT 12/25	R	12/03/2025	2,303.92		018175		2,303.92
00116	Child Support Enforcement							
I-CDS202512092580	Child Support	R	12/09/2025	453.40		018176		453.40
00121	Citizens Bank of WVFP							
I-FP 202512092580	Fire Pension	R	12/09/2025	417.22		018177		417.22
00122	Citizens Bank of WVPP							
I-PP 202512092580	Police Pension	R	12/09/2025	178.17		018178		
I-PPN202512092580	Police Pension-2010 Forward	R	12/09/2025	284.30		018178		462.47
00147	COE Misc							
I-MIS202512092580	Misc Reimbursements	R	12/09/2025	331.00		018179		331.00
00150	COE Payroll							
I-T1 202512092580	Federal Withholding	R	12/09/2025	17,031.27		018180		17,031.27
00151	COE Payroll							
I-T3 202512092580	FICA	R	12/09/2025	23,873.52		018181		
I-T4 202512092580	Medicare	R	12/09/2025	5,907.84		018181		29,781.36
00152	COE Payroll							
I-T2 202512092580	State Withholding	R	12/09/2025	6,745.00		018182		6,745.00
00203	Davis Trust Company							
I-CC 202512092580	Employee Christmas Club	R	12/09/2025	3,230.00		018183		3,230.00
00747	Washington National Insurance							
I-WN 202512092580	Washington National Insurance	R	12/09/2025	574.13		018184		574.13
00837	COE Payroll Reimbursement							
I-001202512092580	Payroll Reimbursement	R	12/09/2025	64,993.30		018185		
I-006202512092580	Payroll Reimbursement	R	12/09/2025	5,353.44		018185		
I-036202512092580	Payroll Reimbursement	R	12/09/2025	19,999.88		018185		
I-400202512092580	Payroll Reimbursement	R	12/09/2025	24,253.29		018185		
I-401202512092580	Payroll Reimbursement	R	12/09/2025	15,994.75		018185		
I-404202512092580	Payroll Reimbursement	R	12/09/2025	14,055.97		018185		144,650.63

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01885	Colonial Life							
I-CL 202512092580	Colonial Life-AT	R	12/09/2025	112.10		018186		
I-CLP202512092580	Colonial Life-PT	R	12/09/2025	52.52		018186		164.62
00150	COE Payroll							
I-T1 202512092581	Federal Withholding	R	12/09/2025	3,069.06		018187		3,069.06
00151	COE Payroll							
I-T3 202512092581	FICA	R	12/09/2025	2,408.96		018188		
I-T4 202512092581	Medicare	R	12/09/2025	563.36		018188		2,972.32
00152	COE Payroll							
I-T2 202512092581	State Withholding	R	12/09/2025	870.00		018189		870.00
00837	COE Payroll Reimbursement							
I-001202512092581	Payroll Reimbursement	R	12/09/2025	12,290.46		018190		
I-400202512092581	Payroll Reimbursement	R	12/09/2025	1,463.52		018190		13,753.98
00211	Elkins Depot Welcome Center							
I-10/25 Hotel Motel	Hotel/Motel Collection 10/25	R	12/09/2025	21,935.35		018191		21,935.35
00483	Mountain Valley Bank							
I-1202553-24 121525	1202553-24 121525	R	12/09/2025	6,518.78		018192		6,518.78
00855	Agency LMC							
I-4156	October website maintenance	R	12/09/2025	483.87		018193		483.87
00927	Interstate Battery System of S							
I-51019225	Batteries	R	12/09/2025	443.85		018194		443.85
01390	Phoenix Solutions, LLC							
I-42258	Chemicals	R	12/09/2025	8,119.64		018195		
I-42280	Chemicals	R	12/09/2025	15,354.25		018195		
I-42310	Chemicals	R	12/09/2025	8,954.84		018195		
I-42320	Chemicals	R	12/09/2025	1,384.50		018195		33,813.23
01681	HdL Companies							
I-11302025	Add'l Bus License 11/2025	R	12/09/2025	1,484.37		018196		1,484.37
02040	Rich Mountain Trading							
I-112925 Knotts	Tyler Knotts FN Herstal SCAR	R	12/09/2025	3,500.00		018197		3,500.00
02143	Wholesale Tires & Auto							
I-WCL 020640	Tires	R	12/09/2025	1,215.00		018198		1,215.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02910 I-46	BG Excavation Hydroseeding	R	12/09/2025	6,500.00		018199		6,500.00
02671 I-App1 #15	CP&H Inc dba City Plumbing & H contracted services	R	12/09/2025	153,829.33		018200		153,829.33
02914 I-HotelReimbursemnt	Amy Ware reimburse hotel due-water off	R	12/09/2025	146.90		018201		146.90
00132 I-M93998	Clarksburg Water Board Samples	R	12/16/2025	230.00		018202		230.00
00154 I-202512058651 I-202512088667	COE Sanitation City Hall Roll Off Rental 11/2 City Hall Hauling/Tipping 1203	R R	12/16/2025 12/16/2025	198.90 909.38		018203 018203		 1,108.28
00310 I-15459 093025	Griffith & Associates, PLLC Office Work 08/25-09/25	R	12/16/2025	285.25		018204		285.25
00569 I-CKREQ 120125	Randolph County Clerk Liens	R	12/16/2025	48.00		018205		48.00
00812 I-11125B49F	WV Division of Corrections & R 13 days inmate housing TVRJ	R	12/16/2025	874.51		018206		874.51
01169 I-006926	Kathy's Decorating & Design Blue Christmas Supplies	R	12/16/2025	455.01		018207		455.01
01390 I-42330	Phoenix Solutions, LLC Chemicals	R	12/16/2025	4,010.50		018208		4,010.50
01447 I-17504	Heritage Fire Equipment McLube for T402	R	12/16/2025	481.61		018209		481.61
01594 I-10/30 and 11/26/25	Pace Analytical Services LLC Analytical Services	R	12/16/2025	2,176.60		018210		2,176.60
02157 I-Travel 120825	Jerry A Marco Travel Exp WVML Christmas Evnt	R	12/16/2025	296.60		018211		296.60
02431 I-1013439	Fel-Ferguson Waterworks #527 Coil Municipex Pipe/Pipe Wrnch	R	12/16/2025	6,122.82		018212		6,122.82

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02490	WVCorp							
I-113318	3rd Qtr Pkg	R	12/16/2025	57,713.00		018213		57,713.00
02608	Zinn's R Us Inc							
I-4825	4 Septic Holding Tanks	R	12/16/2025	400.00		018214		400.00
02921	Pullin Fowler Flanagan Brown P							
I-168795	Attn Serv Personnel 10212521	R	12/16/2025	3,107.50		018215		3,107.50
1	ARMSTRONG, LISA							
I-000202512092582	US REFUND	R	12/16/2025	395.07		018216		395.07
1	WILBUR L GODDIN, THE							
I-000202512092583	US REFUND	R	12/16/2025	572.48		018217		572.48
00234	Elkins Babe Ruth League							
I-ParksCk Request	Concession stand	R	12/16/2025	15,000.00		018218		15,000.00
02671	CP&H Inc dba City Plumbing & H							
I-App1 #14	contracted services	R	12/16/2025	201,324.00		018219		201,324.00
00116	Child Support Enforcement							
I-CDS202512222585	Child Support	R	12/23/2025	453.40		018220		453.40
00121	Citizens Bank of WVFP							
I-FP 202512222585	Fire Pension	R	12/23/2025	356.16		018221		356.16
00122	Citizens Bank of WVFP							
I-PP 202512222585	Police Pension	R	12/23/2025	163.23		018222		
I-PPN202512222585	Police Pension-2010 Forward	R	12/23/2025	234.00		018222		397.23
00147	COE Misc							
I-MIS202512222585	Misc Reimbursements	R	12/23/2025	331.00		018223		331.00
00150	COE Payroll							
I-T1 202512222585	Federal Withholding	R	12/23/2025	15,875.43		018224		15,875.43
00151	COE Payroll							
I-T3 202512222585	FICA	R	12/23/2025	23,995.56		018225		
I-T4 202512222585	Medicare	R	12/23/2025	5,889.66		018225		29,885.22
00152	COE Payroll							
I-T2 202512222585	State Withholding	R	12/23/2025	6,590.00		018226		6,590.00

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00203	Davis Trust Company							
I-CC 202512222585	Employee Christmas Club	R	12/23/2025	3,230.00		018227		3,230.00
00747	Washington National Insurance							
I-WN 202512222585	Washington National Insurance	R	12/23/2025	574.13		018228		574.13
00837	COE Payroll Reimbursement							
I-001202512222585	Payroll Reimbursement	R	12/23/2025	66,608.58		018229		
I-006202512222585	Payroll Reimbursement	R	12/23/2025	5,455.10		018229		
I-036202512222585	Payroll Reimbursement	R	12/23/2025	14,750.82		018229		
I-400202512222585	Payroll Reimbursement	R	12/23/2025	29,242.72		018229		
I-401202512222585	Payroll Reimbursement	R	12/23/2025	17,077.92		018229		
I-404202512222585	Payroll Reimbursement	R	12/23/2025	12,990.94		018229		146,126.08
01885	Colonial Life							
I-CL 202512222585	Colonial Life-AT	R	12/23/2025	112.10		018230		
I-CLP202512222585	Colonial Life-PT	R	12/23/2025	52.52		018230		164.62
00006	AFLAC							
I-AF 202512092580	Aflac-After Tax Ins	R	12/23/2025	839.88		018231		
I-AF 202512222585	Aflac-After Tax Ins	R	12/23/2025	839.88		018231		
I-AFL202512092580	Aflac Insurance	R	12/23/2025	256.58		018231		
I-AFL202512222585	Aflac Insurance	R	12/23/2025	256.58		018231		2,192.92
00242	Elkins Professional Firefighte							
I-EPP202512092580	Elkins Professional FF	R	12/23/2025	150.00		018232		
I-EPP202512222585	Elkins Professional FF	R	12/23/2025	150.00		018232		300.00
00591	Retiree Health Benefit Trust F							
I-12/25 RHBT Cncl	RHBT Council 12/25	R	12/23/2025	36.00		018233		
I-RHB202512222585	Retiree Health Benefit Trust	R	12/23/2025	996.00		018233		1,032.00
00787	WV Bureau of Employment Progra							
I-SUV202510142565	State Unemployment-Vol Fire	R	12/23/2025	16.27		018234		16.27
00805	WV FBMC							
I-12/25 Chenoweth	RChenoweth 2pays 12/25	R	12/23/2025	102.84		018235		
I-FB2202512092580	Mt. Flex Benefits Post Tax	R	12/23/2025	3.00		018235		
I-FB2202512222585	Mt. Flex Benefits Post Tax	R	12/23/2025	3.00		018235		
I-MFB202512092580	Mt. Flex Benefit	R	12/23/2025	2,191.73		018235		
I-MFB202512222585	Mt. Flex Benefit	R	12/23/2025	2,191.73		018235		4,492.30
00810	WV Public Employee Insurance A							
I-12/25 Admn Fees	Admn Fees Jacob Miller	R	12/23/2025	52.50		018236		
I-12/25 Chenoweth	R Chenoweth 12/25 Health/Life	R	12/23/2025	1,079.98		018236		
I-12/25 Kerns	B Kerns Health/Life 12/25	R	12/23/2025	514.98		018236		
I-12/25 Severino	LSeverino 12/25 Health/Life	R	12/23/2025	514.98		018236		
I-12/25 Sinsel	Sinsel-Term before 2nd payNov	R	12/23/2025	258.48		018236		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-BL 202512222585	Basic Life Benefit	R	12/23/2025	194.04		018236		
I-CEC202512092580	Plan C E/C	R	12/23/2025	1,937.50		018236		
I-CEC202512222585	Plan C E/C	R	12/23/2025	1,937.50		018236		
I-CF 202512092580	Plan C Family	R	12/23/2025	25,333.00		018236		
I-CF 202512222585	Plan C Family	R	12/23/2025	25,333.00		018236		
I-CS 202512092580	Plan C Single	R	12/23/2025	8,208.00		018236		
I-CS 202512222585	Plan C Single	R	12/23/2025	8,464.50		018236		
I-DL 202512092580	Dependent Life	R	12/23/2025	137.49		018236		
I-DL 202512222585	Dependent Life	R	12/23/2025	127.67		018236		
I-OL 202512092580	Optional Life	R	12/23/2025	444.75		018236		
I-OL 202512222585	Optional Life	R	12/23/2025	444.75		018236		
I-TOF202512092580	Tobacco Surcharge Family	R	12/23/2025	425.00		018236		
I-TOF202512222585	Tobacco Surcharge Family	R	12/23/2025	425.00		018236		
I-TOS202512092580	Tobacco Surcharge Single	R	12/23/2025	100.00		018236		
I-TOS202512222585	Tobacco Surcharge Single	R	12/23/2025	100.00		018236		76,033.12
02755	Citizens Bank of WV							
I-GAR202512092580	Case #: CC-42-2023-C-79	R	12/23/2025	182.44		018237		
I-GAR202512222585	Case #: CC-42-2023-C-79	R	12/23/2025	182.44		018237		364.88
00202	Davis Trust Company							
I-35239 010126	03113776-35239 010126	R	12/29/2025	1,425.22		018238		1,425.22
00378	J F Allen Co.							
I-25115-43983	De-Icing Salt	R	12/29/2025	977.50		018239		977.50
00468	Miss Utility of West Virginia,							
I-WV25-5034	Message Fees Nov 2025	R	12/29/2025	195.25		018240		195.25
00517	Ohio Valley Bank							
I-6300002950 010126	6300002950 01/01/26	R	12/29/2025	8,166.47		018241		8,166.47
00550	Precision Pump & Valve Service							
I-0147396-IN	Duplex Controller	R	12/29/2025	685.00		018242		685.00
00756	West Electric & Machine Co Inc							
I-SO-15404	Clarifiers replacement motor	R	12/29/2025	743.95		018243		743.95
01390	Phoenix Solutions, LLC							
I-42350	Chemicals	R	12/29/2025	12,722.82		018244		12,722.82
01594	Pace Analytical Services LLC							
I-2530649866	Contract Lab 11/2025	R	12/29/2025	2,489.20		018245		2,489.20

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01833	P3 Cost Analysts							
I-32781	Visa VUIRF 12/25	R	12/29/2025	655.77		018246		655.77
01942	Elkins Municipal Building Comm							
I-1214756-13	12/25 City Hall PJ interest	R	12/29/2025	4,484.59		018247		4,484.59
02357	Owen Peet							
I-CkRequest122225	Facebook Ad reimbursement	R	12/29/2025	100.00		018248		100.00
02501	Casto Technical Service							
I-298876	Burnham Boiler repairs	R	12/29/2025	952.34		018249		952.34
1	MERRILL, WILLIAM							
I-000202512192584	US REFUND	R	12/29/2025	2.50		018250		2.50
02403	MCE Diversified LLC							
I-INV-192285	air compressor labor & mileage	R	12/29/2025	1,377.00		018251		1,377.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	116	1,292,335.34	0.00	1,292,335.34
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	115	413,338.83	0.00	413,338.83
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: Pool	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			231	1,705,674.17	0.00	1,705,674.17
BANK: Pool	TOTALS:		231	1,705,674.17	0.00	1,705,674.17

VENDOR SET: 01 Elkins
BANK: SEWDP Sewer Depreciation
DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01114	Lakeside Equipment Corp.							
I-906817	Lower Bearing Renovation	R	12/16/2025	7,625.00		000052		7,625.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	7,625.00	0.00	7,625.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: SEWDP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: SEWDP	TOTALS:	1	7,625.00	0.00	7,625.00
BANK: SEWDP	TOTALS:	1	7,625.00	0.00	7,625.00

VENDOR SET: 01 Elkins

BANK: WATDP Water Depreciation

DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02431	Fel-Ferguson Waterworks #527							
I-1008506	Replacement of meters	R	12/03/2025	5,416.00		000077		5,416.00
02431	Fel-Ferguson Waterworks #527							
I-1012628	Coup/Comp Ball Curb St	R	12/16/2025	14,162.74		000078		14,162.74

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	19,578.74	0.00	19,578.74
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: WATDP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			2	19,578.74	0.00	19,578.74
BANK: WATDP	TOTALS:		2	19,578.74	0.00	19,578.74

VENDOR SET: 01 Elkins

BANK: WATOM Water O&M

DATE RANGE:12/01/2025 THRU 1/02/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02316	FilmTec Corporation							
I-952619042	filter parts	R	12/02/2025	39,550.00		000008		39,550.00
02316	FilmTec Corporation							
I-952620532	600 membrane replacements	R	12/16/2025	55,966.00		000009		55,966.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	95,516.00	0.00	95,516.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: WATOM TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		2	95,516.00	0.00	95,516.00
BANK: WATOM	TOTALS:	2	95,516.00	0.00	95,516.00
REPORT TOTALS:		243	2,148,484.50	0.00	2,148,484.50

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: Exclude: PCARD
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 12/01/2025 THRU 1/02/2026
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All
