



City of Elkins

Council Meeting

May 7, 2026

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to Order and Roll Call**
3. **Public Comment**
4. **Presentation**
 - a. AI Strategy for City of Elkins Website
5. **Minutes**
 - a. Proposed minutes for the meeting of April 21, 2026
6. **Correspondence, Notifications, and Recognitions**
 - a. Recognition of the promotion of Elkins Fire Department member Hunter Corcoran to Lieutenant
 - b. Mayor's Proclamations
 1.
 1. National Fallen Firefighters Day - May 3, 2026
 2. National Teacher Appreciation Week - may 4-8, 2026
 3. National Nurses Week - May 6-12, 2026
 4. National Day of Prayer - May 7, 2026
 - c. Approved Event Requests
 1. EMS Cheer Bucket Drive - May 9, 2026
 - d. Building Officer's report
7. **Councilor Reports**
8. **Officer Reports**
 - a. Treasurer's report
 - b. Operations Manager's report
 - c. Fire Chief's report
 - d. Police Chief's report
 - e. Chief Utility Operator's report
 - f. Clerk's report
9. **Approval of Vendor Invoice Payments**

- a. Vendor invoices presented for approval: April 20, 2026 through May 1, 2026

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

10. New Business

- a. Changes to Council meeting schedule in June and July
- b. Resolution 1912: Appointing Renea Carpenter to the Elkins Building Commission
- c. Resolution 1913: Adopting a city media policy
- d. Resolution 1914: Approving a contract with Tammy's Floral for the 2026 downtown flowers contract
- e. Resolution 1915: Authorizing the use of TIF revenues toward the local match requirement for a DOH Recreational Trails Program grant supporting construction of a Skills Area at Glendale Park

11. Mayor's Comments

12. Adjournment