

MUNICIPAL PROPERTIES COMMITTEE REGULAR MEETING MINUTES

***401 Davis Avenue
City Hall, Council Chambers
December 11, 2023
11:00 a.m.***

Present were Committee Members: Cody Kerns, Nanci Bross-Fregonara, Dave Parker

Also present were: Gerry Roberts (City Attorney), Tracy Judy (Treasurer), Steve Himes (Fire Chief), Travis Bennett (Police Chief), Mike Kesecker (Operation Manager), Jeremy Deighan (Communication Specialist), Liz Roberts (Executive Secretary)

MINUTES

Parker **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 13, 2023.** The motion carried.

NEW BUSINESS

Dave Parker **MOVED RECOMMENDING COUNCIL APPROVAL FOR ROTARY CLUB INTERNATIONAL'S APPLICATION TO W. VA. DOH TO PLACE THE GOLD STAR FAMILY MEMORIAL MONUMENT ON DOH PROPERTY CURRENTLY LEASED BY CITY OF ELKINS, ADJACENT TO THE ALL-VETERANS MEMORIAL.** The motion carried.

Kesecker updated the committee on plans for a new round of public bidding for the Sanitation Department garage, due to the rejection of the previous bids.

Kesecker updated the committee on plans for City Hall security improvements, such as replacing electronic key fobs with a mobile phone app and moving the lobby stairwell door outboard of the elevator for improved access control.

Kesecker updated the committee on planning concerning the Streetscape Master Plan.

Kesecker and Roberts updated the committee concerning tenant leases at the Darden House. The current lease period ends December 31, but Woodlands won't take possession of the property until sometime in January, so the city will shift the leases to month-to-month.

The meeting adjourned at 12:08 p.m. The foregoing minutes were approved at the meeting of 1-8, 2024.

Nanci Bross-Fregonara, Chair
Name & Title

Nanci Bross-Fregonara
Signature