

MUNICIPAL PROPERTIES COMMITTEE MEETING MINUTES

***Phil Gainer Community Center
142 Robert E. Lee Ave. Ext.
July 13, 2026
11:00 a.m.***

Present were members: C. Lowther (chair), & B. Woods.

R. Chenoweth was absent.

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Gerry Roberts (city attorney), Tracy Judy (treasurer), Steve Himes (fire chief), Jessie Kittle (Code Enforcement) and Mikayla Goins (executive secretary).

PUBLIC COMMENT

Marilyn Cuonzo of High Street: Property on Summit/High Street clean up, requesting aid to remove debris (yard-waste) post clean up.

MINUTES

Woods **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF JUNE 8, 2026.** The motion carried.

NEW BUSINESS

By unanimous consent of the Committee the agenda was reordered as follows:

e. Seneca Mall Parking Lot

Master Gardeners gave a report on the garden area in the Seneca Mall Parking Lot. The Tree Board reported on efforts within the last month to improve the garden area. Bross-Fregonara representing the Tree Board recommended that the garden be fully mulched and the area be largely a “tree lawn” rather maintain the flower garden. Bross-Fregonara requested the street department fix the existing pavers and assist with the mulching.

The Operations department was established as the point of contact for the Tree Board and Master Gardeners for assistance and reporting on projects in the City.

a. Ellis Avenue Right-of-way improvements

Kittle reported on the flood plane requirements for the area. Lowther proposed putting in a heavy base and gravel to allow construction to proceed then paving following construction completion.

Kesecker and Kittle to meet with engineer on site to asses the area.

b. Sidewalk improvement grant program

Kesecker provided a report on the program progress.

c. Damaged Lampposts on Davis Avenue and Railroad Avenue

Kesecker provided a report on street department efforts to catalog the damaged posts and assess the needs and cost to repair or replace the posts.

d. Parking in front of Barbershop

Marco reported that Mr. Arbogast has requested a load/unloading sign in front of his Barbershop.

Lowther requested Kesecker speak to Mr. Arbogast and place sign as requested.

e. City Hall Update

Kesecker provided a report on the City Hall renovation stating a move in date of September 1, 2026, with some continued construction through September 30, 2026.

Judy reported Mountain Valley Bank (MVB) request to rent office space on the 2nd and 3rd floor of City Hall during the MVB renovation.

Cm. Woods, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 12:23 p.m.

Name & Title

Signature