

SANITARY BOARD REGULAR MEETING MINUTES

142 Robert E Lee Avenue
Phil Gainer Center
April 20, 2026
10:00 a.m.

Present were Members: Jerry Marco (Chair), Randall Biller (Board Member) & Richard Carr (Board Member).

Also attending: Whitney Hymes (Wastewater Chief Operator), Tracy Judy (City Treasurer), Gerry Roberts (City Attorney, via Teams), Mark Hartley (Wastewater Collection Supervisor), Steve Buchanan (CEC), Cary Smith (Region VII) and Mikayla Goins (Executive Secretary).

PUBLIC HEARING

- a. Georgetown Road and Trickett Alley Sewer Project

Buckhannon (CEC) provided a report on the Project status.

MINUTES

Carr, MOVED THE APPROVAL OF THE MINUTES OF MARCH 16, 2026. The motion carried.

REPORTS

- a. Whitney Hymes, Wastewater Superintendent/Chief Operator, provided a report.
- b. Mark Hartley, Wastewater Collection Supervisor, provided a report.
- c. Tracy Judy, City Treasurer, provided electronic financial reports for the month of March 2026.

OLD BUSINESS

- a. Discussion and Consideration of Service Line Program from HomeServe

Request for ruling from the WV Ethics Commission to be taken up at the May meeting. Awaiting results of WV Ethics Commission ruling.

NEW BUSINESS

- a. Approval of Sewer Invoices

Griffith Associates Invoice 15592
Kay Casto Chaney Invoice 163018
Kay Casto Chaney Invoice 163585

Biller, MOVED THE APPROVAL OF INVOICES 15592, 193018, AND 193585 AS SUBMITTED. The motion carried.

- b. Approval of the FY 2027 Sewer Budget

Carr, MOVED THE APPROVAL OF FY 2027 SEWER BUDGET. The motion carried.

- c. Installation of Auxiliary Power Source (Generator) at Cherokee Lift Station

Carr, MOVED THE APPROVAL OF THE INSTALLATION OF AUXILIARY POWER SOURCE AT CHEROKEE LIFT STATION, CONTINGENT ON REVIEW OF PROCESS BY CITY ATTORNEY. The motion carried.

d. Reimbursement of Damages at 305 Wilson Street

Billor, MOVED THE APPROVAL OF THE REIMBURSEMENT OF DAMAGES AT 305 WILSON STREET AS PRESENTED. The motion carried.

e. Reimbursement of Damages at 306 Wilson Street

Billor, MOVED THE APPROVAL OF THE REIMBURSEMENT OF DAMAGES AT 306 WILSON STREET AS PRESENTED. The motion carried.

The meeting was adjourned at 10:36 a.m.

The foregoing minutes were approved at the meeting of May 18, 2026 Sanitary Board meeting.

Jenny A. Marco-Mayon
Name & Title

Jenny A. Marco-Mayon
Signature