

PLANNING COMMISSION MEETING MINUTES

*West Virginia Wood Technology Center/RCDA
10 Eleventh Street
March 12, 2026
4:00 p.m.*

Present were Commissioners P. Kolsun (Chair), E. Armstrong, A. Carroll, J. Marco (Mayor), D. Smith, and K. Somers. Commissioner S. Evick was absent.

Also present: S. Stokes (City Clerk and Recording Secretary), G. Roberts (City Attorney), and C. DeMuth (WVU Land Use and Sustainable Development Law Clinic).

MINUTES

Marco MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF FEBRUARY 12, 2026. The motion carried.

NEW BUSINESS

a. Review, discuss, and consider draft comprehensive plan

DeMuth incorporated commission feedback into the draft comprehensive plan.

b. Recommend approval to move forward with the comprehensive plan adoption process

No action was taken initiating the adoption process as discussion determined some additional steps to take first.

c. Review, discuss, and consider the comprehensive plan adoption process schedule

The commission tentatively devised the following schedule for initial steps leading to initiation of the formal adoption process.

WVU delivers final draft	March 20
Circulate Comp Plan and PPT to Council informally via email	Deadline for comments: April 3
Public presentation	April 16, 6 p.m., Phil Gainer Center
With informal feedback from public/Council, Commission meets to address input, start process	PC meets May 14 to update any changes, motion to start the process and plan subsequent timelines.

The meeting adjourned at 4:51 p.m.

Phillips B. Kolsun, President
Name & Title


Signature