



City of Elkins

Personnel Committee Meeting

May 13, 2026

1:00 PM

Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.

Charter Authority of the Personnel Committee: Review and propose to Council employment policies, including employee compensation and benefits and an employee handbook. Review applications for primary staff positions recommended by the Mayor and make hiring recommendations to Council.

AGENDA

1. **Call to Order and Roll Call**
2. **Public Comment**
3. **Minutes**
 - a. Proposed minutes for the meeting of March 31, 2026
4. **Reports**
5. **New Business**
 - a. Notification of change of firms by Tiffany Durst, outside employment law counsel
 - b. Structure of HR Department
 - c. Update on city classification and compensation plan
 - d. NeoGov update
 - e. Motor Vehicle Record Check Policy draft
 - f. Review of overtime usage
6. **Announcements**
7. **Adjournment**