



City of Elkins

Council Meeting

May 21, 2026

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to Order and Roll Call**
3. **Public Comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of May 7, 2026
5. **Correspondence, Notifications, and Recognitions**
 - a. Mayor's Proclamations
 1.
 1. Apraxia Awareness Day - May 14, 2026
 2. National Police Week May 10-16, 2026 and Peace Officer Memorial Day - May 15, 2026
 - b. Approved Event Requests
 1. Arts Center Annual Fundraiser Dinner - May 15, 2026
 - c. Building Officer's report
6. **Councilor Reports**
7. **Officer Reports**
 - a. Treasurer's report
 - b. Operations Manager's report
 - c. Fire Chief's report
 - d. Police Chief's report
 - e. Chief Utility Operator's report
 - f. Clerk's report
8. **Approval of Vendor Invoice Payments**
 - a. Vendor invoices presented for approval: May 4 through May 15, 2026

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

9. New Business

- a. Resolution 1916: Authorizing Conditions of Contract between Mitchell Tree Care, LLC and Landscape Consulting, LLC and the City of Elkins, and Authorizing Execution of Contract for FY 2027
- b. Resolution 1917: Adoption of new organization chart restructuring the Human Resources Department
- c. Resolution 1918: Accepting the terms of and authorizing execution of a contract with USDA APHIS for FY 2027
- d. Resolution 1919: Authorizing Advancement of Certain TIF District #1 Projects and Related Engineering and Procurement Actions
- e. Resolution 1920: Approving a Memorandum of Understanding with Woodlands Development Group Concerning TIF District #1 Project Coordination Services

10. Mayor's Comments

11. Adjournment