

RULES AND ORDINANCES COMMITTEE REGULAR MEETING MINUTES

***401 Davis Avenue
City Hall, Council Chambers
September 18, 2023
3:30 p.m.***

Present were Committee Members: Chris Lowther and Andrew Carroll.

Also present were: Jerry Marco (mayor), Mike Kesecker (operations manager), Gerry Roberts (city attorney), Tracy Judy (treasurer), Steve Himes (fire chief), Travis Bennett (police chief), and Sutton Stokes (city clerk).

Lisa Severino was absent.

MINUTES

Carroll **MOVED APPROVAL OF THE MINUTES OF THE PROPOSED MINUTES FOR THE MEETING OF MAY 10, 2023.** The motion carried.

NEW BUSINESS

a. Construction road closure request protocol

No action was taken on the proposed protocol. Staff will revise the building permit application to require information about aerial work, with notifications for affected property owners as needed on a case-by-case basis.

a. Purchasing policy ordinance

The city attorney was directed to prepare a new ordinance requiring council approval for all purchases \$25,000 and above, with the proviso that current exceptions 30.20 (B)(1)[a] and [b] can apply to waiving the council pre-approval when time is of the essence.

b. Proposed change to charter restriction on mayor serving in multiple elected offices

Carroll **MOVED THAT THE CITY ATTORNEY AND CITY CLERK BEGIN THE PROCESS NECESSARY TO LAY AN ORDINANCE BEFORE COUNCIL MAKING THE ABOVE CHANGE, FOLLOWING ALL APPROPRIATE REQUIREMENTS UNDER STATE LAW FOR CHANGING A CITY CHARTER BY ORDINANCE.** The motion carried.

c. Advance planning requirement for boards and commissions

The committee discussed requirements for advance planning by boards and commissions.

The meeting adjourned at 5:47 p.m.

The foregoing minutes were approved at the meeting of _____, 2023.

Name & Title

Signature