

# FINANCE COMMITTEE MEETING MINUTES

*Phil Gainer Community Center  
142 Robert E. Lee Ave. Ext.  
April 13, 2026  
1:00 p.m.*

Present were members: R. Chenoweth (chair), & M. Hinchman.

Counselor C. Lowther was absent.

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Gerry Roberts (city attorney, via Teams), Tracy Judy (treasurer), Steve Himes (fire chief), Travis Bennett (police chief), Wes Lambert (water chief operator, via Teams), Sutton Stokes (city clerk), and Mikayla Goins (executive secretary).

## MINUTES

Hinchman **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF MARCH 9, 2026.** The motion carried.

## NEW BUSINESS

### **a. FY 2027 property and casualty insurance bid**

WVcorp was the only bid received for FY 2027 property and casualty insurance. Chenoweth disclosed that WVCorp is a client of his law firm. There being no competing bids, no committee action was required to refer the bid to Council.

### **b. Matters relating to TIF District #1, TIF bond issue, etc.**

Stokes provided a report from the TIF Advisory Committee meeting on April 10, 2026.

Recommendations from TIF Advisory Committee:

- Acknowledge and concur with the Committee's recommendation to advance the Downtown Streetscape, Riverfront Redevelopment, and Glendale Park Skills Area projects, and to utilize TIF Fund revenues to support project activities during 2026.\
- Authorize, as soon as practicable, execution of an MOU with Woodlands Development & Lending to provide project management services, at no cost to the City, for the Downtown Streetscape and Riverfront Redevelopment projects.
- Initiate, as soon as practicable, a procurement process for engineering and design services pursuant to West Virginia Code §5G, with such services intended to be funded using awarded FY 2026 Congressionally Directed Spending funds.

- Designate, as soon as practicable, a 5G Procurement and Coordination Team to manage the procurement process on Council's behalf.
- Authorize, as soon as practicable, the pledge of available TIF revenues on hand to fund up to a \$97,000 local match associated with the West Virginia Division on Highways Transportation Alternatives/Recreational Trails Program award for the Glendale Park Bike Skills Area project.
- Defer consideration of a TIF bond issuance until late 2026 or early 2027, with timing, scope, and sizing to be informed by the results of the engineering and design process.

Stokes proposed adding these recommendations to the Council agenda as appropriate. No committee action required.

**c. FY 2027 Sanitation budget**

Judy and Kesecker provided a report on the proposed FY 2027 Sanitation budget.

Hinchman **MOVED TO RECOMMEND COUNCIL APPROVAL OF FY 2027 SANITATION BUDGET AS PRESENTED.** The motion carried.

**d. FY 2027 Fire budget**

Judy and Himes provided a report on the proposed FY 2027 Fire budget.

The Committee discussed fire fee rates and collection in Randolph County.

Hinchman **MOVED TO RECOMMEND COUNCIL APPROVAL OF FY 2027 FIRE BUDGET AS PRESENTED.** The motion carried.

The meeting adjourned at 2:07 p.m.

Robert Chenoweth, Chair  
Name & Title

Robert C. Clement  
Signature