

Approved Minutes

ELKINS COMMON COUNCIL MEETING MINUTES

***Phil Gainer Community Center
142 Robert E Lee Ave. Ext.
Elkins, WV 26241
May 7, 2026
7:00 p.m.***

Elkins Common Council met as above. Present were Mayor Jerry A. Marco; Councilors N.E. Bross-Fregonara, A.C. Carroll, R.C. Chenoweth, G.M. Hinchman, B.C. Kerns, E. L. Plishka, L.S. Severino, and B.A. Woods; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Human Resources Lead S. Campbell; and City Clerk S.R. Stokes (recording secretary).

Councilor C. Thompson, Operations Manager M. Kesecker, and City Attorney G. S. Roberts were absent. Councilor C. Lowther arrived during staff reports.

PUBLIC COMMENT

There was no public comment.

PRESENTATION

Leon Kaye, Communications, presented an *AI Strategy for City of Elkins Website*.

MINUTES

Chenoweth **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF APRIL 21, 2026.** The motion carried.

CORRESPONDENCE, NOTIFICATIONS, AND RECOGNITIONS

- a. Mayor's Proclamations
 1. National Fallen Firefighters Day – May 3, 2026
 2. National Teacher Appreciation Week – May 4-8, 2026
 3. National Nurses Week – May 6-12, 2026
 4. National Day of Prayer – May 7, 2026
- b. Approved Event Requests
 1. EMS Cheer Bucket Drive – May 9, 2026
- c. Building permits, zoning permits, and vacant property registrations

COUNCILOR REPORTS

Councilors in attendance updated the body on committee, board, commission, and other official activities.

STAFF REPORTS

- a. City Treasurer T. Judy provided a written report (attached).
- b. Fire Chief S. Himes provided a verbal report.
- c. Police Chief T. Bennett provided a verbal report.
- d. City Clerk S. Stokes provided a written report (attached).

APPROVAL OF VENDOR INVOICE PAYMENTS

Chenoweth **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period April 20, 2026, through May 1, 2026.

Approved Minutes

NEW BUSINESS

a. Changes to Council meeting schedule in June and July

Hinchman MOVED APPROVAL OF THE FOLLOWING CHANGES TO THE COUNCIL MEETING SCHEDULE IN JUNE AND JULY:

- a. Move June 4 meeting to June 11, 2026
- b. Move June 18 meeting to June 25, 2026
- c. Move July 2 meeting to July 9, 2026
- d. Move July 16 meeting to July 23, 2026

The motion carried.

b. Resolution 1912: Appointing Renea Carpenter to the Elkins Building Commission

Plishka MOVED APPROVAL OF RESOLUTION 1912. The motion carried.

c. Resolution 1913: Adopting a city media policy

Carroll MOVED APPROVAL OF RESOLUTION 1913. The motion carried.

d. Resolution 1914: Approving a contract with Tammy's Floral for the 2026 downtown flowers program

Bross-Fregonara MOVED APPROVAL OF RESOLUTION 1914. The motion carried.

e. Resolution 1915: Authorizing the use of TIF revenues toward the local match requirement for a DOH Recreational Trails Program grant supporting construction of a Skills Area at Glendale Park

Lowther MOVED APPROVAL OF RESOLUTION 1915. The motion carried.

The meeting was adjourned at 7:40 p.m.

Attest: S.R. Stokes, City Clerk

Jerry A. Marco, Mayor

The attached report shows building permits issued 04/07/2026-05/04/2026. There were 23 projects with a total valuation of \$498,759.00

Zoning permits show 2 new business

There are currently 43 structures registered as vacant. A new cycle of billing has started and 8 have been billed with \$1000 collected.

BUILDING PERMITS

5/04/2026 1:24 PM PROJECT MASTER REPORT PAGE: 1
PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Exclude: BPZONING CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 4/07/2026 THRU 5/04/2026 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999
=====

PROJECT: 240688 - COMMERCIAL REMODEL TYPE: BC-REM COMMERCIAL REMODEL
PROPERTY: 400 DAVIS AVE
APPLIED DATE: 4/08/2026 ISSUED DATE: 4/08/2026 EXPIRATION DATE: 10/09/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: ISSUED TO: YMCA
400 DAVIS AVE
ELKINS, WV 26241
SQUARE FEET: 1,000
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240689 - RESIDENTIAL SIDEWALK/DRIVEWAY TYPE: BR-SIDE RES DRIVEWAY/SIDEWALK
PROPERTY: 225 BRUCE ST
APPLIED DATE: 4/08/2026 ISSUED DATE: 4/08/2026 EXPIRATION DATE: 10/09/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: SIMON SIMON CONCRETE SOLUTIONS ISSUED TO: COOPER, TINA
1801 LIVINGSTON AVENUE
ELKINS, WV 26241 ELKINS, WV 26241
SQUARE FEET: 1,500
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 60.00

PROJECT: 240690 - COMMERCIAL PLUMBING TYPE: PLB-COM COMMERCIAL PLUMBING
PROPERTY: 1018 S RAILROAD AVE
APPLIED DATE: 4/08/2026 ISSUED DATE: 4/08/2026 EXPIRATION DATE: 10/09/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: PHILLIPSRE PHILLIPS REPAIR SERVICE ISSUED TO: ROBERTSON'S HEATING SUPPLY
928 S HENRY AVENUE
ELKINS, WV 26241 PO BOX 2448
ALLIANCE, OH 44601-2448
SQUARE FEET: 50
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240691 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
PROPERTY: 26 DIAMOND ST
APPLIED DATE: 4/08/2026 ISSUED DATE: 4/08/2026 EXPIRATION DATE: 10/09/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: VULCAN VULCAN ROOFING LLC ISSUED TO: TURNER, DENNIS & JOE
PO BOX 180
DELLSLOW, WV 26531 ELKINS, WV 26241
SQUARE FEET: 2,000
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240692	- COMMERCIAL ROOFING	TYPE: ROOF-COM	COMMERCIAL ROOFING
PROPERTY:	CENTRAL SCHOOL BLDG		
APPLIED DATE:	4/08/2026	ISSUED DATE:	4/08/2026
CONTRACTOR:	FOAMCOATRO FOAMCOAT ROOFING & COATING	EXPIRATION DATE:	10/09/2026
	PO BOX 149	COMPLETION DATE:	0/00/0000
	DAVISVILLE, WV 26142	ISSUED TO:	SENECA REALTY CO
SQUARE FEET:	15,600		104 S RANDOLPH AVE
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240693	- COMMERCIAL DEMOLITION	TYPE: DEMO-COM	COMMERCIAL DEMOLITION
PROPERTY:	1120 HARRISON AVE		
APPLIED DATE:	4/14/2026	ISSUED DATE:	4/14/2026
CONTRACTOR:	ALLEGHENYE ALLEGHENY EXCAVATING LLC	EXPIRATION DATE:	10/15/2026
	4476 FILES CREEK ROAD	COMPLETION DATE:	0/00/0000
	BEVERLY, WV 26253	ISSUED TO:	KHAN, DR FARUKH A
SQUARE FEET:	5,000		PO BOX 888
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241-0888
STATUS:	OPEN	UNITS:	1
		BALANCE:	100.00
PROJECT: 240695	- RESIDENTIAL ELECTRICAL	TYPE: ELEC-RES	RESIDENTIAL ELECTRICAL
PROPERTY:	1722 S DAVIS AVE		
APPLIED DATE:	4/14/2026	ISSUED DATE:	4/14/2026
CONTRACTOR:	SOLAR SOLAR HOLLER LLC	EXPIRATION DATE:	10/15/2026
	2835 PARK AVENUE	COMPLETION DATE:	0/00/0000
	HUNTINGTON, WV 25704	ISSUED TO:	PIRNER, ROBERT-CONSTANC
SQUARE FEET:	800		1722 S DAVIS AVE
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240696	- RESIDENTIAL PLUMBING	TYPE: PLB-RES	RESIDENTIAL PLUMBING
PROPERTY:	102 WHITE OAK LN		
APPLIED DATE:	4/21/2026	ISSUED DATE:	4/21/2026
CONTRACTOR:	BATHFITTER BATH FITTER	EXPIRATION DATE:	10/22/2026
	542 INDUSTRIAL DR	COMPLETION DATE:	0/00/0000
	LEWISBERRY, PA 17339	ISSUED TO:	HARVEY, T RICHARD
SQUARE FEET:	1		102 WHITE OAK LN
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240697	- RESIDENTIAL ACCESSORY BUILDING	TYPE: BR-ACC	RESIDENTIAL ACCESSORY BLD
PROPERTY:	505-505 1 DAVIS AVE		
APPLIED DATE:	4/21/2026	ISSUED DATE:	4/21/2026
CONTRACTOR:		EXPIRATION DATE:	10/22/2026
		COMPLETION DATE:	0/00/0000
		ISSUED TO:	THE YELLOW HOUSE LLC
			224 ELM ST
SQUARE FEET:	19		ELKINS, WV 26241-3918
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	0.00
PROJECT: 240699	- NEW RESIDENTIAL BUILDING	TYPE: BR-NEW	NEW RESIDENTIAL BUILDING
PROPERTY:	MHP HEAVNER ACRES #13		
APPLIED DATE:	4/21/2026	ISSUED DATE:	4/21/2026
CONTRACTOR:	C & J MOBI C & J MOBILE HOME SERVICES LLC	EXPIRATION DATE:	10/22/2026
	89 1ST ST	COMPLETION DATE:	0/00/0000
	FLEMINGTON, WV 26347	ISSUED TO:	HEAVNER ACRES MHP LLC
SQUARE FEET:	1,064		7811 NW 7TH AVE
DWELLING TYPE:	PRIVATE		MIAMI, FL 33150
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00

PROJECT: 240700	- NEW RESIDENTIAL BUILDING	TYPE: BR-NEW	NEW RESIDENTIAL BUILDING
PROPERTY:	HEAVNER ACRES #14		
APPLIED DATE:	4/21/2026	ISSUED DATE:	4/21/2026
CONTRACTOR:	C & J MOBI C & J MOBILE HOME SERVICES LLC	EXPIRATION DATE:	10/22/2026
	89 1ST ST	COMPLETION DATE:	0/00/0000
	FLEMINGTON, WV 26347	ISSUED TO:	HEAVNER ACRES MHP LLC
SQUARE FEET:	924		7811 NW 7TH AVE
DWELLING TYPE:	PRIVATE		MIAMI, FL 33150
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240701	- COMMERCIAL ACCESSORY BUILDING	TYPE: BC-ACC	COMMERCIAL ACCESSORY BLD
PROPERTY:	800 SEVENTH ST		
APPLIED DATE:	4/21/2026	ISSUED DATE:	4/21/2026
CONTRACTOR:		EXPIRATION DATE:	10/22/2026
		COMPLETION DATE:	0/00/0000
		ISSUED TO:	SCOTTIES OF ELKINS LLC
SQUARE FEET:	400		800 SEVENTH ST
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	2
		BALANCE:	0.00
PROJECT: 240702	- RESIDENTIAL ROOFING	TYPE: ROOF-RES	RESIDENTIAL ROOFING
PROPERTY:	104 SIXTEENTH ST		
APPLIED DATE:	4/23/2026	ISSUED DATE:	4/23/2026
CONTRACTOR:	ANDREW ANDREW'S METAL ROOFING LLC	EXPIRATION DATE:	10/24/2026
	7800 MORGANTOWN PIKE	COMPLETION DATE:	0/00/0000
	MONTROSE, WV 26241	ISSUED TO:	ROTH, HEATHER
SQUARE FEET:	2,000		104 SIXTEENTH ST
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240703	- RESIDENTIAL ROOFING	TYPE: ROOF-RES	RESIDENTIAL ROOFING
PROPERTY:	1428 S DAVIS AVE		
APPLIED DATE:	4/23/2026	ISSUED DATE:	4/23/2026
CONTRACTOR:	ULTIMATE ULTIMATE ROOFING WV LLC	EXPIRATION DATE:	10/24/2026
	410 OHIO AVE	COMPLETION DATE:	0/00/0000
	NUTTERFORT, WV 26301	ISSUED TO:	BILLMAN, JAMIE E
SQUARE FEET:	2,200		1428 S DAVIS AVE
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240706	- RESIDENTIAL ROOFING	TYPE: ROOF-RES	RESIDENTIAL ROOFING
PROPERTY:	216 BRIDGEWATER DR		
APPLIED DATE:	4/27/2026	ISSUED DATE:	4/27/2026
CONTRACTOR:	DESIGN DESIGN ROOFING & SHEET METAL	EXPIRATION DATE:	10/28/2026
	2224 BEVERLY PIKE	COMPLETION DATE:	0/00/0000
	ELKINS, WV 26241	ISSUED TO:	CHANNELL, ROGER
SQUARE FEET:	3,700		216 BRIDGEWATER DR
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	136.00
PROJECT: 240707	- RESIDENTIAL DECK	TYPE: DECK-RES	RESIDENTIAL DECK
PROPERTY:	1715 S DAVIS AVE		
APPLIED DATE:	4/27/2026	ISSUED DATE:	4/27/2026
CONTRACTOR:		EXPIRATION DATE:	10/28/2026
		COMPLETION DATE:	0/00/0000
		ISSUED TO:	HICKMAN, JOHN & PATRICIA
SQUARE FEET:	120		1715 S DAVIS AVE
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
		UNITS:	1

STATUS: OPEN	BALANCE:	0.00		
PROJECT: 240708	- RESIDENTIAL ROOFING		TYPE: ROOF-RES	RESIDENTIAL ROOFING
PROPERTY:	101 VECTOR AVE			
APPLIED DATE:	4/28/2026	ISSUED DATE:	4/28/2026	EXPIRATION DATE:
				COMPLETION DATE:
CONTRACTOR:	HILLSIDE HILLSIDE ROOFING, LLC		ISSUED TO:	MAYNARD, THOMAS
	141 CENTRAL CHAPEL RD			101 VECTOR AVE
	MONTROSE, WV 26283			ELKINS, WV 26241
SQUARE FEET:	2,650			
DWELLING TYPE:	PRIVATE	UNITS:	1	
STATUS: OPEN	BALANCE:	0.00		
PROJECT: 240709	- RESIDENTIAL ROOFING		TYPE: ROOF-RES	RESIDENTIAL ROOFING
PROPERTY:	1206 S HENRY AVE			
APPLIED DATE:	4/28/2026	ISSUED DATE:	4/28/2026	EXPIRATION DATE:
				COMPLETION DATE:
CONTRACTOR:			ISSUED TO:	CORCORAN, SCOTT
				PO BOX 1972
				ELKINS, WV 26241
SQUARE FEET:	1,100			
DWELLING TYPE:	PRIVATE	UNITS:	1	
STATUS: OPEN	BALANCE:	58.00		
PROJECT: 240711	- RESIDENTIAL SIDEWALK/DRIVEWAY		TYPE: BR-SIDE	RES DRIVEWAY/SIDEWALK
PROPERTY:	222 HARPertOWN RD			
APPLIED DATE:	4/29/2026	ISSUED DATE:	4/29/2026	EXPIRATION DATE:
				COMPLETION DATE:
CONTRACTOR:	GARBER GARBER CONCRETE WORK		ISSUED TO:	HARTMAN, WILLIAM
	2404 BUFFALO MOUNTAIN RD			PO BOX 243
	ARBORVALE, WV 24915			ELKINS, WV 26241
SQUARE FEET:	235			
DWELLING TYPE:	PRIVATE	UNITS:	1	
STATUS: OPEN	BALANCE:	30.00		
PROJECT: 240712	- RESIDENTIAL ELECTRICAL		TYPE: ELEC-RES	RESIDENTIAL ELECTRICAL
PROPERTY:	410 DAVIS ST			
APPLIED DATE:	4/29/2026	ISSUED DATE:	4/29/2026	EXPIRATION DATE:
				COMPLETION DATE:
CONTRACTOR:	M&MARRSSE M & M MARRS SERVICES		ISSUED TO:	HUMPHREY, RICHARD
	RT 3 BOX 468-4			410 DAVIS ST
	ELKINS, WV 26241			ELKINS, WV 26241
SQUARE FEET:	2,808			
DWELLING TYPE:	PRIVATE	UNITS:	1	
STATUS: OPEN	BALANCE:	0.00		
PROJECT: 240713	- RESIDENTIAL ACCESSORY BUILDING		TYPE: BR-ACC	RESIDENTIAL ACCESSORY BLD
PROPERTY:	1709 LAVALETTE AVE			
APPLIED DATE:	5/04/2026	ISSUED DATE:	5/04/2026	EXPIRATION DATE:
				COMPLETION DATE:
CONTRACTOR:			ISSUED TO:	MASTEN, DERDLIM Y
				1709 LAVALETTE AVE
				ELKINS, WV 26241
SQUARE FEET:	200			
DWELLING TYPE:	PRIVATE	UNITS:	1	
STATUS: OPEN	BALANCE:	41.00		
PROJECT: 240714	- COMMERCIAL ELECTRICAL		TYPE: ELEC-COM	COMMERCIAL ELECTRICAL
PROPERTY:	201 RANDOLPH AVE			
APPLIED DATE:	5/04/2026	ISSUED DATE:	5/04/2026	EXPIRATION DATE:
				COMPLETION DATE:
CONTRACTOR:	GSL GSL LLC		ISSUED TO:	WHITLOW, EMILY
	7 DAY LANE			327 GOFF ST
	ELKINS, WV 26241			ELKINS, WV 26241
SQUARE FEET:	6,000			

DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 425.00

PROJECT: 240715 - RESIDENTIAL ROOFING TYPE: ROOF-RES RESIDENTIAL ROOFING
PROPERTY: 400 ANDREWS ST
APPLIED DATE: 5/04/2026 ISSUED DATE: 5/04/2026 EXPIRATION DATE: 11/03/2026 COMPLETION DATE: 0/00/0000
CONTRACTOR: LIBERTY1 LIBERTY 1 CONSTRUCTION LLC ISSUED TO: MARKLEY, JULIE
PO BOX 2087 400 ANDREWS ST
ELKINS, WV 26241 ELKINS, WV 26241
SQUARE FEET: 2,600
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 103.00

ZONING PERMITS

5/04/2026 1:28 PM PROJECT MASTER REPORT PAGE: 1
PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Include: BPZONING CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 4/07/2026 THRU 5/04/2026 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999
=====

PROJECT: 240694 - ZONING PERMIT TYPE: BPZONING ZONING
PROPERTY: 306 RAILROAD AVE
APPLIED DATE: 4/14/2026 ISSUED DATE: 4/14/2026 EXPIRATION DATE: 4/14/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR: THE ROVIRA COLLECTIVE LLC
305 MARRO DRIVE
ELKINS, WV 26241
SQUARE FEET: 1
DWELLING TYPE: PUBLIC UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240698 - ZONING PERMIT TYPE: BPZONING ZONING
PROPERTY: 505-505 1 DAVIS AVE
APPLIED DATE: 4/21/2026 ISSUED DATE: 4/21/2026 EXPIRATION DATE: 4/21/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR: BREAD AND BLOOM
505 DAVIS AVENUE
ELKINS, WV 26241
SQUARE FEET: 1
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

VACANT STRUCTURE FEES

5/04/2026 1:29 PM FEE CODE REPORT PAGE: 1
LICENSES: THRU ZZZZZZZZZZ ORIGINATION DATE: 3/01/2026 THRU 5/04/2026
LIC CODES: Include: CE-VAC EFFECTIVE DATE: 0/00/0000 THRU 99/99/9999
LIC STATUS: All EXPIRATION DATE: 0/00/0000 THRU 99/99/9999
FEE CODES: All PRINT DATE: 0/00/0000 THRU 99/99/9999

FEE CODE: VACANT - VACANT PROPERTY FEE

LICENSE	PERIOD	LIC CODE	STATUS	REPORT	ISSUED TO	# of Years	CHARGES
24648	4/01/26 - 4/01/27	CE-VAC	Active	CODE	BARTON ROBER	3.0000	400.00
24649	4/01/26 - 4/01/27	CE-VAC	Pending	CODE	AUVIL BENJA	3.0000	400.00
24650	4/01/26 - 4/01/27	CE-VAC	Active	CODE	HIGGINS MARIE	4.0000	600.00
24651	4/01/26 - 4/01/27	CE-VAC	Pending	CODE	METHENY MICHE	3.0000	400.00
24665	4/23/26 - 4/24/27	CE-VAC	Pending	CODE	MILLER LINDA	4.0000	600.00
24666	4/23/26 - 4/21/27	CE-VAC	Pending	CODE	HALLE SHANE	4.0000	600.00
24667	4/23/26 - 4/24/27	CE-VAC	Pending	CODE	LIN SHAN	4.0000	600.00
24668	4/23/26 - 4/24/27	CE-VAC	Pending	CODE	WHITE DILLEY INVESTMENTS	4.0000	600.00

REPORT TOTALS:		8				29.0000	4,200.00

Office of the City Treasurer

Council Report

Date: May 5, 2026

Update since April 16, 2026, council meeting.

- **Council Reports & Attachments**

- General Fund Revenue Detail
- General Fund Revenue Trends thru April 30, 2026
- FY2026 Budget Control Summary
- Invoice Cloud Report thru April 30, 2026

- **Projects & Financing**

- Continued discussion on state historic tax credits. Last meeting was May 1, 2026.

- **Treasurer Staff**

- Mailed 665 delinquent utility bills on April 21st that were due April 20, 2026.
- Mailed 200 collection letters for delinquent first due fire fee accounts on April 24, 2026. 9 have paid in full.
- 10 of the first 148 letters sent to delinquent first due fire fee accounts that are due by May 15th, have paid in full.
- 5 payment plans for delinquent first due fire fees have been set up.

- **Treasurer**

- Filed the annual WV First Qualified Settlement Fund (Opioid) financial report on April 21st which was due by April 30, 2026.
- Continue collaboration with staff on collections.
- Collaborated with Datamax in reviewing potential businesses working in city limits.
- Completed and uploaded document for Department of Labor (wastewater apprentice) grant.
- Completed a survey for the West Virginia State Treasurer's Office regarding public deposits which must be held by an approved designated state depository per West Code §12-1B-5 and §12-1B-7. The approved state depository will pledge collateral to the State Treasurer's Office to safeguard the public funds. The three local banks the city has funds deposited into are all state approved.

General Fund Revenue Detail

	April Revenues	YTD Revenues	Percent of Revenues Collected Per Budget	Percent of Yr. Completed 83.33
County Tax	\$146,320.52	\$1,196,688.21	95.86%	1,248,359.00
B & O Tax	\$480,510.12	\$2,329,045.30	129.03%	1,805,000.00
Hotel/Motel Tax	\$22,961.49	\$269,147.99	103.32%	260,500.00
Gas & Oil Severance Tax	\$0.00	\$17,287.38	69.15%	25,000.00
2% City Utility Tax	\$7,424.26	\$77,753.85	80.99%	96,000.00
Utility Excise Tax	\$31,703.13	\$340,790.55	103.27%	330,000.00
Liquor Tax	\$24,712.83	\$90,952.03	105.76%	86,000.00
Police	\$975.00	\$12,757.03	107.20%	11,900.00
Municipal Court	\$2,824.00	\$19,041.72	74.67%	25,500.00
Code Enforcement	\$4,040.61	\$25,703.06	73.65%	34,900.00
Business License	\$1,050.00	\$11,315.00	39.02%	29,000.00
Intergovernmental	\$24,735.09	\$317,317.74	135.96%	233,398.00
Franchise/IRP Fees	\$0.00	\$95,418.49	73.40%	130,000.00
Phil Gainer Community Center	\$5,715.00	\$46,796.00	93.59%	50,000.00
Misc. Revenue	\$224,400.76	\$2,519,802.12	1176.60%	214,160.00
Municipal Sales Tax	\$445,135.72	\$1,700,491.98	113.37%	1,500,000.00
TOTAL	\$1,422,508.53	\$9,070,308.45	149.19%	6,079,717.00

Miscellaneous revenue includes \$2,334,420.80 from Mountain Valley Bank for reimbursement of payments made from General Fund for City Hall & HVAC projects.

General Fund Revenue Trends

Fiscal Year	County Taxes	Gas & Oil Tax	Utility Excise Tax	2% City Utility Tax	B&Os	Liquor Tax	Hotel Tax	Sales Tax	Court Fines, Admin, Bonds	Police Equipment Fees	Parking	Licenses	Bld Permit	Franchise Fees	IRP Fees	PGCC Rents
2015	\$902,479.70	\$12,893.41	\$216,776.50	\$53,863.96	\$1,153,555.40	\$119,813.87	\$174,417.95	\$0.00	\$68,405.91	\$24,435.82	\$11,089.00	\$22,051.04	\$18,579.27	\$94,138.56	\$29,276.53	\$0.00
2016	\$967,373.43	\$25,080.54	\$326,396.20	\$51,819.80	\$1,153,521.44	\$119,145.08	\$187,257.19	\$0.00	\$58,673.50	\$18,220.50	\$6,250.00	\$9,040.00	\$21,771.59	\$97,317.42	\$47,791.40	\$4,375.00
2017	\$1,031,512.84	\$0.00	\$355,212.99	\$53,344.19	\$1,225,653.40	\$154,534.11	\$199,467.96	\$0.00	\$79,179.00	\$28,141.75	\$8,594.00	\$39,760.00	\$28,982.64	\$119,066.93	\$46,761.54	\$30,235.00
2018	\$938,105.79	\$9,308.61	\$350,505.81	\$59,761.99	\$1,349,507.00	\$120,248.05	\$191,508.65	\$0.00	\$72,302.70	\$23,985.25	\$13,861.00	\$22,767.18	\$30,496.55	\$93,607.15	\$75,668.74	\$29,625.18
2019	\$1,012,440.62	\$14,900.98	\$364,463.55	\$66,112.60	\$1,548,092.99	\$150,015.75	\$215,828.64	\$1,063,508.58	\$78,183.43	\$20,146.00	\$5,850.50	\$32,765.00	\$27,173.63	\$92,587.58	\$91,843.23	\$38,665.30
2020	\$984,846.27	\$16,857.75	\$282,602.19	\$58,992.41	\$1,392,751.11	\$101,501.56	\$166,565.19	\$1,131,217.46	\$84,390.82	\$20,075.38	\$949.00	\$30,620.00	\$28,798.62	\$88,668.89	\$94,967.40	\$36,456.00
2021	\$1,049,392.10	\$11,324.73	\$321,403.79	\$71,585.64	\$1,351,775.52	\$101,433.04	\$132,928.43	\$1,296,032.28	\$48,847.08	\$15,012.84	\$7,750.23	\$33,335.00	\$25,543.25	\$85,141.02	\$61,343.19	\$16,380.00
2022	\$1,040,566.71	\$12,793.05	\$322,127.84	\$74,116.04	\$1,452,717.75	\$96,851.16	\$187,146.83	\$1,471,556.01	\$50,276.32	\$14,935.40	\$12,009.79	\$29,540.00	\$28,120.75	\$78,675.36	\$63,884.41	\$37,629.00
2023	\$1,099,937.44	\$40,323.89	\$331,912.54	\$76,801.57	\$1,706,913.64	\$93,429.26	\$220,334.99	\$1,466,879.11	\$56,343.59	\$16,271.88	\$8,152.77	\$30,120.00	\$32,931.05	\$73,618.52	\$61,697.10	\$59,733.25
2024	\$1,219,144.29	\$70,881.19	\$330,202.62	\$87,336.54	\$1,764,284.46	\$87,360.62	\$246,536.29	\$1,503,742.08	\$24,424.63	\$6,135.12	\$4,796.78	\$30,200.00	\$30,818.40	\$66,273.67	\$67,381.72	\$61,740.00
2025	\$1,251,667.74	\$25,525.61	\$359,303.29	\$97,484.84	\$2,398,240.59	\$88,114.56	\$292,055.21	\$1,560,702.91	\$18,606.28	\$2,678.83	\$10,710.00	\$31,594.15	\$21,869.75	\$60,706.17	\$63,795.28	\$50,508.00
2026 thru April 30th	\$1,196,688.21	\$17,287.38	\$340,790.55	\$77,753.85	\$2,329,045.30	\$90,952.03	\$269,147.99	\$1,700,491.98	\$18,526.46	\$5,517.00	\$6,182.50	\$11,315.00	\$17,681.56	\$41,887.67	\$53,530.82	\$46,796.00

Trending Upward

Trending Downward

FY2026 Budget Control Summary

General Fund													YTD TOTALS	
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$989,637.10	\$668,164.14	\$535,168.74	\$1,333,873.17	\$1,109,792.36	\$522,873.07	\$1,232,652.79	\$649,880.11	\$605,758.44	\$1,422,508.53	\$0.00	\$0.00	\$1,037,730.46	\$9,070,308.45
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$788,887.90	\$1,023,632.16	\$1,008,811.73	\$870,154.84	\$490,473.82	\$856,174.82	\$830,484.77	\$655,970.01	\$723,345.47	\$784,642.47	\$0.00	\$0.00		\$8,032,577.99
Sanitation Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$142,546.84	\$134,981.63	\$150,220.49	\$133,884.66	\$129,169.38	\$129,751.55	\$129,922.60	\$113,162.96	\$130,812.46	\$129,911.99	\$0.00	\$0.00	-\$94,376.21	\$1,324,364.56
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$168,517.89	\$142,348.97	\$150,496.05	\$167,320.42	\$122,001.57	\$153,800.79	\$135,879.29	\$123,874.21	\$149,508.99	\$104,992.59	\$0.00	\$0.00		\$1,418,740.77
Sewer Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$277,067.46	\$258,059.28	\$281,895.75	\$262,247.89	\$271,902.38	\$256,510.96	\$261,610.57	\$271,628.47	\$267,209.58	\$229,616.76	\$0.00	\$0.00	\$109,813.88	\$2,637,749.10
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$252,283.78	\$275,161.48	\$274,693.86	\$274,846.36	\$221,808.23	\$277,311.92	\$213,741.06	\$259,974.46	\$272,330.31	\$205,783.76	\$0.00	\$0.00		\$2,527,935.22
Water Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$447,734.01	\$355,174.15	\$451,688.93	\$413,596.56	\$439,176.46	\$407,929.42	\$404,447.75	\$431,159.30	\$396,031.19	\$381,900.06	\$0.00	\$0.00	\$53,229.59	\$4,128,837.83
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$461,096.44	\$376,876.32	\$415,137.21	\$441,737.04	\$376,590.23	\$416,190.71	\$391,980.74	\$430,072.56	\$427,700.53	\$338,226.46	\$0.00	\$0.00		\$4,075,608.24
Fire Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$44,065.19	\$75,501.80	\$75,647.18	\$46,726.73	\$70,186.87	\$126,458.96	\$46,269.86	\$92,664.75	\$187,583.05	\$203,573.28	\$0.00	\$0.00	\$20,311.23	\$968,677.67
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$128,682.85	\$83,969.17	\$83,651.35	\$113,888.43	\$88,532.01	\$86,581.00	\$101,286.63	\$91,753.47	\$91,823.32	\$78,198.21	\$0.00	\$0.00		\$948,366.44
Landfill Fund														
Revenues	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Revenues Over Expenses	
	\$400.93	\$404.89	\$502.56	\$303.78	\$304.76	\$360.36	\$228.10	\$241.38	\$265.05	\$246.90	\$0.00	\$0.00	\$2,499.83	\$3,258.71
Expenses	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	\$74.64	\$24.00	\$74.18	\$12.29	\$13.31	\$75.48	\$13.12	\$14.98	\$77.44	\$0.00	\$0.00	\$0.00		\$379.44

Tracy Judy

From: no-reply=invoicecloud.com@mg.invoicecloud.com on behalf of InvoiceCloud <no-reply@invoicecloud.com>
Sent: Thursday, April 30, 2026 10:11 AM
To: Tracy Judy
Subject: InvoiceCloud Daily Management Report

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City of Elkins WV:

Daily Management Report for 4/30/2026:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Utility	11,190	\$1,514,929.73	2,684	\$365,388.52	59	\$5,888.32	3,460	1,268
Non Utility Payments	131	\$32,395.42	40	\$10,078.96	4	\$758.36	854	0

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OFFICE OF THE CITY CLERK

COUNCIL REPORT

Date: May 7, 2026

Summary

Recent activity has focused on three primary areas: governance and elections, advancement of TIF-related projects, and ongoing policy and administrative work. Initial steps have been taken toward transitioning municipal elections to county administration, starting with analysis of ward population balance. TIF efforts continue to move forward, with coordination underway on project management structures, confirmation of federal funding for engineering work, and progress on related initiatives such as wayfinding and the Skills Park.

Several policy matters are being developed or refined, including work in the Rules committee on short-term rentals, the City Media Policy (before Council tonight), and approaches to managing high-volume FOIA requests (ordinance being prepared by the City Attorney). Additional ongoing work includes updates to City Code language, research on potential sidewalk improvement assistance programs, development of a “budget snapshot” to improve public understanding of City finances, coordination with the County Assessor to support accurate property valuation, onboarding of the new HR Lead, and continued engagement with community partners and events, including initial exploration of a potential citizen volunteer corps.

1. New Activity & Updates

Elections and Ward Rebalancing

- Initiated planning for transition to county-administered municipal elections, beginning with preliminary analysis of ward population balance
- Requested GIS support from Region VII to evaluate population distribution across existing wards as a first step toward rebalancing

TIF Projects and Implementation

- Continued coordination with Woodlands Development & Lending on draft MOU to support project management for TIF-funded engineering phases of Streetscape and Riverfront projects
- Received confirmation of federal funding to support engineering phase of TIF projects

- Participated in Vibrant Communities meeting where wayfinding signage proposal was recommended for presentation to Council’s Municipal Properties Committee
- Reviewed draft wayfinding proposal and continued coordination on downtown improvements
- Continued coordination with EAST regarding Skills Area project structure, including clarification of engineering procurement, timeline, and funding approach

Governance, Policy, and Code Updates

- Supported Rules & Ordinances Committee meeting with briefing materials on short-term rentals, City Media Policy, and responses to high-volume FOIA requests
- Continued development of City Media Policy to establish appropriate guardrails while maintaining flexibility to support community events; laid before Council tonight
- Developed proposed updates to City Code to modernize and accurately reflect current administrative structure for public works functions
- Conducted research on municipal sidewalk repair grant programs at the request of the Municipal Properties Committee

Financial Transparency and Administrative Systems

- Developing concept for a “budget snapshot,” a concise, graphical summary of the City’s budget intended to improve public understanding, with input being gathered from departments
- Coordinating with Randolph County Assessor and internal staff to support accurate capture of property improvements in assessed values

Community Coordination and Engagement

- Coordinated and participated in initial Downtown Augusta Working Group meeting to coordinate use of downtown spaces, logistics, and City support needs for upcoming festival
- Represented City at Arbor Day proclamation and tree planting in coordination with Elkins Tree Board and MonPower
- Assisted with downtown cleanup in preparation for Ramps and Rails Festival
- Delivered presentation on city government to Leadership Randolph cohort
- Met with Ascend member to discuss concept for a potential citizen volunteer corps and to gather initial information

Personnel and Organizational Support

- Helped coordinate orientation of new HR Lead to Clerk's Department operations, current projects, and key governance considerations
- Coordinated interdepartmental planning and IT readiness for HR onboarding
- Completed annual performance evaluations for Clerk Department employees
- Certified Hunter Corcoran as eligible for promotion to Lieutenant through Firefighters Civil Service Commission process

Infrastructure, Facilities, and Coordination

- Coordinated with RCDA on addressing and traffic considerations related to the Elkins Railyard Conference and Events Center
- Prepared requirements document for new Council Chamber audiovisual system to enhance accessibility and quality of Council proceedings
- Coordinated with Randolph County Schools and City Attorney regarding insurance requirements for activities in City right-of-way
- Followed up with First Energy regarding installation of outlets on downtown power poles

2. Key Issues on the Radar

Issues being tracked:

- Ward rebalancing required prior to transition to county-administered elections, with potential future public-facing considerations
- Continued advancement of TIF projects, including formalization of project management structures and sequencing of engineering and financing
- Consideration of funding approach for Skills Park project, including use of TIF funds for design-phase match and pursuit of outside funding for construction
- Increasing volume of automated FOIA requests and need to balance public access with appropriate administrative guardrails
- Continued development of City Media Policy to ensure fair and effective use of City communication channels

3. Standing Projects & Ongoing Work

Not updated every report unless material changes occur.

- **Comprehensive Plan:** Planning Commission continuing review following public presentation. Next meeting May 14.
- **Council Rules of Procedure:** Draft recommended; pending presentation to Council.

- **Message Archiving:** Ongoing development of policy and technology framework
- **Ethics Training:** Completed April 30 session

4. **Operations Snapshot**

- **FOIA Activity:** Continued high-volume requests, including automated submissions; evaluating administrative and policy responses
- **Citizen Assistance:** Ongoing support for property, addressing, and right-of-way inquiries
- **Administrative Coordination:** Continued cross-departmental work supporting HR transition, policy development, and project planning

5. **External Engagement**

Contacts or meetings with:

- Leadership Randolph
- Chamber / Vibrant Communities
- Community cleanup and Arbor Day participation
- EMS Counseling Advisory Committee
- Downtown Augusta Working Group
- Elkins Tree Board

##

VENDOR SET: 01 Elkins
BANK: FINST Financial Stabilization
DATE RANGE: 4/20/2026 THRU 5/01/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01998	Appalachian Renovations Roofin I-PGCC Appl #1 contracted services	R	4/21/2026	39,645.00		000025		39,645.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	39,645.00	0.00	39,645.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00 VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: FINST TOTALS:	1	39,645.00	0.00	39,645.00
BANK: FINST TOTALS:	1	39,645.00	0.00	39,645.00

VENDOR SET: 01 Elkins
BANK: GCBAN Grant Co Bank-Whitmer
DATE RANGE: 4/20/2026 THRU 5/01/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00132	Clarksburg Water Board I-M94544 Compliance Samples	R	4/28/2026	23.00		000079		23.00
01390	Phoenix Solutions, LLC I-42812 Chemicals	R	4/28/2026	117.75		000080		117.75
01594	Pace Analytical Services LLC I-2630665298 Compliance Samples	R	4/28/2026	134.00		000081		134.00
00283	Frontier I-032826 Whitmer Phone/Internet 0328-042726	D	4/28/2026	114.99		009134		114.99
00471	FirstEnergy MP/PE I-041026 Whitmer Whitmer 030926-040626	D	4/30/2026	1,064.05		009136		1,064.05

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	274.75	0.00	274.75
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	1,179.04	0.00	1,179.04
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00 VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: GCBAN	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: GCBAN	TOTALS:	5	1,453.79	0.00	1,453.79
BANK: GCBAN	TOTALS:	5	1,453.79	0.00	1,453.79

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 4/20/2026 THRU 5/01/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02047	Cybertech Automation USA Inc							
C-14783	Replace old Scada, equipment	N	4/28/2026	7,485.22CR		000000		
I-14783	Replace old Scada, equipment	N	4/28/2026	7,485.22		000000		
00047	Truist Governmental Finance							
I-041926 00007	99480000234-07 041926	D	4/21/2026	4,984.55		009109		4,984.55
00471	FirstEnergy MP/PE							
I-033126 Rt3 Haddix	Rt 3 Haddix Rd 022426-032426	D	4/21/2026	22.09		009110		22.09
00471	FirstEnergy MP/PE							
I-040126 Teaberry	Teaberry Hills 022826-033026	D	4/21/2026	123.42		009111		123.42
01727	Enterprise FM Trust							
I-578571-040326	Fleet Leases 04/2026	D	4/21/2026	23,475.99		009112		23,475.99
02347	LEAF							
I-20037797	Toshiba E478S 041826	D	4/21/2026	85.00		009113		85.00
02347	LEAF							
I-20037798	Toshiba E478S	D	4/21/2026	85.00		009114		85.00
00385	John Deere Financial							
I-3146125	030-0078263-000 042026	D	4/22/2026	1,697.03		009115		1,697.03
00471	FirstEnergy MP/PE							
I-033126 RT219/250	Rt 219/250 S 022426-032426	D	4/22/2026	82.02		009116		82.02
00484	Mountaineer Gas Company							
I-040126 153 Bearhnt	153 BearHunter 021826-031926	D	4/22/2026	38.00		009117		38.00
00484	Mountaineer Gas Company							
I-040126 500 Scott	500 Scott Ford 021826-032026	D	4/22/2026	40.01		009118		40.01
00741	Great-West Trust Company LLC							
I-VF 202604272610	Voya	D	4/28/2026	830.00		009119		
I-VF2202604272610	Voya AT	D	4/28/2026	120.00		009119		950.00
00047	Truist Governmental Finance							
I-00006 042726	99480000234-06 042726	D	4/28/2026	2,643.26		009120		2,643.26
00385	John Deere Financial							
I-3149287	030-0078289-000 04/30/26	D	4/28/2026	2,252.66		009121		2,252.66

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471 I-040726 ElkinsComm	FirstEnergy MP/PE Elkins Comm Lighting 040726	D	4/28/2026	10,300.91		009122		10,300.91
00471 I-041026 192 High	FirstEnergy MP/PE 192 High St 031126-040826	D	4/28/2026	11,074.01		009123		11,074.01
00471 I-041026 High St	FirstEnergy MP/PE High St 031126-040826	D	4/28/2026	25.46		009124		25.46
00471 I-041027 BearHunter	FirstEnergy MP/PE Bear Hunter Mnt 031126-040826	D	4/28/2026	132.17		009125		132.17
00792 I-RTD202604272610	WV Consolidated Retirement Boa Retirement	D	4/28/2026	7,425.72		009126		7,425.72
00952 I-RTF202604272610	WV Consolidated Retirement Boa Retirement	D	4/28/2026	2,963.06		009127		
I-RTN202604272610	Retirement	D	4/28/2026	4,133.92		009127		
I-RTN202604272611	Retirement	D	4/28/2026	643.04		009127		7,740.02
00993 I-RT6202604272610	WV Consolidated Retirement Boa Retirement 6%	D	4/28/2026	10,100.76		009128		10,100.76
02347 I-20078257	LEAF Toshiba/Lex 042426	D	4/28/2026	629.69		009129		629.69
02347 I-20078258	LEAF Toshiba E4515AC	D	4/28/2026	205.62		009130		205.62
02347 I-20078259	LEAF Toshiba E3025AC 042526	D	4/28/2026	492.47		009131		492.47
02361 I-12635	Triple K Kustomz Repair 04 Ford F550	D	4/28/2026	1,469.17		009132		1,469.17
02667 I-HSA202604272610	Health Equity Health Savings	D	4/28/2026	1,140.20		009133		
I-HSA202604272611	Health Savings	D	4/28/2026	51.34		009133		1,191.54
00283 I-040526 4th St	Frontier Bus Fiber Internet 0405-050426	D	4/30/2026	144.99		009135		144.99
00310 I-15592	Griffith & Associates, PLLC professional services	R	4/21/2026	8,606.00		018674		8,606.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00446	McCarty's Septic Service I-A-13782 Sludge Removal 03/2026	R	4/21/2026	17,755.00		018675		17,755.00
00530	Perfection Plus Turbo-Dry LLC I-2026-04-06-1133 Restoration Srv K McGill I-2026-04-06-1151 Restoration Srv Coberly	R R	4/21/2026 4/21/2026	4,300.52 2,442.31		018676 018676		6,742.83
00569	Randolph County Clerk I-ckrequest041426 lien releases	R	4/21/2026	72.00		018677		72.00
00578	Randolph Elkins Health Departm I-ckrequest041626 annual food permit	R	4/21/2026	50.00		018678		50.00
00712	Tyler Technologies, Inc. I-CI100-00266359 timeclock subscription	R	4/21/2026	240.00		018679		240.00
01155	Vannostrand Architects, PLLC I-22080550-6 professional services	R	4/21/2026	61,434.25		018680		61,434.25
01390	Phoenix Solutions, LLC I-42785 Chemicals I-42811 Chemicals	R R	4/21/2026 4/21/2026	9,422.84 8,063.25		018681 018681		17,486.09
01594	Pace Analytical Services LLC I-2630671394 Analytical Serv Proj 30852315	R	4/21/2026	150.40		018682		150.40
01651	Reclaim Company LLC I-3640 contracted services I-3641 contracted services	R R	4/21/2026 4/21/2026	11,000.00 21,380.00		018683 018683		32,380.00
02879	Allegheny Excavating LLC I-516 contracted services	R	4/21/2026	9,000.00		018684		9,000.00
02920	WV Fire Marshal I-Ckrequest040826 certification renewal	R	4/21/2026	75.00		018685		75.00
02971	Town of White Hall I-INV-6198 training-Shiflett	R	4/21/2026	100.00		018686		100.00
02972	Kristen McGill I-ckrequest042026 reimburse sewer damages	R	4/21/2026	3,602.00		018687		3,602.00
02973	Ryan Coberly I-ckrequest04202026 reimburse sewer damage	R	4/21/2026	603.99		018688		603.99

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00116	Child Support Enforcement I-CDS202604272610 Child Support	R	4/28/2026	453.40		018689		453.40
00121	Citizens Bank of WVFP I-FP 202604272610 Fire Pension	R	4/28/2026	350.25		018690		350.25
00122	Citizens Bank of WVFP I-PP 202604272610 Police Pension I-PPN202604272610 Police Pension-2010 Forward	R R	4/28/2026 4/28/2026	154.50 249.38		018691 018691		403.88
00147	COE Misc I-MIS202604272610 Misc Reimbursements	R	4/28/2026	599.00		018692		599.00
00150	COE Payroll I-T1 202604272610 Federal Withholding	R	4/28/2026	12,985.12		018693		12,985.12
00151	COE Payroll I-T3 202604272610 FICA I-T4 202604272610 Medicare	R R	4/28/2026 4/28/2026	20,804.16 5,141.72		018694 018694		25,945.88
00152	COE Payroll I-T2 202604272610 State Withholding	R	4/28/2026	5,766.00		018695		5,766.00
00203	Davis Trust Company I-CC 202604272610 Employee Christmas Club	R	4/28/2026	3,090.00		018696		3,090.00
00747	Washington National Insurance I-WN 202604272610 Washington National Insurance	R	4/28/2026	574.13		018697		574.13
00837	COE Payroll Reimbursement I-001202604272610 Payroll Reimbursement I-006202604272610 Payroll Reimbursement I-036202604272610 Payroll Reimbursement I-400202604272610 Payroll Reimbursement I-401202604272610 Payroll Reimbursement I-404202604272610 Payroll Reimbursement	R R R R R R	4/28/2026 4/28/2026 4/28/2026 4/28/2026 4/28/2026 4/28/2026	54,767.99 5,965.77 14,715.12 23,507.53 15,410.38 12,952.88		018698 018698 018698 018698 018698 018698		127,319.67
01885	Colonial Life I-CL 202604272610 Colonial Life-AT I-CLP202604272610 Colonial Life-PT	R R	4/28/2026 4/28/2026	91.03 52.52		018699 018699		143.55
00150	COE Payroll I-T1 202604272611 Federal Withholding	R	4/28/2026	314.85		018700		314.85

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00151	COE Payroll							
I-T3 202604272611	FICA	R	4/28/2026	456.30		018701		
I-T4 202604272611	Medicare	R	4/28/2026	106.72		018701		563.02
00152	COE Payroll							
I-T2 202604272611	State Withholding	R	4/28/2026	150.00		018702		150.00
00203	Davis Trust Company							
I-CC 202604272611	Employee Christmas Club	R	4/28/2026	60.00		018703		60.00
00837	COE Payroll Reimbursement							
I-001202604272611	Payroll Reimbursement	R	4/28/2026	2,549.13		018704		2,549.13
00054	Ronald Belt, Jr.							
I-05/2026	Travel-Gatlinburg-Training	R	4/28/2026	1,333.26		018705		1,333.26
00202	Davis Trust Company							
I-35239 050126	3113776-35239 050126	R	4/28/2026	1,425.22		018706		1,425.22
00468	Miss Utility of West Virginia,							
I-WV26-7007	Message Fees 03/2026	R	4/28/2026	276.90		018707		276.90
00500	Newlons International Sales, L							
I-01P38067	Steering Wheel/Btn Assy Horn	R	4/28/2026	320.12		018708		320.12
00517	Ohio Valley Bank							
I-6300002950 050126	6300002950 050126	R	4/28/2026	8,166.47		018709		8,166.47
00714	WORKFORCE West Virginia							
I-QTR End 03312026	Unemployment C Marshall	R	4/28/2026	4,056.00		018710		4,056.00
00779	Woodford Oil Company							
I-15825260113115919	1000 gal Diesel Dyed	R	4/28/2026	3,060.00		018711		
I-33929	Multi-fax EP2	R	4/28/2026	487.34		018711		3,547.34
00786	WV Bureau for Public Health							
I-CKREQ 042126	S Arbogast CL C WW License	R	4/28/2026	100.00		018712		100.00
00927	Interstate Battery System of S							
I-51020830	Batteries	R	4/28/2026	786.75		018713		786.75
01390	Phoenix Solutions, LLC							
I-42838	Chemicals	R	4/28/2026	4,597.08		018714		4,597.08

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01466 I-SEPI-26-002079	Aerzen USA Corp Basis Modules for Blowers	R	4/28/2026	2,801.03		018715		2,801.03
01751 I-202604099199	COE WWTP Backwash 03/2026	R	4/28/2026	1,088.08		018716		1,088.08
01942 I-1214756-13 043026	Elkins Municipal Building Comm 1214756-13 043026	R	4/28/2026	7,428.74		018717		7,428.74
02143 C-CST11219976 I-WCL0288388	Wholesale Tires & Auto Adjustment Sanitation 1219976 8 11R 22.5 Goodyear G622	R R	4/28/2026 4/28/2026	470.00CR 4,636.48		018718 018718		4,166.48
02769 I-24072598	BCN Telecom Inc TBS Street Cameras 041526	R	4/28/2026	1,774.66		018719		1,774.66
02963 I-2603012	Caldwell Pump Services LLC Pump Repair Stewart Ave	R	4/28/2026	6,770.00		018720		6,770.00
02975 I-24AR3301464 I-24AR3413421	VEIT LLC Konica Minolta 123025-012926 Konica Minolta 022826-032926	R R	4/28/2026 4/28/2026	9.85 11.35		018721 018721		21.20
02976 I-0- 041926	NCWV Veterinary Emergency Clin Emergency Services Twix	R	4/28/2026	421.56		018722		421.56
00483 I-1202553-24 041526	Mountain Valley Bank 1202553-24 041526 #13	R	4/29/2026	6,518.78		018723		6,518.78
00150 I-T1 202604302612	COE Payroll Federal Withholding	R	4/30/2026	138.91		018724		138.91
00151 I-T3 202604302612 I-T4 202604302612	COE Payroll FICA Medicare	R R	4/30/2026 4/30/2026	206.74 48.34		018725 018725		255.08
00152 I-T2 202604302612	COE Payroll State Withholding	R	4/30/2026	44.00		018726		44.00
00837 I-001202604302612	COE Payroll Reimbursement Payroll Reimbursement	R	4/30/2026	1,215.04		018727		1,215.04

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		54	396,818.14	0.00	396,818.14
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		26	87,411.56	0.00	87,411.56
EFT:		0	0.00	0.00	0.00
NON CHECKS:		1	0.00	0.00	0.00
VOID CHECKS:		0	VOID DEBITS 0.00		
			VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: Pool TOTALS:	81	484,229.70	0.00	484,229.70
BANK: Pool TOTALS:	81	484,229.70	0.00	484,229.70

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00550	Precision Pump & Valve Service							
I-0148426-IN	emergency blower repairs	R	4/21/2026	5,434.00		000012		5,434.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	5,434.00	0.00	5,434.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: WATOM TOTALS:	1	5,434.00	0.00	5,434.00
BANK: WATOM TOTALS:	1	5,434.00	0.00	5,434.00
REPORT TOTALS:	88	530,762.49	0.00	530,762.49

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: Exclude: PCARD
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 4/20/2026 THRU 5/01/2026
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All
