

FINANCE COMMITTEE MEETING MINUTES

*Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.
June 8, 2026
1:00 p.m.*

Present were members: R. Chenoweth (chair) & M. Hinchman.

C. Lowther was absent.

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Gerry Roberts (city attorney, via Teams), Tracy Judy (treasurer), Steve Himes (fire chief), Wes Lambert (chief water operator, via Teams), Sutton Stokes (city clerk), and Mikayla Goins (executive secretary).

MINUTES

Hinchman **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF APRIL 13, 2026.** The motion carried.

NEW BUSINESS

a. City funding of the Elkins-Randolph County Airport

J.W.J. Wallace spoke in favor of increased City funding of the airport.

b. City Hall financing

Judy advised the Committee that Mountain Valley Bank has offered long-term financing of the City Hall renovation project on substantially similar terms to the financing available from USDA through Fahe. She further advised that USDA seems to have revised its processes related to such funding, raising questions about the viability of that option.

Hinchman **MOVED RECOMMENDING COUNCIL APPROVAL OF THE MOUNTAIN VALLEY BANK PROPOSAL FOR CITY HALL FINANCING.** The motion carried.

c. FY 2026 state budget revision #4

Judy provided an explanation of the proposed budget revisions.

Hinchman **MOVED RECOMMENDING COUNCIL APPROVAL OF FY 2026 STATE BUDGET REVISION #4 AS PRESENTED.** The motion carried.

d. FY 2026 Fund 001, Revision 13 through 24

Judy provided an explanation of the proposed budget revisions.

Hinchman **MOVED RECOMMENDING COUNCIL APPROVAL OF FY 2026 FUND 001, REVISION 13 THROUGH 24 AS PRESENTED.** The motion carried.

e. FY 2026 Fund 036, Revision 1

Judy provided an explanation of the proposed revision of the Fire Department’s budget.

Hinchman **MOVED RECOMMENDING COUNCIL APPROVAL OF FY 2026 FUND 036, REVISION 1 AS PRESENTED.** The motion carried.

f. FY 2026 Fund 404, Revision 1

Judy provided an explanation of the proposed revision of the Sanitation Fund’s budget.

Hinchman **MOVED RECOMMENDING COUNCIL APPROVAL OF FY 2026 FUND, REVISION 1 AS PRESENTED.** The motion carried.

g. Policy concerning ad hoc funding requests

Stokes provided a report on a proposed policy that would direct staff to deny most ad hoc funding requests.

Hinchman **MOVED RECOMMENDING COUNCIL APPROVAL OF THE AD HOC FUNDING REQUEST POLICY AS PRESENTED.** The motion carried.

h. Hart Office Solutions contract for the Fire Department

Himes provided a report on the Hart Office Solutions contract for the Fire Department.

Hinchman **MOVED RECOMMENDING COUNCIL APPROVAL OF HART OFFICE SOLUTIONS CONTRACT PENDING REVIEW BY THE CITY ATTORNEY.** The motion carried.

The meeting adjourned at 2:13 p.m.

Name & Title

Signature