



City of Elkins

Personnel Committee Meeting

February 2, 2026

1:00 PM

Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.

Charter Authority of the Personnel Committee: Review and propose to Council employment policies, including employee compensation and benefits and an employee handbook. Review applications for primary staff positions recommended by the Mayor and make hiring recommendations to Council.

AGENDA

1. **Call to Order and Roll Call**
2. **Public Comment**
3. **Minutes**
 - a. Proposed minutes for the meeting of January 5, 2026.
4. **Reports**
5. **New Business**
 - a. HR Director Vacancy - decision to list
 - b. Grievance Policy - updated draft
 - c. Overtime usage
 - d. FY 2027 Health Insurance Discussion
 - e. NeoGov implementation update
6. **Announcements**
7. **Adjournment**