



City of Elkins

Council Meeting

July 23, 2026

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to Order and Roll Call**
3. **Public Comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of July 9, 2026
5. **Correspondence, Notifications, and Recognitions**
 - a. Mayor's Proclamations
 1. Sister Cities Proclamation Eunice, Louisiana
 - b. Approved Event Requests
 1. Augusta Festival - July 25, 2026
 - c. Building Officer's report
 - d. Fire and Police Pension Annuals
6. **Councilor Reports**
7. **Officer Reports**
 - a. Treasurer's report
 - b. Operations Manager's report
 - c. Fire Chief's report
 - d. Police Chief's report
 - e. Chief Utility Operator's report
 - f. Clerk's report
8. **Approval of Vendor Invoice Payments**
 - a. Vendor invoices presented for approval: July 6 through July 17, 2026

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

9. New Business

- a. Ordinance 352: An ordinance of the Common Council of the City Of Elkins, West Virginia, approving the formation of a joint development entity with the Randolph County Development Authority to be known as [Elkins Development, LLC]; approving the articles of organization of [Elkins Development, LLC]; approving the operating agreement for the [Elkins Development, LLC] and providing for other matters in connection therewith (first of two readings)
- b. Resolution 1937: Approving FY 2027 pay adjustment for eligible General, Fire, and Sanitation Fund employees, effective July 1
- c. Resolution 1938: General Fund Budget Revision SAO 2027-001-01 (FY 2026 carryover)
- d. Resolution 1939: Approving and authorizing execution of an agreement with AlignHR to develop an updated classification and compensation plan
- e. Resolution 1940: Acceptance of Demonstration City Grant on behalf of the Elkins Tree Board
- f. Interim structure for the police department

10. Mayor's Comments

11. Adjournment