

Approved Minutes

**ELKINS COMMON COUNCIL
MEETING MINUTES**

***Phil Gainer Community Center
142 Robert E Lee Ave. Ext.
Elkins, WV 26241
April 9, 2026
7:00 p.m.***

Elkins Common Council met as above. Present were Mayor Jerry A. Marco; Councilors N.E. Bross-Fregonara, R.C. Chenoweth, G.M. Hinchman, B.C. Kerns, C.C. Lowther, E. L. Plishka, L.S. Severino, and B.A. Woods; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Sergeant K. Shiflett; Operations Manager M. Kesecker; and City Clerk S.R. Stokes (recording secretary).

Councilors C.H. Thompson and A.C. Carroll were absent. Police Chief T. Bennett and City Attorney G. S. Roberts were absent.

PUBLIC COMMENT

There was no public comment.

STAFF REPORTS

- a. City Treasurer T. Judy provided a written report (attached).
- b. Operations Manager M. Kesecker provided a verbal report.
- c. Water Chief Operator W. Lambert provided a verbal report.
- d. Fire Chief S. Himes provided a verbal report.
- e. Police Chief T. Bennett provided a verbal report.
- f. City Clerk S. Stokes provided a written report (attached).

PRESENTATION

The City Clerk provided a Strategic Plan progress update.

MINUTES

Chenoweth **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF MARCH 19, 2026.** The motion carried.

CORRESPONDENCE, NOTIFICATIONS, AND RECOGNITIONS

- a. Mayor's Proclamations
 - 1. Elkins Depot Welcome Center's 20th Anniversary Celebration – April 2, 2026
 - 2. National Gold Star Spouses Day – April 5, 2026
 - 3. National Donate Life Month – April 2026
- b. Approved Event Requests
 - 1. Ramps and Rails – April 25, 2026
 - 2. Tacos, Tats, and Taps – June 6, 2026
 - 3. Clementine's Cantina MSFF Block Party – October 3, 2026
- c. Building permits, zoning permits, and vacant property registrations

COUNCILOR REPORTS

Councilors in attendance updated the body on committee, board, commission, and other official activities.

APPROVAL OF VENDOR INVOICE PAYMENTS

Lowther **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

Approved Minutes

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period March 16-April 3, 2026

NEW BUSINESS

- a. Resolution 1904: Appointment of Sarah Campbell as HR Generalist and HR Department administrative lead**

Kerns **MOVED APPROVAL OF RESOLUTION 1904.** The motion carried.

- b. Resolution 1905: Bid acceptance for demolitions funded by the WV DEP DLAP program**

Hinchman **MOVED APPROVAL OF RESOLUTION 1905.** The motion carried.

The meeting was adjourned at 7:54 p.m.

Attest: S.R. Stokes, City Clerk

Jerry A. Marco, Mayor

Office of the City Treasurer

Council Report

Date: April 7, 2026

Update since March 19, 2026, council meeting.

- **Council Reports & Attachments**

- General Fund Revenue Detail
- General Fund Revenue Trends thru March 31, 2026
- FY2026 Budget Control Summary
- Invoice Cloud Report thru March 31, 2026

- **Projects & Financing**

- City Hall Project – Mountain Valley is appraising the fire department and PGCC.

- **Treasurer Staff**

- 1st Quarter Business & Occupation Tax returns were mailed out March 27th and are due April 30th.
- Sending delinquent utility and fire fee accounts past due notices in April.
- Utility and in-city fire fee bills were mailed out March 31st and are due April 20th.

- **Treasurer**

- We received one bid for our property and casualty insurance for FY2027. This will go to finance on April 13th for review and then to council April 21st.
- FY2025 annual audit resulted in an unmodified opinion which is the 13th year in a row.
- FY2027 budget discussions continue with Sanitation and Fire Fund admin officers. Budgets will be presented at the finance committee on Monday April 13th at 1:00.
- Worker's Comp renewal documentation was sent to Assured Partners for Encova Insurance on March 30th.
- Completed and remitted the 2025 WV Public Service Commission (PSC) Water and Sewer intrastate assessment. Under provisions of Chapter 24, Article 3, Section 6, of WV Code, this authorizes support of the PSC.
- Working with Chief Himes with the fire department insurance renewal.

General Fund Revenue Detail

	March Revenues	YTD Revenues	Percent of Revenues Collected Per Budget	Percent of Yr. Completed 75.00
County Tax	\$161,939.25	\$1,050,367.69	84.14%	1,248,359.00
B & O Tax	\$18,109.54	\$1,848,535.18	102.41%	1,805,000.00
Hotel/Motel Tax	\$15,328.19	\$246,186.50	94.51%	260,500.00
Gas & Oil Severance Tax	\$0.00	\$17,287.38	69.15%	25,000.00
2% City Utility Tax	\$7,350.92	\$70,329.59	73.26%	96,000.00
Utility Excise Tax	\$77,127.88	\$309,087.42	93.66%	330,000.00
Liquor Tax	\$0.00	\$66,239.20	77.02%	86,000.00
Police	\$1,445.02	\$11,782.03	99.01%	11,900.00
Municipal Court	\$3,908.00	\$16,217.72	63.60%	25,500.00
Code Enforcement	\$1,501.08	\$21,662.45	62.07%	34,900.00
Business License	\$400.00	\$10,265.00	35.40%	29,000.00
Intergovernmental	\$40,748.38	\$306,582.65	131.36%	233,398.00
Franchise/IRP Fees	\$14,122.83	\$95,418.49	73.40%	130,000.00
Phil Gainer Community Center	\$3,460.00	\$41,081.00	82.16%	50,000.00
Misc. Revenue	\$260,317.35	\$2,295,401.36	1071.82%	214,160.00
Municipal Sales Tax	\$0.00	\$1,255,356.26	83.69%	1,500,000.00
TOTAL	\$605,758.44	\$7,661,799.92	126.02%	6,079,717.00

Miscellaneous revenue includes \$2,122,911.55 from Mountain Valley Bank for reimbursement of payments made from General Fund for City Hall & HVAC projects.

General Fund Revenue Trends

Fiscal Year	County Taxes	Gas & Oil Tax	Utility Excise Tax	2% City Utility Tax	B&Os	Liquor Tax	Hotel Tax	Sales Tax	Court Fines, Admin, Bonds	Police Equipment Fees	Parking	Licenses	Bld Permit	Franchise Fees	IRP Fees	PGCC Rents
2015	\$902,479.70	\$12,893.41	\$216,776.50	\$53,863.96	\$1,153,555.40	\$119,813.87	\$174,417.95	\$0.00	\$68,405.91	\$24,435.82	\$11,089.00	\$22,051.04	\$18,579.27	\$94,138.56	\$29,276.53	\$0.00
2016	\$967,373.43	\$25,080.54	\$326,396.20	\$51,819.80	\$1,153,521.44	\$119,145.08	\$187,257.19	\$0.00	\$58,673.50	\$18,220.50	\$6,250.00	\$9,040.00	\$21,771.59	\$97,317.42	\$47,791.40	\$4,375.00
2017	\$1,031,512.84	\$0.00	\$355,212.99	\$53,344.19	\$1,225,653.40	\$154,534.11	\$199,467.96	\$0.00	\$79,179.00	\$28,141.75	\$8,594.00	\$39,760.00	\$28,982.64	\$119,066.93	\$46,761.54	\$30,235.00
2018	\$938,105.79	\$9,308.61	\$350,505.81	\$59,761.99	\$1,349,507.00	\$120,248.05	\$191,508.65	\$0.00	\$72,302.70	\$23,985.25	\$13,861.00	\$22,767.18	\$30,496.55	\$93,607.15	\$75,668.74	\$29,625.18
2019	\$1,012,440.62	\$14,900.98	\$364,463.55	\$66,112.60	\$1,548,092.99	\$150,015.75	\$215,828.64	\$1,063,508.58	\$78,183.43	\$20,146.00	\$5,850.50	\$32,765.00	\$27,173.63	\$92,587.58	\$91,843.23	\$38,665.30
2020	\$984,846.27	\$16,857.75	\$282,602.19	\$58,992.41	\$1,392,751.11	\$101,501.56	\$166,565.19	\$1,131,217.46	\$84,390.82	\$20,075.38	\$949.00	\$30,620.00	\$28,798.62	\$88,668.89	\$94,967.40	\$36,456.00
2021	\$1,049,392.10	\$11,324.73	\$321,403.79	\$71,585.64	\$1,351,775.52	\$101,433.04	\$132,928.43	\$1,296,032.28	\$48,847.08	\$15,012.84	\$7,750.23	\$33,335.00	\$25,543.25	\$85,141.02	\$61,343.19	\$16,380.00
2022	\$1,040,566.71	\$12,793.05	\$322,127.84	\$74,116.04	\$1,452,717.75	\$96,851.16	\$187,146.83	\$1,471,556.01	\$50,276.32	\$14,935.40	\$12,009.79	\$29,540.00	\$28,120.75	\$78,675.36	\$63,884.41	\$37,629.00
2023	\$1,099,937.44	\$40,323.89	\$331,912.54	\$76,801.57	\$1,706,913.64	\$93,429.26	\$220,334.99	\$1,466,879.11	\$56,343.59	\$16,271.88	\$8,152.77	\$30,120.00	\$32,931.05	\$73,618.52	\$61,697.10	\$59,733.25
2024	\$1,219,144.29	\$70,881.19	\$330,202.62	\$87,336.54	\$1,764,284.46	\$87,360.62	\$246,536.29	\$1,503,742.08	\$24,424.63	\$6,135.12	\$4,796.78	\$30,200.00	\$30,818.40	\$66,273.67	\$67,381.72	\$61,740.00
2025	\$1,251,667.74	\$25,525.61	\$359,303.29	\$97,484.84	\$2,398,240.59	\$88,114.56	\$292,055.21	\$1,560,702.91	\$18,606.28	\$2,678.83	\$10,710.00	\$31,594.15	\$21,869.75	\$60,706.17	\$63,795.28	\$50,508.00
2026 thru Mar. 31st	\$1,050,367.69	\$17,287.38	\$309,087.42	\$70,329.59	\$1,848,535.18	\$66,239.20	\$246,186.50	\$1,255,356.26	\$12,483.07	\$4,737.00	\$5,345.00	\$10,265.00	\$14,870.95	\$41,887.67	\$53,530.82	\$41,081.00

Trending Upward

Trending Downward

FY2026 Budget Control Summary

General Fund													YTD TOTALS	
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$989,637.10	\$668,164.14	\$535,168.74	\$1,333,873.17	\$1,123,792.36	\$522,873.07	\$1,232,652.79	\$649,880.11	\$605,758.44	\$0.00	\$0.00	\$0.00	\$498,002.17	\$7,661,799.92
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$798,887.90	\$1,023,632.16	\$1,008,811.73	\$870,154.84	\$490,473.82	\$856,174.82	\$830,484.77	\$655,707.51	\$629,470.20	\$0.00	\$0.00	\$0.00		\$7,163,797.75
Sanitation Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$142,546.84	\$134,981.63	\$150,220.49	\$133,884.66	\$129,169.38	\$129,751.55	\$129,922.60	\$113,162.96	\$130,812.46	\$0.00	\$0.00	\$0.00	-\$101,124.21	\$1,194,452.57
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$168,517.89	\$142,348.97	\$150,496.05	\$167,320.42	\$122,471.57	\$153,800.79	\$135,879.29	\$123,874.21	\$130,867.59	\$0.00	\$0.00	\$0.00		\$1,295,576.78
Sewer Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$277,067.46	\$258,059.28	\$281,895.75	\$262,247.89	\$271,902.38	\$256,510.96	\$261,610.57	\$271,628.47	\$266,480.07	\$0.00	\$0.00	\$0.00	\$146,264.96	\$2,407,402.83
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$252,283.78	\$275,161.48	\$274,693.86	\$274,846.36	\$221,808.23	\$277,311.92	\$213,741.06	\$259,974.46	\$211,316.72	\$0.00	\$0.00	\$0.00		\$2,261,137.87
Water Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$447,734.01	\$355,174.15	\$451,688.93	\$413,596.56	\$439,176.46	\$407,929.42	\$404,447.75	\$431,159.30	\$399,875.26	\$0.00	\$0.00	\$0.00	\$95,712.59	\$3,750,781.84
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$461,096.44	\$376,876.32	\$415,137.21	\$441,737.04	\$376,590.23	\$416,190.71	\$386,421.02	\$430,665.93	\$350,354.35	\$0.00	\$0.00	\$0.00		\$3,655,069.25
Fire Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$44,065.19	\$75,501.80	\$75,647.18	\$46,726.73	\$70,186.87	\$126,458.96	\$46,269.86	\$92,664.75	\$187,518.55	\$0.00	\$0.00	\$0.00	-\$94,468.72	\$765,039.89
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$128,682.85	\$83,969.17	\$83,651.35	\$113,888.43	\$88,532.01	\$86,581.00	\$101,286.63	\$91,753.47	\$81,163.70	\$0.00	\$0.00	\$0.00		\$859,508.61
Landfill Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$400.93	\$404.89	\$502.56	\$303.78	\$304.76	\$360.36	\$228.10	\$241.38	\$265.05	\$0.00	\$0.00	\$0.00	\$2,283.73	\$3,011.81
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$74.64	\$24.00	\$74.18	\$12.29	\$13.31	\$75.48	\$13.12	\$14.98	\$62.04	\$0.00	\$0.00	\$0.00		\$364.04

Tracy Judy

From: no-reply=invoicecloud.com@mg.invoicecloud.com on behalf of InvoiceCloud <no-reply@invoicecloud.com>
Sent: Tuesday, March 31, 2026 10:07 AM
To: Tracy Judy
Subject: InvoiceCloud Daily Management Report

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City of Elkins WV:

Daily Management Report for 3/31/2026:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Utility	8,463	\$1,145,073.67	2,871	\$394,008.33	49	\$6,614.06	3,431	1,248
Non Utility Payments	90	\$22,180.64	20	\$4,018.50	0	\$0.00	855	0



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Office of the City Clerk

Council Report: April 9, 2026

1. New Activity & Updates

TIF Bond Issue & Projects

- 3/27: Conference call with Assessor and TIF advisors regarding 2026 valuation
- Vibrant Communities discussion of potential proposal to use TIF funds for initial phase of wayfinding signage
- TIF Advisory Committee meeting scheduled for April 10 (planning for TIF bond issue)
- Applied for FY 2027 Congressionally Directed Spending for next steps on Streetscape/Riverfront projects (\$1.5 million request)

Addressing / Street Naming Consistency

- Review of inconsistencies involving Lincoln Avenue, Lincoln Avenue Extension, and North Lincoln Avenue
- Issue reflects broader pattern of ambiguous and inconsistent addressing across the city, suggesting potential long-term need for standardized, distance-based readdressing

HR Hiring

- Candidate selected and proposed for appointment at April 9 meeting
- Tentative start date: April 27
- Ongoing coordination with incoming HR Generalist regarding transition and initial priorities

2. Key Issues on the Radar

- Increasing instances of inconsistent or ambiguous addressing across the city
- Administrative and policy options to address high-volume or automated FOIA requests
- TIF valuation clarification pending from Randolph County Assessor

3. Meetings & Support

- **Building Commission (3/25):** Authorized Commission signature on City Hall masonry contract
- **Personnel Committee (3/31):** Final candidate selection, offer terms, and hiring process for HR Generalist
- **Board of Zoning Appeals (4/2):** Training for new members on variance procedures

- **Leadership Team (4/2):** Class/Comp plan, HR structure, health insurance outlook, Strategic Plan preparation
- **Vibrant Communities (4/7):** Discussion of planned events and wayfinding initiative
- **Webinar (4/8):** Cybersecurity response and municipal risk management
- **Planning Commission (4/9):** Planning and coordination for April 16 Comprehensive Plan public presentation

4. Standing Projects & Ongoing Work

Not updated every report unless material changes occur.

- **Comprehensive Plan:** Public presentation April 16; Planning Commission May 14 to initiate adoption process
- **Council Rules of Procedure:** Draft recommended; pending Council work session
- **City Media Policy:** Draft completed; pending Rules Committee review
- **FOIA Process Updates:** Proposed administrative updates pending introduction before Rules Committee
- **Message Archiving:** Early-stage policy and technology framework development
- **Zoning Amendment Process:** Ongoing coordination with Planning Commission
- **Ethics Training:** April 30, 12–1 p.m. (Zoom)

5. Operations Snapshot

- **FOIA Activity:** Continued pattern of high-volume requests, particularly for EPD records; ongoing evaluation of response processes
- **HR Transition Support:** Extensive coordination with Personnel Committee and HR to support hiring process and onboarding planning
- **Budget Administration:** Publication of FY 2027 General Fund budget and levy estimate; notification to outside organizations of approved contribution amounts

6. Boards & Commissions

- **Board of Zoning Appeals:** One alternate vacancy
- **Building Commission:** One vacancy (potential candidate identified)

7. External Engagement

- **Randolph Technical Center Career Day:** Engagement with students regarding careers in local government
- **WVML calls:** Ongoing coordination and legislative monitoring
- **Chamber/Vibrant Communities** participation
- **Woodlands Development Group** board meetings

The attached report shows building permits issued 03/04/2026-04/06/2026. There were 20 projects with a total valuation of \$941,604.00

Zoning permits show 0 new business

There are currently 43 structures registered as vacant. A new cycle of billing has started and 4 have been billed.

BUILDING PERMITS

4/06/2026 1:13 PM PROJECT MASTER REPORT PAGE: 1
PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Exclude: BPZONING CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 3/04/2026 THRU 4/06/2026 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 0/00/0000 THRU 99/99/9999
=====

PROJECT: 240667 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
PROPERTY: 1621 S DAVIS AVE
APPLIED DATE: 3/04/2026 ISSUED DATE: 3/04/2026 EXPIRATION DATE: 9/03/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: ULTIMATE ULTIMATE ROOFING WV LLC ISSUED TO: RAMOS, ISAAC S
410 OHIO AVE 1621 S DAVIS AVE
NUTTERFORT, WV 26301 ELKINS, WV 26241
SQUARE FEET: 1,350
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240668 - RESIDENTIAL ELECTRICAL TYPE: ELEC-RES RESIDENTIAL ELECTRICAL
PROPERTY: 1623 S DAVIS AVE
APPLIED DATE: 3/04/2026 ISSUED DATE: 3/04/2026 EXPIRATION DATE: 9/03/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: SOLAR SOLAR HOLLER LLC ISSUED TO: VIAL, PETER A
2835 PARK AVENUE 1623 S DAVIS AVE
HUNTINGTON, WV 25704 ELKINS, WV 26241
SQUARE FEET: 606
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240669 - NEW COMMERCIAL BUILDING TYPE: BC-NEW NEW COMMERCIAL BUILDING
PROPERTY: 720 BEVERLY PIKE
APPLIED DATE: 3/10/2026 ISSUED DATE: 3/10/2026 EXPIRATION DATE: 9/09/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: JOEDEFazio JOE DEFAZIO OIL COMPANY ISSUED TO: DOUGHNUT JOE'S LLC
204 BRIDGE STREET 204 BRIDGE ST
MONONGAH, WV 26555 MONONGAH, WV 26555
SQUARE FEET: 2,295
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 454.25

PROJECT: 240670 - COMMERCIAL ELECTRICAL TYPE: ELEC-COM COMMERCIAL ELECTRICAL
PROPERTY: 105 RANDOLPH AVE
APPLIED DATE: 3/10/2026 ISSUED DATE: 3/10/2026 EXPIRATION DATE: 9/09/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: HARRISELEC HARRIS ELECTRICAL SERVICES LLC ISSUED TO: SCHOONOVER, RUTH LYNN
459 WILSON ST 1047 ISNER CREEK RD
ELKINS, WV 26241 ELKINS, WV 26241
SQUARE FEET: 1,000
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 100.00

PROJECT: 240671	- RESIDENTIAL ROOFING	TYPE: ROOF-RES	RESIDENTIAL ROOFING
PROPERTY:	223 LOUGH ST		
APPLIED DATE:	3/13/2026	ISSUED DATE:	3/13/2026
CONTRACTOR:	ONEDAY ONE DAY ROOFING	EXPIRATION DATE:	9/12/2026
	10440 LITTLE PATUXENT PKWY	COMPLETION DATE:	0/00/0000
	SUITE 700	ISSUED TO:	GEORGE, ROGER
	COLUMBIA, MD 21044-0000		223 LOUGH ST
SQUARE FEET:	1,600		ELKINS, WV 26241
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	0.00
PROJECT: 240672	- RESIDENTIAL REMODEL	TYPE: BR-REM	RESIDENTIAL REMODEL
PROPERTY:	113 RIVERVIEW DR		
APPLIED DATE:	3/24/2026	ISSUED DATE:	3/24/2026
CONTRACTOR:		EXPIRATION DATE:	9/23/2026
		COMPLETION DATE:	0/00/0000
		ISSUED TO:	TINGLER, FREDDIE
			310 FINDLEY ST
			ELKINS, WV 26241
SQUARE FEET:	160		
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	59.80
PROJECT: 240673	- RESIDENTIAL ELECTRICAL	TYPE: ELEC-RES	RESIDENTIAL ELECTRICAL
PROPERTY:	102 HIGH ST		
APPLIED DATE:	3/24/2026	ISSUED DATE:	3/24/2026
CONTRACTOR:	ARBOGAST ARBOGAST ELECTRIC LLC	EXPIRATION DATE:	9/23/2026
	7 WILDWIND LANE	COMPLETION DATE:	0/00/0000
	MONTROSE, WV 26283	ISSUED TO:	FRY, CHRISTOPHER J
			102 HIGH ST
SQUARE FEET:	1		ELKINS, WV 26241
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	30.00
PROJECT: 240674	- COMMERCIAL REMODEL	TYPE: BC-REM	COMMERCIAL REMODEL
PROPERTY:	220 BUFFALO ST #2		
APPLIED DATE:	3/24/2026	ISSUED DATE:	3/24/2026
CONTRACTOR:	BARTHOLOME BARTHOLOMEW REMODELING	EXPIRATION DATE:	9/23/2026
	JOSHUA NOEL BARTHOLOMEW	COMPLETION DATE:	0/00/0000
	7 CENTRAL STREET	ISSUED TO:	BARGER, JOHN
	ELKINS, WV 26241-0000		32 OAK DR
			ELKINS, WV 26241
SQUARE FEET:	900		
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	145.00
PROJECT: 240675	- COMMERCIAL SIDEWALK/DRIVEWAY	TYPE: BC-SIDE	COM SIDEWALK/DRIVEWAY
PROPERTY:	217 SYLVESTER DR		
APPLIED DATE:	3/24/2026	ISSUED DATE:	3/24/2026
CONTRACTOR:	SIMON SIMON CONCRETE SOLUTIONS	EXPIRATION DATE:	3/30/2026
	1801 LIVINGSTON AVENUE	COMPLETION DATE:	0/00/0000
	ELKINS, WV 26241	ISSUED TO:	VARCHETTO, PATRICK
			217 SYLVESTER DRIVE
			ELKINS, WV 26241
SQUARE FEET:	80		
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	30.00
PROJECT: 240676	- COMMERCIAL ROOFING	TYPE: ROOF-COM	COMMERCIAL ROOFING
PROPERTY:	1200 S DAVIS AVE		
APPLIED DATE:	3/26/2026	ISSUED DATE:	3/26/2026
CONTRACTOR:	DESIGN DESIGN ROOFING & SHEET METAL	EXPIRATION DATE:	9/25/2026
	2224 BEVERLY PIKE	COMPLETION DATE:	0/00/0000
	ELKINS, WV 26241	ISSUED TO:	SOUTHERN STATES CO-OP
			6606 WEST BROAD STREET
			RICHMOND, VA 23230
SQUARE FEET:	9,600		

SQUARE FEET: 1
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 25.00

PROJECT: 240684 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
PROPERTY: 121 HARMAN LANE
APPLIED DATE: 4/01/2026 ISSUED DATE: 4/01/2026 EXPIRATION DATE: 10/02/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: S&KCONSTRU S & K CONSTRUCTION& REMODELING ISSUED TO: HBC RENTALS LLC
143 WEESE ST 1403 LIVINGSTON AVENUE
ELKINS, WV 26241 ELKINS, WV 26241
SQUARE FEET: 350
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240685 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
PROPERTY: 242 DIAMOND ST
APPLIED DATE: 4/01/2026 ISSUED DATE: 4/01/2026 EXPIRATION DATE: 10/02/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: CLINGERMAN, JONATHON S
242 DIAMOND ST
ELKINS, WV 26241
SQUARE FEET: 1,100
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 83.00

PROJECT: 240686 - RESIDENTIAL SIDEWALK/DRIVEWAY TYPE: BR-SIDE RES DRIVEWAY/SIDEWALK
PROPERTY: 56 VINE ST
APPLIED DATE: 4/02/2026 ISSUED DATE: 4/02/2026 EXPIRATION DATE: 10/03/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: SIMON SIMON CONCRETE SOLUTIONS ISSUED TO: KENNEY, BRUCE
1801 LIVINGSTON AVENUE 56 VINE ST
ELKINS, WV 26241 ELKINS, WV 26241
SQUARE FEET: 100
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 30.00

PROJECT: 240687 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
PROPERTY: 103 FINDLEY ST
APPLIED DATE: 4/02/2026 ISSUED DATE: 4/02/2026 EXPIRATION DATE: 10/03/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: SMITH, CHARLES & WANDA
PO BOX 2817
ELKINS, WV 26241
SQUARE FEET: 200
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 31.00

ZONING PERMITS

NONE

VACANT STRUCTURE FEES

4/06/2026 1:20 PM
LICENSES: THRU ZZZZZZZZZZ
LIC CODES: All
LIC STATUS: Pending, Active
FEE CODES: All

F E E C O D E R E P O R T

PAGE: 4

ORIGINATION DATE: 3/01/2026 THRU 4/06/2026
EFFECTIVE DATE: 0/00/0000 THRU 99/99/9999
EXPIRATION DATE: 0/00/0000 THRU 99/99/9999
PRINT DATE: 0/00/0000 THRU 99/99/9999

FEE CODE: VACANT - VACANT PROPERTY FEE

LICENSE	PERIOD	LIC CODE	STATUS	REPORT	ISSUED TO	# of Years	CHARGES
24648	4/01/26 - 4/01/27	CE-VAC	Pending	CODE	BARTON	3.0000	400.00
24649	4/01/26 - 4/01/27	CE-VAC	Pending	CODE	AUVIL	3.0000	400.00
24650	4/01/26 - 4/01/27	CE-VAC	Pending	CODE	HIGGINS	4.0000	600.00
24651	4/01/26 - 4/01/27	CE-VAC	Pending	CODE	METHENY	3.0000	400.00
REPORT TOTALS:		4				13.0000	1,800.00

VENDOR SET: 01 Elkins

BANK: * ALL BANKS

DATE RANGE: 3/16/2026 THRU 4/03/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01203	Jessica Sutton							
	C-CHECK Jessica Sutton	VOIDED V	3/31/2026			018600		649.80CR

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	649.80CR	649.80CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		1	649.80CR	0.00	0.00
BANK:	TOTALS:	1	649.80CR	0.00	0.00

VENDOR SET: 01 Elkins
 BANK: FINST Financial Stabilization
 DATE RANGE: 3/16/2026 THRU 4/03/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00140	City of Elkins							
	I-FinStab Trans 3-26 Transfer to Fire Dept	R	3/20/2026	100,000.00		000023		100,000.00
00140	City of Elkins							
	I-Fin Stab - Parks Transfer to Parks	R	3/20/2026	25,000.00		000024		25,000.00

*** TOTALS ***

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	125,000.00	0.00	125,000.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: FINSTTOTALS:	2	125,000.00	0.00	125,000.00
BANK: FINST TOTALS:	2	125,000.00	0.00	125,000.00

VENDOR SET: 01 Elkins
 BANK: GCBAN Grant Co Bank-Whitmer
 DATE RANGE: 3/16/2026 THRU 4/03/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01390 I-42663	Phoenix Solutions, LLC Chemicals	R	3/18/2026	39.25		000077		39.25
00283 I-022026 Whitmer	Frontier Internet/phone 022826-032726	D	3/31/2026	114.99		008928		114.99

*** TOTALS ***

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	39.25	0.00	39.25
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	114.99	0.00	114.99
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
	VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: GCBAN	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: GCBAN	TOTALS:	2	154.24	0.00	154.24
BANK: GCBAN	TOTALS:	2	154.24	0.00	154.24

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 3/16/2026 THRU 4/03/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01727	Enterprise FM Trust							
I-578571-030426	Fleet Leases 03/2026	D	3/20/2026	23,476.08		008909		23,476.08
02347	LEAF							
I-19880730	Toshiba E478S	D	3/20/2026	85.00		008910		85.00
02347	LEAF							
I-19880731	Toshiba E478S 031826	D	3/20/2026	85.00		008911		85.00
00385	John Deere Financial							
I-3136745	JD CTLD 09519331P 032026	D	3/20/2026	1,697.03		008912		1,697.03
00047	Truist Governmental Finance							
I-00006 032726	9948000234-06 032726	D	3/25/2026	2,643.26		008913		2,643.26
00283	Frontier							
I-030526 4th St	Bus Fiber 0305-040426	D	3/25/2026	144.99		008914		144.99
00484	Mountaineer Gas Company							
I-030326 153Bearhunt	153 Bearhunter 012126-021826	D	3/25/2026	38.00		008915		38.00
00484	Mountaineer Gas Company							
I-030326 500Scott Fd	500 Scott Fd 012026-021826	D	3/25/2026	51.67		008916		51.67
02347	LEAF							
I-19912429	Toshiba/Lex 032426	D	3/25/2026	629.69		008917		629.69
00471	FirstEnergy MP/PE							
I-030326 Teaberry	Teaberry 013026-022726	D	3/26/2026	101.00		008918		101.00
I-030426 Elkins Comm	Elkins Comm 030426	D	3/26/2026	10,300.91		008918		10,401.91
00385	John Deere Financial							
I-3139883	JD CTLD 033026	D	3/30/2026	2,252.66		008919		2,252.66
02347	LEAF							
I-19916143	Toshiba E4515AC	D	3/30/2026	205.62		008920		205.62
02347	LEAF							
I-1996144	Toshiba E3025AC 032526	D	3/30/2026	452.10		008921		452.10
00741	Great-West Trust Company LLC							
I-VF 202603302605	Voya	D	4/01/2026	730.00		008922		730.00
I-VF2202603302605	Voya AT	D	4/01/2026	120.00		008922		850.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE							
I-031226 192 High	192 High St 021026-031026	D	3/31/2026	12,425.40		008923		
I-031226 Bearhunter	Bearhunter Mn 021026-031026	D	3/31/2026	162.15		008923		
I-031226 High	High St 021026-031026	D	3/31/2026	28.01		008923		
I-031326 Elkins City	Elkins City Park 021026-031126	D	3/31/2026	11.69		008923		
I-031326 Park	Park St 021026-031126	D	3/31/2026	10.80		008923		
I-031326 Park 883	Park St 883 021026-031126	D	3/31/2026	63.13		008923		
I-031326 Park 996	Park St 021026-031126	D	3/31/2026	11.26		008923		
I-031326 Park St	Park St 021026-031126	D	3/31/2026	17.26		008923		
I-031326 Reservoir	Reservoir Hill 021126-031126	D	3/31/2026	10.31		008923		
I-031326 Sycamore	Sycamore	D	3/31/2026	10.52		008923		12,750.53
00792	WV Consolidated Retirement Boa							
I-RTD202603302605	Retirement	D	3/31/2026	7,784.86		008924		7,784.86
00952	WV Consolidated Retirement Boa							
I-RTF202603302605	Retirement	D	3/31/2026	2,981.40		008925		
I-RTN202603302605	Retirement	D	3/31/2026	4,983.74		008925		7,965.14
00993	WV Consolidated Retirement Boa							
I-RT6202603302605	Retirement 68	D	3/31/2026	10,566.60		008926		10,566.60
02667	Health Equity							
I-HSA202603302605	Health Savings	D	3/31/2026	1,116.54		008927		1,116.54
00116	Child Support Enforcement							
I-CDS202603162600	Child Support	R	3/17/2026	453.40		018527		453.40
00121	Citizens Bank of WVFP							
I-FP 202603162600	Fire Pension	R	3/17/2026	375.20		018528		375.20
00122	Citizens Bank of WVFP							
I-FP 202603162600	Police Pension	R	3/17/2026	168.30		018529		
I-PPN202603162600	Police Pension-2010 Forward	R	3/17/2026	243.67		018529		411.97
00147	COE Misc							
I-MIS202603162600	Misc Reimbursements	R	3/17/2026	540.00		018530		540.00
00150	COE Payroll							
I-T1 202603162600	Federal Withholding	R	3/17/2026	14,093.46		018531		14,093.46
00151	COE Payroll							
I-T3 202603162600	FICA	R	3/17/2026	22,700.22		018532		
I-T4 202603162600	Medicare	R	3/17/2026	5,599.50		018532		28,299.72

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 3/16/2026 THRU 4/03/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00152	COE Payroll							
I-T2 202603162600	State Withholding	R	3/17/2026	6,265.00		018533		6,265.00
00203	Davis Trust Company							
I-CC 202603162600	Employee Christmas Club	R	3/17/2026	3,150.00		018534		3,150.00
00747	Washington National Insurance							
I-WN 202603162600	Washington National Insurance	R	3/17/2026	574.13		018535		574.13
00837	COE Payroll Reimbursement							
I-001202603162600	Payroll Reimbursement	R	3/17/2026	65,611.06		018536		
I-006202603162600	Payroll Reimbursement	R	3/17/2026	4,387.09		018536		
I-036202603162600	Payroll Reimbursement	R	3/17/2026	15,221.61		018536		
I-400202603162600	Payroll Reimbursement	R	3/17/2026	25,145.30		018536		
I-401202603162600	Payroll Reimbursement	R	3/17/2026	16,137.97		018536		
I-404202603162600	Payroll Reimbursement	R	3/17/2026	12,995.51		018536		139,498.54
01885	Colonial Life							
I-CL 202603162600	Colonial Life-AT	R	3/17/2026	112.10		018537		
I-CLP202603162600	Colonial Life-PT	R	3/17/2026	52.52		018537		164.62
00006	AFLAC							
I-AF 202603032598	Aflac-After Tax Ins	R	3/17/2026	839.88		018538		
I-AF 202603162600	Aflac-After Tax Ins	R	3/17/2026	839.88		018538		
I-AFL202603032598	Aflac Insurance	R	3/17/2026	256.58		018538		
I-AFL202603162600	Aflac Insurance	R	3/17/2026	256.58		018538		2,192.92
00242	Elkins Professional Firefighte							
I-EPF202603032598	Elkins Professional FF	R	3/17/2026	150.00		018539		
I-EPF202603162600	Elkins Professional FF	R	3/17/2026	150.00		018539		300.00
00591	Retiree Health Benefit Trust F							
I-03/26 Retirees	Retirees RHBT 03/26	R	3/17/2026	2,337.92		018540		
I-RHB202603162600	Retiree Health Benefit Trust	R	3/17/2026	972.00		018540		3,309.92
00805	WV FBMC							
I-FB2202603032598	Mt. Flex Benefits Post Tax	R	3/17/2026	3.00		018541		
I-FB2202603162600	Mt. Flex Benefits Post Tax	R	3/17/2026	3.00		018541		
I-MFB202603032598	Mt. Flex Benefit	R	3/17/2026	2,149.15		018541		
I-MFB202603162600	Mt. Flex Benefit	R	3/17/2026	2,149.03		018541		4,304.18
00810	WV Public Employee Insurance A							
I-BL 202603162600	Basic Life Benefit	R	3/17/2026	190.08		018542		
I-CEC202603032598	Plan C E/C	R	3/17/2026	1,937.50		018542		
I-CEC202603162600	Plan C E/C	R	3/17/2026	1,937.50		018542		
I-CF 202603032598	Plan C Family	R	3/17/2026	24,794.00		018542		
I-CF 202603162600	Plan C Family	R	3/17/2026	24,794.00		018542		
I-CS 202603032598	Plan C Single	R	3/17/2026	7,695.00		018542		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-CS 202603162600	Plan C Single	R	3/17/2026	7,695.00		018542		
I-DL 202603032598	Dependent Life	R	3/17/2026	122.76		018542		
I-DL 202603162600	Dependent Life	R	3/17/2026	122.76		018542		
I-OL 202603032598	Optional Life	R	3/17/2026	466.74		018542		
I-OL 202603162600	Optional Life	R	3/17/2026	466.74		018542		
I-TOF202603032598	Tobacco Surcharge Family	R	3/17/2026	375.00		018542		
I-TOF202603162600	Tobacco Surcharge Family	R	3/17/2026	375.00		018542		
I-TOS202603032598	Tobacco Surcharge Single	R	3/17/2026	100.00		018542		
I-TOS202603162600	Tobacco Surcharge Single	R	3/17/2026	112.50		018542		71,184.58
01594	Face Analytical Services LLC							
I-2630665137	HCC Project 30843929	R	3/17/2026	217.00		018543		
I-2630665248	02/26 Contract Lab	R	3/17/2026	3,571.00		018543		3,788.00
02486	FFG							
I-24249F	Badger Meter Parts	R	3/17/2026	1,210.32		018544		1,210.32
02755	Citizens Bank of WV							
I-GAR202603032598	Case #: CC-42-2023-C-79	R	3/17/2026	182.44		018545		
I-GAR202603162600	Case #: CC-42-2023-C-79	R	3/17/2026	182.44		018545		364.88
02605	Commercial Builders Inc							
I-Phase 2-Appl #2	contracted services	R	3/17/2026	163,137.60		018546		163,137.60
00126	City of Clarksburg							
I-202603065275	Compost Yard Waste Tkt 2275	R	3/18/2026	189.00		018547		189.00
00132	Clarksburg Water Board							
I-M94376	Compliance Samples	R	3/18/2026	23.00		018548		23.00
00154	COE Sanitation							
I-202603069011	Hauling/Tipping 43303 CH	R	3/18/2026	772.11		018549		
I-202603069012	Hauling/Tipping CH 022026	R	3/18/2026	634.84		018549		
I-202603069013	Hauling/Tipping CH 022426	R	3/18/2026	559.25		018549		
I-202603069016	Hauling/Tipping/Rental 021126	R	3/18/2026	443.65		018549		
I-202603109046	Hauling/Tipping Tkt 43783	R	3/18/2026	731.27		018549		3,141.12
00169	Assured Partners of West Virgi							
I-23720	SP Bond Renewal	R	3/18/2026	1,477.00		018550		1,477.00
00247	Elkins Truck Service, Inc							
I-157678	Coupling MLPipe NPTF 30	R	3/18/2026	41.69		018551		41.69

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00287 I-80392	Garrett Equipment Rentals, LLC 1 Spring - 900 lb/in	R	3/18/2026	175.92		018552		175.92
00483 I-1202553-24 031526	Mountain Valley Bank 1202553-24 031526 #12	R	3/18/2026	6,518.78		018553		6,518.78
00500 I-01W5042	Newlons International Sales, L Headlight/Tailight Repairs	R	3/18/2026	724.39		018554		724.39
00591 I-03/26 Council	Retiree Health Benefit Trust F Chenoweth/Severino 03/26	R	3/18/2026	24.00		018555		24.00
00805 I-03/26 Chenoweth	WV FBMC R Chenoweth 03/2026	R	3/18/2026	102.84		018556		102.84
00810 I-03/26 Chenoweth I-03/26 Severino L	WV Public Employee Insurance A R Chenoweth Health/Life 0326 L Severino Health/Life 03/26	R R	3/18/2026 3/18/2026	1,079.98 514.98		018557 018557		1,594.96
00812 C-030926 I-2126B49F	WV Division of Corrections & R Credit-J Mayle shb released 18 Day Inmate Housing 02/26	R R	3/18/2026 3/18/2026	470.89CR 1,210.86		018558 018558		739.97
01125 I-0306288	Ferguson Enterprises LLC #3326 Adj Vlv Key f/mains	R	3/18/2026	180.16		018559		180.16
01390 I-42664	Phoenix Solutions, LLC Chemicals	R	3/18/2026	9,239.54		018560		9,239.54
01594 I-2630658981 I-2630660177 I-2630663052 I-2630663930 I-2630665160 I-2630665249	Pace Analytical Services LLC Analytical Charges 30839659 Analytical Charges 30839657 Analytical Charges 30845764 Analytical Charges 30845765 Analytical Charges 30845768 Analytical Charges 30845758	R R R R R R	3/18/2026 3/18/2026 3/18/2026 3/18/2026 3/18/2026 3/18/2026	150.40 456.60 63.00 150.40 532.60 1,536.80		018561 018561 018561 018561 018561 018561		2,889.80
01681 I-02282026	HdL Companies Add'tl BL Revenue 02/2026	R	3/18/2026	2,557.05		018562		2,557.05
01790 I-524 I-525	Crim Law Office PLLC Sanitary Bd Attny Serv 09/25 Water Board Attny Serv 09/25	R R	3/18/2026 3/18/2026	880.00 840.00		018563 018563		1,720.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01989	Mitchell Tree Care LLC							
I-2569	Pruning/Cabling/Assess Trees	R	3/18/2026	7,000.00		018564		7,000.00
02431	Fel-Ferguson Waterworks #527							
I-1027121	Crp Gate Valve	R	3/18/2026	3,640.00		018565		3,640.00
02490	WVCorp							
I-113319	4th Qtrly Package 040126	R	3/18/2026	57,713.00		018566		57,713.00
02608	Zinn's R Us Inc							
I-5183	4 Septic Holding Tanks	R	3/18/2026	400.00		018567		
I-5202	4 Septic Holding Tanks	R	3/18/2026	400.00		018567		
I-5231	4 Septic Holding Tanks	R	3/18/2026	400.00		018567		1,200.00
02689	A & J Hauling LLC							
I-030326 Ram 5500	Maint - Ram 5500	R	3/18/2026	634.88		018568		
I-030326 Seny 60	Maint Seny 60	R	3/18/2026	836.50		018568		1,471.38
02693	Municipal Finance Officers Ass							
I-CKREQ 031326	Semi-Annual Mtg	R	3/18/2026	150.00		018569		150.00
02797	What-you-Need							
I-INV0033	Plumbing	R	3/18/2026	209.26		018570		209.26
02958	Wonder and Grow							
I-CKREQ 031226	Speaker for Tree Talks	R	3/18/2026	50.00		018571		50.00
1	COX, KEVIN							
I-000202603192602	US REFUND	R	3/19/2026	59.81		018572		59.81
1	GONGOLA, ANDREW							
I-000202603192603	US REFUND	R	3/19/2026	24.99		018574		24.99
00116	Child Support Enforcement							
I-CDS202603302605	Child Support	R	4/01/2026	453.40		018575		453.40
00121	Citizens Bank of WVFP							
I-FP 202603302605	Fire Pension	R	4/01/2026	357.14		018576		357.14
00122	Citizens Bank of WVFP							
I-PP 202603302605	Police Pension	R	4/01/2026	158.13		018577		
I-PPN202603302605	Police Pension-2010 Forward	R	4/01/2026	230.68		018577		388.81

Check 018573 did not show up on this report due to a posting error. The last page shows this check clearing the bank.

VENDOR SET: 01 Elkins
BANK: Pool Pooled Cash
DATE RANGE: 3/16/2026 THRU 4/03/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00147	COE Misc							
I-MIS202603302605	Misc Reimbursements	R	4/01/2026	623.37		018578		623.37
00150	COE Payroll							
I-T1 202603302605	Federal Withholding	R	4/01/2026	13,843.99		018579		13,843.99
00151	COE Payroll							
I-T3 202603302605	FICA	R	4/01/2026	22,030.54		018580		
I-T4 202603302605	Medicare	R	4/01/2026	5,427.30		018580		27,457.84
00152	COE Payroll							
I-T2 202603302605	State Withholding	R	4/01/2026	6,110.00		018581		6,110.00
00203	Davis Trust Company							
I-CC 202603302605	Employee Christmas Club	R	4/01/2026	3,150.00		018582		3,150.00
00747	Washington National Insurance							
I-WN 202603302605	Washington National Insurance	R	4/01/2026	574.13		018583		574.13
00837	COE Payroll Reimbursement							
I-001202603302605	Payroll Reimbursement	R	4/01/2026	60,751.10		018584		
I-006202603302605	Payroll Reimbursement	R	4/01/2026	4,476.44		018584		
I-036202603302605	Payroll Reimbursement	R	4/01/2026	14,893.73		018584		
I-400202603302605	Payroll Reimbursement	R	4/01/2026	25,784.51		018584		
I-401202603302605	Payroll Reimbursement	R	4/01/2026	15,567.25		018584		
I-404202603302605	Payroll Reimbursement	R	4/01/2026	12,946.67		018584		134,419.70
01885	Colonial Life							
I-CL 202603302605	Colonial Life-AT	R	4/01/2026	112.10		018585		
I-CLP202603302605	Colonial Life-PT	R	4/01/2026	52.52		018585		164.62
00006	AFLAC							
I-AF 202603302605	Aflac-After Tax Ins	R	3/31/2026	839.88		018586		
I-AFL202603302605	Aflac Insurance	R	3/31/2026	256.58		018586		1,096.46
00143	COE General Fund 2							
I-04/2026 Indirects	Monthly Indirects 04/26	R	3/31/2026	16,824.83		018587		16,824.83
00149	COE Parks and Recreation							
I-04/2026 Support	Monthly Support 04/26	R	3/31/2026	25,483.00		018588		25,483.00
00154	COE Sanitation							
I-202603099021	City Hall Rental Fee 02/2026	R	3/31/2026	185.64		018589		
I-202603109037	Hauling Fee Brush 121/Tkt 2275	R	3/31/2026	299.48		018589		485.12

Handwritten notes:
 1. Total amount - 134,419.70
 2. Total amount - 134,419.70
 3. Total amount - 134,419.70

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00202	Davis Trust Company							
I-35239 040126	031137476-35239 040126	R	3/31/2026	1,425.22		018590		1,425.22
00242	Elkins Professional Firefighte							
I-EPF202603302605	Elkins Professional FF	R	3/31/2026	150.00		018591		150.00
00369	The Inter-Mountain							
I-77049	CH Access System Bids	R	3/31/2026	94.00		018592		94.00
00468	Miss Utility of West Virginia,							
I-WV26-6514	Message Fees 02/2026	R	3/31/2026	234.30		018593		234.30
00517	Ohio Valley Bank							
I-040126 6300002950	6300002950 040126	R	3/31/2026	8,166.47		018594		8,166.47
00787	WV Bureau of Employment Progra							
I-SUV202601062588	State Unemployment-Vol Fire	R	3/31/2026	12.59		018595		12.59
00905	WV FBMC							
I-FB2202603302605	Mt. Flex Benefits Post Tax	R	3/31/2026	3.00		018596		
I-MFB202603302605	Mt. Flex Benefit	R	3/31/2026	2,149.03		018596		2,152.03
00810	WV Public Employee Insurance A							
I-CEC202603302605	Plan C E/C	R	3/31/2026	1,937.50		018597		
I-CF 202603302605	Plan C Family	R	3/31/2026	24,794.00		018597		
I-CS 202603302605	Plan C Single	R	3/31/2026	7,695.00		018597		
I-DL 202603302605	Dependent Life	R	3/31/2026	122.76		018597		
I-OL 202603302605	Optional Life	R	3/31/2026	466.74		018597		
I-TOF202603302605	Tobacco Surcharge Family	R	3/31/2026	375.00		018597		
I-TOS202603302605	Tobacco Surcharge Single	R	3/31/2026	112.50		018597		35,503.50
00927	Interstate Battery System of S							
I-41017280	4 31-MHD	R	3/31/2026	591.80		018598		591.80
01125	Ferguson Enterprises LLC #3326							
I-0307436	Tiger Cutter/Carbide Cutter	R	3/31/2026	636.89		018599		636.89
01203	Jessica Sutton							
I-0315-031826 Travel	Travel NLOC Conf 0315-031826	V	3/31/2026	649.80		018600		649.80
01203	Jessica Sutton							
M-CHECK	Jessica Sutton	VOIDED	V	3/31/2026		018600		649.80CR

VENDOR SET: 01 Elkins
 BANK: Pool Pooled Cash
 DATE RANGE: 3/16/2026 THRU 4/03/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01390	Phoenix Solutions, LLC							
I-42695	Chemicals	R	3/31/2026	8,188.58		018601		
I-42722	Chemicals	R	3/31/2026	7,748.69		018601		15,937.27
01447	Heritage Fire Equipment							
I-18478	Center Bearing	R	3/31/2026	29.75		018602		
I-18485	Cover/Net SS Buckles	R	3/31/2026	325.00		018602		354.75
01555	Golden Equipment Co Inc							
I-267268	Jetter Truck Repairs	R	3/31/2026	1,690.38		018603		1,690.38
01563	BHM CPA Group, Inc							
I-90061	06/30/2025 Audit Services	R	3/31/2026	15,050.00		018604		15,050.00
01751	COE WHTP							
I-202603129054	Backwash 02/2026	R	3/31/2026	910.83		018605		910.83
01833	P3 Cost Analysts							
I-34248	Visa VUIRF Program 03/26	R	3/31/2026	680.74		018606		680.74
01942	Elkins Municipal Building Comm							
I-033126 1214756 13	1214756-13 03/31/26	R	3/31/2026	6,687.61		018607		
I-1214756-11 041526	1214756-11 041526	R	3/31/2026	4,833.20		018607		
I-1214756-12 040126	01214756-12 040126	R	3/31/2026	4,509.60		018607		16,030.41
02157	Jerry A Marco							
I-0315-031826	Travel Expenses 03-15 to 0318	R	3/31/2026	709.18		018608		
I-Exp 032226	Travel Expenses WV Hosp.	R	3/31/2026	297.94		018608		1,007.12
02608	Zinn's R Us Inc							
I-5250	4 Septic Holding Tanks	R	3/31/2026	400.00		018609		400.00
02755	Citizens Bank of WV							
I-GAR202603302605	Case #: CC-42-2023-C-79	R	3/31/2026	182.44		018610		182.44
02953	B. Roy Waybright							
I-032026	Cleaning at FGCC	R	3/31/2026	120.00		018611		120.00
02962	EMC Repair Service							
I-500	09 GMC 5500 Repairs	R	3/31/2026	980.00		018612		
I-501	09 GMC 5500 Repairs	R	3/31/2026	2,520.00		018612		3,500.00
02963	Caldwell Pump Services LLC							
I-2601002	Pump Repair Glendale LS	R	3/31/2026	5,290.00		018613		5,290.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02964	Jennifer Manes I-Refund 032326	R	3/31/2026	130.00		018614		130.00
02965	MP Excavation LLC I-3112026	R	3/31/2026	6,000.00		018615		6,000.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	87	894,809.05	0.00	894,159.25
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	46	223,872.17	0.00	223,872.17
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	NO	VOID DEBITS	VOID CREDITS	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	0	0.00	649.80CR	649.80CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: Pool	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			133	1,118,031.42	0.00	1,118,031.42
BANK: Pool	TOTALS:		133	1,118,031.42	0.00	1,118,031.42

VENDOR SET: 01 Elkins
 BANK: SEWDP Sewer Depreciation
 DATE RANGE: 3/16/2026 THRU 4/03/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01466	Aerzen USA Corp							
	I-SEPI-26-001370 Aerzen Control Systems	R	3/18/2026	9,835.87		000053		9,835.87

*** TOTALS ***

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	9,835.87	0.00	9,835.87
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
	VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: SEWDP TOTALS:	1	9,835.87	0.00	9,835.87
BANK: SEWDP TOTALS:	1	9,835.87	0.00	9,835.87

VENDOR SET: 01 Elkins
 BANK: WATDP Water Depreciation
 DATE RANGE: 3/16/2026 THRU 4/03/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02431	Fel-Ferguson Waterworks #527							
I-1019007	Jump TT EP MTR/Sonata MTR	R	3/18/2026	2,964.00		000090		
I-1019892	Gate Valve	R	3/18/2026	2,080.00		000090		
I-1026814	Cplngs/Nip/Mtr Setter/Vault	R	3/18/2026	3,023.21		000090		8,067.21
02959	Heiway LLC							
I-10343942B	Cold Patch line replmnt/repair	R	3/18/2026	1,070.68		000091		1,070.68

*** TOTALS ***

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	9,137.89	0.00	9,137.89
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: WATDP TOTALS:	2	9,137.89	0.00	9,137.89
BANK: WATDP TOTALS:	2	9,137.89	0.00	9,137.89
REPORT TOTALS:	140	1,262,159.42	0.00	1,262,159.42

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: Exclude: PCARD
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 3/16/2026 THRU 4/03/2026
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

Pooled Cash, #9835
-\$10.38



DESCRIPTION
On-Us Check

DATE
04/01/2026

CATEGORY

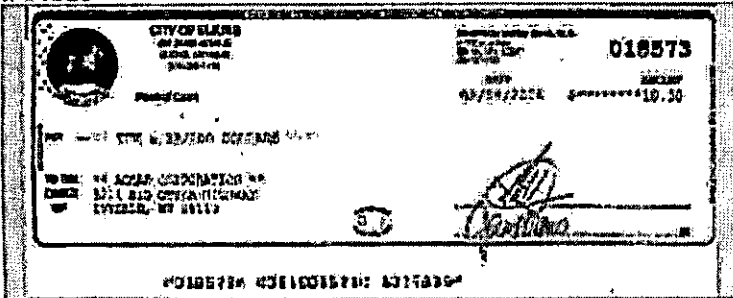


NOTE

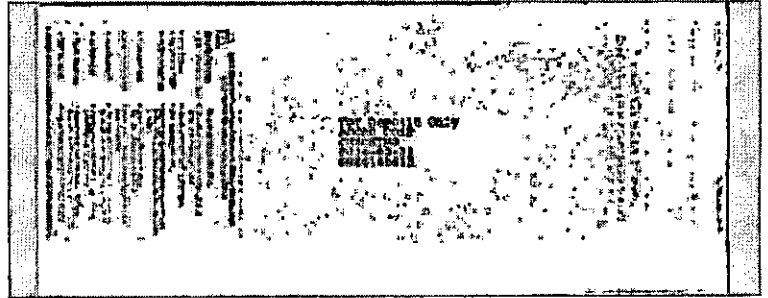


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IMAGES



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