

# MUNICIPAL PROPERTIES COMMITTEE MEETING MINUTES

*Phil Gainer Community Center  
142 Robert E. Lee Ave. Ext.  
January 12, 2026  
11:00 a.m.*

Present were members: C. Lowther (chair), R. Chenoweth, and B. Woods.

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Tracy Judy (treasurer), Steve Himes (fire chief), Sutton Stokes (city clerk), and Mikayla Goins (executive secretary).

## MINUTES

Chenoweth MOVED APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 17, 2025. The motion carried.

## NEW BUSINESS

**By unanimous consent of the committee the agenda was reordered as follows:**

**g. Review committee “job descriptions”**

The Committee discussed the “job description” for the committee. No action taken.

**c. Downtown sound system**

The Committee discussed the downtown sound system. The Operations Manager will direct the Street Department to remove the speakers and either remove or secure any other loose equipment.

**a. Harrison Avenue property planning**

The Committee discussed plans for the Harrison Avenue property. No action taken.

**b. Acceptance of bid to replace PGCC roof**

Chenoweth MOVED TO RECOMMEND COUNCIL ACCEPTANCE OF THE BID FROM APPALACHIAN ROOFING & SHEET METAL, LLC TO REPLACE PGCC ROOF TO BE PAID OUT OF THE FINANCIAL STABILIZATION FUND. The motion carried.

**d. City Hall IT room**

The Committee discussed the City Hall IT room. No action taken.

**e. Fire department wall**

The Committee discussed repairs needed for the Fire department wall. No action taken.

**f. Update on traffic study**

The Committee received an update on the traffic study. No action taken.

The meeting adjourned at 12:28 p.m.

Chris Loewther Chair  
Name & Title

  
Signature