

FINANCE COMMITTEE MEETING MINUTES

*Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.
February 17, 2026
1:00 p.m.*

Present were members: R. Chenoweth (chair), C. Lowther, and M. Hinchman.

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Tracy Judy (treasurer), Steve Himes (fire chief), Travis Bennett (police chief), Joshua Martin (human resources), Sutton Stokes (city clerk), and Mikayla Goins (executive secretary).

MINUTES

Lowther **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF JANUARY 12, 2026.** The motion carried.

Lowther **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF JANUARY 20, 2026.** The motion carried.

REPORTS

Judy reported that the city had received no responses to an RFP for general liability insurance.

NEW BUSINESS

a. Request to open Payroll account at Mountain Valley Bank

Funds for each payroll issue would be transferred from another MVB account to this account, requiring the authorization of two of the City's approved signatories.

Hinchman **MOVED RECOMMENDING COUNCIL APPROVAL TO OPEN A PAYROLL ACCOUNT AT MOUNTAIN VALLEY BANK.** The motion carried.

b. Overtime in the police department

Lowther **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION WITH MARCO, BENNETT, MARTIN, AND STOKES FOR THE AGENDA ITEM "OVERTIME IN THE POLICE DEPARTMENT."** The stated exemption was for matters arising from the employment, etc. of an individual, as allowed under WVC §6-9A-4 (b) (2) (A). The motion carried. The executive session began at 1:07 p.m. and ended at 1:40 p.m. The committee chair announced that no decisions were made and no actions were taken.

There was discussion of the fact that the State Auditor’s Chart of Accounts includes only “Salary & Wages” and “Overtime/Extra Help.” For the Police Department, this prevents separating holiday pay, scheduled overtime, and pay for officers attached to the inter-agency task force from traditional overtime, i.e., unscheduled hours worked above normal assigned hours. A similar circumstance exists concerning mandatory overtime in the Fire Department.

c. FY 2027 General Fund budget preparation

The county assessor’s valuation figures are expected March 2. With these figures and budget proposals from the Leadership Team, it will be possible to build a complete picture of the proposed FY 2027 budget for discussion at the Committee’s regular March 9 meeting.

d. Align HR proposal to assist with compensation and classification project

A proposal from Align HR to build a classification and compensation structure was discussed. Instead of accepting this proposal, Martin will begin work on this project.

e. FY 2027 Landfill Budget Fund

Hinchman **MOVED RECOMMENDING COUNCIL APPROVAL OF FY 2027 LANDFILL BUDGET FUND.** The motion carried.

f. FY 2026 General Fund Budget Revision SAO 2026-001-03

Lowther **MOVED RECOMMENDING COUNCIL APPROVAL OF FY 2026 GENERAL FUND BUDGET REVISION SAO 2026-001-03.** The motion carried.

g. FY 2026 General Fund Budget Revisions 5-12

Lowther **MOVED RECOMMENDING COUNCIL APPROVAL OF FY 2026 GENERAL FUND BUDGET REVISIONS 5-12.** The motion carried.

h. FY 2026 General Fund revenues, expenditures, and personnel costs reports

Judy presented FY 2026 General Fund revenues, expenditures, and personnel costs reports.

The meeting adjourned at 2:11 p.m.



Name & Title

Robert C. Chynoweth



Signature