

PERSONNEL COMMITTEE MEETING MINUTES

*Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.
January 5, 2026
1:00 p.m.*

Present were members: C. Thompson (chair), C. Kerns, and L. Severino.

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Tracy Judy (treasurer), Steve Himes (fire chief), Travis Bennett (police chief), Joshua Martin (human resources), Sutton Stokes (city clerk), Wes Lambert (chief water operator), Whitney Hymes (chief wastewater operator), and Mikayla Goins (executive secretary).

MINUTES

Thompson **MOVED APPROVAL OF THE MINUTES OF THE DECEMBER 1, 2026.** The motion carried.

NEW BUSINESS

By unanimous consent of the committee agenda items were reordered as follows:

a. **NeoGov Update**

The Committee received an update on the NeoGov HRIS system implementation. No action taken.

b. **HRIS withdrawals**

The Committee discussed HRIS withdrawal processes. No action taken.

e. **HR Director Vacancy**

The Committee discussed the HR Director vacancy. No action taken.

c. **Revise city policy concerning grievance process**

The Committee discussed revisions to the grievance process. No action taken.

d. **City overtime**

The Committee discussed overtime use. No action taken.

The meeting adjourned at 3:16 p.m.

Cody Kerns (acting chair)
Name & Title

Cody Kerns
Signature