



# City of Elkins

## Council Meeting

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April 9, 2026

7:00 PM

Phil Gainer Community Center  
142 Robert E Lee Ave. Ext.

### AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to Order and Roll Call**
3. **Public Comment**
4. **Presentation**
  - a. City Clerk: Strategic Plan progress update
5. **Minutes**
  - a. Proposed minutes for the meeting of March 19, 2026
6. **Correspondence, Notifications, and Recognitions**
  - a. Mayor's Proclamations
    1. Elkins Depot Welcome Center's 20th Anniversary Celebration - April 2, 2026
    2. National Gold Star Spouses Day - April 5, 2026
    3. National Donate Life Month - April 2026
  - b. Approved Event Requests
    1. Ramps and Rails - April 25, 2026
    2. Tacos, Tats, and Taps - June 6, 2026
    3. Clementine's Cantina MSFF Block Party - October 3, 2026
  - c. Building Officer's report
7. **Councilor Reports**
8. **Officer Reports**
  - a. Treasurer's report
  - b. Operations Manager's report
  - c. Fire Chief's report
  - d. Police Chief's report
  - e. Chief Utility Operator's report
  - f. Clerk's report
9. **Approval of Vendor Invoice Payments**

- a. Vendor invoices presented for approval: March 16-April 3, 2026

*(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)*

**10. New Business**

- a. Resolution 1904: Appointing Sarah Campbell as HR Generalist and HR Department administrative lead
- b. Resolution 1905: Bid acceptance for demolitions funded by the WV DEP DLAP program

**11. Mayor's Comments**

**12. Adjournment**