



City of Elkins

Regular Council Meeting

November 16, 2023
7:00 PM
401 Davis Avenue
Council Chamber, 2nd Floor

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of November 2, 2023
5. **Correspondence and Notifications**
 - a. Update on response to FY 2025 increase in PEIA premiums
 - b. Building permits
6. **Committee Reports**
7. **Staff reports**
 - a. Treasurer's report
8. **Approval of vendor invoice payments**

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

Vendor invoices presented for approval: October 30-November 10, 2023

9. **New business**
 - a. Proposal to close city hall at noon on the Fridays before Christmas and New Year's
 - b. Ordinance 317: An Ordinance Of The Common Council Of Elkins, West Virginia Amending Sections Of City Code, Chapter 152, Zoning Regarding the Zoning of Unzoned Parcels (first of two readings)
 - c. Resolution 1697: Accepting the terms of a proposal to transfer the Darden House to Woodlands Development & Lending
 - d. Resolution 1698: Accepting the terms of and authorizing an execution with WENS for a mass notification system
 - e. Resolution 1699: Accepting the terms of and authorizing an execution with Docusign for e-signature and document management software

- f. Resolution 1700: Authorizing the Creation of Fund #026 – Opioid Settlement Funds, and the Opening of a Bank Account for the Purpose of Administering the Fund
- g. Resolution 1701: FY 2024 budget revisions in the Fire Department Fund and the Sanitation Fund
- h. Resolution 1702: Approving FY 2024 General Fund state budget revision #3
- i. Resolution 1703: Ratification of Second Industrial Access Road program agreement between West Virginia Division of Highways, Randolph County Development Authority, and City of Elkins for road work related to the RCDA's industrial park expansion
- j. Changes to downtown sound system policy

10. Mayor's comments

11. Adjournment