

## ***Approved Minutes***

# **ELKINS COMMON COUNCIL MEETING MINUTES**

***Phil Gainer Community Center  
142 Robert E Lee Ave. Ext.  
Elkins, WV 26241  
May 21, 2026  
7:00 p.m.***

Elkins Common Council met as above. Present were Mayor Jerry A. Marco; Councilors N.E. Bross-Fregonara, A.C. Carroll, R.C. Chenoweth, G.M. Hinchman, B.C. Kerns, C.C. Lowther, E. L. Plishka, L.S. Severino, C.H. Thompson, and B.A. Woods; Fire Chief S.D. Himes; Operations Manager M. Kesecker; Police Captain R. Belt; and City Clerk S.R. Stokes (recording secretary).

Attorney G. S. Roberts; City Treasurer T. Judy; and Police Chief T. Bennett were absent.

### **PUBLIC COMMENT**

There was no public comment.

### **MINUTES**

Woods **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF MAY 7, 2026.** The motion carried.

### **CORRESPONDENCE, NOTIFICATIONS, AND RECOGNITIONS**

- a. Mayor's Proclamations
  1. Apraxia Awareness Day – May 14, 2026
  2. National Police Week - May 10-16, 2026 & Peace Officer Memorial Day - May 15, 2026
- b. Approved Event Requests
  1. Arts Center Annual Fundraiser Dinner – May 15, 2026

### **COUNCILOR REPORTS**

Councilors in attendance updated the body on committee, board, commission, and other official activities.

### **STAFF REPORTS**

- a. City Treasurer T. Judy provided a written report (attached).
- b. Operations Manager M. Kesecker provided a verbal report.
- c. Fire Chief S. Himes provided a verbal report.
- d. Police Chief T. Bennett provided a verbal report.
- e. City Clerk S. Stokes provided a written report (attached).

### **APPROVAL OF VENDOR INVOICE PAYMENTS**

Hinchman **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period May 4 – May 15, 2026

### **NEW BUSINESS**

- a. **Resolution 1916: Authorizing Conditions of Contract between Mitchel Tree Care, LLC and Landscape Consulting LLC and the City of Elkins Authorizing Execution of Contract for FY 2027.**

Bross-Fregonara **MOVED APPROVAL OF RESOLUTION 1916.** The motion carried.

**Approved Minutes**

**b. Resolution 1917: Adoption of new organization chart restructuring the Human Resources Department.**

Thompson MOVED APPROVAL OF RESOLUTION 1917. Carroll MOVED TO AMEND THE RESOLUTION TO ADD AN EFFECTIVE DATE OF JUNE 6, 2026. The motion to amend carried.  
The main motion carried.

**c. Resolution 1918: Accepting the terms of and authorizing the execution of a contract with USDA APHIS for FY 2027.**

Carroll MOVED APPROVAL OF RESOLUTION 1918. The motion carried.

**d. Resolution 1919: Authorizing advancement of Certain TIF District #1 Projects and Related Engineering and Procurement Actions.**

Bross-Fregonara MOVED APPROVAL OF RESOLUTION 1919. The motion carried.

**e. Resolution 1920: Approving a Memorandum of Understanding with Woodlands Development Group Concerning TIF District #1 Project Coordination Services**

Carroll MOVED APPROVAL OF RESOLUTION 1920. The motion carried.

The meeting was adjourned at 7:38 p.m.

\_\_\_\_\_  
Attest: S.R. Stokes, City Clerk

\_\_\_\_\_  
Jerry A. Marco, Mayor

# Office of the City Treasurer

## Council Report

Date: May 15, 2026

*Update since May 7, 2026, council meeting.*

- **Council Reports & Attachments**
  - Bank Balances as of April 30, 2026
  
- **Projects & Financing**
  - Continued discussion on state historic tax credits next steps. Last meeting was May 7, 2026.
  - I will have a financing update for the city hall project at the June 11<sup>th</sup> council meeting.
  
- **Treasurer Staff**
  - 50 utility accounts were scheduled for shutoff on May 7<sup>th</sup> due to nonpayment of past due bills.
  - Mailed 19 collection letters for delinquent utility final bills on May 13<sup>th</sup>.
  - Mailed 1,992 First Due Fire Fee bills out on May 15<sup>th</sup> and are due June 4<sup>th</sup>.
  - Mailed 996 business license renewals that are effective July 1, 2026, on May 15<sup>th</sup>. Some businesses have already renewed and are not part of this mailing.
  - Continue to set up payment plans for past due First Due Fire Fee accounts.
  
- **Treasurer**
  - Filed the Annual Survey for Local Government Finances by submitting our FY2025 annual audit for the US Census Bureau on May 5, 2026.
  - Preparing a list to submit to WV State Treasurer Unclaimed Property. This is for customer refunds that were never delivered. Searching existing accounts to see if the customer has another account. Calling phone numbers on file. Researching wills for beneficiaries as part of the reporting process.
  - Met with NeoGov on May 14<sup>th</sup> and working on next steps.
  - Met with Amazon on May 14<sup>th</sup> and working on additional savings with purchases.
  - Corresponded with potential bank on loan for the city hall project on May 13<sup>th</sup>.
  - Meeting with Enterprise on May 13<sup>th</sup> on lease updates.

- Attended meeting on May 15<sup>th</sup> with United Security Agency looking into partial or fully self-funded health insurance.
- Joined Mike Kesecker for the city hall walk through with Mountain Valley Bank on May 15<sup>th</sup> to see construction progress required for the construction loan.

<b>Bank Account Name</b>	<b>Balance as of 4/30/2026</b>
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Elkins Municipal Building Comm.	\$0.00
Financial Stabilization	\$779,634.80
Fire Pension Fund	\$3,308,708.62
Firemen's Pension & Relief Fund	\$0.00
Grant Co Bank-Whitmer	\$9,672.63
Landfill Access Escrow	\$2,046,595.68
Landfill Post Closure	\$48,825.80
Opioid	\$25,701.11
Payroll-DTC	\$175,649.12
Payroll-MVB	\$50.00
Police Forfeitures	\$24,668.25
Police Pension Fund	\$5,410,536.44
Police Seizures	\$20,078.09
Policemen's Pension & Relief Fund	\$0.00
Pooled Cash-Coal Severance Fund	\$51,726.41
Pooled Cash-Fire Fund	\$167,084.58
Pooled Cash-General Fund	\$1,747,798.29
Pooled Cash-Landfill Fund	\$135,364.54
Pooled Cash-Parks Fund	\$824,194.99
Pooled Cash-Sanitation Fund	\$339,633.93
Pooled Cash-Sewer Fund	\$328,507.31
Pooled Cash-Water Fund	\$476,428.54
Sewer Depreciation	\$239,531.40
Sewer O&M	\$741,307.03
TIF District #1	\$210,739.96
Water Depreciation	\$106,608.30
Water O&M	\$634,137.92

## **OFFICE OF THE CITY CLERK**

### **COUNCIL REPORT**

**Date: May 21, 2026**

#### **Summary**

Recent activity has focused on governance modernization, planning, implementation planning for major projects, and development of improved records-management systems. Work has continued on the Comprehensive Plan adoption process, including organization of public input, coordination with the WVU Law Clinic, and scheduling of statutory hearings and review periods. Effort has also been directed toward TIF implementation planning, including engineering procurement structures, project coordination, and related agreements for Streetscape and Riverfront projects.

The City has also begun encountering broader and more technically complex public records requests, including the first two requests seeking emails of City officials. Responding to these requests has required coordination with legal counsel and IT support and prompted evaluation of future electronic archiving and search tools. Additional work this period has included development of the FY 2027 “budget snapshot,” annexation outreach planning, onboarding support for the HR Lead, and continued coordination concerning community events, infrastructure improvements, and public communication.

#### **1. Major Projects & Planning**

##### **Comprehensive Plan**

- Continued coordination of Comprehensive Plan adoption process, including organization of public input, preparation of draft revisions, coordination with the WVU Law Clinic, and scheduling of statutory hearings and review periods
- Supported Planning Commission initiation of the formal adoption process and continued correspondence with property owners and residents concerning workforce housing, preferred development areas, and related planning issues

##### **TIF Projects and Infrastructure Planning**

- Continued coordination with Woodlands Development & Lending concerning proposed MOU and related resolution supporting engineering procurement process under West Virginia Code §5G for Streetscape and Riverfront projects
- Presented TIF Advisory Committee recommendations to Municipal Properties Committee in preparation for requested Council action
- Continued work concerning downtown wayfinding signage, Council Chamber audiovisual improvements, and downtown public-event power access

## **Growth, Annexation, and Long-Range Development**

- Continued annexation outreach planning for Beverly Pike businesses and “donut hole” properties
- Continued coordination concerning addressing issues, roadway naming, and related development and infrastructure matters

## **2. Governance, Policy & Administrative Systems**

### **Electronic Records, FOIA, and Communications**

- Responded to the City’s first FOIA request involving official email communications, prompting continued work on electronic records procedures, employee policy updates, evaluation of archiving/search tools, and framework development for City-managed board and commission email accounts
- Researching software solution to assist with FOIA requests for emails and SMS messages
- Responded to broad public records requests involving police records and related materials in coordination with legal counsel and IT support

### **Governance and Policy Development**

- Continued development and review of City Media Policy, recurring-event approval concepts, and related administrative frameworks
- Prepared memorandum concerning proposed “Lincoln Avenue Extension” addressing revisions and continued work on broader addressing consistency issues
- Researched historical agreements and governance structure concerning All Veterans Park in preparation for discussion of formalized responsibilities and coordination options
- Conferred with City Attorney concerning governance and authorization procedures related to Building Commission contract approvals and related administrative matters
- Coordinated annual contract renewals for contracted arborist and USDA APHIS pigeon-control services

## **3. Financial Transparency & Organizational Support**

- Continued development of FY 2027 “budget snapshot,” including refinement of layout, financial categories, and visual presentation of infrastructure and operational cost issues

- Coordinated meetings with insurance consultants, Treasurer, and HR Director concerning evaluation of self-funded and partially self-funded insurance options
- Continued onboarding and organizational support for HR Lead, including preparation for Personnel Committee matters and coordination concerning ongoing projects and procedures
- Began cross-training Executive Secretary on resolution preparation and Council meeting support procedures in preparation for my planned summer absence

#### **4. Community & Intergovernmental Coordination**

- Facilitated endorsement letters for WVABCA fair and festival applications and assisted with public information release concerning boil water advisory
- Continued coordination with community organizations, utilities, and partner agencies concerning public events, volunteer opportunities, beautification, and infrastructure matters
- Responded to citizen inquiries concerning property boundaries, addressing, annexation, and applicable construction-related requirements

#### **5. Standing Projects & Ongoing Work**

*Not updated every report unless material changes occur.*

- **Council Rules of Procedure:** Draft recommended; pending presentation to Council
- **Message Archiving:** Continued development of policy and technology framework for electronic communications retention and retrieval
- **Ethics/Open Meetings Training:** Continuing distribution of training and reference materials to boards and commissions

#### **6. Ongoing Support to Boards, Commissions & Committees**

The Clerk's Department continues to provide administrative, procedural, records-management, policy, and coordination support to Council and numerous boards, commissions, and committees, including Finance, Rules & Ordinances, Municipal Properties, Personnel, Planning Commission, Board of Zoning Appeals, Building Commission, Civil Service Commissions, TIF Advisory Committee, Leadership Team, and related bodies.

##

VENDOR SET: 01 Elkins  
BANK: FINST Financial Stabilization  
DATE RANGE: 5/04/2026 THRU 5/15/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02461 I-1041274	The Thraser Group Inc contracted services	R	5/14/2026	5,200.00		000026		5,200.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	5,200.00	0.00	5,200.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00 VOID CREDITS 0.00		

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: FINST TOTALS:	1	5,200.00	0.00	5,200.00
BANK: FINST TOTALS:	1	5,200.00	0.00	5,200.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00140	City of Elkins							
	C-CR 04/26 Util Pmts		Utility Pmts to Elkins 04/26	N	5/05/2026	4,145.42	CR	000000
	I-04/26 Utility Pmts		Utility Pmts to Elkins 04/26	N	5/05/2026	4,145.42		000000
02047	Cybertech Automation USA Inc							
	I-014783		Replace old Scada, equipment	R	5/13/2026	7,485.22		000082 7,485.22

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	7,485.22	0.00	7,485.22
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: GCBAN TOTALS:	2	7,485.22	0.00	7,485.22
BANK: GCBAN TOTALS:	2	7,485.22	0.00	7,485.22

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00450	Visual Edge IT I-48957676 Konica Printer 050226	D	5/04/2026	57.00		009137		57.00
00471	FirstEnergy MP/PE I-041326 ElkCityPark Elkins City Pk 031226-040926	D	5/04/2026	11.52		009138		11.52
00471	FirstEnergy MP/PE I-041326 Park 883 Park St 883 031226-040926	D	5/04/2026	71.72		009139		71.72
00471	FirstEnergy MP/PE I-041326 Park St Park St 465 031226-040926	D	5/04/2026	17.24		009140		17.24
00471	FirstEnergy MP/PE I-041326 Park St 095 Park St 095 031226-040926	D	5/04/2026	10.80		009141		10.80
00471	FirstEnergy MP/PE I-041326 Park St 996 Park St 996 031226-040926	D	5/04/2026	11.26		009142		11.26
00471	FirstEnergy MP/PE I-041326 Park St Pav Park St Pav 031226-040926	D	5/04/2026	10.42		009143		10.42
00471	FirstEnergy MP/PE I-041326 Reservoir Reservoir Hill 031226-040926	D	5/04/2026	10.31		009144		10.31
00471	FirstEnergy MP/PE I-041326 Sycamore Sycamore St 031226-040926	D	5/04/2026	10.52		009145		10.52
00471	FirstEnergy MP/PE I-041526 11th 11th St 031426-041326	D	5/04/2026	10.31		009146		10.31
00471	FirstEnergy MP/PE I-041526 11th 219 11th 219 031426-041326	D	5/04/2026	54.92		009147		54.92
00471	FirstEnergy MP/PE I-041526 216 4th 216 4th 031426-041326	D	5/04/2026	1,379.92		009148		1,379.92
00471	FirstEnergy MP/PE I-041526 4th Kerens 4th St Kerens 031426-041326	D	5/04/2026	11.48		009149		11.48
00471	FirstEnergy MP/PE I-041526 8 Cherokee 8 Cherokee 031426-041326	D	5/04/2026	1,078.25		009150		1,078.25
00471	FirstEnergy MP/PE I-041526 Barron Barron Ave 031426-041326	D	5/04/2026	458.86		009151		458.86

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	I-041526 Lts Rand 3		FirstEnergy MP/PE Randolph-3rd 031426-041326	D	5/04/2026	33.20	009152	33.20
00471	I-041526 N Randolph		FirstEnergy MP/PE N Randolph 031426-041326	D	5/04/2026	165.98	009153	165.98
00471	I-041526 RR Ave		FirstEnergy MP/PE Railroad Ave Lighting 041526	D	5/04/2026	415.97	009154	415.97
00471	I-041526 Rand		FirstEnergy MP/PE Randolph Ave 031426-041326	D	5/04/2026	28.13	009155	28.13
00471	I-041526 Randolph		FirstEnergy MP/PE Randolph Ave 031426-041326	D	5/04/2026	118.33	009156	118.33
00471	I-041526 Stewart		FirstEnergy MP/PE Stewart St 031426-041326	D	5/04/2026	1,685.86	009157	1,685.86
00471	I-041526 Whiteman		FirstEnergy MP/PE Whiteman Ave 031426-041326	D	5/04/2026	242.48	009158	242.48
00471	I-041626 1 Bax St		FirstEnergy MP/PE 1 Baxter St 031726-041426	D	5/06/2026	654.01	009159	654.01
00471	I-041626 1 Baxter		FirstEnergy MP/PE 1 Baxter 031726-041426	D	5/06/2026	308.34	009160	308.34
00471	I-041626 1 Baxter628		FirstEnergy MP/PE 1 Baxter 628 031726-041426	D	5/06/2026	412.78	009161	412.78
00471	I-041626 142 RELee		FirstEnergy MP/PE 142 RELee 031726-041426	D	5/06/2026	1,330.96	009162	1,330.96
00471	I-041626 15th St		FirstEnergy MP/PE 15th St 031726-041426	D	5/06/2026	42.94	009163	42.94
00471	I-041626 31 Jones		FirstEnergy MP/PE 31 Jones 031726-041426	D	5/06/2026	214.00	009164	214.00
00471	I-041626 31 Jones Dr		FirstEnergy MP/PE 31 Jones Dr 031726-041426	D	5/06/2026	256.66	009165	256.66
00471	I-041626 3rd St		FirstEnergy MP/PE 3rd St 031726-041426	D	5/06/2026	71.40	009166	71.40

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	I-041626 5 Baxter		FirstEnergy MP/PE 5 Baxter 031726-041426	D	5/06/2026	298.45	009167	298.45
00471	I-041626 516 Glendal		FirstEnergy MP/PE 516 Glendale 031726-041426	D	5/06/2026	61.38	009168	61.38
00471	I-041626 BLKRR Ave		FirstEnergy MP/PE BLK0 RR Ave 031726-041426	D	5/06/2026	171.25	009169	171.25
00471	I-041626 Davis 1st		FirstEnergy MP/PE Davis Ave 1st 031726-041426	D	5/06/2026	46.14	009170	46.14
00471	I-041626 Davis 2nd		FirstEnergy MP/PE Davis Ave 2nd 031726-041426	D	5/06/2026	61.95	009171	61.95
00471	I-041626 Flood Ctl		FirstEnergy MP/PE Flood Control 031726-041426	D	5/06/2026	816.42	009172	816.42
00471	I-041626 Glendale196		FirstEnergy MP/PE Glendale Ave 031726-041426	D	5/06/2026	128.52	009173	128.52
00471	I-041626 GlendaleDr		FirstEnergy MP/PE Glendale Dr 031726-041426	D	5/06/2026	2,188.34	009174	2,188.34
00471	I-041626 Harrison		FirstEnergy MP/PE Harrison Ave 031726-041426	D	5/06/2026	30.96	009175	30.96
00471	I-041626 Oak Grove		FirstEnergy MP/PE Oak Grove 031726-041426	D	5/06/2026	293.70	009176	293.70
00471	I-041626 RR3 Haddix		FirstEnergy MP/PE Haddix Rd 031724-041426	D	5/06/2026	51.31	009177	51.31
00471	I-041626 Riverbnd		FirstEnergy MP/PE Riverbend Ln 031726-041426	D	5/06/2026	34.38	009178	34.38
00471	I-041626 Riverbnd Pk		FirstEnergy MP/PE Riverbend Pk 031726-041426	D	5/06/2026	12,468.48	009179	12,468.48
00471	I-041626 Rivreview		FirstEnergy MP/PE Riverview Dr 031726-041426	D	5/06/2026	83.20	009180	83.20
00471	I-041626 S Davis		FirstEnergy MP/PE S Davis 031726-041426	D	5/06/2026	97.20	009181	97.20

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471 I-041626 Wilson	FirstEnergy MP/PE Wilson Ln 031726-041426	D	5/06/2026	517.96		009182		517.96
00119 I-49007593	First-Citizens Bank & Trust Co Konica Printer 050826	D	5/08/2026	55.00		009183		55.00
02347 I-20147625	LEAF Toshiba 5525AC 050826	D	5/08/2026	283.19		009184		283.19
02347 I-20147626	LEAF Toshiba 4525AC 050826	D	5/08/2026	168.50		009185		168.50
02347 I-20147627	LEAF Toshiba 400AC 050826	D	5/08/2026	147.50		009186		147.50
02347 I-20147628	LEAF Toshiba 4525AC 051026	D	5/08/2026	381.13		009187		381.13
00471 I-042026 401 Davis	FirstEnergy MP/PE 401 Davis 031426-041326	D	5/11/2026	4,127.86		009188		4,127.86
00471 I-042126 LT31Barron	FirstEnergy MP/PE LT31 Barron 031826-041526	D	5/11/2026	15,888.57		009189		15,888.57
00471 I-042226 Jimtown	FirstEnergy MP/PE Jimtown Comm 032126-042026	D	5/13/2026	10.70		009190		10.70
00471 I-042326 Rt219/250	FirstEnergy MP/PE Rt 219/250S 032526-042126	D	5/13/2026	77.69		009191		77.69
00471 I-042426 RT3 Haddix	FirstEnergy MP/PE Rt 3 Haddix 032526-042226	D	5/13/2026	21.33		009192		21.33
00792 I-RTD202605112615	WV Consolidated Retirement Boa Retirement	D	5/13/2026	7,551.39		009193		7,551.39
00952 I-RTF202605112615	WV Consolidated Retirement Boa Retirement	D	5/13/2026	3,034.74		009194		
I-RTN202604302612	Retirement	D	5/13/2026	283.42		009194		
I-RTN202605112615	Retirement	D	5/13/2026	5,132.06		009194		8,450.22
00993 I-RT6202605112615	WV Consolidated Retirement Boa Retirement 6%	D	5/13/2026	10,875.96		009195		10,875.96

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02667	Health Equity I-HSA202605112615 Health Savings	D	5/13/2026	1,191.54		009196		1,191.54
00741	Great-West Trust Company LLC I-VF 202605112615 Voya I-VF2202605112615 Voya AT	D D	5/13/2026 5/13/2026	830.00 120.00		009197 009197		950.00
00283	Frontier I-042026 Telephone Telephone/Int 0320-041926	D	5/13/2026	1,021.23		009198		1,021.23
00385	John Deere Financial I-3153033 030-0078387-000 051426	D	5/13/2026	2,096.69		009199		2,096.69
00484	Mountaineer Gas Company I-042326 1 Bax 1 Baxter 031026-040926	D	5/13/2026	143.90		009200		143.90
00484	Mountaineer Gas Company I-042326 1 Baxter 1 Baxter 031026-040926	D	5/13/2026	494.86		009201		494.86
00484	Mountaineer Gas Company I-042326 216 4th 216 4th 031126-041026	D	5/13/2026	1,302.91		009202		1,302.91
00484	Mountaineer Gas Company I-042326 216 4th B 216 4th B 031126-041026	D	5/13/2026	39.23		009203		39.23
00484	Mountaineer Gas Company I-042326 401 Davis 401 Davis 031126-041026	D	5/13/2026	312.78		009204		312.78
00484	Mountaineer Gas Company I-042326 5 Baxter 5 Baxter 031026-040926	D	5/13/2026	320.30		009205		320.30
00484	Mountaineer Gas Company I-042326 917 S RR 917 S RR 031026-040926	D	5/13/2026	91.56		009206		91.56
00484	Mountaineer Gas Company I-042326 Barron Barron Ave 031026-040926	D	5/13/2026	104.67		009207		104.67
00484	Mountaineer Gas Company I-042326 Baxter St Baxter Street 031026-040926	D	5/13/2026	561.44		009208		561.44
00484	Mountaineer Gas Company I-042326 Center St Center St 031026-041026	D	5/13/2026	144.50		009209		144.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00484	I-042326 Flood Ctl		Mountaineer Gas Company Flood Ctl 031026-040926	D	5/13/2026	941.70	009210	941.70
00484	I-042326 Glendale 3		Mountaineer Gas Company Glendale LS 3 0310-040926	D	5/13/2026	117.37	009211	117.37
00484	I-042326 Industrial		Mountaineer Gas Company Industrial Pk Rd 031026-040926	D	5/13/2026	143.90	009212	143.90
00484	I-042326 RELee		Mountaineer Gas Company Robert E Lee 031026-040926	D	5/13/2026	399.87	009213	399.87
00484	I-042326 Stewart LS4		Mountaineer Gas Company Stewart LS 4 031026-040926	D	5/13/2026	61.83	009214	61.83
02347	I-20166537		LEAF Toshiba ES4515AC 051326	D	5/13/2026	135.23	009215	135.23
00023	I-4th Qtr 2026		Appalachian Forest Heritage Ar 4th Qtr 2026 Contribution	R	5/04/2026	500.00	018728	500.00
00078	I-CKREQ 050126		Nanci Bross-Fregonara Yard signs and stands	R	5/04/2026	96.50	018729	96.50
00126	I-202604215581		City of Clarksburg 2293 Compost/Yard waste	R	5/04/2026	152.00	018730	152.00
00143	I-05/26 Indirects		COE General Fund 2 Monthly Indirects 050126	R	5/04/2026	16,824.83	018731	16,824.83
00149	I-05/26 Support		COE Parks and Recreation Monthly Support 05/26	R	5/04/2026	25,483.00	018732	25,483.00
00154	I-202604239244		COE Sanitation Yard Wast Brush 122 Tkt 2293	R	5/04/2026	299.48	018733	299.48
00156	I-04/26 Sewer Deprec		COE Sewer Depreciation Account Sewer Deprecitation 04/26	R	5/04/2026	5,674.92	018734	5,674.92
00158	I-04/26 Deprec Dep		COE Water Depreciation Account Water Depreciation 04/26	R	5/04/2026	9,257.92	018735	9,257.92
00182	I-4th Qtr 2026		Country Roads Transit 4th Qtr 2026 Contribution	R	5/04/2026	3,750.00	018736	3,750.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00239	I-4th Qtr 2026 Elkins Historic Landmark Commi 4th Qtr 2026 Contribution	R	5/04/2026	1,000.00		018737		1,000.00
00243	I-4th Qtr 2026 Elkins Randolph County Chamber 4th Qtr 2026 Contribution	R	5/04/2026	625.00		018738		625.00
00250	I-4th Qtr 2026 Elkins-Randolph County Regiona 4th Qtr 2026 Contribution	R	5/04/2026	3,750.00		018739		3,750.00
00251	I-4th Qtr 2026 Elkins-Randolph County Public 4th Qtr 2026 Contribution	R	5/04/2026	5,625.00		018740		5,625.00
00446	I-A13829 McCarty's Septic Service Sludge	R	5/04/2026	16,415.00		018741		16,415.00
00457	I-14026 Metalworks, Inc. Repair Tornado Aerator	R	5/04/2026	4,467.00		018742		4,467.00
00570	I-4th Qtr 2026 Randolph County Commission 4th Qtr 2026 Contribution	R	5/04/2026	2,500.00		018743		2,500.00
00571	I-4th Qtr 2026 Randolph County Community Arts 4th Qtr 2026 Contribution	R	5/04/2026	1,250.00		018744		1,250.00
00573	I-4th Qtr 2026 Randolph County Development Au 4th Qtr 2026 Contribution	R	5/04/2026	3,375.00		018745		3,375.00
	I-7154 Rent 05/2026	R	5/04/2026	800.00		018745		4,175.00
00576	I-4th Qtr 2026 Randolph County Humane Society 4th Qtr 2026 Contribution	R	5/04/2026	3,000.00		018746		3,000.00
00578	I-4th Qtr 2026 Randolph Elkins Health Departm 4th Qtr 2026 Contribution	R	5/04/2026	1,375.00		018747		1,375.00
00579	I-4th Qtr 2026 Randolph-Tucker Children's Adv 4th Qtr 2026 Contribution	R	5/04/2026	2,500.00		018748		2,500.00
00606	I-12600 Steven C. Rodeheaver Brooms/Brushes/Duster	R	5/04/2026	138.00		018749		138.00
00787	I-SUV202604142609 WV Bureau of Employment Progra State Unemployment-Vol Fire	R	5/04/2026	24.35		018750		24.35

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00803 I-042226	WV Division of Motor Vehicles ID-Knotts Tyler	R	5/04/2026	25.00		018751		25.00
00990 I-PRT0115062	Cleveland Brothers Scarifier Points	R	5/04/2026	258.69		018752		258.69
01292 I-04/26 Sewer O&M	COE Sewer O & M Account Sewer Deprec Deposit 04/26	R	5/04/2026	13,527.27		018753		13,527.27
01313 I-043026 O&M Deposit	COE Water O & M Account Water O&M 043026	R	5/04/2026	21,676.42		018754		21,676.42
01390 I-42871	Phoenix Solutions, LLC Chemicals	R	5/04/2026	10,193.76		018755		10,193.76
01594 I-2630674155 I-2630674466	Pace Analytical Services LLC Analytical Services 040826 Analytical Chgs	R R	5/04/2026 5/04/2026	63.00 131.60		018756 018756		194.60
01833 I-34756	P3 Cost Analysts VISA VUIRF 04/26	R	5/04/2026	656.49		018757		656.49
01942 I-050126 1214756-12 I-051526 1214756-11	Elkins Municipal Building Comm 01214756-12 050126 01214756-11 051526	R R	5/04/2026 5/04/2026	4,509.60 4,833.20		018758 018758		9,342.80
02123 I-4th Qtr 2026	Our Town Inc. 4th Qtr 2026 Contribution	R	5/04/2026	625.00		018759		625.00
02157 I-Travel Exp 4/27/26	Jerry A Marco Travel Exp Reg VII PDC	R	5/04/2026	37.85		018760		37.85
02322 I-80234681	Badger Meter Svs 04/26 Srv Agrmt	R	5/04/2026	1,478.05		018761		1,478.05
02451 I-25218	Waypoint Resource Group LLC Collections 04/202	R	5/04/2026	94.13		018762		94.13
02580 I-042126 Mower	Mountain Motorworks Lawn Mower maintenance	R	5/04/2026	170.51		018763		170.51
02689 I-042026	A & J Hauling LLC AC Compressor/Clutch/Line	R	5/04/2026	1,135.99		018764		1,135.99

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02691	Citizens Promoting Community I-4th Qtr 2026 4th Qr 2026 Contribution	R	5/04/2026	625.00		018765		625.00
02692	Randolph County EMS I-4th Qtr 2026 4th Qtr 2026 Contribution	R	5/04/2026	12,500.00		018766		12,500.00
02965	MP Excavation LLC I-41526 Storage Container	R	5/04/2026	6,000.00		018767		6,000.00
1	ARMSTRONG, DAVID & B I-000202605042613 US REFUND	R	5/04/2026	16.66		018768		16.66
02978	Keystone Waterproofing, Inc. I-Appl #1 contracted services	R	5/04/2026	114,978.60		018769		114,978.60
00006	AFLAC I-AF 202604272610 Aflac-After Tax Ins I-AF 202605112615 Aflac-After Tax Ins I-AFL202604272610 Aflac Insurance I-AFL202605112615 Aflac Insurance	R	5/13/2026	887.42		018770		2,288.00
00132	Clarksburg Water Board I-M94597 Compliance Samples	R	5/13/2026	230.00		018771		230.00
00140	City of Elkins I-4/26 Utility Pmts Whitmer Utility Pmts 4/26	R	5/13/2026	4,145.42		018772		4,145.42
00201	Davis Electrical Svc. Inc I-297780 Bulbs	R	5/13/2026	219.95		018773		219.95
00202	Davis Trust Company I-050126 35239 3113776-35230 050126	R	5/13/2026	1,425.22		018774		1,425.22
00211	Elkins Depot Welcome Center I-03/26 Hotel Motel Hotel Motel Collections 03/26	R	5/13/2026	11,480.75		018775		11,480.75
00242	Elkins Professional Firefighte I-EPP202604272610 Elkins Professional FF I-EPP202605112615 Elkins Professional FF	R	5/13/2026	150.00		018776		300.00
00457	Metalworks, Inc. I-14060 Repair Tornado Frame	R	5/13/2026	444.00		018777		444.00



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00044975	Comm	R	5/13/2026	744.33		018782		
I-00044979	Res	R	5/13/2026	732.87		018782		
I-00045015	Comm	R	5/13/2026	130.90		018782		
I-00045029	Comm	R	5/13/2026	293.34		018782		
I-00045036	Comm	R	5/13/2026	943.08		018782		
I-00045043	Res	R	5/13/2026	880.97		018782		
I-00045048	Res	R	5/13/2026	865.68		018782		
I-00045072	Comm	R	5/13/2026	301.94		018782		
I-00045079	Comm	R	5/13/2026	143.33		018782		
I-00045084	Res	R	5/13/2026	146.19		018782		
I-00045088	Comm	R	5/13/2026	342.07		018782		
I-00045107	Res	R	5/13/2026	563.75		018782		
I-00045111	Res	R	5/13/2026	631.59		018782		
I-00045112	Comm	R	5/13/2026	536.99		018782		
I-00045143	Comm	R	5/13/2026	386.98		018782		
I-00045159	Res	R	5/13/2026	179.63		018782		
I-00045169	Res	R	5/13/2026	654.52		018782		
I-00045170	Comm	R	5/13/2026	440.49		018782		
I-00045172	Res	R	5/13/2026	616.30		018782		
I-00045190	Comm	R	5/13/2026	329.65		018782		
I-00045196	Comm	R	5/13/2026	221.68		018782		
I-00045202	Comm	R	5/13/2026	386.02		018782		
I-00045224	Comm	R	5/13/2026	564.70		018782		
I-00045225	Res	R	5/13/2026	524.57		018782		
I-00045226	Res	R	5/13/2026	639.23		018782		
I-00045278	Comm	R	5/13/2026	687.96		018782		
I-00045281	Res	R	5/13/2026	591.45		018782		
I-00045284	Res	R	5/13/2026	451.95		018782		
I-00045311	Comm	R	5/13/2026	206.39		018782		
I-00045353	Res	R	5/13/2026	793.07		018782		
I-00045354	Res	R	5/13/2026	876.19		018782		
I-00045359	Comm	R	5/13/2026	1,138.96		018782		
I-00045373	Comm	R	5/13/2026	91.73		018782		
I-00045378	Comm	R	5/13/2026	210.21		018782		
I-00045380	Comm	R	5/13/2026	300.98		018782		
I-00045381	Comm	R	5/13/2026	272.32		018782		
I-00045385	Res	R	5/13/2026	210.21		018782		
I-00045387	Comm	R	5/13/2026	181.55		018782		
I-00045388	Comm	R	5/13/2026	160.52		018782		
I-00045398	Res	R	5/13/2026	614.39		018782		
I-00045400	Res	R	5/13/2026	550.37		018782		
I-00045401	Comm	R	5/13/2026	467.24		018782		
I-00045423	Comm	R	5/13/2026	233.14		018782		
I-00045428	Comm	R	5/13/2026	484.44		018782		
I-00045432	Comm	R	5/13/2026	378.38		018782		
I-00045452	Res	R	5/13/2026	515.97		018782		
I-00045453	Res	R	5/13/2026	563.75		018782		
I-00045459	Comm	R	5/13/2026	591.45		018782		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00045482	Comm	R	5/13/2026	251.30		018782		
I-00045495	Res	R	5/13/2026	91.73		018782		
I-00045511	Res	R	5/13/2026	614.39		018782		
I-00045519	Res	R	5/13/2026	616.30		018782		
I-00045520	Comm	R	5/13/2026	666.94		018782		
I-00045547	Comm	R	5/13/2026	230.28		018782		
I-00045555	Res	R	5/13/2026	178.68		018782		
I-00045564	Res	R	5/13/2026	462.46		018782		
I-00045566	Comm	R	5/13/2026	779.69		018782		
I-00045567	Res	R	5/13/2026	571.39		018782		
I-00045594	Res	R	5/13/2026	146.19		018782		
I-00045624	Res	R	5/13/2026	1,021.43		018782		
I-00045627	Res	R	5/13/2026	835.11		018782		
I-00045630	Comm	R	5/13/2026	1,109.34		018782		
I-00045657	Comm	R	5/13/2026	284.74		018782		
I-00045661	Comm	R	5/13/2026	200.66		018782		
I-00045683	Res	R	5/13/2026	575.21		018782		
I-00045686	Res	R	5/13/2026	560.88		018782		
I-00045690	Comm	R	5/13/2026	512.15		018782		
I-00045719	Comm	R	5/13/2026	386.98		018782		
I-00045726	Comm	R	5/13/2026	832.24		018782		
I-00045733	Res	R	5/13/2026	541.77		018782		
I-00045736	Res	R	5/13/2026	545.59		018782		
I-00045737	Comm	R	5/13/2026	624.90		018782		
I-00045754	Comm	R	5/13/2026	351.62		018782		
I-00045756	Res	R	5/13/2026	120.39		018782		
I-00045779	Res	R	5/13/2026	699.43		018782		
I-00045781	Res	R	5/13/2026	616.30		018782		
I-00045783	Comm	R	5/13/2026	616.30		018782		55,543.27
00810	WV Public Employee Insurance A							
I-BL 202605112615	Basic Life Benefit	R	5/13/2026	186.12		018783		
I-CEC202604272610	Plan C E/C	R	5/13/2026	1,937.50		018783		
I-CEC202604302612	Plan C E/C	R	5/13/2026	387.50		018783		
I-CEC202605112615	Plan C E/C	R	5/13/2026	2,325.00		018783		
I-CF 202604272610	Plan C Family	R	5/13/2026	24,794.00		018783		
I-CF 202604272611	Plan C Family	R	5/13/2026	539.00		018783		
I-CF 202605112615	Plan C Family	R	5/13/2026	25,333.00		018783		
I-CS 202604272610	Plan C Single	R	5/13/2026	6,669.00		018783		
I-CS 202605112615	Plan C Single	R	5/13/2026	6,925.50		018783		
I-DL 202604272610	Dependent Life	R	5/13/2026	130.12		018783		
I-DL 202604272611	Dependent Life	R	5/13/2026	2.46		018783		
I-DL 202605112615	Dependent Life	R	5/13/2026	132.58		018783		
I-OL 202604272610	Optional Life	R	5/13/2026	477.02		018783		
I-OL 202604272611	Optional Life	R	5/13/2026	0.40		018783		
I-OL 202605112615	Optional Life	R	5/13/2026	470.30		018783		
I-TOF202604272610	Tobacco Surcharge Family	R	5/13/2026	375.00		018783		
I-TOF202605112615	Tobacco Surcharge Family	R	5/13/2026	375.00		018783		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-TOS202604272610	Tobacco Surcharge Single	R	5/13/2026	100.00		018783		
I-TOS202605112615	Tobacco Surcharge Single	R	5/13/2026	100.00		018783		71,259.50
00812	WV Division of Corrections & R							
I-4126B49F	10 days inmate housing TVRJ	R	5/13/2026	672.70		018784		672.70
00927	Interstate Battery System of S							
I-51021240	Batteries	R	5/13/2026	295.90		018785		295.90
01390	Phoenix Solutions, LLC							
I-42904	Chemicals	R	5/13/2026	4,582.08		018786		4,582.08
01392	William Butcher							
I-05/18/26 Travel	Travel Exp 051826 Training KY	R	5/13/2026	280.00		018787		280.00
01594	Pace Analytical Services LLC							
I-2630670458	Analytical services 30852298	R	5/13/2026	456.60		018788		
I-2630675871	Analytical Chgs Proj 30859087	R	5/13/2026	150.40		018788		607.00
01681	HdL Companies							
I-04302026	Add'tl BL Revenue 043026	R	5/13/2026	5,084.89		018789		5,084.89
02608	Zinn's R Us Inc							
I-5419	4 Septic Holding Tanks	R	5/13/2026	400.00		018790		
I-5420	4 Septic Holding Tanks	R	5/13/2026	400.00		018790		
I-5421	4 Septic Holding Tanks	R	5/13/2026	400.00		018790		
I-5562	4 Septic Holding Tanks	R	5/13/2026	400.00		018790		
I-5563	4 Septic Holding Tanks	R	5/13/2026	400.00		018790		2,000.00
02755	Citizens Bank of WV							
I-GAR202604272610	Case #: CC-42-2023-C-79	R	5/13/2026	182.44		018791		
I-GAR202605112615	Case #: CC-42-2023-C-79	R	5/13/2026	182.44		018791		364.88
02848	First United Methodist Church							
I-05/2026 Rent	Parking Rentals05/2026	R	5/13/2026	80.00		018792		80.00
02980	Tyler Knotts							
I-05/26 Travel	Travel K9 Training 0511-051526	R	5/13/2026	1,050.25		018793		1,050.25
00116	Child Support Enforcement							
I-CDS202605112615	Child Support	R	5/13/2026	453.40		018794		453.40
00121	Citizens Bank of WVFP							
I-FP 202605112615	Fire Pension	R	5/13/2026	363.71		018795		363.71

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00122	Citizens Bank of WVPP							
I-PP 202605112615	Police Pension	R	5/13/2026	184.48		018796		
I-PPN202605112615	Police Pension-2010 Forward	R	5/13/2026	270.48		018796		454.96
00147	COE Misc							
I-MIS202605112615	Misc Reimbursements	R	5/13/2026	362.55		018797		362.55
00150	COE Payroll							
I-T1 202605112615	Federal Withholding	R	5/13/2026	14,597.42		018798		14,597.42
00151	COE Payroll							
I-T3 202605112615	FICA	R	5/13/2026	22,881.36		018799		
I-T4 202605112615	Medicare	R	5/13/2026	5,652.10		018799		28,533.46
00152	COE Payroll							
I-T2 202605112615	State Withholding	R	5/13/2026	6,081.00		018800		6,081.00
00203	Davis Trust Company							
I-CC 202605112615	Employee Christmas Club	R	5/13/2026	2,950.00		018801		2,950.00
00747	Washington National Insurance							
I-WN 202605112615	Washington National Insurance	R	5/13/2026	574.13		018802		574.13
00837	COE Payroll Reimbursement							
I-001202605112615	Payroll Reimbursement	R	5/13/2026	66,011.86		018803		
I-006202605112615	Payroll Reimbursement	R	5/13/2026	5,804.09		018803		
I-036202605112615	Payroll Reimbursement	R	5/13/2026	15,158.49		018803		
I-400202605112615	Payroll Reimbursement	R	5/13/2026	24,923.08		018803		
I-401202605112615	Payroll Reimbursement	R	5/13/2026	16,130.09		018803		
I-404202605112615	Payroll Reimbursement	R	5/13/2026	13,094.59		018803		141,122.20
01885	Colonial Life							
I-CL 202605112615	Colionial Life-AT	R	5/13/2026	91.03		018804		
I-CLP202605112615	Colonial Life-PT	R	5/13/2026	52.52		018804		143.55
1	NUCILLI, JAMES P							
I-000202605072614	US REFUND	R	5/13/2026	636.20		018805		636.20
02605	Commercial Builders Inc							
I-PH@ Appl #4	contracted services	R	5/13/2026	195,930.00		018806		195,930.00
02671	CP&H Inc dba City Plumbing & H							
I-Appl #19	contracted services	R	5/13/2026	131,497.24		018807		131,497.24

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	NINE, KRISTEN							
I-000202605132616	US REFUND	R	5/14/2026	65.68		018808		65.68
1	BALL JR, WILLARD P							
I-000202605142617	US REFUND	R	5/14/2026	42.25		018809		42.25

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		82	1,010,273.62	0.00	1,010,273.62
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		79	85,149.76	0.00	85,149.76
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS		0.00		
	VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: Pool TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	161	1,095,423.38	0.00	1,095,423.38
BANK: Pool TOTALS:	161	1,095,423.38	0.00	1,095,423.38

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02393 I-5559420	Spilman Thomas & Battle PLLC TIF Redev Matters 033126	R	5/04/2026	455.00		000007		455.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	455.00	0.00	455.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00 VOID CREDITS 0.00		

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: TIF TOTALS:	1	455.00	0.00	455.00
BANK: TIF TOTALS:	1	455.00	0.00	455.00
REPORT TOTALS:	165	1,108,563.60	0.00	1,108,563.60

SELECTION CRITERIA

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VENDOR SET: 01-Elkins  
VENDOR: ALL  
BANK CODES: Exclude: PCARD  
FUNDS: All

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CHECK SELECTION

CHECK RANGE: 000000 THRU 999999  
DATE RANGE: 5/04/2026 THRU 5/15/2026  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

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PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

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