

PERSONNEL COMMITTEE MEETING MINUTES

*Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.
June 1, 2026
1:00 p.m.*

Present were members: C. Thompson (chair), & L. Severino.

Councilor C. Kerns was absent.

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Gerry Roberts (city attorney), Tracy Judy (treasurer), Travis Bennett (police chief), Sarah Campbell (human resources lead), Wes Lambert (water chief operator), Whitney Hymes (wastewater chief operator), Sutton Stokes (city clerk), and Mikayla Goins (executive secretary).

MINUTES

Severino **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF MAY 13, 2026.** The motion carried.

NEW BUSINESS

a. IT administration

Kesecker provided a report on the current IT progress with City Hall.

Roberts brought up the question of the current contract between the City and the IT Consultant with regards to the extra work currently being done.

Marco requested Judy provide a financial breakdown on the City's cost for IT over the last 5 years.

b. Review updated Driving Record Check policy

Campbell provided a report on cost of conducting record checks with the DMV vs. EPD with the recommendation to move forward working with EPD conducting driving record checks on a monthly basis.

Kesecker requested Campbell to clarify the process of administering the policy.

Severino **MOVED RECOMMEND COUNCIL APPROVAL OF THE DRIVING RECORD CHECK POLICY AS PRESENTED.** The motion carried.

c. Electronic Communications and Mobile Device Policy

Stokes provided a report on the proposed policy.

The Committee discussed what this policy would look like moving forward with emphasis on FOIA and other potential legal requirements.

d. NeoGov update

Campbell provided an update on NeoGov implementation.

e. Overtime usage

Judy provided a report on overtime usage in the city. Bennett provided a report on overtime usage in the police department.

The meeting adjourned at 2:04 p.m.

Name & Title

Signature