



City of Elkins

Council Meeting

September 3, 2026

7:00 PM

Phil Gainer Community Center
142 Robert E Lee Ave. Ext.

AGENDA

1. Hearing

- a. A public hearing pursuant to West Virginia Code § 8A-3-7 to receive public comment on the draft May 2026 Comprehensive Plan prepared by the Elkins Planning Commission and submitted to Council.

2. Invocation and Pledge of Allegiance

3. Call to Order and Roll Call

4. Public Comment

5. Minutes

- a. Proposed minutes for the meeting of August 13, 2026

6. Correspondence, Notifications, and Recognitions

- a. Mayor's Proclamations
- b. Approved Event Requests
- c. Building Officer's report
- d. Recognition of the promotion of Elkins Police Department Corporal Dustin George to Sergeant

7. Councilor Reports

8. Officer Reports

- a. Treasurer's report
- b. Operations Manager's report
- c. Fire Chief's report
- d. Police Chief's report
- e. Chief Utility Operator's report
- f. Clerk's report

9. Approval of Vendor Invoice Payments

- a. Vendor invoices presented for approval: August 10-August 28, 2026

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

10. New Business

- a. Resolution 1947: Resolution Adopting a Comprehensive Plan for the City of Elkins, West Virginia
- b. Resolution 1948: Renaming the block of Lincoln Avenue north of Harrison Avenue and assigning new addresses to the properties thereon
- c. Resolution 1949: Establishing compensation for EPD Officer William Butcher upon promotion to Sergeant
- d. Resolution 1950: Establishing compensation for EPD Officer Dustin George upon promotion to Sergeant
- e. Resolution 1951: Accepting bid and authorizing agreement to purchase a sanitation truck
- f. Resolution 1952: Establishing new hours for Utility Billing and the Treasurer's Department
- g. Ordinance approving the transfer of real property comprising the City Hall parking lot and the Elkins Fire Department to the Building Commission
- h. Consideration of ordinances, resolutions, or other actions related to acquiring historic tax credits for the City Hall project or other aspects of financing this project, including actions involving the joint development entity formed with the Randolph County Development Authority, as well as actions involving the Elkins Building Commission and Woodlands Development Group

11. Mayor's Comments

12. Adjournment



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	Hearing
Category:	Presentation
Agenda Item Name:	A public hearing pursuant to West Virginia Code § 8A-3-7 to receive public comment on the draft May 2026 Comprehensive Plan prepared by the Elkins Planning Commission and submitted to Council.
Recommended By:	Planning Commission
Summary:	City Council will conduct a public hearing pursuant to West Virginia Code § 8A-3-7 to receive public comment on the Comprehensive Plan recommended by the Elkins Planning Commission and presented to Council at its August 13 meeting. The hearing will provide interested persons an opportunity to present oral or written comments before Council considers adoption of the Comprehensive Plan. (W. Va. Code § 8A-3-7)
Fiscal Impact:	n/a
Recommendation:	Review presented information in consideration of New Business item "a," Resolution 1947: Resolution Adopting a Comprehensive Plan for the City of Elkins, West Virginia
Attachments:	None



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	Minutes
Category:	Action Item
Agenda Item Name:	Proposed minutes for the meeting of August 13, 2026
Recommended By:	City Clerk
Summary:	Minutes proposed for the referenced meeting
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. city council - 2026_08_13 - minutes_proposed

Proposed Minutes

ELKINS COMMON COUNCIL MEETING MINUTES

***Phil Gainer Community Center
142 Robert E Lee Ave. Ext.
Elkins, WV 26241
August 13, 2026
7 p.m.***

Elkins Common Council met as above. Present were Mayor Jerry A. Marco; Councilors N.E. Bross-Fregonara, A.C. Carroll, R.C. Chenoweth, G.M. Hinchman, B.C. Kerns, E. L. Plishka, L.S. Severino, and B.A. Woods; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Operations Manager M. Kesecker; and City Clerk S.R. Stokes (recording secretary).

City Attorney G. S. Roberts and Councilors C.C. Lowther and C.H. Thompson were absent.

PUBLIC COMMENT

There was no public comment.

MINUTES

Woods **MOVED APPROVAL OF THE MINUTES FOR THE MEETING OF JULY 23, 2026.** The motion carried.

CORRESPONDENCE, NOTIFICATIONS, AND RECOGNITIONS

- a. Building permits, zoning permits, and vacant property registrations

COUNCILOR REPORTS

Councilors in attendance updated the body on committee, board, commission, and other official activities.

PRESENTATION

Phillips Kolsun and Councilor Andrew Carroll, the president and vice president of the Planning Commission, respectively, presented the Commission's draft Comprehensive Plan. (See Resolution 1942 under New Business.)

STAFF REPORTS

- a. City Treasurer T. Judy provided a written report (attached).
- b. Operations Manager M. Kesecker provided a verbal report.
- c. Fire Chief S. Himes provided a verbal report.

Proposed Minutes

- d. Police Chief T. Bennett provided a verbal report.
- e. Wastewater Chief Operator W. Hymes provided a verbal report.
- f. Water Chief Operator W. Lambert provided a verbal report.
- g. City Clerk S. Stokes provided a written report (attached).
- h. City Attorney G. Roberts provided a verbal report.

APPROVAL OF VENDOR INVOICE PAYMENTS

Chenoweth **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period July 20-August 7, 2026.

PRESENTATION

Phillips Kolsun and Councilor Andrew Carroll, the president and vice president of the Planning Commission, respectively, presented the Commission's draft Comprehensive Plan. (See Resolution 1942 under New Business.)

NEW BUSINESS

- a. **Ordinance 352: An ordinance of the Common Council of the City Of Elkins, West Virginia, approving the formation of a joint development entity with the Randolph County Development Authority to be known as [Elkins Development, LLC]; approving the articles of organization of [Elkins Development, LLC]; approving the operating agreement for the [Elkins Development, LLC] and providing for other matters in connection therewith (second and final reading).**

Carroll **MOVED APPROVAL OF ORDINANCE 352.** The motion carried.

- b. **Resolution 1941: Establishing a new compensation level for the Fire Chief, effective July 5, 2026.**

Kerns **MOVED APPROVAL OF RESOLUTION 1941.** The motion carried.

- c. **Resolution 1942: Acknowledging receipt of the Planning Commission's draft Comprehensive Plan and setting a date for a public hearing thereon (September 3).**

Woods **MOVED APPROVAL OF RESOLUTION 1942.** The motion carried.

- d. **Resolution 1943: Addendum to Smarsh contract adding YouTube archiving.**

Kerns **MOVED APPROVAL OF RESOLUTION 1943.** The motion carried.

Proposed Minutes

- e. Resolution 1944: Authorization to expend opioid settlement funds to implement the GameChanger substance misuse prevention program at Elkins Middle School for a second school year.**

Plishka MOVED APPROVAL OF RESOLUTION 1944. The motion carried.

- f. Resolution 1945: Appointing Daniel Fisher to the Elkins Building Commission for an unexpired term ending August 31, 2029.**

Carroll MOVED APPROVAL OF RESOLUTION 1945. The motion carried.

- g. Resolution 1946: Proposal to expend \$6,934 in City Code § 31.07 funds for Cooperative Advertising campaign in Tyson's Corner in collaboration with the City of Buckhannon.**

(Without objection, the original proposed amount of \$6,600 was amended to \$6,934.)

Hinchman MOVED APPROVAL OF RESOLUTION 1946. The motion carried.

- h. Proposal from Mountain Valley Bank to lease office space in City Hall (pending review by Municipal Properties Committee on August 12).**

The meeting was adjourned at 7:50 p.m.

Attest: S.R. Stokes, City Clerk

Jerry A. Marco, Mayor



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	Correspondence, Notifications, and Recognitions
Category:	Presentation
Agenda Item Name:	Building Officer's report
Recommended By:	Building Officer
Summary:	Report on building permits, zoning activity, and vacant structure fees.
Fiscal Impact:	See report
Recommendation:	Review
Attachments:	1. Building Permits - 2026_09_03

The attached report shows building permits issued 07/22/2026-8/10/2026. There were 21 projects with a total valuation of \$422,398.00

Zoning permits show no new Business

There are currently 43 structures registered as vacant. A new cycle of billing has started and 23 have been billed with \$4000 collected.

BUILDING PERMITS

8/31/2026 12:41 PM PROJECT MASTER REPORT PAGE: 1
PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
PROJECT TYPE: Exclude: BPZONING CONTRACTOR CLASS: All - All Contractor Classes
CONTRACTORS: All
APPLIED DATES: 8/11/2026 THRU 8/31/2026 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS INCLUDED: Opened, Complet ISSUED DATES: 0/00/0000 THRU 99/99/9999
=====

PROJECT: 240806 - NEW RESIDENTIAL BUILDING TYPE: BR-NEW NEW RESIDENTIAL BUILDING
PROPERTY: MHP HEAVNER ACRES #23
APPLIED DATE: 8/13/2026 ISSUED DATE: 8/13/2026 EXPIRATION DATE: 2/10/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR: HEAVNER ACRES MHP LLC
7811 NW 7TH AVE
MIAMI, FL 33150

SQUARE FEET: 1,001
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240807 - NEW RESIDENTIAL BUILDING TYPE: BR-NEW NEW RESIDENTIAL BUILDING
PROPERTY: HEAVNER ACRES #24
APPLIED DATE: 8/13/2026 ISSUED DATE: 8/13/2026 EXPIRATION DATE: 2/10/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR: HEAVNER ACRES MHP LLC
7811 NW 7TH AVE
MIAMI, FL 33150

SQUARE FEET: 869
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240808 - RESIDENTIAL DECK TYPE: DECK-RES RESIDENTIAL DECK
PROPERTY: 302 ROBERT E LEE AVE
APPLIED DATE: 8/13/2026 ISSUED DATE: 8/13/2026 EXPIRATION DATE: 2/10/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR: ARMENTROUT, ROBERT & BENNY
302 ROBERT E LEE AVE
ELKINS, WV 26241

SQUARE FEET: 25
DWELLING TYPE: PRIVATE UNITS: 1
STATUS: OPEN BALANCE: 0.00

PROJECT: 240809 - RESIDENTIAL WINDOWS TYPE: WIND-RES RESIDENTIAL WINDOWS
PROPERTY: 128 ELM ST
APPLIED DATE: 8/13/2026 ISSUED DATE: 8/13/2026 EXPIRATION DATE: 2/10/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR: SEVERINO, SUSAN
128 ELM ST
ELKINS, WV 26241

SQUARE FEET: 1
DWELLING TYPE: PRIVATE UNITS: 8
STATUS: OPEN BALANCE: 0.00

PROJECT: 240810	- RESIDENTIAL ROOFING	TYPE: ROOF-RES	RESIDENTIAL ROOFING
PROPERTY:	223 DAVIS ST		
APPLIED DATE:	8/13/2026	ISSUED DATE:	8/13/2026
CONTRACTOR:		EXPIRATION DATE:	2/10/2027
		COMPLETION DATE:	0/00/0000
		ISSUED TO:	MILLER, GARY & PATRICIA
			223 DAVIS ST
			ELKINS, WV 26241
SQUARE FEET:	600		
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	0.00
PROJECT: 240811	- RESIDENTIAL ROOFING	TYPE: ROOF-RES	RESIDENTIAL ROOFING
PROPERTY:	114 VECTOR AVE		
APPLIED DATE:	8/13/2026	ISSUED DATE:	8/13/2026
CONTRACTOR:		EXPIRATION DATE:	2/10/2027
		COMPLETION DATE:	0/00/0000
		ISSUED TO:	CAROWICK JR, CLAIR
			115 EVANS DR
			ELKINS, WV 26241
SQUARE FEET:	1,900		
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	0.00
PROJECT: 240812	- RESIDENTIAL WINDOWS	TYPE: WIND-RES	RESIDENTIAL WINDOWS
PROPERTY:	1524 LAVALETTE AVE		
APPLIED DATE:	8/13/2026	ISSUED DATE:	8/13/2026
CONTRACTOR:	HANSHAWENT HANSHAW ENTERPRISES INC	EXPIRATION DATE:	2/10/2027
	148 MIDDLETOWN RD	COMPLETION DATE:	0/00/0000
	FAIRMONT, WV 26554	ISSUED TO:	WILSON, CRAIG & TRACI
			RT 1 BOX 330-A
			ELKINS, WV 26241
SQUARE FEET:	1		
DWELLING TYPE:	PRIVATE	UNITS:	11
STATUS:	OPEN	BALANCE:	0.00
PROJECT: 240813	- RESIDENTIAL ELECTRICAL	TYPE: ELEC-RES	RESIDENTIAL ELECTRICAL
PROPERTY:	116 WHITEMAN AVE		
APPLIED DATE:	8/13/2026	ISSUED DATE:	8/13/2026
CONTRACTOR:	INTERCONN INTERCONNECT ELECTRIC LLC	EXPIRATION DATE:	2/10/2027
	9841 WASHINGTONIAN BLVD ST 200	COMPLETION DATE:	0/00/0000
	GAITHESBURG, MD 20878	ISSUED TO:	STONE, PATRICIA A
			116 WHITEMAN AVE
			ELKINS, WV 26241
SQUARE FEET:	791		
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	0.00
PROJECT: 240814	- COMMERCIAL ROOFING	TYPE: ROOF-COM	COMMERCIAL ROOFING
PROPERTY:	101 SCOTT FORD RD		
APPLIED DATE:	8/14/2026	ISSUED DATE:	8/14/2026
CONTRACTOR:	WV061190 MOUNTAINEER CONTRACTING & MAIN	EXPIRATION DATE:	2/11/2027
	2903 LEADING CREEK RD	COMPLETION DATE:	0/00/0000
	MONTROSE, WV 26283	ISSUED TO:	RANDOLPH CO BOARD OF EDU
			40 ELEVENTH ST
			ELKINS, WV 26241
SQUARE FEET:	1,500		
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	0.00
PROJECT: 240815	- RESIDENTIAL REMODEL	TYPE: BR-REM	RESIDENTIAL REMODEL
PROPERTY:	108 GILMORE ST		
APPLIED DATE:	8/17/2026	ISSUED DATE:	8/17/2026
CONTRACTOR:	4U CONT 4U CONTRACTING LLC	EXPIRATION DATE:	2/14/2027
	108 GILMORE STREET, APT 2	COMPLETION DATE:	0/00/0000
	ELKINS, WV 26241	ISSUED TO:	DOTSON, JENNIFER J
			16 BARNETT DR
			ST ALBANS, WV 25177
SQUARE FEET:	160		
DWELLING TYPE:	PRIVATE	UNITS:	1
STATUS:	OPEN	BALANCE:	0.00

PROJECT: 240816	- RESIDENTIAL SIDEWALK/DRIVEWAY	TYPE: BR-SIDE	RES DRIVEWAY/SIDEWALK
PROPERTY:	234 TERRACE AVE		
APPLIED DATE:	8/17/2026	ISSUED DATE:	8/17/2026
CONTRACTOR:	MATERIAL MATERIAL & LABOR SOLUTIONS LLC	EXPIRATION DATE:	2/14/2027
	898 ISNER CREEK ROAD	COMPLETION DATE:	0/00/0000
	ELKINS, WV 26241	ISSUED TO:	RAMSEY, PHOEBE A
SQUARE FEET:	192		234 TERRACE AVE
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240817	- RESIDENTIAL SIDEWALK/DRIVEWAY	TYPE: BR-SIDE	RES DRIVEWAY/SIDEWALK
PROPERTY:	177 HIGH ST		
APPLIED DATE:	8/17/2026	ISSUED DATE:	8/17/2026
CONTRACTOR:	SIMON SIMON CONCRETE SOLUTIONS	EXPIRATION DATE:	2/14/2027
	1801 LIVINGSTON AVENUE	COMPLETION DATE:	0/00/0000
	ELKINS, WV 26241	ISSUED TO:	DEJOICE, MARY JO
SQUARE FEET:	600		PO BOX 789
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240818	- RESIDENTIAL SIDEWALK/DRIVEWAY	TYPE: BR-SIDE	RES DRIVEWAY/SIDEWALK
PROPERTY:	1602 S DAVIS AVE		
APPLIED DATE:	8/17/2026	ISSUED DATE:	8/17/2026
CONTRACTOR:	SIMON SIMON CONCRETE SOLUTIONS	EXPIRATION DATE:	2/14/2027
	1801 LIVINGSTON AVENUE	COMPLETION DATE:	0/00/0000
	ELKINS, WV 26241	ISSUED TO:	KOCH, LINDA
SQUARE FEET:	314		1603 16TH ST
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240819	- RESIDENTIAL DECK	TYPE: DECK-RES	RESIDENTIAL DECK
PROPERTY:	114 BOUNDARY AVE		
APPLIED DATE:	8/24/2026	ISSUED DATE:	8/24/2026
CONTRACTOR:	REVIVAL REVIVAL RENOVATIONS LLC	EXPIRATION DATE:	2/21/2027
	475 BRADLEY ROAD	COMPLETION DATE:	0/00/0000
	VALLEY BEND, WV 26293	ISSUED TO:	LLOYD, BENJAMIN T
SQUARE FEET:	300		114 BOUNDARY AVE
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240820	- RESIDENTIAL REMODEL	TYPE: BR-REM	RESIDENTIAL REMODEL
PROPERTY:	205 SOUTHVIEW DR		
APPLIED DATE:	8/24/2026	ISSUED DATE:	8/24/2026
CONTRACTOR:		EXPIRATION DATE:	2/21/2027
		COMPLETION DATE:	0/00/0000
		ISSUED TO:	TINGLER, JOSEPH
SQUARE FEET:	1,056		205 SOUTHVEIW DR
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
STATUS:	OPEN	UNITS:	1
		BALANCE:	0.00
PROJECT: 240821	- RESIDENTIAL DECK	TYPE: DECK-RES	RESIDENTIAL DECK
PROPERTY:	1527 S DAVIS AVE		
APPLIED DATE:	8/24/2026	ISSUED DATE:	8/24/2026
CONTRACTOR:	HILL&VALLE HILL & VALLEY CONSTRUCTION CO	EXPIRATION DATE:	2/21/2027
	1893 SHAFFERS RUN RD	COMPLETION DATE:	0/00/0000
	MILL CREEK, WV 26280	ISSUED TO:	HOPWOOD, KURT
SQUARE FEET:	30		1527 S DAVIS AVE
DWELLING TYPE:	PRIVATE		ELKINS, WV 26241
		UNITS:	1

STATUS: OPEN	BALANCE:	0.00		
PROJECT: 240822 - RESIDENTIAL PLUMBING			TYPE: PLB-RES	RESIDENTIAL PLUMBING
PROPERTY:	624 YOKUM ST			
APPLIED DATE:	8/27/2026	ISSUED DATE:	8/27/2026	EXPIRATION DATE: 2/24/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR:	ALFORD ALFORD HOME SOLUTIONS INC			ISSUED TO: COBERLY, LINDA J
	6316 MACCORKLE AVENUE			PO BOX 1103
	ST. ALBANS, WV 25177			ELKINS, WV 26241
SQUARE FEET:	1			
DWELLING TYPE:	PRIVATE	UNITS:	1	
STATUS: OPEN	BALANCE:	0.00		
PROJECT: 240823 - RESIDENTIAL ELECTRICAL			TYPE: ELEC-RES	RESIDENTIAL ELECTRICAL
PROPERTY:	103 CONWAY DR			
APPLIED DATE:	8/27/2026	ISSUED DATE:	8/27/2026	EXPIRATION DATE: 2/24/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR:	SOLAR SOLAR HOLLER LLC			ISSUED TO: DILLON, KATE
	2835 PARK AVENUE			103 CONWAY DR
	HUNTINGTON, WV 25704			ELKINS, WV 26241
SQUARE FEET:	1,051			
DWELLING TYPE:	PRIVATE	UNITS:	1	
STATUS: OPEN	BALANCE:	61.53		
PROJECT: 240824 - RESIDENTIAL REMODEL			TYPE: BR-REM	RESIDENTIAL REMODEL
PROPERTY:	140 ORCHARD ST			
APPLIED DATE:	8/27/2026	ISSUED DATE:	8/27/2026	EXPIRATION DATE: 2/24/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR:	JROCK JROCK REPAIR SERVICE			ISSUED TO: MUSSI PROPERTIES LLC
	118 ORCHARD STREET			403 RIVERSIDE DR
	ELKINS, WV 26241			HARPERS FERRY, WV 25425-3802
SQUARE FEET:	9			
DWELLING TYPE:	PRIVATE	UNITS:	1	
STATUS: OPEN	BALANCE:	25.27		
PROJECT: 240825 - RESIDENTIAL ELECTRICAL			TYPE: ELEC-RES	RESIDENTIAL ELECTRICAL
PROPERTY:	1722 S DAVIS AVE			
APPLIED DATE:	8/31/2026	ISSUED DATE:	8/31/2026	EXPIRATION DATE: 2/28/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR:	SOLAR SOLAR HOLLER LLC			ISSUED TO: PIRNER, ROBERT-CONSTANC
	2835 PARK AVENUE			1722 S DAVIS AVE
	HUNTINGTON, WV 25704			ELKINS, WV 26241
SQUARE FEET:	800			
DWELLING TYPE:	PRIVATE	UNITS:	1	
STATUS: OPEN	BALANCE:	54.00		
PROJECT: 240826 - RESIDENTIAL DECK			TYPE: DECK-RES	RESIDENTIAL DECK
PROPERTY:	112 WILTON AVE			
APPLIED DATE:	8/31/2026	ISSUED DATE:	8/31/2026	EXPIRATION DATE: 2/28/2027 COMPLETION DATE: 0/00/0000
CONTRACTOR:	HYSSOP HYSSOP BUILDERS			ISSUED TO: ROTH, CURTIS J
	646 LEGG ROAD			112 WILTON AVE
	ELKINS, WV 26241-1293			ELKINS, WV 26241
SQUARE FEET:	196			
DWELLING TYPE:	PRIVATE	UNITS:	1	
STATUS: OPEN	BALANCE:	30.88		

ZONING PERMITS

None

8/11/2026 12:25 PM PROJECT MASTER REPORT PAGE: 1
 PROJECTS: THRU ZZZZZZZZZZ REPORT SEQUENCE: Project
 PROJECT TYPE: Include: BPZONING CONTRACTOR CLASS: All - All Contractor Classes
 CONTRACTORS: All
 APPLIED DATES: 7/22/2026 THRU 8/10/2026 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS INCLUDED: All ISSUED DATES: 0/00/0000 THRU 99/99/9999
 =====

PROJECT: 240795 - ZONING PERMIT TYPE: BPZONING ZONING
 PROPERTY: 1092 HARRISON AVE
 APPLIED DATE: 7/28/2026 ISSUED DATE: 7/28/2026 EXPIRATION DATE: 7/28/2027 COMPLETION DATE: 0/00/0000
 CONTRACTOR: ISSUED TO: NXTLVL TATTOOS
 203 BENNETT LOOP ROAD
 COALTON, WV 26257
 SQUARE FEET: 1
 DWELLING TYPE: PRIVATE UNITS: 1
 STATUS: OPEN BALANCE: 0.00

VACANT STRUCTURE FEES

8/31/2026 12:48 PM FEE CODE REPORT PAGE: 1
 LICENSES: THRU ZZZZZZZZZZ ORIGINATION DATE: 3/01/2026 THRU 8/31/2026
 LIC CODES: Include: CE-VAC EFFECTIVE DATE: 0/00/0000 THRU 99/99/9999
 LIC STATUS: Pending, Active EXPIRATION DATE: 0/00/0000 THRU 99/99/9999
 FEE CODES: All PRINT DATE: 0/00/0000 THRU 99/99/9999

FEE CODE: VACANT - VACANT PROPERTY FEE

LICENSE	PERIOD	LIC CODE	STATUS	REPORT	ISSUED TO	# of Years	CHARGES
24648	4/01/26 - 4/01/27	CE-VAC	Active	CODE	BARTON ROBER	3.0000	400.00
24649	4/01/26 - 4/01/27	CE-VAC	Active	CODE	AUVIL BENJA	3.0000	400.00
24650	4/01/26 - 4/01/27	CE-VAC	Active	CODE	HIGGINS MARIE	4.0000	600.00
24651	4/01/26 - 4/01/27	CE-VAC	Pending	CODE	METHENY MICHE	3.0000	400.00
24665	4/23/26 - 4/24/27	CE-VAC	Active	CODE	MILLER LINDA	4.0000	600.00
24666	4/23/26 - 4/21/27	CE-VAC	Pending	CODE	HALLE SHANE	4.0000	600.00
24667	4/23/26 - 4/24/27	CE-VAC	Pending	CODE	LIN SHAN	4.0000	600.00
24668	4/23/26 - 4/24/27	CE-VAC	Active	CODE	WHITE DILLEY INVESTMENTS	4.0000	600.00
24679	5/20/26 - 5/06/27	CE-VAC	Pending	CODE	CORDER DEBOR	4.0000	600.00
24718	7/23/26 - 7/28/27	CE-VAC	Pending	CODE	BOGGS ANGEL	4.0000	600.00
24719	7/23/26 - 7/28/27	CE-VAC	Active	CODE	SHOMO LINDA	3.0000	400.00
24720	7/23/26 - 7/28/27	CE-VAC	Active	CODE	STEVENSON JULIA	4.0000	600.00
24721	7/23/26 - 7/28/27	CE-VAC	Pending	CODE	KIRKPATRICK KRIST	4.0000	600.00
24722	7/23/26 - 7/28/27	CE-VAC	Pending	CODE	MESSINGER DAVID	4.0000	600.00
24723	7/23/26 - 7/29/27	CE-VAC	Pending	CODE	KELLY SEAN	3.0000	400.00
24724	7/23/26 - 7/29/27	CE-VAC	Pending	CODE	KNUTTI FREDE	4.0000	600.00

24725	7/23/26 - 7/29/27	CE-VAC	Active	CODE	SANDS	DIANE	3.0000	400.00
24727	7/23/26 - 7/29/27	CE-VAC	Pending	CODE	HATFIELD	WANDA	4.0000	600.00
24728	7/23/26 - 7/29/27	CE-VAC	Pending	CODE	SHOCKEY	KATHE	4.0000	600.00
24729	7/23/26 - 7/29/27	CE-VAC	Pending	CODE	SHOCKEY	KATHE	4.0000	600.00
24730	7/23/26 - 7/29/27	CE-VAC	Pending	CODE	HALL	LOREN	3.0000	400.00
24731	7/23/26 - 7/29/27	CE-VAC	Pending	CODE	H A SMITH TRUST		3.0000	400.00
24732	7/23/26 - 7/29/27	CE-VAC	Pending	CODE	ANGER	MIKE	4.0000	600.00

REPORT TOTALS:	23						84.0000	12,200.00
----------------	----	--	--	--	--	--	---------	-----------



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	Officer Reports
Category:	Presentation
Agenda Item Name:	Treasurer's report
Recommended By:	City Treasurer
Summary:	Report on Treasurer's Department activities since the last Council meeting
Fiscal Impact:	n/a
Recommendation:	Review
Attachments:	1. Treasurer's Report - 2026_09_03

Office of the City Treasurer

Council Report

Date: September 3, 2026

Update since August 13, 2026, council meeting.

- **Council Reports & Attachments**
 - Invoice Cloud Scorecard
- **Projects & Financing**
 - No update
- **Treasurer Staff**
 - Mailed 17 collection letters for delinquent utility final bills on August 20th.
 - Continue to review utility accounts.
- **Treasurer**
 - Continuing to work with Incode and NeoGov in setting up a general ledger import file.
 - Continuing to work with auditor on financial statements and PSC reporting.
 - 2015 Water Reserve bond payments have been completed. This will free up \$139,000 annually for the water fund.
 - Working with Griffith & Associates in reviewing sanitation rates.

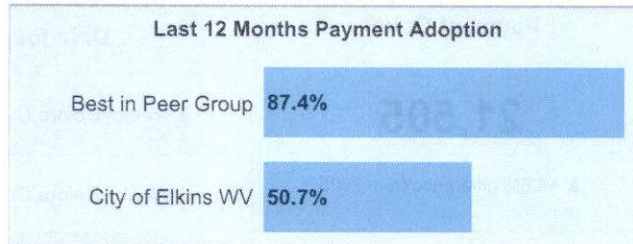


InvoiceCloud Scorecard for City of Elkins WV

Payment Adoption

Your Score:

**Room to
Grow**



Save an additional

\$21K

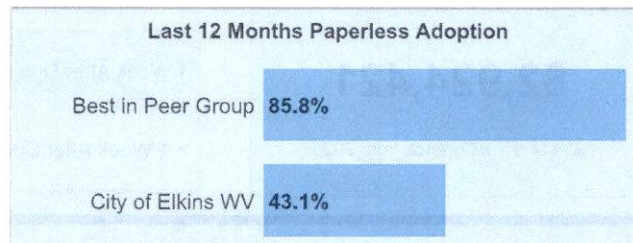
annually by increasing digital
payment adoption to match
the top peers in your industry

Payment adoption is the percent of invoices sent that are paid through InvoiceCloud.

Paperless Adoption

Your Score:

**Room to
Grow**



Save an additional

\$20K

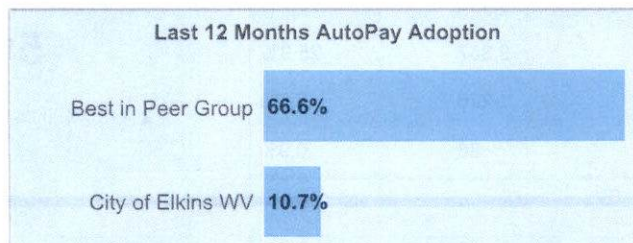
annually by increasing paperless
adoption to match the top peers in
your industry

Paperless adoption is the percent of invoices sent that are delivered paperlessly.

AutoPay Adoption

Your Score:

**Room to
Grow**



Collect an additional

\$5M

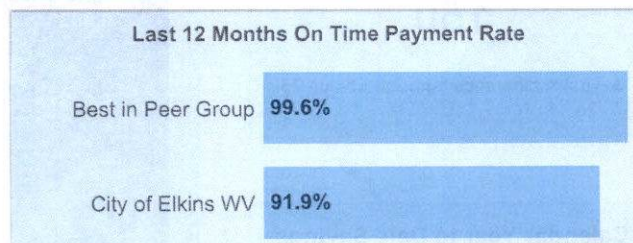
annual volume automatically by
increasing AutoPay adoption to
match the top peers in your industry

Autopay adoption is the percent of invoices sent that get paid with autopay.

On Time Payment Rate

Your Score:

**Making
Strides**



Collect an additional

\$254K

annual volume paid on time by
increasing your on time payment rate
to match the top peers in your
industry

Of all invoices paid via InvoiceCloud, the percent of which were paid on or before the invoice due date.

To evaluate your performance, we compare your data to that of the highest performer in your peer group (i.e. same vertical, pricing model, size) using data from the last 12 complete months.

Leading the Pack	90 - 100th percentile of billers
Making Strides	50 - 90th percentile of billers
Room to Grow	10 - 50th percentile of billers
Falling Behind	0 - 10th percentile of billers

Data as of



InvoiceCloud Data Report for City of Elkins WV



Apr 26-Jun 26 Payment Count

9,099

▲ +12.5% difference from Apr 25-Jun 25

Calendar Year to Date Payment Count

21,505

▲ +8.6% difference from 2025

Invoices Paid in Relation to Due Date for Apr 26-Jun 26

3 Weeks Before Due Date	34.3%
2 Weeks Before Due Date	18.6%
1 Week Before Due Date	16.9%
On Due Date	24.4%
1 Week After Due Date	5.3%
> 1 Week After Due Date	0.6%

Apr 26-Jun 26 Payment Volume

\$1,231,729

▲ +26.8% difference from Apr 25-Jun 25

Calendar Year to Date Payment Volume

\$2,924,421

▲ +14.9% difference from 2025

Payments by Type for Apr 26-Jun 26

	Volume	Count	% of Total Count
Credit Card	\$701,939	6,430	70.7%
EFT (Check)	\$499,107	2,357	25.9%
PayPal Brands	\$23,143	226	2.5%
Online Bank Direct	\$7,540	86	0.9%

Calendar Year to Date Payment Adoption

51.8%

▲ +13.2% difference from previous year

Apr 26-Jun 26 New Autopay Signups

94

▼ -15.3% difference from Apr 25-Jun 25

Apr 26-Jun 26 New Paperless Signups

150

▲ +6.4% difference from Apr 25-Jun 25

Calendar Year to Date Autopay Adoption

11.6%

▲ +68.7% difference from 2025

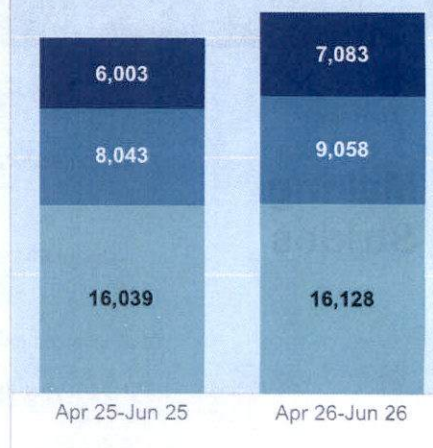
Calendar Year to Date Savings from Paperless

\$12,188

▲ +16.0% difference from 2025

Data as of 2026-08-09

Paperless Invoices by Type



■ Paperless Invoices
■ Electronic Invoices
■ Remaining Invoices



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	Officer Reports
Category:	Presentation
Agenda Item Name:	Clerk's report
Recommended By:	City Clerk
Summary:	Report on the Clerk's Department since the last Council meeting
Fiscal Impact:	n/a
Recommendation:	Review
Attachments:	1. clerk report - 2026_09_03

City Clerk Report — September 3, 2026

TIF District #1 & Capital Projects

- **Streetscape & Riverfront funding:** Continued work on the developing strategy of advancing the Downtown Streetscape and Riverfront plans through phased engineering and a combination of TIF, state, federal, and other funding sources. Attended a federal-funding webinar hosted by Congressman Riley Moore’s staff covering **EDA, ARC POWER, and related opportunities**, and contacted Region VII Planning and Development Council to explore potential collaboration and funding opportunities for these projects. *(SP 3.1: Businesses & Downtown; SP 3.2: TIF Revenues; SP 3.3: Recreation, Parks & Trails; SP 6.4: State & Federal Relationships)*
- **Engineering procurement:** Began reviewing Statements of Qualifications submitted by engineering firms for Streetscape and Riverfront professional services, moving the procurement into the evaluation stage.
- **FY 2026 HUD funding:** Continued detailed review of requirements associated with the City’s approximately **\$500,000 congressional earmark**, which HUD will administer through its Economic Development Initiative grant process. The City will still need to submit a formal application and proposed scope, and comply with federal requirements including NEPA environmental review and Build America, Buy America. HUD expects the application platform to open in **October**. *(SP 3.1; SP 3.2; SP 3.3; SP 6.4)*
- **Community outreach:** Presented an overview of **Elkins TIF District #1** to Envision Elkins, the downtown building owners group, including how TIF revenues are being combined with state, federal, and other funding sources to advance the next phases of the Downtown Streetscape and Riverfront projects. *(SP 3.1; SP 3.2; SP 4.1: Transparency & Public Awareness)*

TIF District #1 — Project Funding Summary

Awarded / Received

- TIF revenues collected to date: approximately **\$220,000**
- FY 2026 HUD Community Project Funding / EDI earmark: approximately **\$500,000**
- 2025 WVDOH Transportation Alternatives grant: approximately **\$150,000**
- Foundation funding to Woodlands Development Group for project support: **\$30,000**

TIF Commitment

- Council has pledged available TIF revenues as needed to provide **up to \$97,000** toward the local match for the Glendale Park Bike Skills Area. This is a maximum/backstop commitment rather than an immediate expenditure; EAST plans to pursue other funding sources. The match supports approximately **\$400,000 in outside grant funding**, for a project approaching \$500,000 in total value.

Applied For / Pending

- 2026 WVDOH Transportation Alternatives grant: **\$250,000**
- 2026 WVDOH Recreational Trails Program grant: **\$250,000**
- FY 2027 Congressional Directed Spending / HUD Community Project Funding request: **\$500,000**

Potential Future Financing

- Potential TIF revenue bond issue: approximately **\$1–2 million**, subject to future evaluation and Council action.

Planning, GIS & Community Development

- **Comprehensive Plan:** Coordinated final steps in the Comprehensive Plan adoption process. Following tonight’s public hearing, Council will consider **final adoption of the new Comprehensive Plan**.
- **Ward boundaries:** Met with the Region VII GIS consultant to review initial ArcGIS population-density mapping and Census Block estimates for possible adjustments to City ward boundaries. Current estimates range from approximately **1,097 residents in Second Ward to 1,750 in Fourth Ward**. Region VII is examining methodologies used by other West Virginia municipalities, including Morgantown, as groundwork for developing possible ward configurations for Council review later this fall. (*SP 2.1: Digital Data & IT; SP 4.1: Transparency & Public Awareness*)
- **Wayfinding:** Began information-gathering through the Municipal Properties Committee for the Mills Group wayfinding-signage project, including potential sign locations and destinations/categories to be displayed, in preparation for a September project kickoff. Coordination will also be needed with Mon Forest Towns wayfinding work. (*SP 3.1*)

Civil Service & Personnel Support

- **Police Civil Service:** Supported the Police Civil Service Commission in establishing and implementing several current staffing processes. **Corporal promotional**

testing is scheduled for September 4, and entry-level testing for October 17, following exhaustion of the previous eligibility list. The Commission also approved appointment of a **90-day provisional police officer**. Preparations have included securing testing locations and ordering examination materials. *(SP 5.1: Recruitment & Retention)*

- **Fire Civil Service:** Continued support for the entry-level testing process to establish a new eligibility list before the current list expires September 16. Physical ability testing, written examination, Commission interviews, and establishment of the new list are scheduled for **September 12**. *(SP 5.1)*

Communications, Records & Public Information

- **Communications continuity:** Assumed interim responsibility for **City Hall News, social media posting, and the customer newsletter** during the Communications Specialist vacancy, and updated workflows as needed to maintain regular public information. *(SP 4.1; SP 6.3: Publicize Community Services)*
- **Water Board website:** Supported the Water Board in exploring an independent website that would provide a central location for Board documents, utility information, and public notices, while allowing Water Department staff to publish boil-water and outage information more quickly. Connected the Board with a potential website vendor. *(SP 2.1; SP 4.1)*
- **Electronic records:** Continued Smarsh implementation work associated with electronic communications retention and public-records management. *(SP 2.1; SP 4.1)*

Research, Coordination & Other Projects

- **Davis Avenue Bridge:** Received and published an updated WVDOH project schedule. Replacement, previously anticipated following the 2026 Mountain State Forest Festival, is now tentatively scheduled to begin **after the 2027 Forest Festival**, providing additional time for businesses, residents, and the City to prepare for the closure and detours.
- **Policy research:** Reviewed Charleston and Morgantown ordinances and practices concerning **FOIA administration and short-term rental regulation** as potential reference points for future Elkins policy discussions.
- **Public education:** Proposed a **“Top 10 Questions About City Government”** presentation for Leadership Randolph, tentatively scheduled for early 2027. The goal is to develop a reusable, plain-language presentation addressing aspects of

municipal government that commonly interest, confuse, or frustrate residents. (SP 4.1; SP 4.2: *Public-Facing Process Modernization*)

Upcoming Milestones & Decision Points

- **Sept. 3:** Public hearing and possible final adoption of the new Comprehensive Plan.
- **Sept. 4:** Police corporal promotional testing.
- **Sept. 12:** Fire Civil Service entry-level testing and establishment of a new eligibility list.
- **September:** Mills Group wayfinding project kickoff and continued engineering SOQ evaluation.
- **October:** Expected opening of HUD EDI application process for the approximately \$500,000 FY 2026 congressional earmark.
- **Oct. 17:** Police Civil Service entry-level testing.
- **Later fall:** Anticipated development of preliminary ward-boundary alternatives for Council consideration.

Ongoing Support to Boards, Commissions & Committees

The Clerk's Department provides ongoing administrative, procedural, records-management, policy, and coordination support to Council and numerous boards, commissions, and committees, including Finance, Rules & Ordinances, Municipal Properties, Personnel, Planning Commission, Board of Zoning Appeals, Building Commission, Civil Service Commissions, TIF Advisory Committee, Leadership Team, and related bodies.

##



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	Approval of Vendor Invoice Payments
Category:	Action Item
Agenda Item Name:	Vendor invoices presented for approval: August 10-August 28, 2026 <i>(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)</i>
Recommended By:	City Treasurer
Summary:	Accounts payable transactions in all funds for the referenced period.
Fiscal Impact:	Report details \$1,203,682.13 in transactions from all funds.
Recommendation:	Consider for approval
Attachments:	1. AP Check Report - 2026_09_03

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00075	Encova Insurance							
C-CHECK	Encova Insurance	VOIDED	V 8/11/2026			019147		5,808.00CR
1	SHIFLETT, KENNETH	VOIDED						
C-CHECK	SHIFLETT, KENNETH	VOIDED	V 8/18/2026			019205		12.04CR

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	5,820.04CR	5,820.04CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: TOTALS:	2	5,820.04CR	0.00	0.00
BANK: TOTALS:	2	5,820.04CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01998	Appalachian Renovations Roofin							
I-PGCC Appl #2	contracted services	R	8/11/2026	103,860.00		000027		103,860.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	103,860.00	0.00	103,860.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0			
	VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: FINSTTOTALS:	1	103,860.00	0.00	103,860.00
BANK: FINST TOTALS:	1	103,860.00	0.00	103,860.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00140	City of Elkins							
I-CKREQ 060426	Work Completed 05/2026	R	8/18/2026	3,954.22		000092		3,954.22
01390	Phoenix Solutions, LLC							
I-43325	Chemicals	R	8/18/2026	78.50		000093		78.50
00471	FirstEnergy MP/PE							
I-071326 Whitmer	Church Hill Rd 060726-070726	D	8/10/2026	920.09		009805		920.09
00283	Frontier							
I-072826 Whitmer	Whitmer 072826-082726	D	8/24/2026	139.99		009971		139.99
00471	FirstEnergy MP/PE							
I-081126 Whitmer	Church Hill Rd 0708-080626	D	8/24/2026	897.83		009972		897.83

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	4,032.72	0.00	4,032.72
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	1,957.91	0.00	1,957.91
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: GCBANTOTALS:	5	5,990.63	0.00	5,990.63
BANK: GCBAN TOTALS:	5	5,990.63	0.00	5,990.63

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00082	Builders Group, Inc.							
I-790616	Builders Group, Inc.	D	8/20/2026	202.36		009955		202.36
02936	Instrumart LLC							
I-CS3899	Instrumart LLC	D	8/20/2026	1,555.15		009956		1,555.15

* * T O T A L S * *		NO	INVOICE AMOUNT		DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		0	0.00		0.00	0.00
HAND CHECKS:		0	0.00		0.00	0.00
DRAFTS:		2	1,757.51		0.00	1,757.51
EFT:		0	0.00		0.00	0.00
NON CHECKS:		0	0.00		0.00	0.00
VOID CHECKS:		0	VOID DEBITS	0.00		
			VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

		NO	INVOICE AMOUNT		DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01	BANK: PCWAD	2	1,757.51		0.00	1,757.51
BANK: PCWAD	TOTALS:	2	1,757.51		0.00	1,757.51

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00119 I-49495290	First-Citizens Bank & Trust Co Konica 900-0321255 080826	D	8/10/2026	55.00		009806		55.00
00450 I-49462971	Visual Edge IT Konica 9000368997-00 080226	D	8/10/2026	57.00		009807		57.00
02347 I-20614792	LEAF Toshiba 5525AC 080826	D	8/10/2026	283.19		009808		283.19
02347 I-20614793	LEAF Toshiba 4525AC 080826	D	8/10/2026	173.00		009809		173.00
02347 I-20614794	LEAF Toshiba 400AC 080826	D	8/10/2026	147.50		009810		147.50
02347 I-20629077	LEAF Toshiba 4525AC 081026	D	8/10/2026	381.13		009811		381.13
02347 I-20643208	LEAF Toshiba ES4515AC 081326	D	8/10/2026	135.23		009812		135.23
02975 I-24AR3559808	VEIT LLC KMBHC3321i	D	8/10/2026	33.55		009813		33.55
00471 I-072326 401 Davis	FirstEnergy MP/PE 401 Davis Ave 061226-071526	D	8/11/2026	2,655.85		009814		2,655.85
00471 I-072326 Jimtown	FirstEnergy MP/PE Jimtown Comm 061926-072126	D	8/11/2026	11.97		009815		11.97
00471 I-072426 RT219 S	FirstEnergy MP/PE RT 291/250 S 062426-072226	D	8/11/2026	53.15		009816		53.15
00471 I-072426 Rt3 Haddix	FirstEnergy MP/PE Haddix Rd 097 062426-072226	D	8/11/2026	20.47		009817		20.47
00484 I-072426 1Baxter 613	Mountaineer Gas Company 1 Baxter 381613 061026-071026	D	8/11/2026	39.23		009818		39.23
00484 I-072426 1Baxter 614	Mountaineer Gas Company 1 Baxter 381614 061026-071026	D	8/11/2026	39.23		009819		39.23
00484 I-072426 216 4th	Mountaineer Gas Company 216 4th St 060926-071326	D	8/11/2026	39.23		009820		39.23

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00484 I-072426 216 4th B	Mountaineer Gas Company 216 4th B 060926-071026	D	8/11/2026	39.23		009821		39.23
00484 I-072426 401 Davis	Mountaineer Gas Company 401 Davis 060926-071026	D	8/11/2026	39.23		009822		39.23
00484 I-072426 5 Baxter	Mountaineer Gas Company 5 Baxter 061026-071026	D	8/11/2026	40.01		009823		40.01
00484 I-072426 917 S RR	Mountaineer Gas Company 917 S RR 060926-071026	D	8/11/2026	39.23		009824		39.23
00484 I-072426 Barron	Mountaineer Gas Company Barron Ave 060926-071026	D	8/11/2026	39.23		009825		39.23
00484 I-072426 Baxter	Mountaineer Gas Company Baxter 061026-071026	D	8/11/2026	39.23		009826		39.23
00484 I-072426 Center	Mountaineer Gas Company Center St 060926-071026	D	8/11/2026	39.23		009827		39.23
00484 I-072426 Flood Ctl	Mountaineer Gas Company Flood Ctrl 061126-071426	D	8/11/2026	39.23		009828		39.23
00484 I-072426 Glendale	Mountaineer Gas Company Glendale Ave 061026-071026	D	8/11/2026	39.23		009829		39.23
00484 I-072426 Industrial	Mountaineer Gas Company Industrial Pk 061026-071426	D	8/11/2026	39.23		009830		39.23
00484 I-072426 RELee	Mountaineer Gas Company Robert E Lee 061126-071326	D	8/11/2026	62.94		009831		62.94
00484 I-072426 Stewart	Mountaineer Gas Company Stewart Ave 060926-071026	D	8/11/2026	60.97		009832		60.97
00283 I-072026 Phone/Int	Frontier Phone/Internet 062026-071926	D	8/11/2026	879.10		009833		879.10
00075 I-37349141	Encova Insurance WC 080126	D	8/11/2026	5,808.00		009834		5,808.00
02724 I-245	Harris Electrical Services LLC City Hall Data Work	D	8/13/2026	5,070.94		009835		
I-247	City Hall Data Work	D	8/13/2026	3,056.06		009835		8,127.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00385 I-3180381	John Deere Financial 0300078387-000 081426	D	8/18/2026	2,096.69		009836		2,096.69
02724 I-249	Harris Electrical Services LLC City Hall Data Proj 081026	D	8/18/2026	3,162.51		009837		3,162.51
00741 I-VF 202608182641 I-VF2202608182641	Great-West Trust Company LLC Voya Voya AT	D D	8/18/2026 8/18/2026	830.00 120.00		009838 009838		950.00
00792 I-RTD202608182641	WV Consolidated Retirement Boa Retirement	D	8/18/2026	6,991.62		009839		6,991.62
00952 I-RTF202608182641 I-RTN202608182641	WV Consolidated Retirement Boa Retirement Retirement	D D	8/18/2026 8/18/2026	3,105.60 4,533.60		009840 009840		7,639.20
00993 I-RT6202608182641	WV Consolidated Retirement Boa Retirement 6%	D	8/18/2026	9,965.58		009841		9,965.58
02667 I-HSA202608182641	Health Equity Health Savings	D	8/18/2026	1,081.54		009842		1,081.54
00047 I-00007 081926	Truist Governmental Finance 9948000234-07 081926	D	8/19/2026	4,984.55		009843		4,984.55
01727 I-578571-080526	Enterprise FM Trust Fleet Leases 08/2026	D	8/19/2026	20,637.00		009844		20,637.00
02347 I-20671768	LEAF Toshiba E478S 081826	D	8/19/2026	85.00		009845		85.00
02347 I-20671769	LEAF Toshiba E478S 081826	D	8/19/2026	85.00		009846		85.00
00385 I-3182458	John Deere Financial 030-0078263-000 082026	D	8/20/2026	1,697.03		009942		1,697.03
02417 C-SUPPLYHOUSE 0706 I-073126 Visa NonFlt	US Bank Corporate Payment Syst Supply House Credit 070626 Visa NonFleet Pmt 073126	D D	8/20/2026 8/20/2026	63.37CR 110,515.80		009953 009953		110,452.43
02417 I-073126 Visa Fleet	US Bank Corporate Payment Syst Visa Fleet Stmt Pmt 073126	D	8/20/2026	22,501.17		009954		22,501.17

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00047 I-00006 082726	Truist Governmental Finance 9948000234-06 083026	D	8/24/2026	2,643.26		009958		2,643.26
00283 I-080526 Fibernet 4t	Frontier Bus Fiber Int 0805-090426	D	8/24/2026	144.99		009959		144.99
00385 I-3185658	John Deere Financial 030-0078289-000 08/30/26	D	8/24/2026	2,252.66		009960		2,252.66
00471 I-080626 Teaberry	FirstEnergy MP/PE Teaberry Hills 062726-072926	D	8/24/2026	26.97		009961		26.97
00471 I-080726 Elkins Comm	FirstEnergy MP/PE Elkins Comm Lighting 080726	D	8/24/2026	10,366.14		009962		10,366.14
00471 I-081026 192 High	FirstEnergy MP/PE 192 High St Ext 0710-080626	D	8/24/2026	5,084.06		009963		5,084.06
00471 I-081026 High St	FirstEnergy MP/PE High St 071026-08062	D	8/24/2026	24.52		009964		24.52
00471 I-081126 Bearhunter	FirstEnergy MP/PE BLKLT0 Bearhunter 0710-080726	D	8/24/2026	136.33		009965		136.33
00484 I-080426 500 ScottFd	Mountaineer Gas Company 500 Scott Fd Rd 061826-072226	D	8/24/2026	40.01		009966		40.01
00484 I-080426 Bear Hunter	Mountaineer Gas Company Bear Hunter Est 061826-072126	D	8/24/2026	38.00		009967		38.00
02347 I-20710108	LEAF Toshiba E4515AC 082526	D	8/24/2026	227.84		009968		227.84
02347 I-20710109	LEAF Toshiba E3025AC 082528	D	8/24/2026	492.47		009969		492.47
02724 I-251	Harris Electrical Services LLC City Hall Data & Security Work	D	8/24/2026	2,948.67		009970		2,948.67
02347 I-20705648	LEAF Toshiba/Lexmark 082426	D	8/25/2026	678.09		009973		678.09
00075 I-37349141	Encova Insurance WC 080126	V	8/11/2026	Reissue		019147		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00075	Encova Insurance							
M-CHECK	Encova Insurance	VOIDED	V	8/11/2026		019147		5,808.00CR
00132	Clarksburg Water Board							
I-M94967	Compliance Samples 07/26	R	8/11/2026	230.00		019148		230.00
00154	COE Sanitation							
I-202608049803	Hauling Fee Brush TKT 2394	R	8/11/2026	299.48		019149		
I-202608059816	R/O Rental Fee 07/26	R	8/11/2026	205.53		019149		
I-202608059817	Rental Roll-Off 07/2026	R	8/11/2026	205.53		019149		710.54
00211	Elkins Depot Welcome Center							
I-06/26 Hotel/Motel	Hotel.Motel Collection 06/2026	R	8/11/2026	18,190.27		019150		18,190.27
00244	Rotary Club of Elkins							
I-5505303	O. Peet annual dues	R	8/11/2026	972.00		019151		972.00
00483	Mountain Valley Bank							
I-1202553-24 081526	1202553-24 081526	R	8/11/2026	6,518.78		019152		6,518.78
00591	Retiree Health Benefit Trust F							
I-08/2026 RHBT	Retirees 08/2026	R	8/11/2026	2,389.92		019153		2,389.92
00606	Steven C. Rodeheaver							
I-12635	Purchase of mops/brooms etc	R	8/11/2026	230.00		019154		230.00
00711	Tygart Valley Transfer, Inc.							
I-00047956	Comm	R	8/11/2026	356.40		019155		
I-00047962	Comm	R	8/11/2026	334.43		019155		
I-00047975	Res	R	8/11/2026	119.44		019155		
I-00047976	Comm	R	8/11/2026	261.81		019155		
I-00047985	Res	R	8/11/2026	567.57		019155		
I-00047986	Comm	R	8/11/2026	613.43		019155		
I-00047989	Comm	R	8/11/2026	667.89		019155		
I-00048013	Res	R	8/11/2026	48.73		019155		
I-00048021	Res	R	8/11/2026	54.46		019155		
I-00048030	Res	R	8/11/2026	169.12		019155		
I-00048037	Res	R	8/11/2026	49.69		019155		
I-00048038	Res	R	8/11/2026	42.04		019155		
I-00048039	Res	R	8/11/2026	820.77		019155		
I-00048041	Comm	R	8/11/2026	814.09		019155		
I-00048043	Comm	R	8/11/2026	794.98		019155		
I-00048060	Comm	R	8/11/2026	284.74		019155		
I-00048079	Res	R	8/11/2026	138.55		019155		
I-00048081	Comm	R	8/11/2026	220.72		019155		
I-00048100	Comm	R	8/11/2026	1,134.18		019155		
I-00048101	Res	R	8/11/2026	1,062.52		019155		
I-00048102	Comm	R	8/11/2026	936.39		019155		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00048125	Comm	R	8/11/2026	287.61		019155		
I-00048131	Comm	R	8/11/2026	279.96		019155		
I-00048138	Comm	R	8/11/2026	31.53		019155		
I-00048157	Comm	R	8/11/2026	590.50		019155		
I-00048159	Res	R	8/11/2026	730.96		019155		
I-00048163	Comm	R	8/11/2026	558.97		019155		
I-00048193	Comm	R	8/11/2026	59.24		019155		
I-00048194	Comm	R	8/11/2026	355.45		019155		
I-00048196	Res	R	8/11/2026	105.11		019155		
I-00048200	Comm	R	8/11/2026	304.80		019155		
I-00048209	Res	R	8/11/2026	564.70		019155		
I-00048216	Comm	R	8/11/2026	576.17		019155		
I-00048234	Comm	R	8/11/2026	253.21		019155		
I-00048252	Res	R	8/11/2026	681.27		019155		
I-00048253	Res	R	8/11/2026	619.16		019155		
I-00048254	comm	R	8/11/2026	672.67		019155		
I-00048279	Comm	R	8/11/2026	298.12		019155		
I-00048285	Comm	R	8/11/2026	572.34		019155		
I-00048302	Res	R	8/11/2026	502.59		019155		
I-00048305	Comm	R	8/11/2026	963.14		019155		
I-00048308	Res	R	8/11/2026	713.76		019155		
I-00048366	Trash pick up bridge cleanup	R	8/11/2026	20.00		019155		
I-00048368	Res	R	8/11/2026	972.70		019155		
I-00048375	Comm	R	8/11/2026	1,046.27		019155		
I-00048376	Res	R	8/11/2026	846.57		019155		
I-00048395	Comm	R	8/11/2026	313.40		019155		
I-00048400	Comm	R	8/11/2026	486.35		019155		
I-00048403	Res	R	8/11/2026	716.63		019155		
I-00048405	Res	R	8/11/2026	157.66		019155		
I-00048409	Res	R	8/11/2026	595.28		019155		
I-00048413	Comm	R	8/11/2026	444.31		019155		
I-00048440	Comm	R	8/11/2026	180.59		019155		
I-00048444	Comm	R	8/11/2026	83.13		019155		
I-00048452	Comm	R	8/11/2026	384.11		019155		
I-00048468	Res	R	8/11/2026	518.84		019155		
I-00048469	Comm	R	8/11/2026	632.54		019155		
I-00048470	Res	R	8/11/2026	627.76		019155		
I-00048486	Comm	R	8/11/2026	268.50		019155		
I-00048488	Comm	R	8/11/2026	343.02		019155		
I-00048492	Comm	R	8/11/2026	369.78		019155		
I-00048504	Comm	R	8/11/2026	722.36		019155		
I-00048505	Res	R	8/11/2026	661.21		019155		
I-00048506	Res	R	8/11/2026	639.23		019155		
I-00048551	Comm	R	8/11/2026	278.05		019155		
I-00048552	Res	R	8/11/2026	543.68		019155		
I-00048553	Comm	R	8/11/2026	713.76		019155		
I-00048554	Res	R	8/11/2026	598.14		019155		
I-00048589	Comm	R	8/11/2026	182.50		019155		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00048594	Comm	R	8/11/2026	230.28		019155		
I-00048595	Res	R	8/11/2026	123.26		019155		
I-00048603	Comm	R	8/11/2026	210.21		019155		
I-00048614	Res	R	8/11/2026	968.88		019155		
I-00048615	Res	R	8/11/2026	807.40		019155		
I-00048623	Comm	R	8/11/2026	931.61		019155		
I-00048649	Comm	R	8/11/2026	185.37		019155		
I-00048666	Comm	R	8/11/2026	99.37		019155		
I-00048670	Comm	R	8/11/2026	247.47		019155		
I-00048677	Res	R	8/11/2026	662.16		019155		
I-00048678	Res	R	8/11/2026	523.61		019155		
I-00048679	Comm	R	8/11/2026	396.53		019155		
I-00048695	Comm	R	8/11/2026	363.09		019155		
I-00048697	Comm	R	8/11/2026	830.33		019155		
I-00048699	Comm	R	8/11/2026	210.21		019155		
I-00048714	Res	R	8/11/2026	621.08		019155		
I-00048715	Res	R	8/11/2026	501.64		019155		
I-00048717	Comm	R	8/11/2026	708.03		019155		
I-00048731	Comm	R	8/11/2026	260.85		019155		
I-00048732	Res	R	8/11/2026	176.77		019155		
I-00048738	Comm	R	8/11/2026	314.36		019155		
I-00048751	Res	R	8/11/2026	505.46		019155		
I-00048753	Res	R	8/11/2026	687.96		019155		
I-00048754	Comm	R	8/11/2026	696.56		019155		
I-00048784	Res	R	8/11/2026	159.57		019155		
I-00048800	Res	R	8/11/2026	647.83		019155		
I-00048802	Res	R	8/11/2026	632.54		019155		
I-00048808	Comm	R	8/11/2026	843.71		019155		
I-0048215	Comm	R	8/11/2026	640.19		019155		
I-0048609	Comm	R	8/11/2026	166.26		019155		
I-48769	Comm	R	8/11/2026	172.95		019155		
I-48803	Comm	R	8/11/2026	105.11		019155		
I-48822	Comm	R	8/11/2026	303.85		019155		
I-48853	Res	R	8/11/2026	939.26		019155		
I-48854	Comm	R	8/11/2026	60.20		019155		
I-48855	Res	R	8/11/2026	808.35		019155		
I-48857	Comm	R	8/11/2026	1,033.85		019155		
I-48897	Res	R	8/11/2026	623.94		019155		
I-48901	Res	R	8/11/2026	519.79		019155		
I-48902	Comm	R	8/11/2026	451.00		019155		
I-48923	Comm	R	8/11/2026	238.88		019155		
I-48926	Comm	R	8/11/2026	182.50		019155		
I-48930	Comm	R	8/11/2026	246.52		019155		
I-48935	Comm	R	8/11/2026	381.24		019155		
I-48951	Res	R	8/11/2026	504.50		019155		
I-48952	Res	R	8/11/2026	659.30		019155		
I-48956	Comm	R	8/11/2026	632.54		019155		
I-48997	Res	R	8/11/2026	609.61		019155		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-49004	Comm	R	8/11/2026	771.09		019155		
I-49005	Res	R	8/11/2026	517.88		019155		
I-49024	Comm	R	8/11/2026	116.57		019155		
I-49028	Comm	R	8/11/2026	304.80		019155		
I-49035	Comm	R	8/11/2026	279.96		019155		
I-49043	Comm	R	8/11/2026	67.84		019155		
I-49053	Res	R	8/11/2026	812.18		019155		
I-49059	Res	R	8/11/2026	523.61		019155		
I-49065	Comm	R	8/11/2026	522.66		019155		59,302.15
00812	I-7126B49F							
	WV Division of Corrections & R 10 Days Inmate Housing TVRJ	R	8/11/2026	754.40		019156		754.40
01390	I-43296							
	Phoenix Solutions, LLC Chemicals	R	8/11/2026	8,644.33		019157		8,644.33
01392	I-TF Travel 7/20-7-2							
	William Butcher task force travel	R	8/11/2026	116.00		019158		
	I-TF Travel0727-31	R	8/11/2026	174.73		019158		290.73
01447	I-19989							
	Heritage Fire Equipment 403 pump test	R	8/11/2026	1,850.00		019159		1,850.00
01594	I-2630693766							
	Pace Analytical Services LLC Analytical Chgs WV3304203 7-15	R	8/11/2026	122.60		019160		122.60
01681	I-07312026							
	HdL Companies Addt'l BL Revenue 07/2026	R	8/11/2026	847.61		019161		847.61
01731	I-5276							
	Bradish Glass Inc Cullet PU 7.92 ton 071326	R	8/11/2026	250.00		019162		250.00
01751	I-202607209720							
	COE WWTP Backwash 06/2026	R	8/11/2026	1,059.33		019163		1,059.33
02012	I-298070							
	Appalachian Aggregates limestone	R	8/11/2026	599.15		019164		599.15
02451	I-26088							
	Waypoint Resource Group LLC Collections 7/2026	R	8/11/2026	483.29		019165		483.29
02605	I-PH 2 Appl #7							
	Commercial Builders Inc contracted services	R	8/11/2026	220,593.80		019166		220,593.80

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03001 I-1056613	Ferguson Enterprises LLC #527 5/8 Meter	R	8/11/2026	1,668.00		019167		1,668.00
03003 I-CKrequest080526	Mary Haderman refund-court pmt error	R	8/11/2026	377.00		019168		377.00
00116 I-CDS202608182641	Child Support Enforcement Child Support	R	8/18/2026	334.78		019169		334.78
00121 I-FP 202608182641	Citizens Bank of WVFP Fire Pension	R	8/18/2026	421.64		019170		421.64
00122 I-PP 202608182641 I-PPN202608182641	Citizens Bank of WVFP Police Pension Police Pension-2010 Forward	R R	8/18/2026 8/18/2026	189.24 291.38		019171 019171		480.62
00147 I-MIS202608182641	COE Misc Misc Reimbursements	R	8/18/2026	373.96		019172		373.96
00150 I-T1 202608182641	COE Payroll Federal Withholding	R	8/18/2026	15,272.78		019173		15,272.78
00151 I-T3 202608182641 I-T4 202608182641	COE Payroll FICA Medicare	R R	8/18/2026 8/18/2026	22,955.32 5,701.32		019174 019174		28,656.64
00152 I-T2 202608182641	COE Payroll State Withholding	R	8/18/2026	6,163.00		019175		6,163.00
00203 I-CC 202608182641	Davis Trust Company Employee Christmas Club	R	8/18/2026	2,710.00		019176		2,710.00
00747 I-WN 202608182641	Washington National Insurance Washington National Insurance	R	8/18/2026	502.77		019177		502.77
00837 I-001202608182641 I-006202608182641 I-036202608182641 I-400202608182641 I-401202608182641 I-404202608182641	COE Payroll Reimbursement Payroll Reimbursement Payroll Reimbursement Payroll Reimbursement Payroll Reimbursement Payroll Reimbursement Payroll Reimbursement	R R R R R R R	8/18/2026 8/18/2026 8/18/2026 8/18/2026 8/18/2026 8/18/2026 8/18/2026	62,540.41 8,113.89 15,863.53 25,469.77 16,464.87 14,209.21		019178 019178 019178 019178 019178 019178 019178		142,661.68

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01885	Colonial Life							
I-CL 202608182641	Colonial Life-AT	R	8/18/2026	91.03		019179		
I-CLP202608182641	Colonial Life-PT	R	8/18/2026	52.52		019179		143.55
00006	AFLAC							
I-AF 202608042632	Aflac-After Tax Ins	R	8/18/2026	887.42		019180		
I-AF 202608182641	Aflac-After Tax Ins	R	8/18/2026	887.42		019180		
I-AFL202608042632	Aflac Insurance	R	8/18/2026	331.27		019180		
I-AFL202608182641	Aflac Insurance	R	8/18/2026	331.27		019180		2,437.38
00126	City of Clarksburg							
I-202607296418	Compost/Yard Waste 2394	R	8/18/2026	130.00		019181		130.00
00132	Clarksburg Water Board							
I-M95024	Compliance Samples 07/26	R	8/18/2026	23.00		019182		23.00
00242	Elkins Professional Firefighte							
I-EPF202608042632	Elkins Professional FF	R	8/18/2026	150.00		019183		
I-EPF202608182641	Elkins Professional FF	R	8/18/2026	150.00		019183		300.00
00591	Retiree Health Benefit Trust F							
I-RHB202608182641	Retiree Health Benefit Trust	R	8/18/2026	4,602.00		019184		4,602.00
00671	Sutton Stokes							
I-Travel 080426	Travel WVML Chas 0804-080726	R	8/18/2026	270.33		019185		270.33
00779	Woodford Oil Company							
I-260805100211	400 Diesel	R	8/18/2026	2,035.99		019186		
I-SI-44554	55 gal Oil	R	8/18/2026	1,096.33		019186		
I-SI-45581	2 Meropa 220 35/1	R	8/18/2026	248.99		019186		
I-SI-46179	Multifak EP 1 35/1	R	8/18/2026	455.06		019186		3,836.37
00805	WV FBMC							
I-FB2202608042632	Mt. Flex Benefits Post Tax	R	8/18/2026	3.00		019187		
I-FB2202608182641	Mt. Flex Benefits Post Tax	R	8/18/2026	3.00		019187		
I-MFB202608042632	Mt. Flex Benefit	R	8/18/2026	2,555.13		019187		
I-MFB202608182641	Mt. Flex Benefit	R	8/18/2026	2,470.23		019187		5,031.36
00810	WV Public Employee Insurance A							
I-BL 202608042632	Basic Life Benefit	R	8/18/2026	1.98		019188		
I-BL 202608182641	Basic Life Benefit	R	8/18/2026	180.18		019188		
I-CEC202608042632	Plan C E/C	R	8/18/2026	2,220.00		019188		
I-CEC202608182641	Plan C E/C	R	8/18/2026	2,220.00		019188		
I-CF 202608042632	Plan C Family	R	8/18/2026	25,047.00		019188		
I-CF 202608182641	Plan C Family	R	8/18/2026	23,413.50		019188		
I-CS 202608042632	Plan C Single	R	8/18/2026	6,916.00		019188		
I-CS 202608182641	Plan C Single	R	8/18/2026	6,916.00		019188		
I-DL 202608042632	Dependent Life	R	8/18/2026	132.58		019188		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-DL 202608182641	Dependent Life	R	8/18/2026	132.58		019188		
I-OL 202608042632	Optional Life	R	8/18/2026	448.14		019188		
I-OL 202608182641	Optional Life	R	8/18/2026	448.14		019188		
I-TOF202608042632	Tobacco Surcharge Family	R	8/18/2026	400.00		019188		
I-TOF202608182641	Tobacco Surcharge Family	R	8/18/2026	400.00		019188		
I-TOS202608042632	Tobacco Surcharge Single	R	8/18/2026	112.50		019188		
I-TOS202608182641	Tobacco Surcharge Single	R	8/18/2026	112.50		019188		69,101.10
01390	Phoenix Solutions, LLC							
I-43323	Chemicals	R	8/18/2026	9,158.46		019189		9,158.46
01392	William Butcher							
I-Travel 0803-081426	Travel 080326-081426	R	8/18/2026	192.86		019190		192.86
01447	Heritage Fire Equipment							
I-19990	pump test 401	R	8/18/2026	290.00		019191		
I-19991	pump test 406	R	8/18/2026	290.00		019191		
I-19992	pump test 402	R	8/18/2026	290.00		019191		
I-20063	pump test 405	R	8/18/2026	290.00		019191		1,160.00
01594	Pace Analytical Services LLC							
I-2630695761	Projects WV 3304203	R	8/18/2026	1,093.40		019192		1,093.40
02157	Jerry A Marco							
I-Travel 08/03/26	Travel WVML 0803-080726	R	8/18/2026	466.65		019193		466.65
02215	Tucker County Solid Waste Auth							
I-00175472	Construction Debris	R	8/18/2026	717.42		019194		717.42
02322	Badger Meter							
I-80244704	Beacon hosting service	R	8/18/2026	302.47		019195		302.47
02486	FPG							
I-24723F	Badger Install Kit	R	8/18/2026	636.66		019196		636.66
02646	Ford Hall Company, Inc.							
I-3193	brown brushes	R	8/18/2026	125.88		019197		125.88
02755	Citizens Bank of WV							
I-GAR202608182641	Case #: CC-42-2023-C-79	R	8/18/2026	182.44		019198		182.44
02844	Mikayla Goins							
I-Travel 080426	Travel WVML Chas 0804-080726	R	8/18/2026	144.00		019199		144.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02870 I-Travel 080426	Leon Kaye Travel-WVML 0804-080726	R	8/18/2026	342.65		019200		342.65
02983 I-WVDTSP266161-MP	WV Department of Tourism Tyson's Sq OOH Digital/Social	R	8/18/2026	7,019.98		019201		7,019.98
1 I-000202608142634	PROUDFOOT, LINDA US REFUND	R	8/18/2026	21.88		019202		21.88
1 I-000202608142635	SUGAR RUN RENTALS LL US REFUND	R	8/18/2026	50.00		019203		50.00
1 I-000202608142636	JONES, RAYMOND L US REFUND	R	8/18/2026	24.99		019204		24.99
1 I-000202608142637	SHIFLETT, KENNETH US REFUND	R	8/18/2026	12.04		019205		12.04
1 I-000202608212644	GONGOLA, JAMES US REFUND	R	8/18/2026	29.71		019206		29.71
1 I-000202608142640	MAGGARD, JUSTIN REFUND	R	8/20/2026	8.33		019207		8.33
00525 I-Appl #3	Otis Elevator Co. contracted services	R	8/24/2026	86,036.85		019209		86,036.85
02928 I-Appl #2	Pillar Innovations contracted services	R	8/24/2026	12,149.77		019210		12,149.77
00247 I-158164	Elkins Truck Service, Inc Coupling	R	8/25/2026	41.69		019211		41.69
00468 I-WV26-8987	Miss Utility of West Virginia, Message Fees 07/2026	R	8/25/2026	216.55		019212		216.55
00500 I-01P41620	Newlons International Sales, L Comb Lt/Spring Brake/Reg	R	8/25/2026	959.54		019213		959.54
00517 I-090126 6300002950	Ohio Valley Bank 6300002950 090126	R	8/25/2026	8,166.47		019214		8,166.47
00550 I-0150019	Precision Pump & Valve Service 2- Mini Cas	R	8/25/2026	1,630.00		019215		1,630.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00569	I-CKREQ 081026							
	Randolph County Clerk Demo Liens Ward/Paul/11th	R	8/25/2026	48.00		019216		48.00
00582	I-520-33							
	Region VII Plan. & Development GIS Services 07/2026	R	8/25/2026	150.00		019217		150.00
00591	I-08/26 Council							
	Retiree Health Benefit Trust F RChenoweth/LSeverino 08/26	R	8/25/2026	118.00		019218		118.00
00805	I-08/26 RChenoweth							
	WV FBMC RChenoweth 08/2026	R	8/25/2026	115.18		019219		115.18
00810	I-08/26 LSeverino							
	WV Public Employee Insurance A LSeverino Health/Life 08/26	R	8/25/2026	495.98		019220		
	I-08/26 RChenoweth							
	RChenoweth Life/Health 08/26	R	8/25/2026	1,090.98		019220		1,586.96
00839	I-8282380716							
	Motorola Solutions, Inc. 2 APX N50 UHF 2 Portable	R	8/25/2026	6,105.12		019221		
	I-8282380717							
	APX N50/30 091426-091329	R	8/25/2026	194.50		019221		
	I-8282381039							
	CHR Desktop Single Unit	R	8/25/2026	84.46		019221		6,384.08
00927	I-51022338							
	Interstate Battery System of S 3 BLEM/4 SC340	R	8/25/2026	1,047.80		019222		1,047.80
01085	I-080626							
	Elkins Motorsports, Inc. Oil and Filters	R	8/25/2026	226.95		019223		226.95
01390	I-43366							
	Phoenix Solutions, LLC Chemicals	R	8/25/2026	13,449.79		019224		
	I-43400							
	Chemicals	R	8/25/2026	5,106.00		019224		18,555.79
01594	I-2630696300							
	Pace Analytical Services LLC 06&07/26 Contract Lab Analysis	R	8/25/2026	8,125.80		019225		8,125.80
01833	I-36540							
	P3 Cost Analysts Visa VUIRF 08/26	R	8/25/2026	666.57		019226		666.57
02143	I-WCL 0293277							
	Wholesale Tires & Auto 4 11R Goodyear Tires	R	8/25/2026	2,318.24		019227		
	I-WCL023276							
	4 LT265/70R17 Tires	R	8/25/2026	535.96		019227		
	I-WCL0293072							
	4 LT265/70R17 Pegasus Tires	R	8/25/2026	496.72		019227		
	I-WCL0293357							
	12 M/Craft 275/60R20 Tires	R	8/25/2026	3,348.00		019227		6,698.92

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02157	Jerry A Marco							
I-Travel 081626	Travel WVML 081626-081826	R	8/25/2026	408.02		019228		408.02
02238	Appalachian Equipment Solution							
I-P3971	Wiper Arm/Right Door Asym	R	8/25/2026	461.76		019229		461.76
02486	FPG							
I-24762F	Head Align Tool	R	8/25/2026	206.36		019230		206.36
02670	MechTech Solutions							
I-1254	Flow meter calibration	R	8/25/2026	7,000.00		019231		7,000.00
02689	A & J Hauling LLC							
I-610694	Tiller Attachment	R	8/25/2026	1,350.00		019232		
I-610695	Rock Hammer Attachment	R	8/25/2026	1,200.00		019232		2,550.00
02769	BCN Telecom Inc TBS							
I-6525884	Street Cameras	R	8/25/2026	1,785.24		019233		1,785.24
03012	Zep Sales & Service							
I-9013141610	PH Perfect/ZEP DZ7PprTwl	R	8/25/2026	309.97		019234		309.97
01942	Elkins Municipal Building Comm							
I-1214756-13 083126	1214756-13 083126	R	8/25/2026	13,987.76		019235		13,987.76

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	87	810,860.71	0.00	810,860.71
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	58	236,889.15	0.00	236,889.15
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	5,808.00		
	VOID CREDITS	5,808.00CR	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: Pool TOTALS:	NO 146	INVOICE AMOUNT 1,047,749.86	DISCOUNTS 0.00	CHECK AMOUNT 1,047,749.86
BANK: Pool TOTALS:	146	1,047,749.86	0.00	1,047,749.86

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03002	Consolidated Pipe & Supply Co.							
I-KY0286003	Sewer Camera and Attachments	R	8/18/2026	17,425.00		000054		17,425.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	17,425.00	0.00	17,425.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: SEWDPTOTALS:	1	17,425.00	0.00	17,425.00
BANK: SEWDP TOTALS:	1	17,425.00	0.00	17,425.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03001	Ferguson Enterprises LLC #527							
I-1061003	main line parts	R	8/18/2026	6,278.77		000101		
I-1061198	main line parts	R	8/18/2026	5,337.09		000101		
I-1061406	main line parts	R	8/18/2026	4,840.41		000101		16,456.27
03001	Ferguson Enterprises LLC #527							
I-1055683	HymaxLong Body/Cplngs/Clmp	R	8/25/2026	8,685.35		000102		8,685.35
02417	US Bank Corporate Payment Syst							
I-073126 Water Depr	Visa Water Deprec Pmt 073126	D	8/20/2026	1,757.51		009957		1,757.51

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	25,141.62	0.00	25,141.62
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	1,757.51	0.00	1,757.51
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: WATDP TOTALS:	3	26,899.13	0.00	26,899.13
BANK: WATDP TOTALS:	3	26,899.13	0.00	26,899.13
REPORT TOTALS:	158	1,203,682.13	0.00	1,203,682.13

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: Exclude: PCARD
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 8/10/2026 THRU 8/28/2026
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	New Business
Category:	Resolution
Agenda Item Name:	Resolution 1947: Resolution Adopting a Comprehensive Plan for the City of Elkins, West Virginia
Recommended By:	Planning Commission
Summary:	Adopts the updated Comprehensive Plan recommended by the Elkins Planning Commission. Follows public hearings conducted by the Planning Commission on July 30 and City Council on September 3, as well as the Commission's presentation of the plan to Council on August 13. Directs that the adopted plan be filed with the Randolph County Clerk.
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. R-1947 - adopting new Comp Plan

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1947)

September 3, 2026

Resolution Adopting a Comprehensive Plan for the City of Elkins, West Virginia

WHEREAS, the Planning Commission for the City of Elkins, West Virginia, pursuant to §8A-3-11(a) of the West Virginia Code, has reviewed and made updates to the comprehensive plan for the City;

WHEREAS, the Planning Commission has recommended that the City Council adopt the updated comprehensive plan;

WHEREAS, pursuant to West Virginia Code §8A-3-7, a public hearing was held before the City of Elkins's Planning Commission on Thursday, July 30, 2026;

WHEREAS, the planning commission presented the updated comprehensive plan to the City Council on Thursday, August 13, 2026;

WHEREAS, pursuant to §8A-3-7, a public hearing was held before City Council on Thursday, September 3, 2026;

NOW, THEREFORE, IT BE RESOLVED by the City Council for the City of Elkins, West Virginia, that, pursuant to West Virginia Code §8A-3-8, the updated comprehensive plan prepared by the Planning Commission for the City of Elkins, West Virginia is made a part of this resolution by reference and is hereby adopted without any amendments thereto entered into the official minutes of the City Council.

BE IT FURTHER RESOLVED, that a copy of this adopted comprehensive plan shall, pursuant to West Virginia Code §8A-3-9, be filed in the office of the clerk of the county commission for Randolph County, West Virginia.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Elkins, West Virginia, held on Thursday, September 3, 2026.

Attest: Sutton R. Stokes, City Clerk

Jerry A. Marco, Mayor



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	New Business
Category:	Resolution
Agenda Item Name:	Resolution 1948: Renaming the block of Lincoln Avenue north of Harrison Avenue and assigning new addresses to the properties thereon
Recommended By:	Municipal Properties Committee
Summary:	Designates the portion of Lincoln Avenue extending north from Harrison Avenue to Washington Avenue as North Lincoln Avenue. Establishes corrected addresses for seven properties along the street to provide consistent odd- and even-numbered addressing. Authorizes the City Clerk to update City records and notify affected property owners, emergency services, utilities, postal authorities, and other appropriate entities.
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. R-1948 - renaming and addressing North Lincoln Avenue

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1948)

September 3, 2026

Resolution Designating a Portion of Lincoln Avenue as North Lincoln Avenue and Establishing Property Addresses Thereon

WHEREAS, West Virginia Code § 8-12-5(4) authorizes a municipal governing body to regulate the use of municipal streets and avenues, including the naming or renaming thereof, and to consult with postal, highway, and emergency-communications authorities to promote uniform and nonduplicative addressing; and

WHEREAS, City and other records currently identify the portion of Lincoln Avenue north of Harrison Avenue by multiple names, including Lincoln Avenue, Lincoln Avenue Extension, and North Lincoln Avenue; and

WHEREAS, certain addresses along this portion of the street do not follow standard odd- and even-numbered addressing practices; and

WHEREAS, consistent street naming and property addressing will reduce confusion and assist police, fire, emergency medical services, postal and delivery services, utilities, navigation services, visitors, and the general public in locating properties quickly and accurately; and

WHEREAS, at its meeting of June 8, 2026, the Municipal Properties Committee recommended that City Council formally designate this portion of the street as North Lincoln Avenue and establish corrected property addresses;

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The portion of Lincoln Avenue extending north from Harrison Avenue to Washington Avenue, including its intersection with Knapp Street and as depicted in the attached map, is hereby formally designated North Lincoln Avenue.
2. The following addresses are hereby established for the properties depicted on the attached map:

Current Number	New Address
1	6 North Lincoln Ave
11	7 North Lincoln Ave
2	8 North Lincoln Ave
3	10 North Lincoln Ave
4	12 North Lincoln Ave
5 (59)	15 North Lincoln Ave
60	18 North Lincoln Ave

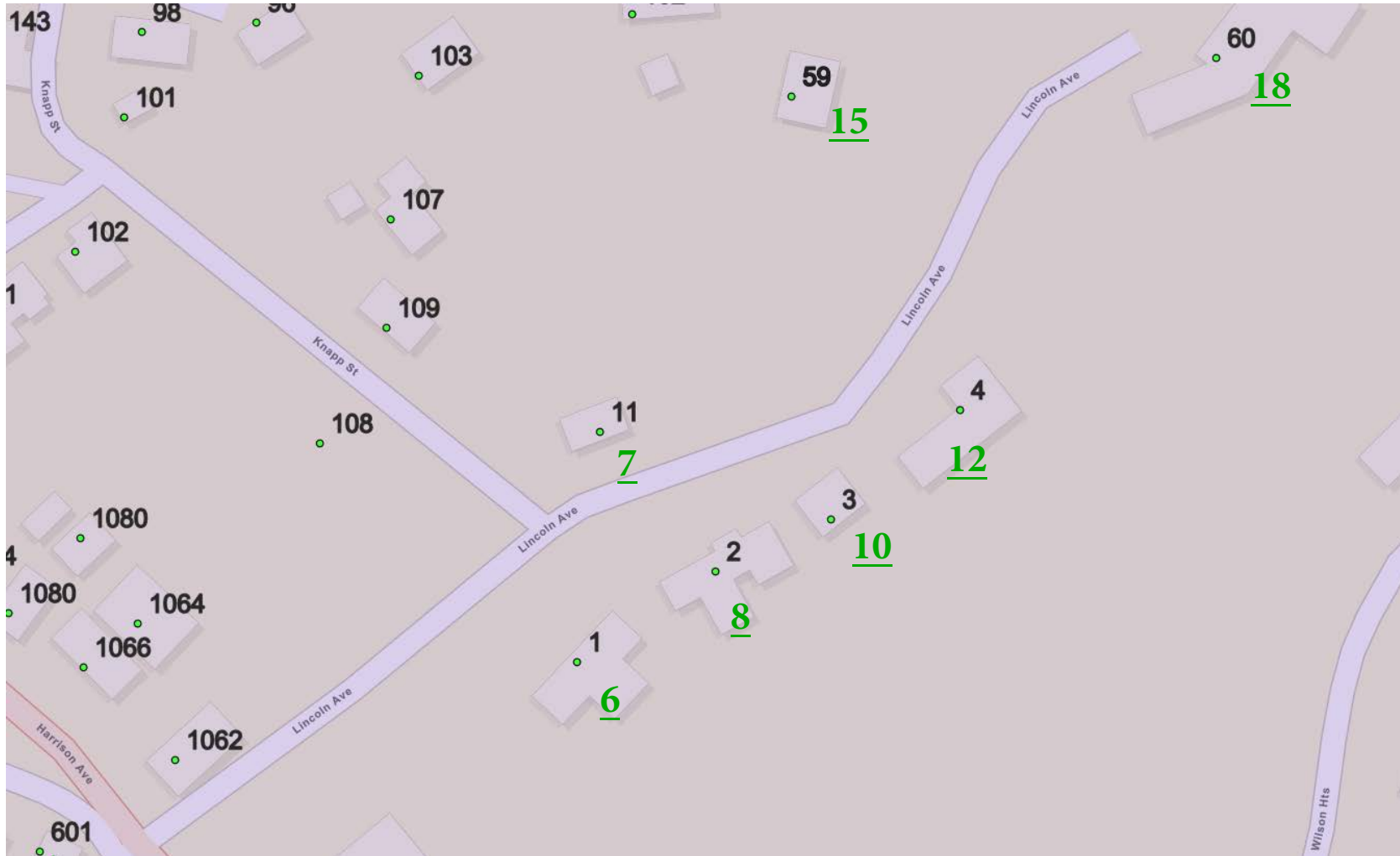
3. The map entitled “Proposed ‘North Lincoln Avenue’ Readdressing” is attached hereto and incorporated herein.
4. The City Clerk is authorized and directed to update City records and provide notice of the street designation and address changes to the affected property owners, the Randolph County Office of Emergency Management and 911 Center, the United States Postal Service, emergency-service providers, utilities, mapping and navigation services, and other appropriate agencies and entities.
5. This resolution shall take effect upon adoption.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk

Proposed “North Lincoln Avenue” Readdressing



Black numbers: Current addresses

Green numbers: Proposed addresses

[Date]

[Name]

[Mailing Address]

Re: Proposed North Lincoln Avenue Street Name and Address Clarification

The City of Elkins is considering formally clarifying the name and property addresses of the Lincoln Avenue street segment north of Harrison Avenue between Knapp Street and Washington Avenue.

What is proposed?

The Municipal Properties Committee has recommended that City Council:

- Formally designate the street as **North Lincoln Avenue**; and
- Adjust certain property numbers to follow standard odd/even addressing practices.

A map showing the proposed street name and address assignments is enclosed.

Why are these changes being considered?

City and other records currently identify this area by several different names, including Lincoln Avenue, Lincoln Avenue Extension, and North Lincoln Avenue. Some existing property numbers also do not follow standard addressing practices.

The proposed changes are intended to reduce confusion and help police, fire, EMS, deliveries, utilities, navigation apps, visitors, and others locate properties quickly and accurately.

When will Council consider this?

City Council is expected to consider the proposal at:

Thursday, September 3 at 7 p.m.

Phil Gainer Community Center

142 Robert E. Lee Avenue Ext.

No changes have been finalized. Property owners are being notified in advance so they have an opportunity to ask questions or provide comments before Council takes action.

Questions or comments?

Please contact the City Clerk's Office at suttonstokes@cityofelkinswv.gov.

Sutton,

I had a new couch delivered Friday. The movers called and asked for help locating █ Lincoln Ave. I told them. They said they were three houses away. Fifteen minutes later, they still weren't here, and I was walking up and down the road going to signal them if they came near. They had to call again, and I finally got a couch.

© 2006 Blackwell Publishing Ltd

[illegible]

9589 0710 0120 0225 4116 9714 9714 5960 76

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee \$17.55

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)	\$14.45
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.82

Total Postage and Fees \$11.07

Sent To **Jamel Taylor**
Street and Apt. No., or PO Box No. **11 Lincoln / North Lincoln**
City, State, ZIP+4® **Elkins, WV 26241**

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

05 4660 9714 0225 0120 0120 6956

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee \$17.55

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)	\$14.45
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.82

Total Postage and Fees \$11.07

Sent To **Holland Investment Group**
Street and Apt. No., or PO Box No. **104 S. Randolph AVE**
City, State, ZIP+4® **Elkins, WV 26241**

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

62 4660 9714 0225 0120 6956

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee \$17.55

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)	\$14.45
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.82

Total Postage and Fees \$11.07

Sent To **Jason & Marian Pylas**
Street and Apt. No., or PO Box No. **3 Lincoln Ave / North Lincoln**
City, State, ZIP+4® **Elkins, WV 26241**

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

58 5960 9714 0225 4116 9714 5960 76

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee \$17.55

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)	\$14.45
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.82

Total Postage and Fees \$11.07

Sent To **Z. & C. Thompson**
Street and Apt. No., or PO Box No. **1 Lincoln / North Lincoln**
City, State, ZIP+4® **Elkins, WV 26241**

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9714 0225 0120 0120 6956

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee \$17.55

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)	\$14.45
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.82

Total Postage and Fees \$11.07

Sent To **William Davis**
Street and Apt. No., or PO Box No. **4 Lincoln / North Lincoln**
City, State, ZIP+4® **Elkins, WV 26241**

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9714 0225 0120 0120 6956

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee \$17.55

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)	\$14.45
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.82

Total Postage and Fees \$11.07

Sent To **Cheryl Ware**
Street and Apt. No., or PO Box No. **5 Lincoln / North Lincoln**
City, State, ZIP+4® **Elkins, WV 26241**

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

93 4660 9714 0225 0120 6956

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee \$17.55

Extra Services & Fees (check box, add fee as appropriate)

☐ Return Receipt (hardcopy)	\$14.45
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00

Postage \$0.82

Total Postage and Fees \$11.07

Sent To **Robert & Pamela Snider**
Street and Apt. No., or PO Box No. **2 Lincoln / North Lincoln**
City, State, ZIP+4® **Elkins, WV 26241**

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
■ Complete items 1, 2, and 3. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits.		A. Signature X <i>Cheryl Ware</i> ☐ Agent ☐ Addressee B. Received by (Printed Name) C. Date of Delivery D. Is delivery address different from item 1? ☐ Yes If YES, enter delivery address below: ☐ No	
1. Article Addressed to: Cheryl Ware S Lincoln / North Lincoln Elkins WV 26241		1. Article Addressed to: William Davis 4 Lincoln / North Lincoln Elkins WV 26241	
 9590 9402 9672 5199 9906 91		 9590 9402 9672 5199 9907 07	
2. Article Number (Transfer from service label) 9589 0710 5270 4116 0994 12		2. Article Number (Transfer from service label) 9589 0710 5270 4116 0994 05	
PS Form 3811, July 2020 PSN 7530-02-000-9053		PS Form 3811, July 2020 PSN 7530-02-000-9053	

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
■ Complete items 1, 2, and 3. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits.		A. Signature X <i>Chantel</i> ☐ Agent ☐ Addressee B. Received by (Printed Name) C. Date of Delivery D. Is delivery address different from item 1? ☐ Yes If YES, enter delivery address below: ☐ No	
1. Article Addressed to: Z. & C. Thompson 1 Lincoln / North Lincoln Elkins WV 26241		1. Article Addressed to: Jason & Marian Pyles 3 Lincoln / North Lincoln Elkins WV 26241	
 9590 9402 9672 5199 9907 38		 9590 9402 9672 5199 9907 14	
2. Article Number (Transfer from service label) 9589 0710 5270 4116 0985 83		2. Article Number (Transfer from service label) 9589 0710 5270 4116 0994 29	
PS Form 3811, July 2020 PSN 7530-02-000-9053		PS Form 3811, July 2020 PSN 7530-02-000-9053	

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
■ Complete items 1, 2, and 3. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits.		A. Signature X <i>Maliah Lemaster</i> ☐ Agent ☐ Addressee B. Received by (Printed Name) C. Date of Delivery D. Is delivery address different from item 1? ☐ Yes If YES, enter delivery address below: ☐ No	
1. Article Addressed to: Holland Investment 104 S-Randolph Ave. Elkins, WV 26241		1. Article Addressed to: Robert & Pamela Snider 2 Lincoln / North Lincoln Elkins WV 26241	
 9590 9402 9672 5199 9907 69		 9590 9402 9672 5199 9907 21	
2. Article Number (Transfer from service label) 9589 0710 5270 4116 0994 50		2. Article Number (Transfer from service label) 9589 0710 5270 4116 0994 36	
PS Form 3811, July 2020 PSN 7530-02-000-9053		PS Form 3811, July 2020 PSN 7530-02-000-9053	



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	New Business
Category:	Resolution
Agenda Item Name:	Resolution 1949: Establishing compensation for EPD Officer William Butcher upon promotion to Sergeant
Recommended By:	Human Resources
Summary:	Establishes a compensation rate of \$24.65 per hour for EPD Sergeant William Butcher, reflecting a \$1.32-per-hour increase upon his promotion. Makes the rate retroactive to the promotion's effective date of July 10, 2025. Authorizes Human Resources and the Treasurer's Department to calculate and issue the resulting back pay.
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. R-1949 - assigning compensation level for Butcher

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1949)

September 3, 2026

Resolution Establishing Compensation for Elkins Police Department Officer William Butcher upon Promotion to Sergeant

WHEREAS, William Butcher was promoted from the rank of Corporal to the rank of Sergeant in the Elkins Police Department, effective July 10, 2025; and

WHEREAS, Human Resources has recommended an increase of \$1.32 per hour, establishing Sergeant Butcher's compensation at \$24.65 per hour, consistent with the compensation increases associated with the most recent promotions to Sergeant; and

WHEREAS, West Virginia Code § 8-5-12(a) provides that the governing body shall fix or cause to be fixed the compensation of every municipal officer and employee;

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The compensation of Elkins Police Department Sergeant William Butcher is hereby established at **\$24.65 per hour**, effective retroactively to July 10, 2025.
2. Sergeant Butcher shall receive retroactive compensation for the difference between the compensation he received and the compensation authorized by this resolution for the period beginning July 10, 2025.
3. Human Resources and the Treasurer's Department are authorized and directed to calculate and issue the retroactive compensation, subject to all applicable payroll deductions and withholdings.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk

Memo:

To: City Council

Re: Sargeant William Butcher Pay Rate

From: Sarah Campbell, HR Generalist

Date: September 2, 2026

Purpose:

To provide insight into Sargeant Butcher's proposed pay increase and back pay relevant to his promotion to Sargeant, which was effective July 10, 2025.

Summary:

During the preparation of Corporal Dustin George's promotion to Sargeant, Human Resources reviewed the pay increases for the most recent promotions to Sargeant to determine the correct pay raise for the promotion.

During this review, it was discovered that then Corporal Butcher had not received his raise at the time of his promotion. Human Resources conducted a search of documentation at the time and was unable to find any documentation of the requested raise.

Requested Action:

To correct this oversight, HR is recommending that Sargeant Butcher's pay be increased by \$1.32 to a total of \$24.65, in line with the most recent promotions to Sargeant. HR is also recommending Sargeant Butcher receive back pay for the difference in compensation, effective July 10, 2025.

Elkins Police Civil Service Commission Request for Non-Competitive Promotion

Officer name: Butcher William
Current rank: Cpl
Effective date of current rank: 10 July 2023
Date eligible for promotion: 10 July 2025

Promotion Requirements

- Two years' time in grade (Commission Rules §6.02)

Noncompetitive Promotions:

"In the event that there is only one applicant lawfully qualified to be promoted, the Commission may certify that single applicant as eligible for promotion without administering a written examination."
(Commission Rules §6.05)

With my signature, I hereby certify:

- ☒ The above applicant has served at least two years in his or her current rank.
- ☒ There is a vacancy at the next highest rank.
- ☒ The above applicant has satisfied any additional applicable requirements for promotion (if any).
- ☒ The above applicant is the only applicant lawfully qualified to be promoted.

The Commission is hereby requested to certify that the above applicant is eligible for promotion to the next highest rank.


R. Belt, Executive Officer, Elkins Police Department

7/7/2025
Date


Jerry A. Marco, Mayor, Appointing Officer

7/7/2025
Date

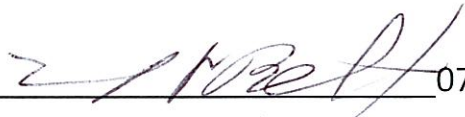


ELKINS CITY POLICE DEPARTMENT
401 DAVIS AVENUE ELKINS, WV. 26241
PHONE (304)636-0678
FAX (304)636-7866



MAYOR JERRY MARCO,

THE ELKINS POLICE DEPARTMENT HAS ONE VACANT TASK FORCE SERGEANT POSITION. CHIEF. T.C BENNETT AND I, CPT. R.W. BELT, ARE REQUESTING THE PROMOTION OF CPL. W.D. BUTCHER TO THE POSITION OF SERGEANT. CPL. W.D. BUTCHER WILL BE ELIGIBLE FOR PROMOTION TO THE RANK OF SGT. EFFECTIVE 10 JULY 2025.

X  07/7/2025

R.W. BELT

CAPTAIN



City of Elkins, West Virginia

July 14, 2025

Mayor Jerry Marco
Elkins City Hall
401 Davis Avenue
Elkins, WV 26241

Mayor Marco:

The Elkins Police Department has advised of a vacancy in the rank of Sergeant. The Elkins Police Department has further certified that there is only one officer currently eligible for promotion to this rank (see attached).

Under authority concerning noncompetitive promotions delegated to me by the Elkins Police Civil Service Commission at its meeting of January 7, 2025, and based on the attestations made on the attached Request for Non-Competitive Promotion form, I hereby certify on the Commission's behalf that William Butcher is the only candidate eligible for promotion to Sergeant, effective July 10, 2025.

Sincerely,

Sutton R. Stokes
City Clerk



City of Elkins, West Virginia

July 14, 2025

Chief Travis Bennett
Elkins Police Department
401 Davis Avenue
Elkins, WV 26241

Chief:

You have advised me of a Sergeant vacancy. The Elkins Police Civil Service Commission has certified William Butcher as the only candidate eligible for promotion.

In my capacity as Appointing Officer under the rules of the Elkins Police Civil Service Commission, I hereby promote William Butcher to the rank of Sergeant, effective July 10, 2025.

Sincerely,

Jerry Marco, Mayor



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	New Business
Category:	Resolution
Agenda Item Name:	Resolution 1950: Establishing compensation for EPD Officer Dustin George upon promotion to Sergeant
Recommended By:	Human Resources
Summary:	Establishes a compensation rate of \$24.65 per hour for EPD Sergeant Dustin George, reflecting a \$1.32-per-hour increase upon his promotion. Makes the rate retroactive to the promotion's effective date of April 15, 2026. Authorizes Human Resources and the Treasurer's Department to calculate and issue the resulting back pay.
Fiscal Impact:	
Recommendation:	Consider for approval
Attachments:	1. R-1950 - assigning compensation level for George

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1950)

September 3, 2026

Resolution Establishing Compensation for Elkins Police Department Officer Dustin George upon Promotion to Sergeant

WHEREAS, Dustin George was promoted from the rank of Corporal to the rank of Sergeant in the Elkins Police Department, effective April 15, 2026; and

WHEREAS, Human Resources has recommended an increase of \$1.32 per hour, establishing Sergeant George's compensation at \$24.65 per hour, consistent with the compensation increases associated with the most recent promotions to Sergeant; and

WHEREAS, West Virginia Code § 8-5-12(a) provides that the governing body shall fix or cause to be fixed the compensation of every municipal officer and employee;

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The compensation of Elkins Police Department Sergeant Dustin George is hereby established at \$24.65 per hour, effective retroactively to April 15, 2026.
2. Sergeant George shall receive retroactive compensation for the difference between the compensation he received and the compensation authorized by this resolution for the period beginning April 15, 2026.
3. Human Resources and the Treasurer's Department are authorized and directed to calculate and issue the retroactive compensation, subject to all applicable payroll deductions and withholdings.

Jerry A. Marco, Mayor

Attest:

Sutton R. Stokes, City Clerk

Elkins Police Civil Service Commission

Request for Non-Competitive Promotion

Applicant: Dustin George
Current rank: Corporal
Next highest rank: Sergeant
Time in grade completed: April 15, 2026
Vacancy occurring as of: August 6, 2024

Promotion Requirements

- Two years' time in grade (Commission Rules §6.02)

Noncompetitive Promotions:

"In the event that there is only one applicant lawfully qualified to be promoted, the Commission may certify that single applicant as eligible for promotion without administering a written examination."
(Commission Rules §6.05)

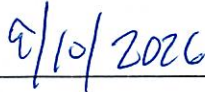
With my signature, I hereby certify:

- ✓ There is or will be a vacancy in the department as of the date indicated above.
- ✓ The above applicant is or will be the first member of the department at the rank immediately below that of the vacancy to have completed two years' time in grade (and to have satisfied any other requirements, if applicable).
- ✓ The above applicant is therefore the only applicant lawfully qualified to be promoted to fill this vacancy.

The Commission is hereby requested to certify that the above applicant is eligible for non-competitive promotion, effective as of either (1) the completion of two years' time in grade and any other requirements, or (2) the date of the vacancy, whichever is later.



Jerry A. Marco, Mayor



Date



City of Elkins, West Virginia

August 4, 2026

Mayor Jerry Marco
Elkins City Hall
401 Davis Avenue
Elkins, WV 26241

Mayor Marco:

The Elkins Police Department has advised of a vacancy in the rank of Sergeant. It has been certified that there is only one officer currently eligible for promotion to this rank (see attached).

Under authority concerning noncompetitive promotions delegated to me by the Elkins Police Civil Service Commission at its meeting of January 7, 2025, and based on the attestations made on the attached Request for Non-Competitive Promotion form, I hereby certify on the Commission's behalf that Dustin George is the only candidate eligible for promotion to Sergeant, effective April 15, 2026.

Sincerely,

Sutton R. Stokes
City Clerk



City of Elkins, West Virginia

August 4, 2026

To File

Chief:

The Elkins Police Civil Service Commission has certified Dustin George as the only candidate eligible for promotion.

In my capacity as Appointing Officer under the rules of the Elkins Police Civil Service Commission, I hereby promote Dustin George to the rank of Sergeant effective April 15, 2026.

Sincerely,

Jerry Marco, Mayor



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	New Business
Category:	Resolution
Agenda Item Name:	Resolution 1951: Accepting bid and authorizing agreement to purchase a sanitation truck
Recommended By:	Operations Manager
Summary:	Accepts the \$258,395 bid submitted by Newlons International Sales, LLC for the purchase of a sanitation truck. Selects this configuration because it includes the same type of compactor used on the City's other sanitation trucks, supporting operational familiarity, maintenance efficiency, and parts compatibility. Authorizes the Operations Manager to execute the agreement and other necessary documents.
Fiscal Impact:	\$258,395 expenditure from Sanitation Fund
Recommendation:	Consider for approval
Attachments:	1. R-1951 - authorizing purchase of a sanitation truck

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1951)

September 3, 2026

Resolution Accepting a Bid and Authorizing an Agreement for the Purchase of a Sanitation Truck

WHEREAS, the City of Elkins solicited sealed bids for the purchase of a sanitation truck in accordance with Elkins City Code § 30.20; and

WHEREAS, the bids were publicly opened and tabulated on August 20, 2026; and
WHEREAS, Newlons International Sales, LLC submitted two bids offering different equipment configurations, in the amounts of \$253,245 and \$258,395; and

WHEREAS, the configuration offered at \$258,395 includes the same type of compactor used on the City's other sanitation trucks; and

WHEREAS, selecting a consistent compactor configuration will support operational familiarity, maintenance efficiency, and parts compatibility across the City's sanitation fleet; and

WHEREAS, the Common Council finds that acceptance of the \$258,395 bid is in the best interests of the City of Elkins;

NOW, THEREFORE, BE IT RESOLVED, THAT:

The Common Council of Elkins, West Virginia, hereby accepts the bid submitted by Newlons International Sales, LLC in the amount of \$258,395 for the purchase of a sanitation truck equipped with the same type of compactor used on the City's other sanitation trucks and authorizes the Operations Manager to execute an agreement and any other necessary documents consistent with the bid.

Attest: Sutton R. Stokes, City Clerk

Jerry A. Marco, Mayor

CITY OF ELKINS



BID COMPARISON SHEET

Sealed Bids for Sanitation Truck

08/20/2026

CONTRACTOR					TOTAL BID
	Truck	Bid #1 option	258,395. ⁰⁰		
✓ Newlons International Sales	Packer EZ pack				258,395. ⁰⁰
Newlons International Sales	Bid #2 option				
	Newway Cobra	253,245. ⁰⁰			253,245. ⁰⁰

CITY OF ELKINS



BID COMPARISON SHEET

SIGNATURE AND TITLE OF THOSE PRESENT DURING OPENING OF BIDS	
SIGNATURE	TITLE
Melody Himes, Operations Assistant	
Jim Hanger	Sanitation Supervisor
Mike Kescker Operations Manager	Operations Manager
Tai Zetser	Assistant Supervisor

AWARDED TO: Newlin's International Sales,

NOTES: Opening held @ City Hall 2nd Floor conf. room.

Prepared For:
 CITY OF ELKINS
 MAYOR CITY COUNCIL
 401 Davis Ave.
 Elkins, WV 26241-3899
 (304)636 - 1844
 Reference ID: N/A

Presented By:
 NEWLONS INTL SALES LLC
 Beau Newlon
 RT 250 S BEVERLY PIKE
 PO BOX 134
 ELKINS WV 26241 -
 (304)636-4561

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

Model Profile
2027 HV607 SBA (HV607)

AXLE CONFIG:	6X4
APPLICATION:	Rear Loader
MISSION:	Requested GVWR: 35000. Calc. GVWR: 62000. Calc. GCWR: 80000 Calc. Start / Grade Ability: 33.39% / 3.60% @ 55 MPH Calc. Geared Speed: 76.9 MPH
DIMENSION:	Wheelbase: 224.00, CA: 156.90, Axle to Frame: 75.00
ENGINE, DIESEL:	{Cummins L9 350} EPA 2024, 350HP @ 2200 RPM, 1050 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 350 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 62,000-lb GVW Max, Refuse/Mixer Omit Item (Clutch & Control)
CLUTCH:	{Meritor MFS-18-133A} Wide Track, I-Beam Type, 18,000-lb Capacity
AXLE, FRONT NON-DRIVING:	{Meritor RT-46-160} Single Reduction, 46,000-lb Capacity, Driver Controlled Locking Differential
AXLE, REAR, TANDEM:	in Forward-Rear and Rear-Rear Axle, 200 Wheel Ends Gear Ratio: 5.38
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 385/65R22.5 Load Range L HAC 3 (CONTINENTAL), 493 rev/mile, 68 MPH, All-Position
TIRE, REAR:	(8) 11R22.5 Load Range H HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, AIR, TANDEM:	{Hendrickson PRIMAAX EX} 46,000-lb Capacity, 56" Axle Spacing, 9.0" Ride Height, with Shock Absorbers
FRAME REINFORCEMENT:	Full Outer C-Channel, Heat Treated Alloy Steel (120,000 PSI Yield), 10.875" x 3.892" x 0.312" (274.6mm x 98.8mm x 7.9mm), 480.0" (12192mm) OAL
PAINT:	Cab schematic 100WL Location 1: 9219, Winter White (Std) Chassis schematic N/A

Description

Base Chassis, Model HV607 SBA with 224.00 Wheelbase, 156.90 CA, and 75.00 Axle to Frame.

AXLE CONFIGURATION

AXLE CONFIGURATION 6x4

Notes

: Pricing may change if axle configuration is changed.

ENGINE

ENGINE, DIESEL {Cummins L9 350} EPA 2024, 350HP @ 2200 RPM, 1050 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 350 Peak HP (Max)

EMISSION, CALENDAR YEAR {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2026

CARB EMISSION WARR COMPLIANCE Does Not Comply with CARB Emission Warranty

CARB IDLE COMPLIANCE Does Not Comply with California Clean Air Idle Regulations

EPA IDLE COMPLIANCE Low NOx Idle Engine, Complies with EPA Clean Air Regulations; Includes "Certified Clean Idle" Decal on Door

VEHICLE REGISTRATION IDENTITY ID for Non-CARB Omnibus and/or Non-ACT Adopting State or Exempt Vehicle. Not for use on vehicles registering in CA. Contains non-mitigated legacy engine & cannot be registered in CA unless exempt. You may be held liable under state law for failure to properly register vehicle.

Notes

: CANNOT BE REGISTERED IN CA. For vehicles that will be registered in States other than CA.

RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler, Includes In-Tank Oil Cooler

Includes

: DEAERATION SYSTEM with Surge Tank

: HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps

: RADIATOR HOSES Premium, Rubber

FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed

Includes

: FAN Nylon

AIR CLEANER Dual Element

ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection

BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines

Includes

: BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door

ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls and Starter Lockout, with Ignition Switch Control, for Cummins B6.7 and L9 Engines

THROTTLE, HAND CONTROL Engine Speed Control for PTO; Electronic, Stationary Pre-Set, Two Speed Settings; Mounted on Steering Wheel

TRANSMISSION

TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 62,000-lb GVW Max, Refuse/Mixer

ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS), Front Loaders, Rear Loaders, Recycling/Packer Trucks, Package Number 142

AUTOMATIC NEUTRAL Allison 3000 & 4000 Series Transmission Shifts to Neutral When Parking Brake is Engaged

Description

NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released

PTO CONTROL, DASH MOUNTED For Customer Provided PTO; Includes Switch, Electric/Air Solenoid, Piping and Wiring

PTO LOCATION Dual, Customer Intends to Install PTO at Left and/or Right Side of Transmission

SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, Performance Programming

TRANSMISSION OIL Synthetic; 29 thru 42 Pints

TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission

CLUTCH

CLUTCH Omit Item (Clutch & Control)

REAR AXLES, SUSPENSIONS

AXLE, REAR, TANDEM {Meritor RT-46-160} Single Reduction, 46,000-lb Capacity, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, 200 Wheel Ends . Gear Ratio: 5.38

SUSPENSION, REAR, AIR, TANDEM {Hendrickson PRIMAAX EX} 46,000-lb Capacity, 56" Axle Spacing, 9.0" Ride Height, with Shock Absorbers

SUSPENSION AIR CONTROL VALVE Pressure Release Control In Cab

SUSPENSION LEVELING VALVE Dual Height; One Additional, for Air Ride Suspension

FRONT AXLES

AXLE, FRONT NON-DRIVING {Meritor MFS-18-133A} Wide Track, I-Beam Type, 18,000-lb Capacity

FRONT SUSPENSIONS

SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 18,000-lb Capacity, with Shock Absorbers

SPRINGS, FRONT AUXILIARY Rubber

CABS, COWLS, BODIES

CAB Conventional, Day Cab

ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab

AIR CONDITIONER with Integral Heater and Defroster

CAB INTERIOR TRIM Classic, for Day Cab

Includes

: CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger

: DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Overhead Console, Center Mounted

: SUN VISOR (2) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Toll Ticket Strap

CAB, INTERIOR TRIM, CLOSEOUT Under IP, Driver Side

CAB REAR SUSPENSION Air Bag Type

GAUGE CLUSTER Base Level; English with English Electronic Speedometer

Includes

Description

: GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/Refill for
 : GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure
 : WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure (Primary and Secondary)

GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} Mounted in Instrument Panel

GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission

GAUGE, TEMPERATURE, AMBIENT Sensor Wiring with Display Unit Mounted in Cluster

GRAB HANDLE, EXTERIOR (2) Chrome, for Cab Entry, (1) Towel Bar Type, with Anti-Slip Rubber Inserts Mounted Left Side at B-Pillar, (1) Towel Bar Type Mounted Right Side on Vertical Exhaust

INSTRUMENT PANEL Flat Panel

IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster

MIRRORS (2) C-Loop, Power Adjust, Heated, LED Clearance Lights, Bright Heads and Arms, 7.5" x 14" Flat Glass, Includes 7.5" x 7" Convex Mirrors, for 102" Load Width

Notes

: Mirror Dimensions are Rounded to the Nearest 0.5"

MONITOR, TIRE PRESSURE Omit

SEAT, DRIVER {National 2000 195} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 8" Adjuster, 1 Chamber Lumbar, 2 Position Front Cushion Adjust, 6-23 Degree Angle Back Adjust

SEAT, TWO-MAN PASSENGER {National} Fixed Back, Integrated Headrest in Both Occupant Positions, Vinyl, Less Under Seat Storage Compartment

WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature

FRAMES

FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm); 480.0" (12192) Maximum OAL

FRAME REINFORCEMENT Full Outer C-Channel, Heat Treated Alloy Steel (120,000 PSI Yield), 10.875" x 3.892" x 0.312" (274.6mm x 98.8mm x 7.9mm), 480.0" (12192mm) OAL

BUMPER, FRONT Swept Back, Steel, Heavy Duty

TOW HOOK, FRONT (2) Frame Mounted

WHEELBASE RANGE 221" (560cm) Through and Including 262" (665cm)

BRAKES

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

Includes

: BRAKE LINES Color and Size Coded Nylon

: DRAIN VALVE Twist-Type

: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster

: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel

: PARKING BRAKE VALVE For Truck

: QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4

: SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6

AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System

Description

BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake

BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Heavy Duty Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 23,000-lb Capacity

BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 Sqn

SLACK ADJUSTERS, FRONT {Haldex} Automatic

DUST SHIELDS, FRONT BRAKE for Air Cam Brakes

BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb Capacity per Axle

BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Sqn Spring Brake

SLACK ADJUSTERS, REAR {Haldex} Automatic

DUST SHIELDS, REAR BRAKE for Air Cam Brakes

PARK BRAKE CHAMBERS, ADDITIONAL (2) Spring Brake Type

AIR COMPRESSOR {Cummins} 18.7 CFM

AIR DRYER {Bendix AD-9} with Heater

AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab

AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Right Rail, Back of Cab, Perpendicular to Rail

DRAIN VALVE (3) Petcocks, for Air Tanks

STEERING

STEERING GEAR (2) {Sheppard M100/M80} Dual Power

STEERING COLUMN Tilting

STEERING WHEEL 4-Spoke; 18" Dia., Black

DRIVELINES

DRIVELINE SYSTEM {Dana Spicer} 1710 Main Driveline with 1710 Interaxle Shaft, for 6x4

EXHAUST SYSTEMS

EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab

AFTERTREATMENT COVER Steel, Black

ENGINE COMPRESSION BRAKE {Jacobs} for Cummins ISL/L9 Engines; with Selector Switch and On/Off Switch

EXHAUST HEIGHT 8' 10"

MUFFLER/TAIL PIPE GUARD (1) Aluminum

TAIL PIPE (1) Turnback Type

ELECTRICAL SYSTEMS

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

Includes

: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab

Description

: HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel
: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever
: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light
: STARTER SWITCH Electric, Key Operated
: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector
: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature
: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever
: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted
: WIRING, CHASSIS Color Coded and Continuously Numbered

ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened

ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount, with Remote Sense

ANTENNA Shark Fin, Roof Mounted

BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Right Side Back of Cab

BATTERY SYSTEM {Fleetrite} Maintenance-Free, (2) 12-Volt 1900CCA Total, Top Threaded Stud

BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn

CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses

CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade

CONNECTOR, DASH, CENTER PANEL Cab Wiring for TMC RP1226 Vehicle Accessory Connector; Includes 14-pin Connector with Switched Power, Battery Power, Ignition Power, Ground & Body 250K Datalink, Connector Located Behind Instrument Panel Center Console

FOG LIGHTS Prewire; Includes Auxiliary Switch and Wiring to Front Bumper, for Driving Lights or Fog Lights Mounted by Customer

HEADLIGHTS Halogen

HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord

HORN, ELECTRIC Disc Style

INDICATOR, LOW COOLANT LEVEL with Audible Alarm

POWER SOURCE Cigar Type Receptacle without Plug and Cord

RADIO AM/FM/WB/Clock/USB Input/Auxiliary Input

SPEAKERS (2) 6.5" Dual Cone Mounted in Doors

STARTING MOTOR {Mitsubishi Electric Automotive America 105P} 12-Volt, with Soft-Start

TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender

FRONT END

FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV

BUG SCREEN Mounted Behind Grille

FENDER EXTENSIONS Rubber

GRILLE Stationary, Chrome

LOGOS EXTERIOR Model Badges

LOGOS EXTERIOR, ENGINE Badges

Description**SPEEDOMETER, TOOLS, MISC**

CONNECTED PLATFORM Includes Connectivity Module and Five Year Data Plan

DUAL DRIVE Customer Does Not Intend to Convert to In-Cab Dual Drive Positions

PAINT SCHEMATIC, PT-1 Single Color, Design 100

Includes

: PAINT SCHEMATIC ID LETTERS "WL"

PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

FUEL TANKS

FUEL TANK Top Draw, Non-Polished Aluminum, 26" Dia, 70 US Gal (265L), Mounted Left Side, Under Cab

DEF TANK 9.5 US Gal (36L) Capacity, Frame Mounted Outside Left Rail, Under Cab

FUEL/WATER SEPARATOR {Racor 400 Series} with Primer Pump, Includes Water-in-Fuel Sensor, Mounted on Engine

WHEELS, TIRES - FRONT

WHEELS, FRONT DISC; 22.5x12.25 Rims, Non-Polished Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

(2) TIRE, FRONT 385/65R22.5 Load Range L HAC 3 (CONTINENTAL), 493 rev/mile, 68 MPH, All-Position

WHEELS, TIRES - REAR

WHEELS, REAR {Accuride 43644} DUAL DISC; 22.5x8.25 Rims, Standard Polish Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

(8) TIRE, REAR 11R22.5 Load Range H HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive

WHEELS MISC OPTIONS

TIRE VALVE CAP Flo-Thru Design

Services Section:**WARRANTY**

WARRANTY Standard for HV507/HV509, HV50B, HV607/HV609 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A

EZ PACKG-400 25YD

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Factory List Prices:		
Product Items	\$184,926.00	
Service Items	\$0.00	
Total Factory List Price Including Options:		\$184,926.00
Freight	\$3,500.00	
Total Freight:		\$3,500.00
Total Factory List Price Including Freight:		\$188,426.00
Less Customer Allowance:		(\$64,326.00)
Total Vehicle Price:		\$124,100.00
Total Body/Allied Equipment:		\$133,900.00
Total Sale Price:		\$258,000.00
Total Per Vehicle Sales Price:		\$258,000.00
Total Net Sales Excluding Taxes:		\$258,000.00
DOC FEE	\$395.00	
Total Taxes:		\$395.00
Net Sales Price:		\$258,395.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Official Title and Date

Authorized Signature

Accepted by Purchaser:

Firm or Business Name

Authorized Signature and Date

This proposal is not binding upon the seller without Seller's Authorized Signature

Official Title and Date

If you haven't added a planned maintenance service contract to your proposal yet, please get in touch with your local dealer, International or IC Bus Sales Representative to learn more about the benefits when ordering together with the vehicle.

International® Financial offers loans, a full line up of lease options, and can establish a line of credit for use towards the purchase of International and IC Bus vehicles. Ask your dealer, International® or IC Bus® Sales Representative about completing an International Financial credit application and any promotional offers that may be available. International Financial services are provided by Navistar Financial Corporation.

The TOPS FET Calculation is an estimate for reference purposes only. The seller is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described here in are International Motors, LLC* standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

International Motors, LLC d/b/a International Motors USA LLC in Illinois and Ohio.

TOTAL EQUIPMENT SOLUTIONS

16344 ANNESLEY RD
EAST LIVERPOOL OH 43920
(330)383-1610

511 HARKER AVENUE
NEWELL WV 26050
(304)387-9400



TO:

CITY OF ELKINS
401 DAVIS AVENUE
ELKINS, WV 26241

8/19/2026

Body & Model

Brand: EZ-Pack



Model: G-400 25 Yard Heavy Duty Rear Loader

Options & Upgrades

4 Cubic Yard Hopper
Side Door with Interlock
14,000lb Reeving Cylinder with Guides and Latches
Kickbar for 1-3Yard Containers
Dual Work Lights on Rear of Truck
Dual Hopper Work Lights
Peterson Strobe Light System(Upper & Lower Tailgate panels)Qty 4 Lights
Two Flush Mounted Oval Strobes(Front Top Corners of Body)
Shut Off Valve for Hydraulic Tank Along with Sight Glass
Mudflaps Ahead of Tandems
Zone Defense Backup Camera System(Audio and Night Vision) Included
Automatic Throttle Advance
Dual Driver Signaling Buzzers on Tailgate
Bolt On Rear Riding Steps
Minimizer Fenders Over Tandems
LED Lights
Container Stop with Rubber Bumpers
Side Door Steps with Grab Handle
5lb Fire Extinguisher
Painted to Match the City of Elkins Garbage Trucks
Unit Lettered to the City of Elkins Specifications
Delivery to Elkins WV with Driver Training: One year Body Warranty(5 Year Cylinder Warranty)

TOTAL SALE PRICE INCLUDING FREIGHT**\$133,900.00***Delivery(45 to 60 Days after Reciept of Chassis)****Our offer Includes Onsite Warranty Repair and/or Free Transportation*****Authorization to Order:**

By signing below, I authorize Total Equipment Solutions to order on my behalf the above quoted equipment.

City of Elkins / Title

PO

DATE

Total Equipment Solutions Rep/ Title

DATE

E-Z Pack

EZPackTrucks.com

GOLIATH™ G400 High Compaction Rear Loader



Packed with Proven Performance.

Bringing together both high capacity and high efficiency in a way only E-Z Pack can, Goliath is a force to be reckoned with. Offering the largest hopper in the business, the G400 High Compaction packs up to 1,200 pounds per cubic yard of refuse and comes ready to work.

Science of Simplicity™

- Simple, straightforward controls make training/operation easy
- Minimal hydraulic and electric lines, junctions and fittings
- Simplified field diagnosis and repair
- No complex computers or PLC to fail

Maximum Payloads and Productivity

- Smart steel engineering reduces overall weight for max payloads
- Gladiator Pack/Eject Cylinder for maximum performance
- Customer-tuned Product Optimization

In-the-field Reliability and Durability

- 10/60/20 Testing and Validation™
- Zinc-dichromate-plated tubing/unpainted hydraulic lines
- 2-year Gladiator cylinder warranty/1-year full-body warranty

Also available with patent-pending, Integrated CNG Fuel System.

The E-Z Pack Difference

Operator-Owned and -Led

- Entrepreneurial
- Understand the jobsite environment
- Actively listen to customers

Customer-tuned Product Optimization

- Customer collaboration/input
- From-the-field innovation
- Full product/customization

Unwavering Customer Support

- Accessible/knowledgeable support staff
- Wide OEM parts availability
- Quick shipping/technical support

Commitment to Continuous Improvement

- Lean, advanced manufacturing
- Gated QC processes
- 10/60/20 Testing and Validation™

859.234.1100

Standard Features

- Manual Controls
- Tailgate Props
- Back-Up Alarm
- Body Lifting Eyes
- High Mount Light Package
- LED Lighting
- ICC Lights and Reflectors Meet DOT Requirements
- Non-Skid Riding Steps at Rear Corners of Tailgate
- Streetside and Curbside Buzzers
- Automatic Latch-Unlatch Tailgate
- 1 YEAR FULL BODY WARRANTY

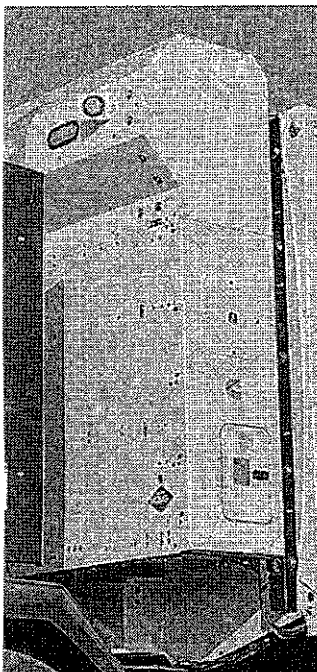
Optional Equipment

- Air Shift or Hot Shift PTO's
- Street-side Access Door
- Front Mount Pump
- Dual Hopper Flood Lights
- Rear Body Side Liner
- 10,000 lb. (4536 kg) Overhead Winch*
- 14,000 lb. (6350 kg) Reeving Cylinder Winch*
- System Pressure Gauge
- 1-3 Yard (.76 - 2.3 m³) Hydraulic Kickbar
- Cart Tippers

Operational Features

- COMPACTION CYCLE: Manual hydraulic, automatic split cycle, fully reversible
- CYCLE TIME: 28-30 seconds, reload @ 10-12 seconds
- PACKER PANEL: Curved, one-piece construction
- EJECTOR PANEL: Travels in steel guide shoes, floor-level track
- PACKING CYLINDERS: Positioned away from refuse for trouble-free operation
- EJECTOR CYLINDER: Heavy-duty, double-acting, telescopic

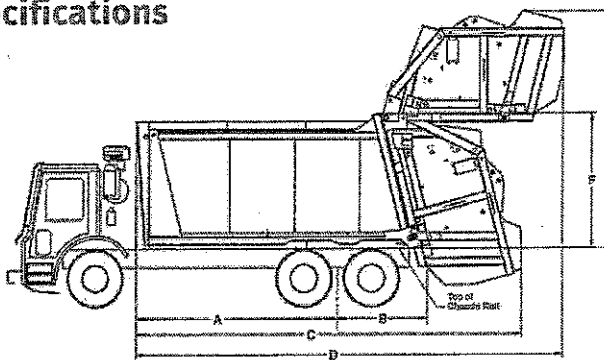
* Optional Container Dumping Devices Handle Containers up to 10 Cubic Yards (7.6 m³)



INTEGRATED CNG OPTIONS

E-Z Pack Refuse Hauling Solutions, LLC, reserves the right under its Product Improvement Program to modify construction and/or design and furnish equipment without reference to illustrations and specifications shown herein. All specifications are subject to change without notice.

Specifications



MODEL	G400-20	G400-25	G400-31
CAPACITY	20 yds. ³ (15.3 m ³)	25 yds. ³ (19.1 m ³)	31 yds. ³ (23.7 m ³)
A CAB TO TRUNNION (CT)	126" - 132" (3200 - 3353 mm)	156" - 162" (3962 - 4115 mm)	190" - 196" (4826 - 4978 mm)
CLEAR PLATFORM	172" (4369 mm)	206" (5232 mm)	246" (6248 mm)
B TRUNNION TO FRAME END	44" AF min. (1118 mm)		
C LENGTH (Including Tailgate)	251" (6375 mm)	285" (7239 mm)	325" (8255 mm)
D LENGTH (Tailgate Raised)	284" (7214 mm)	318" (8077 mm)	358" (9093 mm)
E HEIGHT (Tailgate Raised)	174.25" (4426 mm)		
F HEIGHT (Above Chassis Frame)	97.75" (2483 mm)		
INSIDE WIDTH (Body)	91.5" (2324 mm)		
LOADING WIDTH (Below Frame)	Up to 5.5" below chassis frame, depending on options selected (140 mm)		
LOADING OPENING	80" (2032 mm) x 64" (1626 mm) high		
OUTSIDE WIDTH	96" (2438 mm)		
HOPPER CAPACITY	4 yds. ³ (3.1 m ³)		
WEIGHT	14,500 lbs. (6577 kg)	15,200 lbs. (6895 kg)	16,000 lbs. (7258 kg)

Chassis specifications listed are intended as general guidelines only. Each chassis selection should be made on an analysis of the weight distribution for the particular chassis/body combination including optional equipment and anticipated payloads. CNG Models add 14" to length dimensions. Consult factory for CNG systems greater than 60 DGE; Booster pod may require additional length.

CONSTRUCTION AND OPERATIONAL DETAILS

Body Floor	1/4" (6.35 mm) 100,000 PSI
Body Sides	7 ga. (4.55 mm) 100,000 PSI
Body Roof	10 ga. (3.42 mm) 100,000 PSI
Ejector Panel	7 ga. (4.55 mm) 100,000 PSI
Hopper Floor	1/4" Plate (6.35 mm) 155,000 min. 400 BHN
Hopper Sides (Lower)	1/4" (6.35 mm) 100,000 PSI
Packing Panel	1/4" (6.35 mm) 100,000 PSI

HYDRAULIC SYSTEM

Packing Cylinders (2) w/Induction Hardened Rod & Steel Rod Wipers	6" (152 mm) (D.A.)
Sweep Cylinders (2) w/Induction Hardened Rod & Steel Rod Wipers	4" (102 mm) (D.A.)
Tailgate Cylinders (2)	4" (102 mm) (D.A.)

Ejector Cylinder (1)	20 Yd. - 6-1/2" (165 mm) 2-Stage
	25 Yd. - 6-1/2" (165 mm) 3-Stage
	31 Yd. - 7-1/2" (191 mm) 4-Stage
Hydraulic Oil Tank	67 Gallons (254 Liters)
Hydraulic Pump	30 G.P.M. @ 1,200 RPM (114 Liter/Min.)
Hydraulic Filters	Suction — 100 Mesh / Return — 3 Micron
System Operating Pressure	2,500 PSI

SPECIAL NOTE:

- 1) PTO Requirements are 45 HP @ 1,200 RPM (Torque Rating 250 ft. lbs.) Minimum
- 2) Chassis MUST be equipped with diesel engine and requires variable speed governor with body builders connection for engine remote throttle, programmed and preset to approximately 1,400 RPM.
- 3) Chassis lighting must be set up and programmed for heavy-duty package and duplicate independent stop and turn signals

859.234.1100 • EZPackTrucks.com

E-Z Pack Refuse Hauling Solutions, LLC • 200 Ladish Road, Cynthiana, KY 41031

A Commercial Specialty Truck Holdings, LLC Company.

Goliath™ G400 High Compaction Rear Loader

EZ Pack

Standard Features

- Manual Controls
- Tailgate Props
- Back-Up Alarm
- Body Lifting Eyes
- High Mount Light Package
- LED Lighting
- ICC Lights and Reflectors Meet DOT Requirements
- Non-Skid Riding Steps at Rear Corners of Tailgate
- Streetside and Curbside Buzzers
- Automatic Latch-Unlatch Tailgate
- 1 YEAR FULL BODY WARRANTY

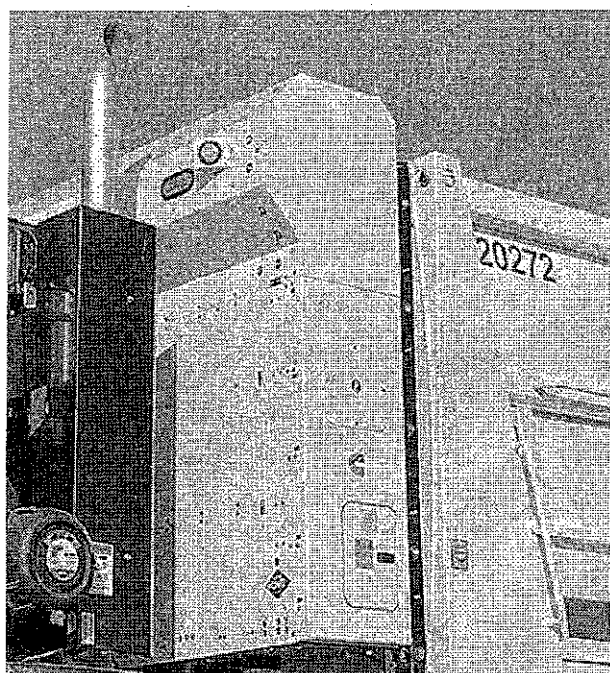
Optional Equipment

- Air Shift or Hot Shift PTO's
- Street-side Access Door
- Front Mount Pump
- Dual Hopper Flood Lights
- Rear Body Side Liner
- 10,000 lb. (4536 kg) Overhead Winch*
- 14,000 lb. (6350 kg) Reeving Cylinder Winch*
- System Pressure Gauge
- 1-3 Yard (.76 - 2.3 m³) Hydraulic Kickbar
- Cart Tippers

Operational Features

- **COMPACTION CYCLE:** Manual hydraulic, automatic split cycle, fully reversible
- **CYCLE TIME:** 28-30 seconds, reload @ 10-12 seconds
- **PACKER PANEL:** Curved, one-piece construction
- **EJECTOR PANEL:** Travels in steel guide shoes, floor-level track
- **PACKING CYLINDERS:** Positioned away from refuse for trouble-free operation
- **EJECTOR CYLINDER:** Heavy-duty, double-acting, telescopic

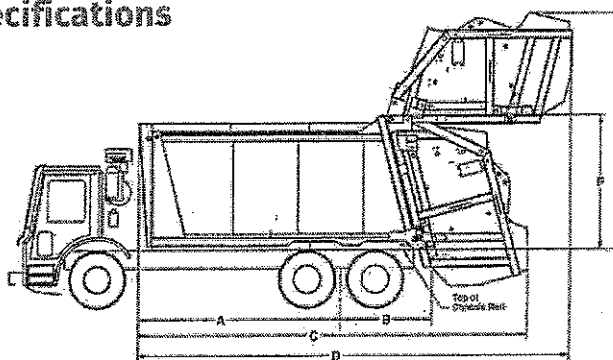
* Optional Container Dumping Devices Handle Containers up to 10 Cubic Yards (7.6 m³)



INTEGRATED CNG OPTIONS

E-Z Pack Refuse Hauling Solutions, LLC, reserves the right under its Product Improvement Program to modify construction and/or design and furnish equipment without reference to illustrations and specifications shown herein. All specifications are subject to change without notice.

Specifications



MODEL	G400-20	G400-25	G400-28	G400-31
CAPACITY	20 yds. ³	25 yds. ³	28 yds. ³	31 yds. ³
A CAB TO TRUNNION (CT)	126" - 132"	156" - 162" 172" - 176" CNG	172" - 176" 190" - 196" CNG	190" - 196" 212" - 216" CNG
CLEAR PLATFORM	172"	CALL FACTORY		246" (6248 mm)
B TRUNNION TO FRAME END	44" AF min. (1118 mm)			
C LENGTH (Including Tailgate)	251"	285" (7239 mm)	304" (7721 mm)	325" (8255 mm)
D LENGTH (Tailgate Raised)	284"	318" (8077 mm)	337" (8572 mm)	358" (9093 mm)
E HEIGHT (Tailgate Raised)	174.25" (4426 mm)			
F HEIGHT (Above Chassis Frame)	97.75" (2483 mm)			
INSIDE WIDTH (Body)	91.5" (2324 mm)			
LOADING WIDTH (Below Frame)	Up to 5.5" below chassis frame, depending on options selected (140 mm)			
LOADING OPENING	80" (2032 mm) x 64" (1626 mm) high			
OUTSIDE WIDTH	96" (2438 mm)			
HOPPER CAPACITY	4 yds. ³ (3.1 m ³)			
WEIGHT	14,500 lbs. (6577 kg)	15,200 lbs. (6895 kg)	16,000 lbs. (7258 kg)	

Chassis specifications listed are intended as general guidelines only. Each chassis selection should be made on an analysis of the weight distribution for the particular chassis/body combination including optional equipment and anticipated payloads. CNG Models add 14" to length dimensions. Consult factory for CNG systems greater than 60 DGE; Booster pod may require additional length.

CONSTRUCTION AND OPERATIONAL DETAILS

Body Floor	1/4" (6.35 mm) 100,000 PSI
Body Sides	7 ga. (4.55 mm) 100,000 PSI
Body Roof	10 ga. (3.42 mm) 100,000 PSI
Ejector Panel	7 ga. (4.55 mm) 100,000 PSI
Hopper Floor	1/4" Plate (6.35 mm) T1
Hopper Sides (Lower)	1/4" (6.35 mm) 100,000 PSI
Packing Panel	1/4" (6.35 mm) 100,000 PSI

HYDRAULIC SYSTEM

Packing Cylinders (2) w/Induction Hardened Rod & Steel Rod Wipers	6" (152 mm) (D.A.)
Sweep Cylinders (2) w/Induction Hardened Rod & Steel Rod Wipers	4" (102 mm) (D.A.)
Tailgate Cylinders (2)	4" (102 mm) (D.A.)
Ejector Cylinder (1)	20 Yd. - 6-1/2" (165 mm) 2-Stage
	25 Yd. - 6-1/2" (165 mm) 3-Stage
	31 Yd. - 7-1/2" (191 mm) 4-Stage
Hydraulic Oil Tank	67 Gallons (254 Liters)
Hydraulic Pump	30 G.P.M. @ 1,200 RPM (114 Liter/Min.)
Hydraulic Filters	Suction — 100 Mesh / Return — 3 Micron
System Operating Pressure	2,500 PSI

SPECIAL NOTE:

- 1) PTO Requirements are 45 HP @ 1,200 RPM (Torque Rating 250 ft. lbs.) Minimum
- 2) Chassis MUST be equipped with diesel engine and requires variable speed governor with body builders connection for engine remote throttle, programmed and preset to approximately 1,400 RPM.
- 3) Chassis lighting must be set up and programmed for heavy-duty package and duplicate independent stop and turn signals

859.234.1100 • EZPackTrucks.com

E-Z Pack Refuse Hauling Solutions, LLC • 200 Ladish Road, Cynthiaana, KY 41031

A Commercial Specialty Truck Holdings, LLC Company.



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	New Business
Category:	Resolution
Agenda Item Name:	Resolution 1952: Establishing new hours for Utility Billing and the Treasurer's Department
Recommended By:	City Treasurer
Summary:	Establishes new public office hours of 7:30 a.m. to 4:00 p.m., Monday through Friday, for Utility Billing and the Treasurer's Department. Moves the opening time 30 minutes earlier to improve customer service and coordination with the Water, Sewer, and Sanitation departments. Maintains uninterrupted public access during the lunch period through staggered staff breaks.
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. R-1952 - Treasurer's Department hours change

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1952)

September 3, 2026

Resolution Establishing New Office Hours for Utility Billing and the Treasurer's Department

WHEREAS, the public office hours for Utility Billing and the Treasurer's Department are currently 8:00 a.m. to 4:00 p.m.; and

WHEREAS, staff members of Utility Billing and the Treasurer's Department have unanimously recommended that the offices open at 7:30 a.m. to improve service to customers; and

WHEREAS, earlier opening hours will allow greater coordination with the Water, Sewer, and Sanitation Departments and provide customers with an additional opportunity to make payments before utility shutoffs occur; and

WHEREAS, staff members will continue to stagger their lunch breaks so that the offices remain open and available to the public throughout the day;

NOW, THEREFORE, BE IT RESOLVED, THAT:

The public office hours for Utility Billing and the Treasurer's Department are hereby established as 7:30 a.m. to 4:00 p.m., Monday through Friday, excluding City-observed holidays and other authorized closures. The offices shall remain open to the public during the lunch period.

Attest: Sutton R. Stokes, City Clerk

Jerry A. Marco, Mayor



City of Elkins

Ph. 304-636-1414 ext. 1317 Fax: 304-635-7135

401 Davis Avenue, Elkins, WV 26241

City Treasurer – Tracy R. Judy

MEMO

August 10, 2026

RE: Utility Billing & Treasurer Office Hours

The current office hours of utility billing and the treasurer's office are 8:00 am to 4:00 pm. Our office has been operating these hours since the temporary relocation in September 2024. The staff in these offices have had discussions on what hours would be beneficial to all customers. The unanimous decision is 7:30 am to 4:00 pm as confirmed by all signatures below. Some of the reasons for this decision are due to other department work hours. Since utility billing works closely with the water, sewer, and sanitation departments, their work hours are as follows:

Water: 6:00 am to 4:00 pm for most employees

Sewer: 6:30 am to 2:30 pm for sewer collection employees

Sanitation: 6:00 am to 2:00 pm.

During utility shutoff days, customers try coming in early to pay their past due bill before their water is shutoff.

The office would not close for lunch as employees stagger their lunch breaks, so personnel is always available for the public and its customers.

LaDonna Bell	<u>LaDonna K. Bell</u>	Lisa Crawford	<u>Lisa M. Crawford</u>
Samantha Kyle	<u>Samantha Kyle</u>	Cheryl Leary	<u>Cheryl Leary</u>
Jennifer Shreve	<u>Jennifer Shreve</u>	Tracy Judy	<u>Tracy Judy</u>



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	New Business
Category:	Ordinance
Agenda Item Name:	Ordinance approving the transfer of real property comprising the City Hall parking lot and the Elkins Fire Department to the Building Commission
Recommended By:	City Attorney
Summary:	An ordinance, to be prepared by the City's historic tax credit counsel, will authorize the transfer of the City Hall parking lot and Elkins Fire Department properties to the Elkins Municipal Building Commission. The transfers are required to provide additional security for Mountain Valley Bank's permanent financing of the City Hall renovation project.
Fiscal Impact:	Recommended by tax-credit counsel to better position the city to obtain tax-credit revenue
Recommendation:	Consider for approval on first reading
Attachments:	1. Memo - Ordinance 2. 2026-06-03_MVB Financing Commitment Letter for COE

MEMO

TO: Mayor Marco and Council

FROM: Geraldine S. Roberts

RE: Ordinance on Council Agenda

DATE: September 1, 2026

There is an ordinance on your agenda for the upcoming Council meeting and I would like to explain what you are being asked to do if you pass this ordinance in the usual manner of two readings. If you will recall, Mountain Valley Bank (MVB) committed to extend the permanent financing to the City for the project of the renovation of City Hall. (see attached letter) This financing is to be on the exact same terms as was being offered by FAHE using USDA funds. Tracy presented the letter from MVB at an earlier meeting with that loan commitment. As a condition of the loan, the City needs to pledge additional properties besides City Hall as security for this loan which are outlined in the MVB letter of commitment. Although this loan is to the City, as you know any long-term loan commitments can only be made by the Municipal Building Commission (Commission) as was done for the new Sanitation Building and for the upgrades to the PGCC.

In July, 2024, the City transferred the property of the City Hall building to the Commission for the HVAC loan. That bond closing for the HVAC project closed in December, 2024 and MVB was the lender in that project. MVB did not require that the property commonly referred to as the City Hall parking lot be used as security for that loan so that property remained in the name of the City. Over the years, the City acquired the parking lot property in three separate deeds in 1984, 1999 and 2000. As additional security for the permanent financing on the renovation project, MVB has conditioned the loan on having this parking lot property as part of the security for the loan. This is the reason that this ordinance needs to be passed so that Mayor Marco is authorized to sign a deed transferring the title to these three parcels of land to the Commission.

In addition, MVB has asked that the property known as the EFD Building be used as security for this loan. Over the years, the City acquired that property in four separate deeds in 1897, (not long after Elkins became a City), 1941, 1972 and

1973. When the ordinance is passed, it will also authorize Mayor Marco to sign a deed transferring the title to these four parcels of land to the Commission.

And if you are wondering why the property located at 142 Robert E. Lee-PGCC- is not included in this ordinance to be transferred to the Commission it is because that property was already transferred by the City to the Commission in November, 2019 when the renovations were made to that building.

For conciseness in the ordinance, Tax Map and Parcel numbers describe these parcels of property rather than be a full legal description because of the number of properties involved. I am preparing these deeds with full legal descriptions in anticipation of the ordinance being passed and the transfer being authorized to be made to the Commission. The ordinance will be recorded along with the deeds. This needs to be done in order for the final bond documents to be prepared by bond counsel to facilitate the bond closing on this loan commitment from MVB.

When the final payment is made on this bond/loan, the property being transferred to the Commission will again be in the name of the City and the bond documents should state so.

If you have any questions, please let me know.

CC: Sutton Stokes
Tracy Judy
Mike Kesecker
Steve Himes

**ATTORNEY WORK PRODUCT
ATTORNEY – CLIENT PRIVILEGED**



MOUNTAIN VALLEY BANK, N.A.

317 Davis Ave., P.O. Box 1969, Elkins, WV 26241 (304) 637-2265

June 3, 2026

Ms. Tracy R. Judy
Elkins City Treasurer
401 Davis Ave.
Elkins, WV 26241

Subject: Elkins City Hall Permanent Financing Commitment

Dear Ms. Judy:

We are very pleased to serve as a partner with the City of Elkins on multiple financing projects and deposit relationships. The city continues to be a valuable customer of Mountain Valley Bank and we remain committed to providing premier customer service and value added solutions for all the city's banking needs.

Based on our recent conversations regarding the permanent financing options for Elkins City Hall, we would like to offer substantially identical financing arrangements that have been offered by the United States Department of Agriculture (USDA). Mountain Valley Bank, N.A. commits to the following:

Amount of permanent financing: \$4,108,000.00

Loan term: 32 years

Fixed interest rate: 4.75%

Collateral: 1st Deed of Trust on real estate located at 401 Davis Ave., Elkins

1st Deed of Trust on real estate located at 142 Robert E. Lee Ave., Elkins

1st Deed of Trust on real estate located at 216 4th Street Elkins

The above stated interest rate will be fixed for the full term of the loan. Estimated closing costs for this loan will include the cost of appraisals for the properties at Robert E. Lee Ave. and 216 4th Street of approximately \$4,000.00 plus any applicable recording fees. Mountain Valley Bank will waive the typical requirement for title insurance. Please don't hesitate to contact me at any time should you have questions or need additional information.

Thank you for doing business with Mountain Valley Bank, and we look forward to continuing our financial partnership.

Sincerely,

Douglas K. Weese
President and CEO

ELKINS OFFICE
1955 Beverly Pike
P.O. Box 1969

PARSONS OFFICE
401 First Street
P.O. Box 383

MILL CREEK OFFICE
9896 Seneca Trail
P.O. Box 10



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 3, 2026
Section:	New Business
Category:	Action Item
Agenda Item Name:	Consideration of ordinances, resolutions, or other actions related to acquiring historic tax credits for the City Hall project or other aspects of financing this project, including actions involving the joint development entity formed with the Randolph County Development Authority, as well as actions involving the Elkins Building Commission and Woodlands Development Group
Recommended By:	
Summary:	Placeholder if needed.
Fiscal Impact:	
Recommendation:	
Attachments:	None