

Proposed Minutes

ELKINS COMMON COUNCIL MEETING MINUTES

***Phil Gainer Community Center
142 Robert E Lee Ave. Ext.
Elkins, WV 26241
July 9, 2026
7:00 p.m.***

Elkins Common Council met as above. Present were Mayor Jerry A. Marco; Councilors N.E. Bross-Fregonara, R.C. Chenoweth, G.M. Hinchman, B.C. Kerns, E. L. Plishka, and B.A. Woods; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Captain R. Belt; Operations Manager M. Kesecker; City Attorney G. S. Roberts; HR Lead S. Campbell; and Executive Secretary M. Goins (recording secretary).

C.C. Lowther arrived at 7:30 p.m.

Councilors A.C. Carroll, C.H. Thompson, L.S. Severino and City Clerk S. Stokes was absent.

PUBLIC COMMENT

There was no public comment

PRESENTATION

- a. Leon Kaye: Update on Web Optimization Project
- b. WV Department of Tourism

MINUTES

Woods **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF JUNE 11, 2026.** The motion carried.

COUNCILOR REPORTS

Councilors in attendance updated the body on committee, board, commission, and other official activities.

STAFF REPORTS

- a. City Treasurer T. Judy provided a written report (attached).
- b. Police Captain R. Belt provided a verbal report.
- c. Water Chief Operator W. Lambert provided a verbal report.
- d. Fire Chief S. Himes provided a verbal report.
- e. Operations Manager M. Kesecker provided a verbal report.

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- f. City Clerk S. Stokes provided a written report (attached).
- g. City Attorney G. Roberts provided a verbal report.

APPROVAL OF VENDOR INVOICE PAYMENTS

Chenoweth **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period June 8 through July 3, 2026.

NEW BUSINESS**a. Resolution 1935: FY 2027 Coal Severance Budget Revision SAO 2027-002-01**

Chenoweth **MOVED THAT COUNCIL ADOPT RESOLUTION 1935 (BUDGET REVISION SAO 2027-002-01).** In accordance with the requirements of the state auditor's office for inter-departmental budget revisions, the chair ordered a roll-call vote. The clerk called the roll in random order. The motion carried. Council votes were as follows:

Bross-Fregonara	Yes	Kerns	Yes	Thompson	absent
Chenoweth	Yes	Lowther	Yes	Woods	Yes
Carroll	absent	Plishka	Yes	Mayor J. Marco (in case of tie)	n/a
Hinchman	Yes	Severino	absent		

b. Resolution 1936: Acceptance and approval of FTB Gibbons Engagement Letter

Chenoweth **MOVED APPROVAL OF RESOLUTION 1936.** The motion carried.

c. Discussion to reschedule or cancel the August 6 Council meeting

Chenoweth **MOVED APPROVAL OF THE REVISED COUNCIL MEETING RESCHEDULE THE AUGUST 6 MEETING TO AUGUST 13.** The motion carried.

d. Personnel - Police

Chenoweth **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION WITH MAYOR, COUNCIL, CITY ATTORNEY ROBERTS AND HR LEAD CAMPBELL FOR THE AGENDA ITEM "PERSONNEL - POLICE."** The stated exemption was for matters arising from the employment, etc. of an individual, as allowed under WVC §6-9A-4 (b) (2) (A). The motion carried. The executive session began at 8:10 p.m. and ended at 8:41 p.m. The mayor announced that no decisions were made and no actions were taken.

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Chenoweth MOVED APPROVAL TO POST A JOB POSITION APPROVED BY HUMAN RESOURCES FOR THE POSITION OF POLICE CHIEF. The motion carried.

The meeting was adjourned at 8:44 p.m.

Attest: S.R. Stokes, City Clerk

Jerry A. Marco, Mayor