

MUNICIPAL PROPERTIES COMMITTEE MEETING MINUTES

*Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.
May 18, 2026
11:00 a.m.*

Present were members: C. Lowther (chair), R. Chenoweth, & B. Woods

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Gerry Roberts (city attorney, via Teams), Steve Himes (fire chief), Travis Bennett (police chief), Sutton Stokes (city clerk), and Mikayla Goins (executive secretary).

MINUTES

Chenoweth **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF FEBRUARY 9, 2026.** The motion carried.

REPORTS

Heather Biola provided a written report for the Kump Education Center, attached.

NEW BUSINESS

a. **Jeff Woods, All Veterans Council**

Woods requested clarification on the relationship between the City, WV DOH and All Veterans Memorial Council. Would like to complete a development plan for the veterans park; including parking, future memorials, and sidewalks; to bring to the City for approval.

Roberts provided clarification on the agreement between WV DOH and the City.

The committee discussed various aspects needed in a formal agreement between the City of Elkins and the All Veterans Memorial Council for the maintenance and development of the Veterans Park. This agreement will include an overall development plan.

The Committee directed Roberts to draft the agreement by the June meeting of the Municipal Properties Committee.

b. **Right of way access at Ellis Avenue**

Kesecker and Roberts provided background on request from a property owner for the extension of the Ellis Avenue right of way that was previously unimproved.

Woods MOVED TO RECOMMEND KESECKER SEEK PLANS TO CREATE A GRAVEL ROADWAY ON THE PREVIOUSLY UNIMPROVED SECTION OF THE ELLIS AVENUE RIGHT OF WAY, TO THE BOUNDARY OF THE ORIGINAL SUBDIVISION. The motion carried.

c. TIF report and related matters

Stokes presented the report of the April 10 meeting of the TIF Advisory Committee for this Committee's information and advised that two resolutions stemming from that report's resolutions would appear on the May 21 Council agenda (approving expenditure of TIF funds, initiating the 5G procurement process for Streetscape and Riverfront engineering, and approving an MOU with Woodlands Development Group for no-cost project management support).

d. Grant program and other options for improving city sidewalks

The Committee discussed the possibility of a sidewalk improvement grant to be available to residents for repairs.

The Committee directed Roberts to draft a policy for administering the grant by the June meeting of the Municipal Properties Committee.

The meeting adjourned at 12:12 p.m.

Robert Chrononeth, Acting Chair
Name & Title

Robert C. Chrononeth
Signature



Kump Education Center
401 S. Randolph Avenue
Post Office Box 1106
Elkins, WV 26241

Schedule for Reporting to Elkins Municipal Properties Committee:

Reporting Period	Target Sent by Dates Listed Below:
October 1 –December 31, 2025	January 30, 2026
January 1 –March 31, 2026	April 30, 2026
April 1 –June 30, 2026	July 30, 2026
July 1 –September 30, 2026	October 30, 2026

First Quarter 2026 Report for Kump Education Center

May 18, 2026

Status of Work on the House:

No new work was done in the winter months, but there was ice damage to the plaster in the second floor SW bedroom. We are seeking estimates on gutter and roof changes to prevent this ice problem.

Master gardeners and the tree board are helping to remove invasive plants and to plant trees in the Wetland. This work will make the area look better and help to protect the house from water rising in the eroded areas of the Wetland.

More wood-like Vinyl materials are in the barn, and work to finish the front fence will begin as soon as possible.

Plans for Improvements:

The City Tree board has been very helpful with improving the Wetland. Thanks to them and their volunteers, it is looking more and more like a Wooded Wetland with appropriate plants.



Kump Education Center
Post Office Box 1106
Elkins, WV 26241

Big Events Spring & Summer 2026

✓ **May 9, Saturday 11:00 -2:00**

**Pepperoni Roll Sale,
Old IGA Parking Lot on Randolph Ave.**

✓ **May 13, Wednesday, 3:45 pm,**

**Preservation Alliance of WV Seminar
at Berkley Springs, WV
“Gov. Kump’s Education Legacy
& Kump House Centennial”**

June 12 – July 15 TBA

Elementary Basic Skills Individual Tutoring

June 27, Saturday, 12:00 4:00

**Pies for Preservation with Arts and Craft Fair
at Kump Education Center in Elkins
Plus “Gov. Kump’s Education Legacy
& Kump House Centennial”**

July 7 & 9

“Wetland Exploration” for YMCA Day Campers

July 14-18

Spanish Camp *Navida* in Jul